

Pickup Services Overview Webinar

Start Time: 11:00 AM ET

United States Postal Service

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To listen to a recording of this presentation: [Click here](#)

- Pickup Services include:
 1. Package Pickup
 2. Collection Service
 3. Pickup on Demand
 4. Recurring Pickup or Pickup on Demand
 5. Weekly Pickup on Demand
 6. No Fee Pickup

- Pickup Services available to 40K ZIP Codes

- FY '14 completed 10.2M pickup requests

- Picked up 131.8M packages



- The eight eligible products for City Delivery Routes for Package Pickup and Pickup on Demand services are:
 1. Priority Mail Express
 2. Priority Mail
 3. First-Class Package Service
 4. Parcel Select Nonpresort
 5. Returns (USPS Return Service, Merchandise Return Service, and Parcel Return Service)
 6. Priority Mail Express International
 7. Priority Mail International
 8. Global Express Guaranteed

- Standard Post packages may be picked up also, when combined with one or more of the eligible named products.

- The six eligible products for Rural Delivery Routes and Contract Delivery Service (CDS) Routes for Package Pickup and Pickup on Demand services are:
 1. Priority Mail Express
 2. Priority Mail
 3. Returns (USPS Return Service, Merchandise Return Service, and Parcel Return Service)
 4. Priority Mail Express International
 5. Priority Mail International
 6. Global Express Guaranteed

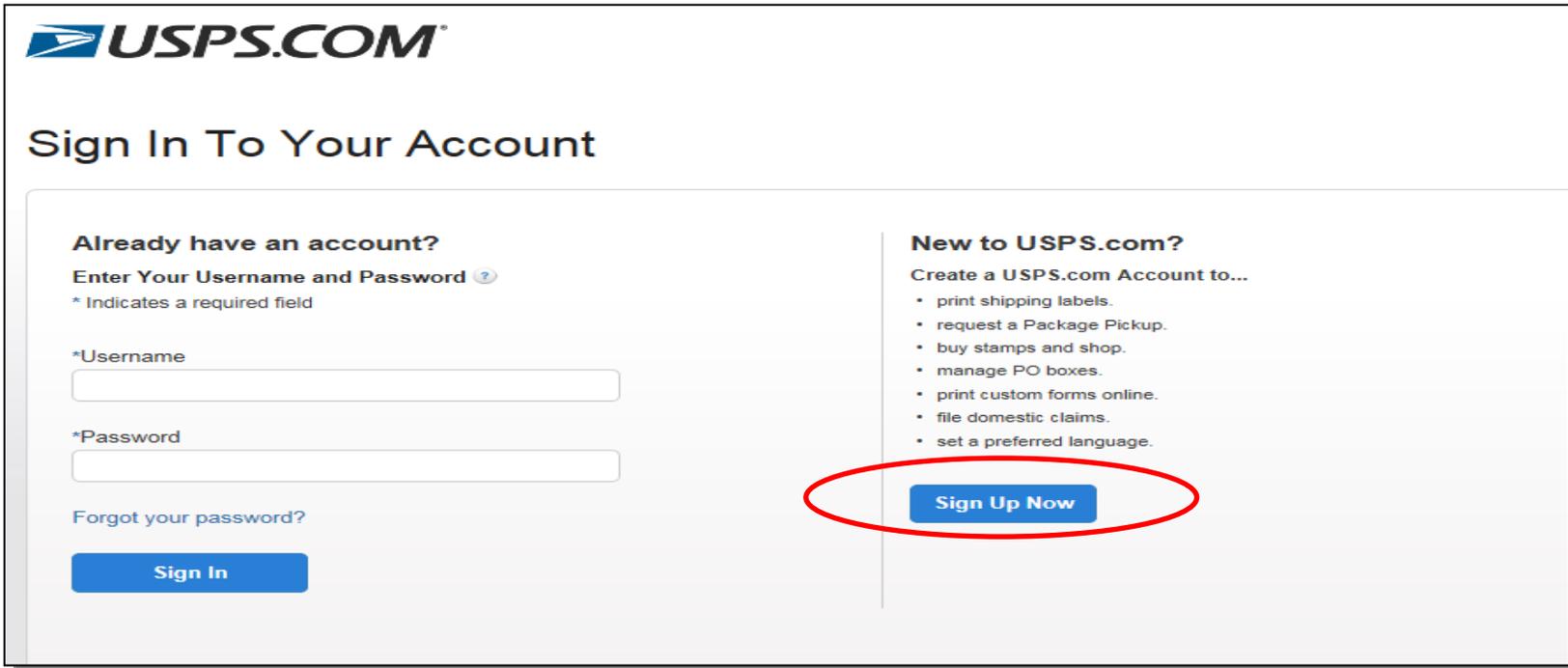
- First-Class Package Service, First-Class Package Return Service, Parcel Select Nonpresort, and Standard Post may be picked up also, when combined with one or more of the eligible products.

**Service
on
USPS.com**

1. Navigate to <http://usps.com>.
2. Click “Register / Sign in” button on the top right of the screen.



3. Click the “Sign Up Now” link.

A screenshot of the USPS.com 'Sign In To Your Account' page. The page features the USPS.COM logo at the top left and the heading 'Sign In To Your Account'. On the left side, there is a section titled 'Already have an account?' with a form for entering a username and password. Below the form is a 'Sign In' button. On the right side, there is a section titled 'New to USPS.com?' with a list of benefits and a 'Sign Up Now' button, which is circled in red. The 'Sign Up Now' button is a blue button with white text.

4. Choose a language.
5. Choose an available log-in name.
6. Enter a password.
7. Choose a first and second security question.

Create Your USPS.com Account

***Choose a language preference** ?

English ▼

***Pick a Username**

Usernames need 6 characters.
You can use your email address. ?

Check This Name

Enter Security Information

* Indicates a required field

***Pick a Password**

Passwords need 10 characters, including an uppercase and lowercase letter, a number, and a special character. They are case-sensitive and cannot include your username or more than two repeat characters in a row. ?

Password

Password Strength
  94% Very Strong Password

Re-Type Password

It's a Match!

***Pick Two Security Questions**

Please answer two secret questions. If you forget your password, you will be asked for this information to re-gain access to our site.

***First Security Question**

In what city were you born? ▼

Your Answer
 Answers are not case-sensitive. ?

Re-Type Your Answer

It's a Match!

***Second Security Question**

What is the name of your pet? ▼

Your Answer
 Answers are not case-sensitive. ?

Re-Type Your Answer

It's a Match!

8. Indicate whether this will be a personal account or a business account.

My account type is a...

Please choose which type of account you would like to create.

 Personal Account <input type="radio"/>	 Business Account <input type="radio"/>
Interested in services for your home? i.e. order stamps, renew a MailBox, mail a package, etc.	Interested in solutions for your business - home-based, small, medium, or large?

9. Click the drop down arrow under the label “Title” to select your title, then enter your first name, middle initial (not required), last name, and suffix (not required). Enter your email address and indicate whether USPS or its partners may send you communications.

Next, we need your name and contact info

* Indicates a required field

Enter Your Name	Enter Your Phone	Enter Your Email Address
Title <input type="text" value="Select"/>	*Type <input type="text" value="US"/>	*Enter Your Email Address
*First Name <input type="text"/>	*Phone <input type="text"/>	<input type="text"/>
M.I. <input type="text"/>	Ext. <input type="text"/>	*Re-Type Your Email Address <input type="text"/>
*Last Name <input type="text"/>	Type <input type="text" value="US"/>	Can we contact you? Get communications from USPS and our partners.
Suffix <input type="text" value="Select"/>	Fax <input type="text"/>	<input type="checkbox"/> FROM USPS
		<input type="checkbox"/> FROM USPS PARTNERS

10. Use either the “Address” button or the “ZIP Code” button to locate your address. Then enter your address information and click “Verify Address”.

Find my address by...

Please enter your address so USPS can find the best deliverable option for you.

Find by address

Fill out all the required fields and validate your address so it can be verified as a valid delivery address.

Enter Your Address

* Indicates a required field

*Country

*Street Address

Apt/Suite/Other

*City

*State

ZIP Code™

Verify Address

11. The system will validate your address. This ensures availability of the services requested. After reading the Privacy Statement click “Create Account” button.

Find by address

Fill out all the required fields and validate your address so it can be verified as a valid delivery address.

Congratulations!

The address you've provided has been verified as a valid delivery address.

50 Q ST NE
WASHINGTON DC 20002-2106

[Change This Address](#)

Please read our privacy policy.

