

LICENSING ANNOUNCEMENT

July 18, 2012

Suite^{Link}® License Extension

Primary Audience: Suite^{Link} Licensees

What: Your current Suite^{Link} License Agreement(s) will expire September 30, 2012. This email is requesting a response to whether your company elects to extend the term of the current Suite^{Link} License Agreement(s) for an additional one year term, October 1, 2012 through September 30, 2013.

When: Responses must be returned no later than Friday, August 31.

Impact: If Licensee elects not to renew, USPS® will discontinue Suite^{Link} fulfillment and begin the termination process of the Suite^{Link} License Agreement(s).

What you need to do: If Licensee elects to extend or discontinue the current Suite^{Link} License Agreement(s), please respond to this email with the inclusion of your company name, address and whether you hold a Suite^{Link} Developer and/or Data Distributor License Agreement.

If extending your current Suite^{Link} License Agreement(s) and there are changes to your contact information, please update the Suite^{Link} Key Personnel Form located at:
https://ribbs.usps.gov/suitelink/documents/tech_guides/SL_KEY_PERSONNEL.PDF.

If there are no changes to the form, simply notate "No changes" in your email response. All responses must be returned no later than **August 31**. Failure to respond within this timeframe will be an indication to the USPS that the licensee has elected not to renew its Suite^{Link} License(s). At that time, the USPS will proceed with the termination process.

If you have any questions, please contact the National Customer Support Center (NCSC) at 1-800-589-5766.

Thank you for your continuous business and support of USPS Products.