

November 4, 2016

Eastern Area Mailing Industry Focus Group Meeting

MEMORANDUM FOR FIRST-CLASS, PERIODICAL, STANDARD, and PACKAGE SERVICES CUSTOMERS

You are invited to attend our Eastern Area Mailing Industry Focus Group meeting to be held at the Philadelphia Metro Plant, 7500 Lindbergh Blvd., Philadelphia, PA, 19176 on **Thursday, December 1, 2016**.

The keynote speaker for the Mailing Industry Focus meeting will be David E. Williams, Chief Operating Officer and Executive Vice President, USPS. Registration will begin promptly at 8:00 am; however, walk-ins are welcome.

We have some absolutely fantastic speakers from the Postal Service and Industry to talk on a wide range of topics. Continental breakfast (complimentary) will be provided and we ask that you join us for networking at that time.

Should you require overnight accommodations, hotel information can be obtained by clicking on or placing the following link in your browser:
<https://www.hotels.com/de1524912/hotels-near-philadelphia-international-airport-phl-philadelphia-united-states-of-america/>

You may register by completing the attached RSVP form and emailing it to T211K0@usps.gov (the last digit is a zero) or you may fax your RSVP to 412-494-2542 (attention: Irene Guerra). Please **RSVP no later than Friday, November 25, 2016**.

If you choose to fax your RSVP, please send confirmation to Irene.m.guerra@usps.gov.

We look forward to seeing you on December 1st!

signed

Jesus Galvez
Manager, Marketing
Eastern Area

Attachments (Agenda, RSVP)