Privacy Act Statement: Your information will be used to provide online registration capability for Internet-based services. Collection is authorized by 39 U.S.C. 401, 403, & 404. Providing the information is voluntary, but if not provided, we may not

[Create Account](#)

12. You will be taken back to <http://usps.com>, and an email confirmation will be sent to the email address you provided with the information below:

USPostalService@usps.com

to me ▾

Username:

Account Type:

Thank you for registering with www.USPS.com. With your new username and password, you can immediately take advantage of the following products and services:

- Create a shipping label
- Schedule a package pickup
- Order mailing/shipping supplies
- Manage and Pay for a PO Box
- Buy stamps

Sign in and get started!

<http://www.usps.com/>

Forgot your password? Reset it here.

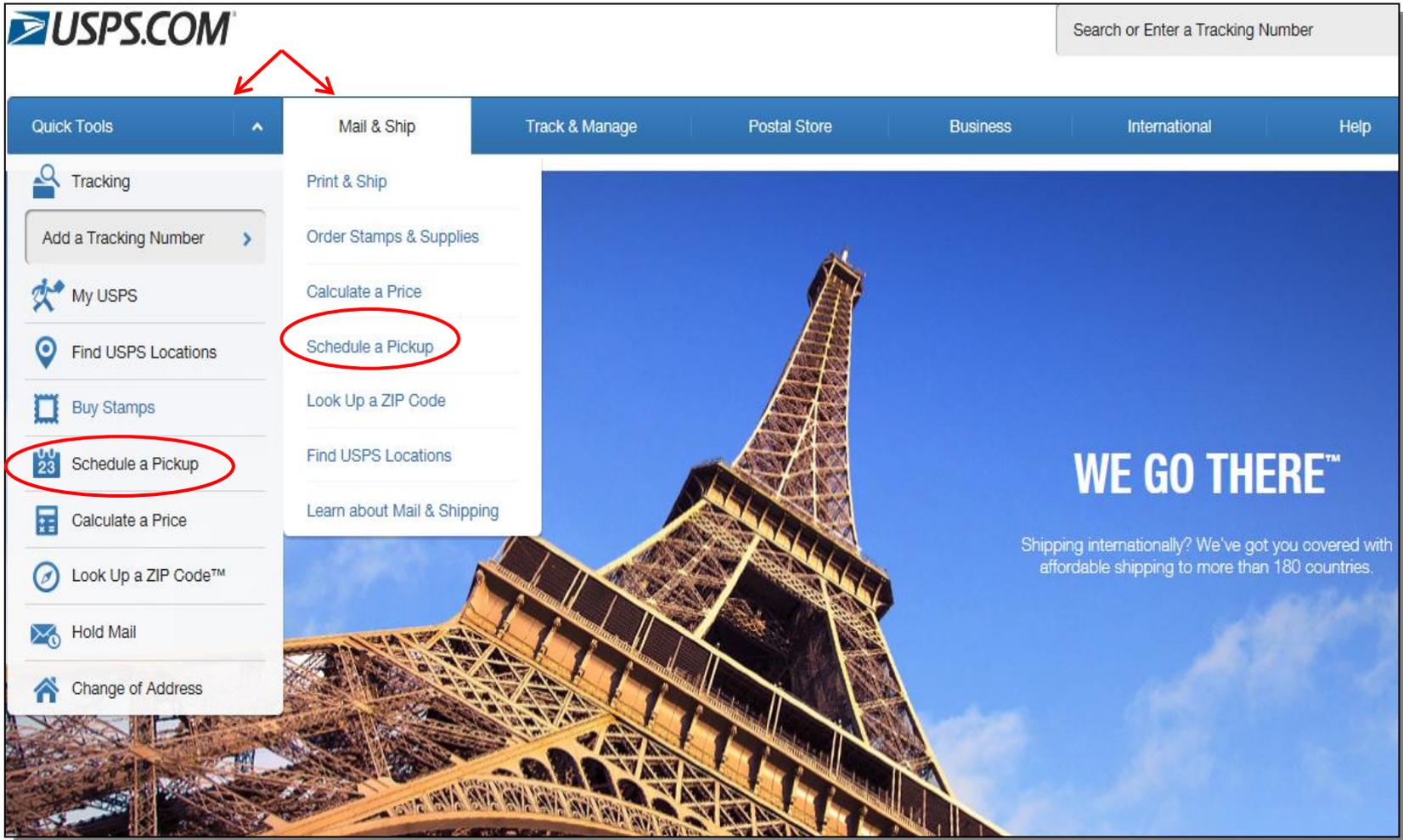
<https://reg.usps.com/forgot>

Scheduling a Pickup

on

USPS.com

1. Use your browser to navigate to <http://usps.com>.
2. Under “Quick Tools” choose “Schedule a Pickup” or, from the drop down menu under the “Mail & Ship” tab, click “Schedule a Pickup”.



The screenshot shows the USPS.COM website interface. At the top left is the USPS.COM logo. To the right is a search bar labeled "Search or Enter a Tracking Number". Below the logo is a navigation bar with tabs: "Quick Tools", "Mail & Ship", "Track & Manage", "Postal Store", "Business", "International", and "Help". The "Quick Tools" tab is expanded, showing a list of options: "Tracking", "Add a Tracking Number", "My USPS", "Find USPS Locations", "Buy Stamps", "Schedule a Pickup", "Calculate a Price", "Look Up a ZIP Code™", "Hold Mail", and "Change of Address". The "Schedule a Pickup" option is circled in red. The "Mail & Ship" tab is also expanded, showing a list of options: "Print & Ship", "Order Stamps & Supplies", "Calculate a Price", "Schedule a Pickup", "Look Up a ZIP Code", "Find USPS Locations", and "Learn about Mail & Shipping". The "Schedule a Pickup" option in this menu is also circled in red. A red arrow points from the "Quick Tools" tab to the "Mail & Ship" tab, and another red arrow points from the "Mail & Ship" tab to the "Schedule a Pickup" option in its menu. The background of the website features a large image of the Eiffel Tower and the text "WE GO THERE™" with a sub-headline: "Shipping internationally? We've got you covered with affordable shipping to more than 180 countries."

3. Enter the required pickup information.
4. Once all of your information has been entered, click on the “Check Availability” button.

Schedule a Pickup

No time for the Post Office™? Schedule a free Package Pickup and we'll come get your shipment during regular delivery.

* indicates required fields

Still Have Questions?
[Browse our FAQs >](#)

You can also...
[Make changes to a Scheduled Pickup >](#)
[Request a Refund >](#)

Where should we pick up?

Your carrier can pick up your shipment free during regular mail delivery if you're using an expedited service like Priority Mail®, Priority Mail Express®, Global Express Guaranteed®, or Merchandise Return services.

This is a business address.

*First Name	M.I.	*Last Name	*Phone Number ?	Ext.
<input type="text" value="Romo"/>	<input type="text"/>	<input type="text" value="Shipping"/>	<input type="text" value="202 268 2883"/>	<input type="text"/>

*Street Address

*Email Address

Apt / Suite / Other

*City

*State *ZIP Code™

▼

[CHECK AVAILABILITY](#)

Please read our privacy policy.

Privacy Act Statement: Your information will be used to provide Package Pickup service at the address and for the date that you request. Collection is authorized by 39 USC 401, 403, 404. Providing the information is voluntary, but if not provided, we may not process your request. We do not disclose your information to third parties without your consent, except to facilitate the transaction, to act on your behalf or request, or as legally required. This includes the following limited circumstances: to a congressional office on your behalf; to financial entities regarding financial

5. Ensure the “Service Available” button is checked.

Where should we pick up?

Your carrier can pick up your shipment free during regular mail delivery if you're using an expedited service like Priority Mail®, Priority Mail Express®, Global Express Guaranteed®, or Merchandise Return services.

Name and address
ROMO SHIPPING
120 KENT DR
BERKELEY HEIGHTS, NJ 07922-2332
[Edit](#)

Service Available

Phone Number:
2022682883

Email Address:
ROMOSHIPPING@GMAIL.COM

6. Click the drop down arrow under “Where should the Carrier look for your shipment” and click the location for the carrier to pickup the package.

Where should we look for your shipment?

*Where should the carrier look for your shipment?

Select

- In/At Mailbox
- On the Porch**
- Front Door
- Back Door
- Side Door

Enter any additional instructions:

characters left: 255 out of 255

7. Next, select the time you want the package picked up.

What time should we pick up?

Your carrier can pickup your shipment free, once a day, during your regular mail delivery, 1:00 PM - 3:00 PM.

To specify a time for a pickup a premium paid service is available.

