

# LICENSING ANNOUNCEMENT

September 2, 2011

## Suite<sup>Link</sup>® License Extension

**Primary Audience:** Suite<sup>Link</sup> Licensees

**What:** Your current Suite<sup>Link</sup> License Agreement(s) will expire September 30, 2011. This email is requesting a response to whether your company elects to extend the term of the current Suite<sup>Link</sup> License Agreement(s) for an additional one year term, October 1, 2011 through September 30, 2012.

**When:** Responses must be returned no later than Friday, September 30.

**Impact:** If Licensee elects not to renew, USPS® will discontinue Suite<sup>Link</sup> fulfillment and begin the termination process of the Suite<sup>Link</sup> License Agreement(s).

**What you need to do:** If Licensee elects to extend or discontinue the current Suite<sup>Link</sup> License Agreement(s), please respond to this email with the inclusion of your company name, address and whether you hold a Suite<sup>Link</sup> Developer and/or Data Distributor License Agreement.

If extending your current Suite<sup>Link</sup> License Agreement(s) and there are changes to your contact information, please update the appropriate Suite<sup>Link</sup> Key Personnel Form(s) attached within this email. If there are no changes to the form, simply notate "No changes" in your email response. All responses must be returned no later than **September 30**. Failure to respond within this timeframe will be an indication to the USPS that the licensee has elected not to renew its Suite<sup>Link</sup> License(s). At that time, the USPS will proceed with the termination process.

If you have any questions, please contact the National Customer Support Center (NCSC) at 1-800-589-5766.

Thank you for your continuous business and support of USPS Products.