

LICENSING ANNOUNCEMENT

AUGUST 18, 2016

Suite^{Link}[®] License Extension

Primary Audience: Suite^{Link} Licensees

What: Your current Suite^{Link} License Agreement(s) will expire September 30, 2016. This email is requesting a response on whether your company elects to extend the term of the current Suite^{Link} License Agreement(s) for an additional one year term, October 1, 2016 through September 30, 2017.

When: Responses must be returned no later than Friday, September 30.

Impact: If Licensee elects not to renew, USPS[®] will disable Suite^{Link} Electronic Product Fulfillment (EPF) access to the monthly data updates and begin the license termination process.

What you need to do: If Licensee elects to extend or discontinue the current Suite^{Link} License Agreement(s), please respond to ncoalink@usps.gov with the inclusion of your company name and whether you hold a Suite^{Link} Developer and/or Data Distributor License Agreement.

If extending your current Suite^{Link} License Agreement(s) and there are changes to your contact information, please update the attached Suite^{Link} Key Personnel Form and send it along with your response to ncoalink@usps.gov. Failure to respond within this timeframe will be an indication to the USPS that the licensee has elected not to renew its Suite^{Link} License(s). At that time, the USPS will proceed with the termination process.

If you have any questions, please contact the Licensing Department at ncoalink@usps.gov.