During your regular mail delivery
1:00 PM - 3:00 PM
\$0.00

Specify a pickup window (Requires Sign In)*
\$20.00

*Pickup times will be one hour before or after your time slot selection.

8. Click on the day(s) that you want the package pickup to occur.

When should we pick up?

Package Pickups will be made on the days selected.

You can schedule pickups Monday - Saturday, until 2:00 AM CT on the day of the pickup. After 2:00 AM CT, same-day pickup is not available.

Recurring Pickup ⌵
 Calendar Key:

June 2015

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

9. Identify the number of packages for each type that will be picked up.

How many items are we picking up?

Your carrier can pick up your shipment for free when they come around if you're using an expedited service like Priority Mail Express®, Priority Mail®, First-Class Package Service®, International, or a Return Service.

Priority Mail Express® ?	<input type="text" value="0"/>
Priority Mail® ?	<input type="text" value="1"/>
First-Class Package Service® ?	<input type="text" value="0"/>
Parcel Select® ?	<input type="text" value="0"/>
Ground Services ?	<input type="text" value="0"/>
International ?	<input type="text" value="0"/>
Return Services ?	<input type="text" value="0"/>

10. Enter the total estimated weight of the packages. Agree to the Terms & Conditions. Then click “Schedule a Pickup.”

Pickup Summary

Total Number of Items **1**

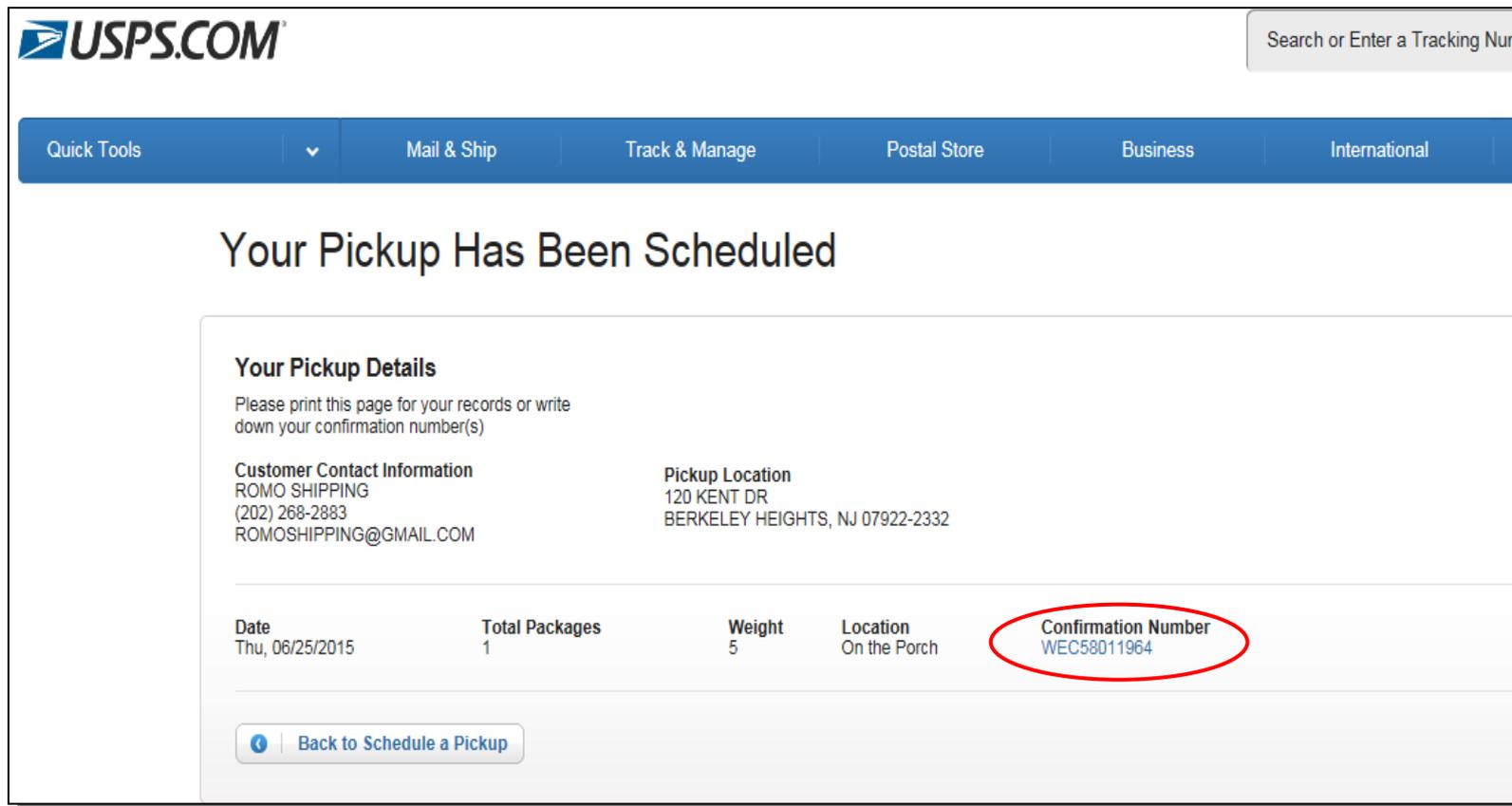
*Estimate the total weight. lbs

Round the estimated total weight to the nearest pound.
Make sure your package has sufficient postage to cover shipping and extra services.
We cannot accept items over 70 lbs or 130". And mailpieces weighing more than 13 oz bearing only stamps as postage are not eligible for pickup.

I have read, understand, and agree to the [Terms & Conditions](#) as well as the following statement:
Be sure to place your package(s) in a secure location for pickup. The United States Postal Service® bears no liability for lost, stolen, or damaged packages due to placement in an insecure location. The USPS® is also not responsible for service delays when the package has incorrect postage, incomplete postage information, or is otherwise not ready for shipment.

 **Schedule a Pickup**

11. The screen containing a confirmation number will be displayed.



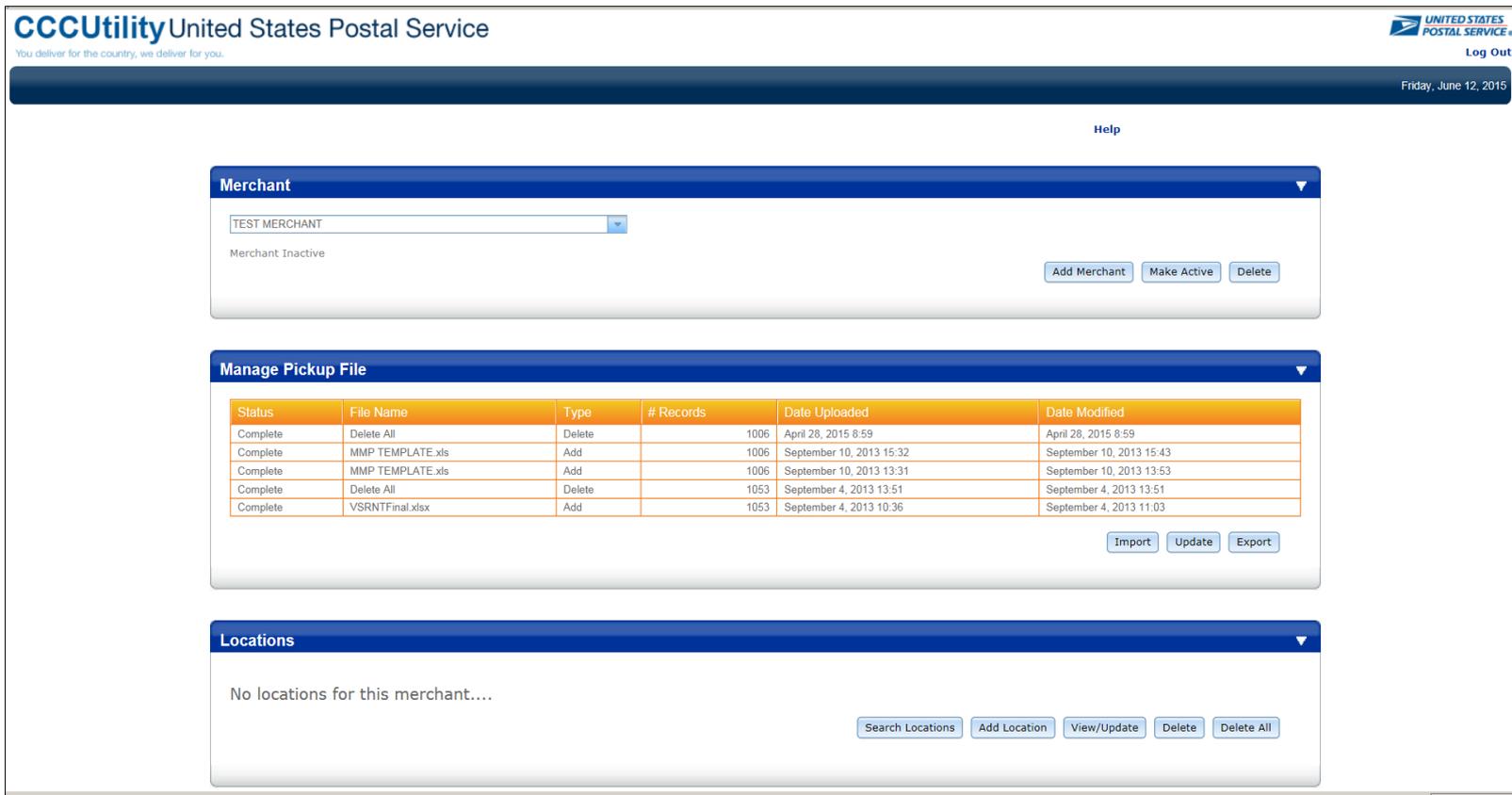
The screenshot shows the USPS.COM website interface. At the top left is the USPS logo and 'USPS.COM'. A search bar on the top right contains the text 'Search or Enter a Tracking Num'. Below this is a blue navigation bar with links for 'Quick Tools', 'Mail & Ship', 'Track & Manage', 'Postal Store', 'Business', and 'International'. The main heading reads 'Your Pickup Has Been Scheduled'. Underneath, there is a section titled 'Your Pickup Details' with the instruction: 'Please print this page for your records or write down your confirmation number(s)'. This section is divided into two columns: 'Customer Contact Information' (ROMO SHIPPING, (202) 268-2883, ROMOSHIPPING@GMAIL.COM) and 'Pickup Location' (120 KENT DR, BERKELEY HEIGHTS, NJ 07922-2332). Below this is a table with the following data:

