

Meeting Details:

Date: 09/03/2013

Location: Telecom

ATTENDEES

- Attendance not taken but 8 industry representatives attended the meeting

MEETING NOTES

Meeting will be rescheduled to 9/10/2013.

During the last MTAC meeting it was suggested that the participation for this user group being opened to non-MTAC members.

- Sarah Rudy – We will send a bulletin to invite additional MTEOR users to subsequent MTAC User Group 007 meetings
 - Users will participate in discussions about Phase 1 MTEOR-Mailer enhancements
 - They would need to be prepared to be active participants
 - They do not need to be MTAC members

Nancy Paradice – There are only a small number of MTEOR users who have never submitted inventory reports

- The group is identifying ways to share the names of who have not reported out their inventory by the 11:59pm Wednesday deadline with their offices
 - There should be a reminder to submit weekly inventory reports in the next bulletin

NEXT MEETING

Date: 09/10/2013

Location: Telecom