Date	Total Packages	Weight	Location	Confirmation Number
Thu, 06/25/2015	1	5	On the Porch	WEC58011964

The 'Confirmation Number' 'WEC58011964' is circled in red. At the bottom left, there is a button labeled 'Back to Schedule a Pickup'.

Bulk File Upload Package Pickup

- Commercial customers, with 10 or more locations, should contact their Business Service Network (BSN) to conduct a Bulk File upload for recurring pickups. Requests are sent to the local pickup office through My Post Office (MyPO).



CCCUtility United States Postal Service
You deliver for the country, we deliver for you.

Log Out
Friday, June 12, 2015

Help

Merchant

TEST MERCHANT

Merchant Inactive

Manage Pickup File

Status	File Name	Type	# Records	Date Uploaded	Date Modified
Complete	Delete All	Delete	1006	April 28, 2015 8:59	April 28, 2015 8:59
Complete	MMP TEMPLATE.xls	Add	1006	September 10, 2013 15:32	September 10, 2013 15:43
Complete	MMP TEMPLATE.xls	Add	1006	September 10, 2013 13:31	September 10, 2013 13:53
Complete	Delete All	Delete	1053	September 4, 2013 13:51	September 4, 2013 13:51
Complete	VSRNTFinal.xlsx	Add	1053	September 4, 2013 10:36	September 4, 2013 11:03

Locations

No locations for this merchant....

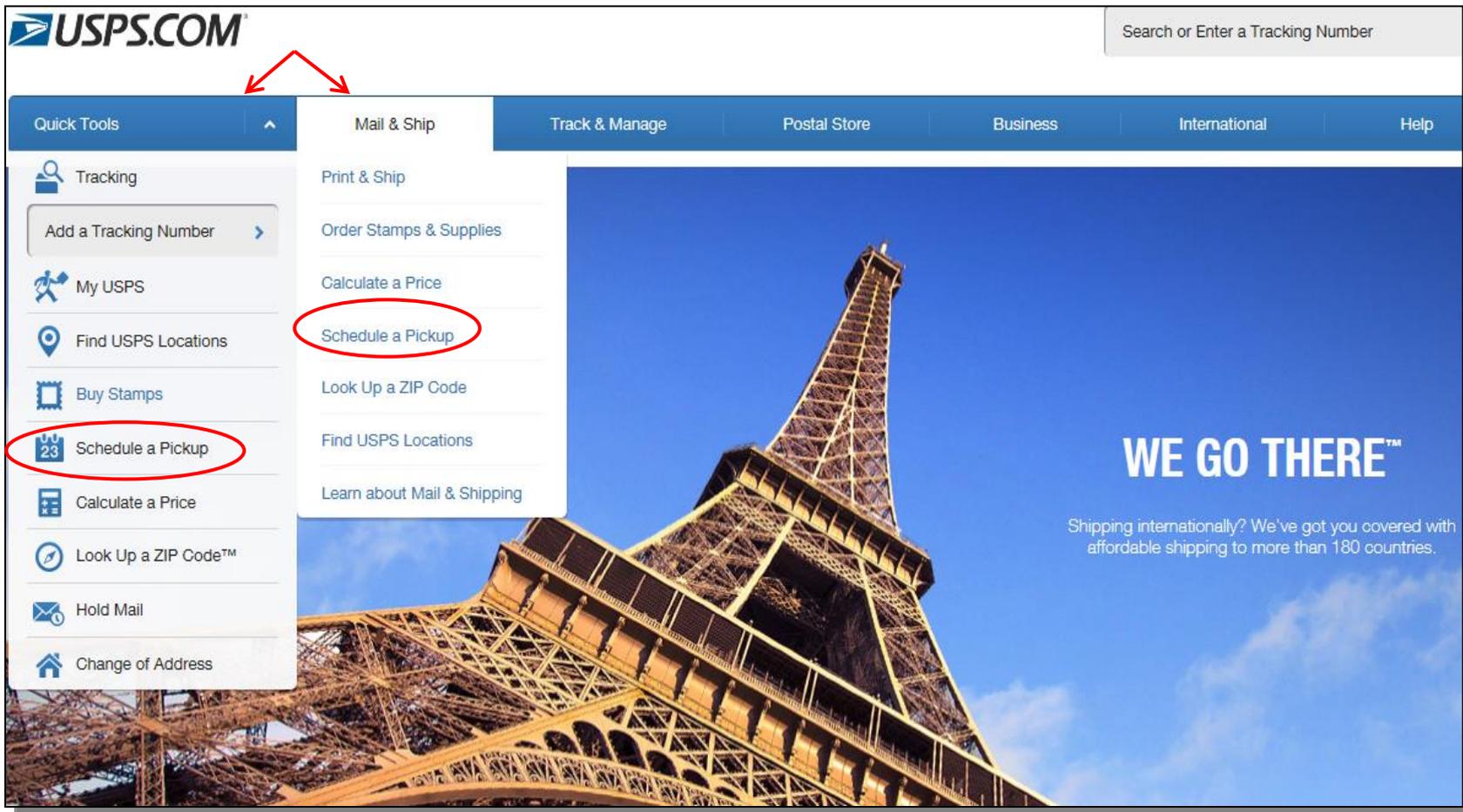
2. This application can also be used to cleanse an address list.

	A	B	C	D	E	F	G	H	I	J	AC
1	Organization Name	First Name	Last Name	Address Line One	Address Line Two	City	Urbanization Code	State	ZIP 5	ZIP 4	Available Reason
2	TEST	TEST	TEST	999 3RD AVE		NEW YORK		NY	10022	1207	
3	TEST	TEST	TEST	1782 N HIGH ST		COLUMBUS		OH	43201	1144	
4	TEST	TEST	TEST	3000 E 1ST AVE		DENVER		UN	80206		Address contains invalid character(s).
5	TEST	TEST	TEST	1201 LAKE WOODLANDS DR STE 3022		SPRING		TX	77380	5014	
6	TEST	TEST	TEST	497 HIGHWAY 89		CAMERON		AZ	86020		Route not eligible for service.
7	TEST	TEST	TEST	405 12TH AVE S		NASHVILLE		TN	37203	4007	
8	TEST	TEST	TEST	188 MIDDLE ST		PORTLAND		ME	04101	4005	
9	TEST	TEST	TEST	1801 WALNUT ST		PHILADELPHIA		PA	19103	4727	
10	TEST	TEST	TEST	750 HEARST AVE		BERKELEY		CA	94710	1927	
11	TEST	TEST	TEST	1555 SIMI TOWN CENTER WAY STE 505		SIMI VALLEY		CA	93065	0532	
12	TEST	TEST	TEST	6000 GLADES RD STE 1310		BOCA RATON		FL	33431	7278	
13	TEST	TEST	TEST	73595 EL PASEO STE B1204		PALM DESERT		CA	92260	4349	
14	TEST	TEST	TEST	PO BOX 5		MOUNTAIN TOP		PA	18707		Service not available for address
15	TEST	TEST	TEST	1013 MASSACHUSETTS ST		LAWRENCE		KS	66044	2923	
16	TEST	TEST	TEST	1491 SAINT LOUIS GALLERIA # 1491		SAINT LOUIS		MO	63117	1112	
17	TEST	TEST	TEST	PO BOX 3000		MERRIFIELD		VA	22119		ZIP Code not in service area
18	TEST	TEST	TEST	7101 DEMOCRACY BLVD SPC 1310		BETHESDA		MD	20817	1069	
19	TEST	TEST	TEST	122 COMMONS DR		GENEVA		IL	00000		Address contains invalid character(s)
20	TEST	TEST	TEST	43 THE PROMENADE		EDGEWATER		NJ	07020	2126	
21	TEST	TEST	TEST	200 SUMMIT BLVD STE 400		VESTAVIA		AL	35243	3171	
22	TEST	TEST	TEST	2015 BIRCH RD		CHULA VISTA		CA	91915	2011	An invalid address was entered. Please verify address, including apartment.
23	TEST	TEST	TEST	6425 PENN AVE		PITTSBURGH		PA	15206	4037	
24	TEST	TEST	TEST	1860 UTICA SQ		TULSA		OK	74114	1408	
25	TEST	TEST	TEST	8687 N CENTRAL EXPY STE 2212		DALLAS		TX	75225	4548	
26	TEST	TEST	TEST	900 UNIVERSITY AVE		RIVERSIDE		CA	92521		ZIP Code not in service area
27	TEST	TEST	TEST	5 WOODFIELD SHOPPING CTR # E-306		SCHAUMBURG		IL	60173	5012	
28	TEST	TEST	TEST	10000 PERKINS ROWE STE 170		BATON ROUGE		LA	70810	1797	
29	TEST	TEST	TEST	1 WALDEN GALLERIA # TH-112		BUFFALO		NY	14225	5408	
30	TEST	TEST	TEST	545 S MILL AVE		TEMPE		AZ	85281	3607	
31	TEST	TEST	TEST	221 W BROUGHTON ST		SAVANNAH		GA	31401	3213	
32	MNBVCXZLKJHGFDSAPOIU PO	TEST	TEST	1905 CALLE BARCELONA STE 120		CARLSBAD		CA	92009		Company Name exceeds max characters allowed. Max length is 50.
33	TEST	TEST	TEST	101 POST RD E		WESTPORT		CT	06880	3410	
34	TEST	TEST	TEST	GENERAL DELIVERY		RENO		NV	89501	7605	Service not available for address.
35	TEST	MNBVCXZLKJHGFDSAPO	TEST	5 WOODFIELD SHOPPING CTR # N326		SCHAUMBURG		IL	60173	5012	First Name exceeds max characters allowed. Max length is 50.
36	TEST	TEST	TEST	2800 W BIG BEAVER RD STE Q-107		TROY		MI	48084	3214	Service not available for address.
37	TEST	TEST	TEST	1000 HIGHLAND COLONY PKWY STE 2004		RIDGELAND		MS	39157	2075	
38	MNBVCXZLKJHGFDSAPOIU PO	TEST	TEST	4200 CONROY RD		ORLANDO		FL	32839	2449	Company Name exceeds max characters allowed. Max length is 50.
39											

Scheduling Pickup on Demand

USPS.com

1. Use your browser to navigate to <http://usps.com> and sign in or register.
2. Under “Quick Tools” choose “Schedule a Pickup” or from the drop down menu under the “Mail & Ship” tab, click “Schedule a Pickup”.



The screenshot displays the USPS.COM website interface. At the top left is the USPS.COM logo. A search bar on the top right contains the text "Search or Enter a Tracking Number". Below the logo is a navigation bar with tabs: "Quick Tools", "Mail & Ship", "Track & Manage", "Postal Store", "Business", "International", and "Help". The "Quick Tools" tab is expanded, showing a list of options: "Tracking", "Add a Tracking Number", "My USPS", "Find USPS Locations", "Buy Stamps", "Schedule a Pickup", "Calculate a Price", "Look Up a ZIP Code™", "Hold Mail", and "Change of Address". The "Schedule a Pickup" option is circled in red. The "Mail & Ship" tab is also expanded, showing options: "Print & Ship", "Order Stamps & Supplies", "Calculate a Price", "Schedule a Pickup", "Look Up a ZIP Code", "Find USPS Locations", and "Learn about Mail & Shipping". The "Schedule a Pickup" option in this menu is also circled in red. The background of the page features a large image of the Eiffel Tower and the slogan "WE GO THERE™" with the text "Shipping internationally? We've got you covered with affordable shipping to more than 180 countries."

3. Enter the required pickup information.
4. Once all your information has been entered, click on the “Check Availability” button.

Where should we pick up?

Your carrier can pick up your shipment free during regular mail delivery if you're using an expedited service like Priority Mail®, Priority Mail Express®, Global Express Guaranteed®, or Merchandise Return services.

This is a business address.

*First Name	M.I.	*Last Name	*Phone Number ?	Ext.
<input type="text" value="Romo"/>	<input type="text"/>	<input type="text" value="Shipping"/>	<input type="text" value="202 268 2883"/>	<input type="text"/>
*Street Address			*Email Address	
<input type="text" value="120 Kent Drive"/>			<input type="text" value="Romoshopping@gmail.com"/>	
Apt / Suite / Other				
<input type="text"/>				
*City				
<input type="text" value="Berkley Heights"/>				
*State		*ZIP Code™		
<input type="text" value="NJ - New Jersey"/>		<input type="text" value="07922"/>		

CHECK AVAILABILITY

Please read our privacy policy.

Privacy Act Statement: Your information will be used to provide Package Pickup service at the address and for the date that you request. Collection is authorized by 39 USC 401, 403, 404. Providing the information is voluntary, but if not provided, we may not process your request. We do not disclose your information to third parties without your consent, except to facilitate the transaction, to act on your behalf or request, or as legally required. This includes the following limited circumstances: to a congressional office on your behalf; to financial entities regarding financial

5. The service is confirmed for the address entered.

Where should we pick up?

Your carrier can pick up your shipment free during regular mail delivery if you're using an expedited service like Priority Mail®, Priority Mail Express®, Global Express Guaranteed®, or Merchandise Return services.

Name and address
ROMO SHIPPING
120 KENT DR
BERKELEY HEIGHTS, NJ 07922-2332
[Edit](#)

Service Available

Phone Number:
2022682883

Email Address:
ROMOSHIPPING@GMAIL.COM

6. Select the location where the shipment will be left.

Where should we look for your shipment?

*My shipment will be...

- Select
- In/At Mailbox
- On the Porch**
- Front Door
- Back Door
- Side Door

Enter any additional instructions: ?

characters left: 255 out of 255

- Select the time you want the package picked up. Click “Specify a pickup window”, then click on an available pickup time from the dropdown menu.

What time should we pick up?

Your carrier can pickup your shipment free, once a day, during your regular mail delivery, 1:00 PM - 3:00 PM.

To specify a time for a pickup a premium paid service is available.

During your regular mail delivery

1:00 PM - 3:00 PM
\$0.00

Specify a pickup window (Requires Sign In)*

\$20.00

*Pickup times will be one hour before or after your time slot selection.

Available Pickup Times:

2:00 PM ▾

Last Available

Pickup Hours:

Mon-Fri 10:00 AM - 4:00 PM
Sat 10:00 AM - 1:00 PM
Sun Closed

- Then, click on the day that you want the package picked up.

When should we pick up?

Package Pickups will be made on the days selected.

You can schedule pickups Monday - Saturday, until 2:00 AM CT on the day of the pickup. After 2:00 AM CT, same-day pickup is not available.

Recurring Pickup ▾

Calendar Key: ■ ■ ■ ■

June 2015

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

9. If multiple pickups are needed for this location and time, they may also be scheduled.

When should we pick up?

Package Pickups will be made on the days selected.

You can schedule pickups Monday - Saturday, until 2:00 AM CT on the day of the pickup. After 2:00 AM CT, same-day pickup is not available.

Recurring Pickup ⌵
 Calendar Key:

June 2015

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2015

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

10. Identify the number of packages for each appropriate category of mail that will be picked up.

How many items are we picking up?

Please note, any mailpiece, including mail destined to APO/FPO/DPO addresses, with a customs declaration form that was not completed and submitted online (e.g., using the Click-N-Ship® application) must be presented by the customer to an employee at a retail service counter at a Post Office™ location. In addition, any mailpiece that requires a customs declaration form and bears postage stamps must also be presented by the customer to an employee at a retail service counter at a Post Office™ location.

Priority Mail Express® ?	<input type="text" value="0"/>
Priority Mail® ?	<input type="text" value="1"/>
First-Class Package Service® ?	<input type="text" value="1"/>
Parcel Select® ?	<input type="text" value="0"/>
Ground Services ?	<input type="text" value="0"/>
International ?	<input type="text" value="0"/>
Return Services ?	<input type="text" value="0"/>

11. Enter the total estimated weight of the packages. Agree to the Terms & Conditions. Then click “Schedule a Pickup.”

Pickup Summary

Total Number of Items 2

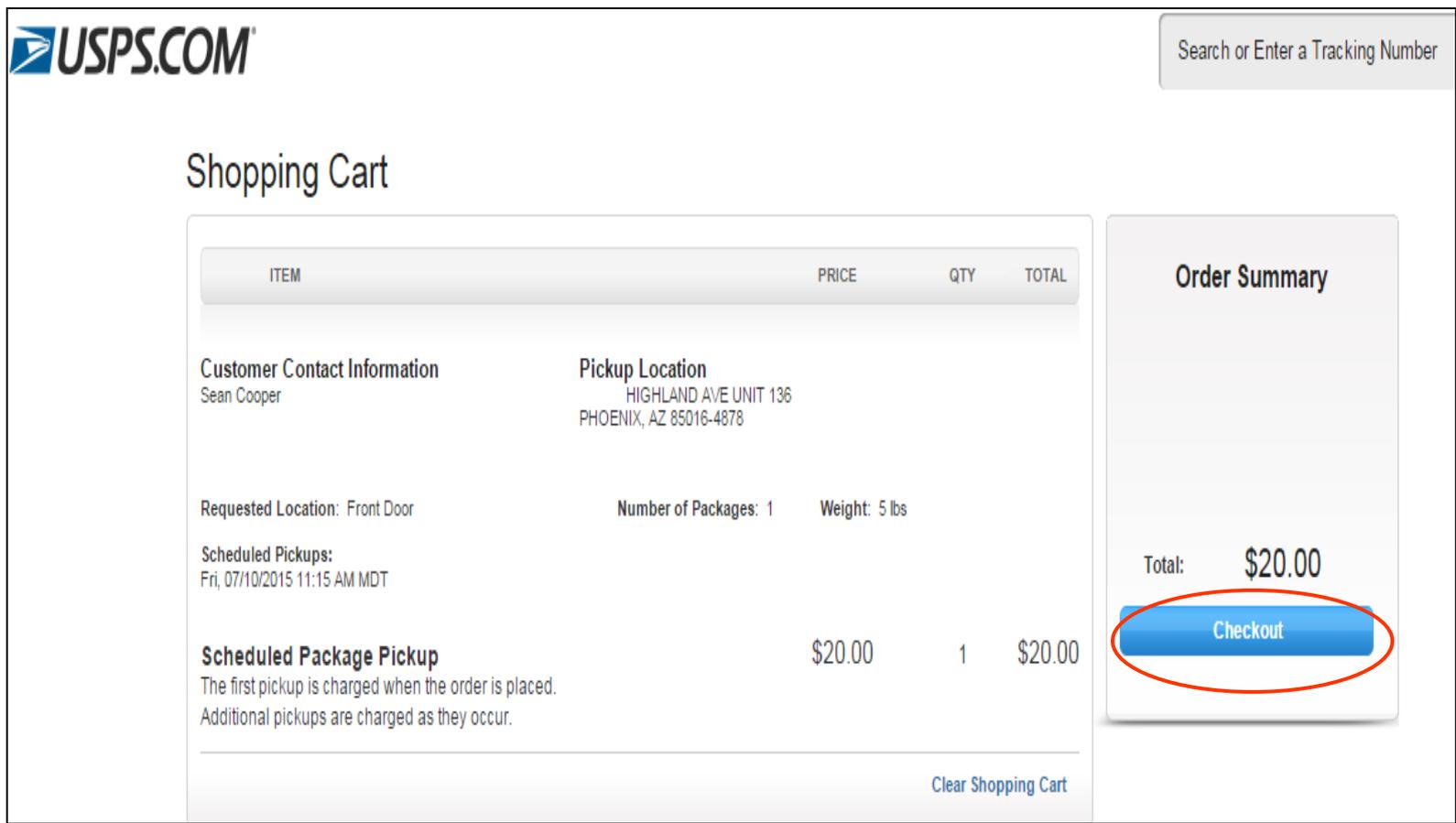
***Estimate the total weight.** lbs

Round the estimated total weight to the nearest pound.
Make sure your package has sufficient postage to cover shipping and extra services.
We cannot accept items over 70 lbs or 130". And mailpieces weighing more than 13 oz bearing only stamps as postage are not eligible for pickup.

I have read, understand, and agree to the [Terms & Conditions](#) as well as the following statement:
Be sure to place your package(s) in a secure location for pickup. The United States Postal Service® bears no liability for lost, stolen, or damaged packages due to placement in an insecure location. The USPS® is also not responsible for service delays when the package has incorrect postage, incomplete postage information, or is otherwise not ready for shipment.

 **Schedule a Pickup**

- Review the information for accuracy, and then click on “Checkout”.



The screenshot shows the USPS.COM Shopping Cart interface. At the top left is the USPS.COM logo. At the top right is a search bar with the text "Search or Enter a Tracking Number". The main heading is "Shopping Cart". Below this, there is a table with columns for ITEM, PRICE, QTY, and TOTAL. The table contains one item: "Scheduled Package Pickup" with a price of \$20.00, a quantity of 1, and a total of \$20.00. To the left of the table, there is customer contact information for Sean Cooper and pickup location details for Highland Ave Unit 136 in Phoenix, AZ. Below the table, there is a "Clear Shopping Cart" link. To the right of the table is an "Order Summary" box showing a total of \$20.00 and a blue "Checkout" button circled in red.

USPS.COM Search or Enter a Tracking Number

Shopping Cart

ITEM	PRICE	QTY	TOTAL
Customer Contact Information Sean Cooper			
Pickup Location HIGHLAND AVE UNIT 136 PHOENIX, AZ 85016-4878			
Requested Location: Front Door	Number of Packages: 1	Weight: 5 lbs	
Scheduled Pickups: Fri, 07/10/2015 11:15 AM MDT			
Scheduled Package Pickup The first pickup is charged when the order is placed. Additional pickups are charged as they occur.	\$20.00	1	\$20.00

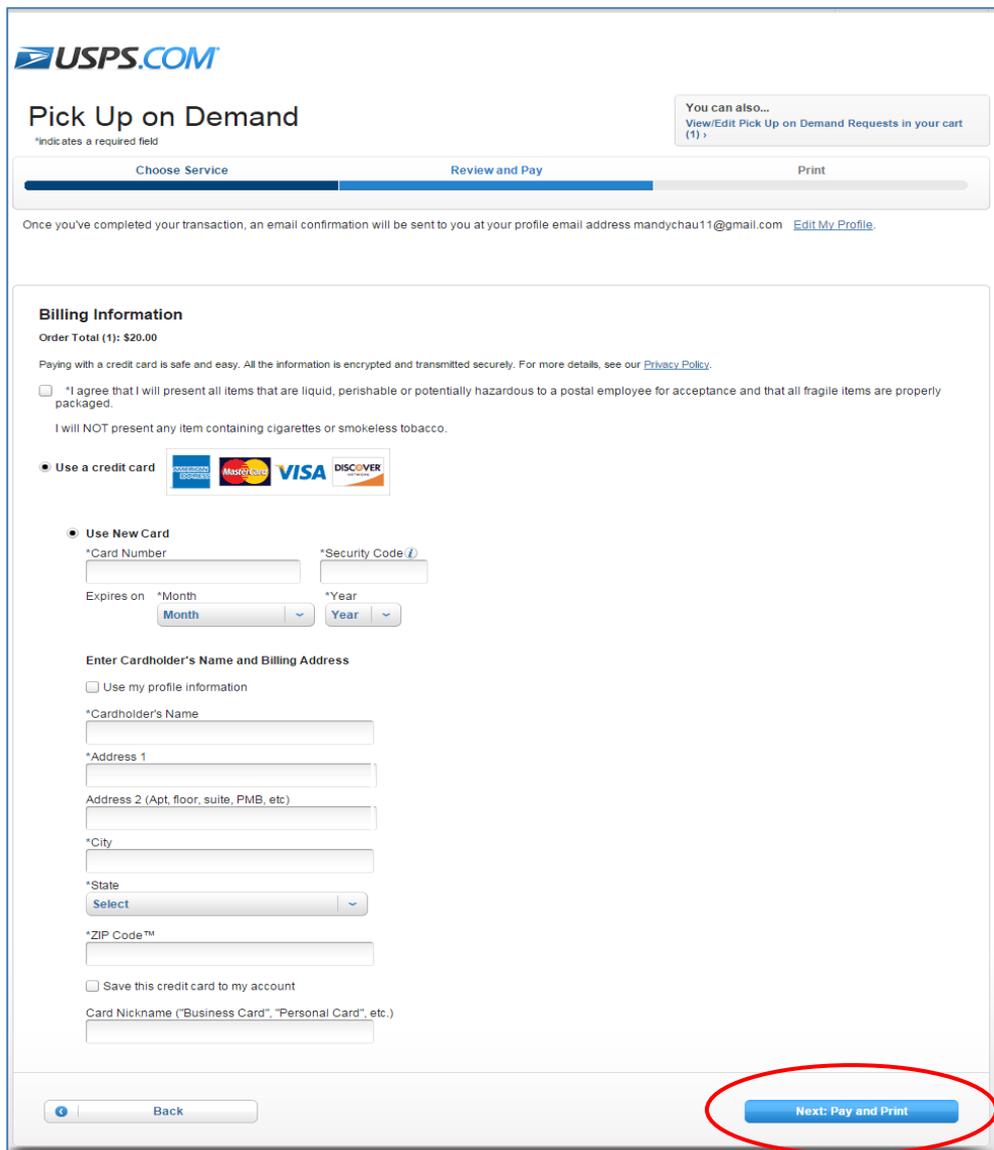
Clear Shopping Cart

Order Summary

Total: **\$20.00**

Checkout

13. Complete the Billing Information page and click on “Next Pay and Print”.



USPS.COM

Pick Up on Demand

*indicates a required field

You can also...
[View/Edit Pick Up on Demand Requests in your cart \(1\)](#)

Choose Service Review and Pay Print

Once you've completed your transaction, an email confirmation will be sent to you at your profile email address mandychau11@gmail.com [Edit My Profile](#)

Billing Information

Order Total (1): \$20.00

Paying with a credit card is safe and easy. All the information is encrypted and transmitted securely. For more details, see our [Privacy Policy](#).

*I agree that I will present all items that are liquid, perishable or potentially hazardous to a postal employee for acceptance and that all fragile items are properly packaged.
I will NOT present any item containing cigarettes or smokeless tobacco.

Use a credit card

Use New Card

*Card Number *Security Code (2)

Expires on *Month *Year

Month Year

Enter Cardholder's Name and Billing Address

Use my profile information

*Cardholder's Name

*Address 1

Address 2 (Apt, floor, suite, PMB, etc)

*City

*State

Select

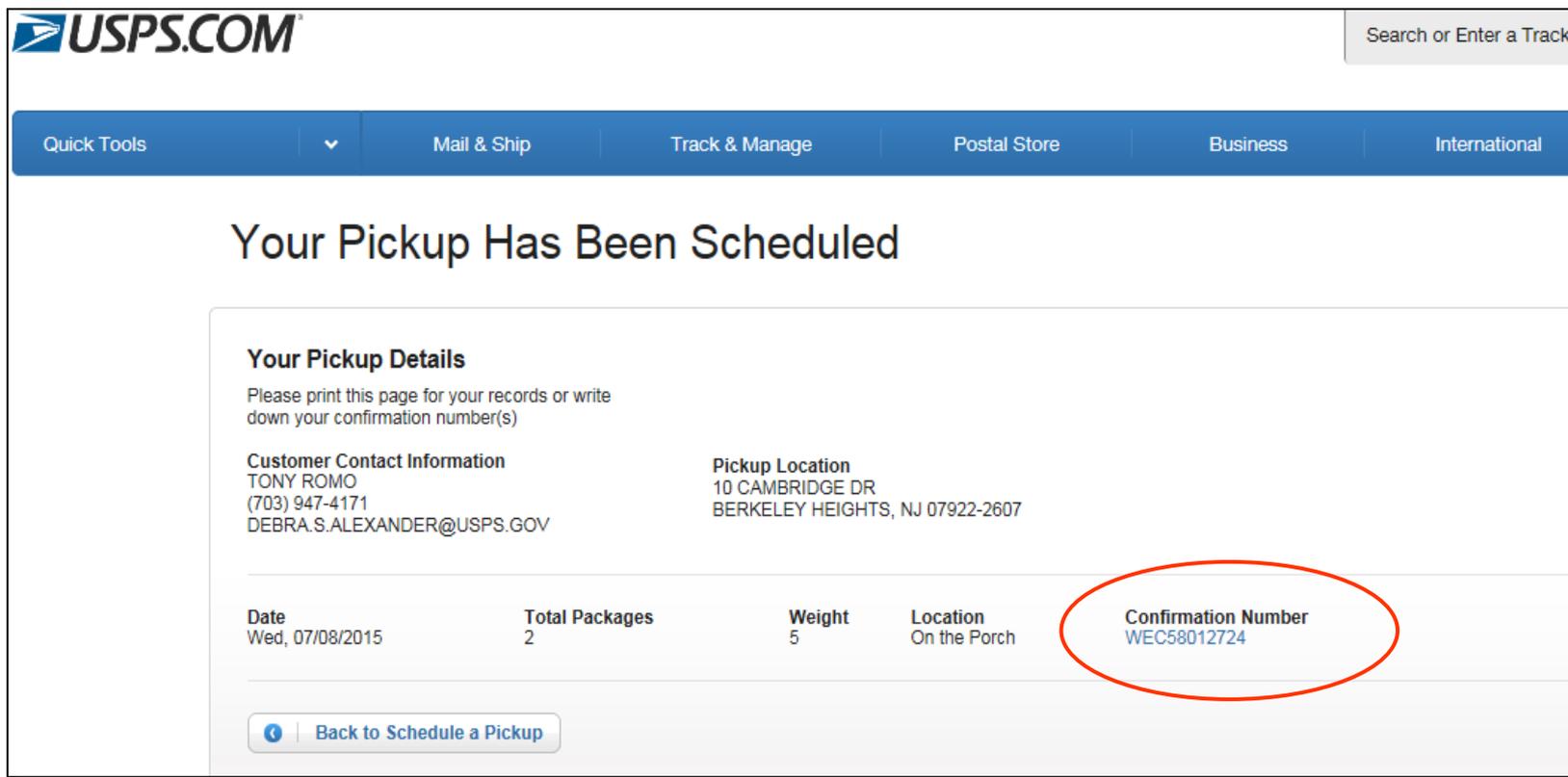
*ZIP Code™

Save this credit card to my account

Card Nickname ("Business Card", "Personal Card", etc.)

Back **Next: Pay and Print**

14. You will receive a confirmation once you have completed the checkout.



The screenshot shows the USPS.COM website with a confirmation message: "Your Pickup Has Been Scheduled". Below this, there is a section titled "Your Pickup Details" with instructions to print the page. It lists customer contact information and pickup location details. A table summarizes the pickup information, with the confirmation number "WEC58012724" circled in red. A "Back to Schedule a Pickup" button is located at the bottom.

USPS.COM Search or Enter a Track

Quick Tools Mail & Ship Track & Manage Postal Store Business International

Your Pickup Has Been Scheduled

Your Pickup Details
Please print this page for your records or write down your confirmation number(s)

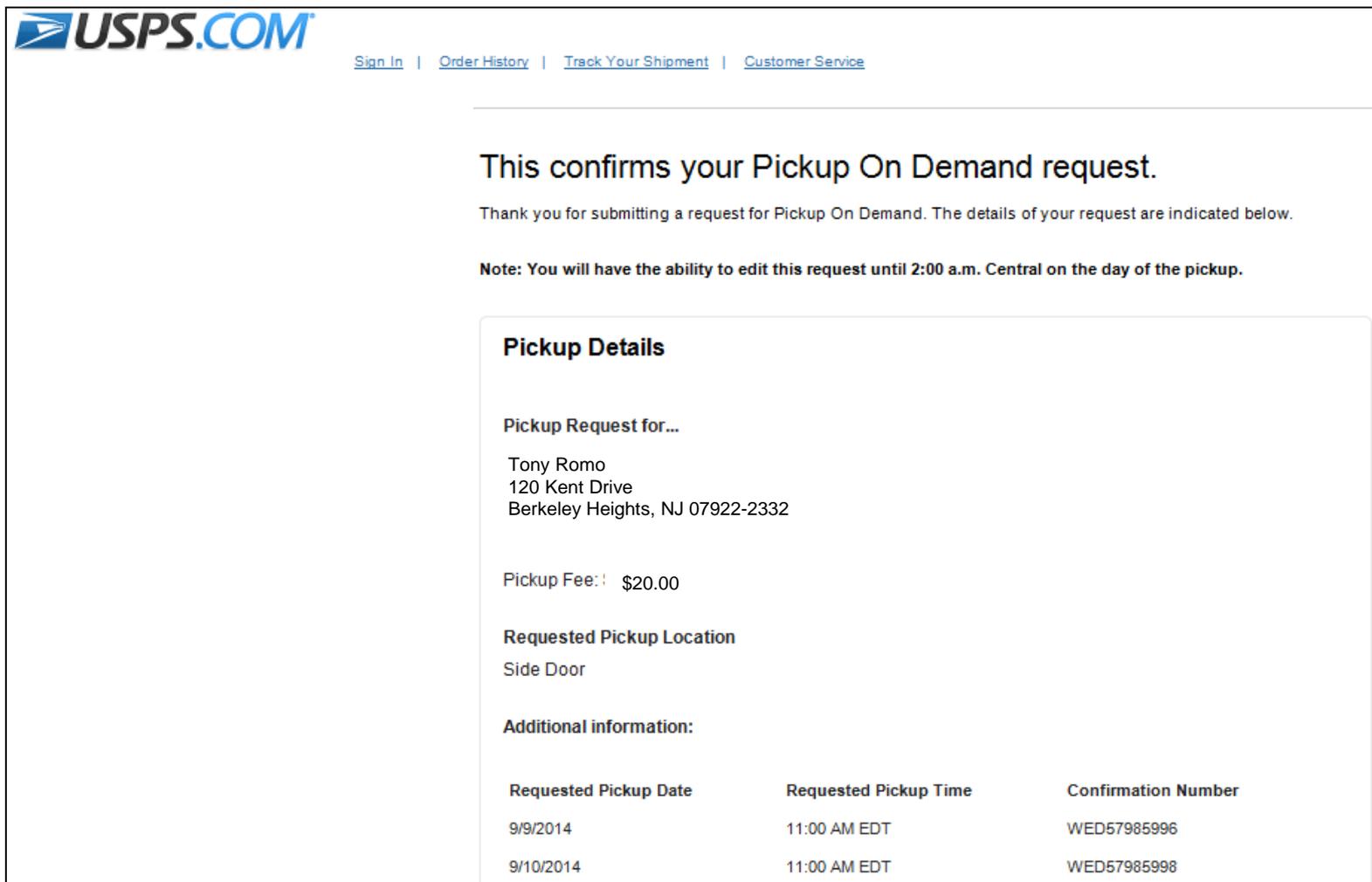
Customer Contact Information
TONY ROMO
(703) 947-4171
DEBRA.S.ALEXANDER@USPS.GOV

Pickup Location
10 CAMBRIDGE DR
BERKELEY HEIGHTS, NJ 07922-2607

Date	Total Packages	Weight	Location	Confirmation Number
Wed, 07/08/2015	2	5	On the Porch	WEC58012724

[Back to Schedule a Pickup](#)

15. You will also receive an email confirmation | once you have completed the checkout.



USPS.COM | [Sign In](#) | [Order History](#) | [Track Your Shipment](#) | [Customer Service](#)

This confirms your Pickup On Demand request.

Thank you for submitting a request for Pickup On Demand. The details of your request are indicated below.

Note: You will have the ability to edit this request until 2:00 a.m. Central on the day of the pickup.

Pickup Details

Pickup Request for...

Tony Romo
120 Kent Drive
Berkeley Heights, NJ 07922-2332

Pickup Fee: \$20.00

Requested Pickup Location

Side Door

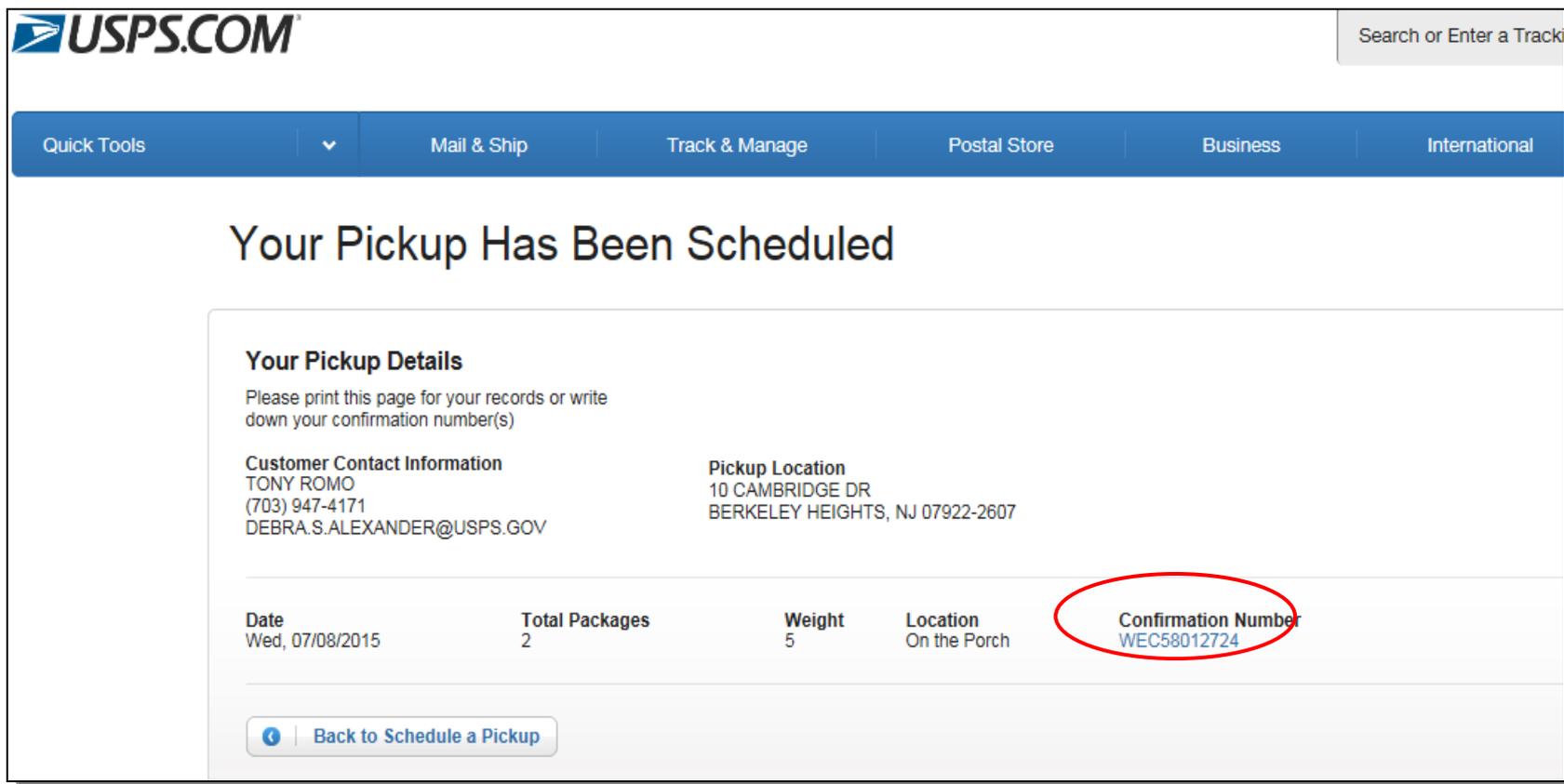
Additional information:

Requested Pickup Date	Requested Pickup Time	Confirmation Number
9/9/2014	11:00 AM EDT	WED57985996
9/10/2014	11:00 AM EDT	WED57985998

Editing a Pickup Request

USPS.com

1. Once a pickup request has been completed, click on the confirmation number on the confirmation page.



USPS.COM Search or Enter a Track

Quick Tools Mail & Ship Track & Manage Postal Store Business International

Your Pickup Has Been Scheduled

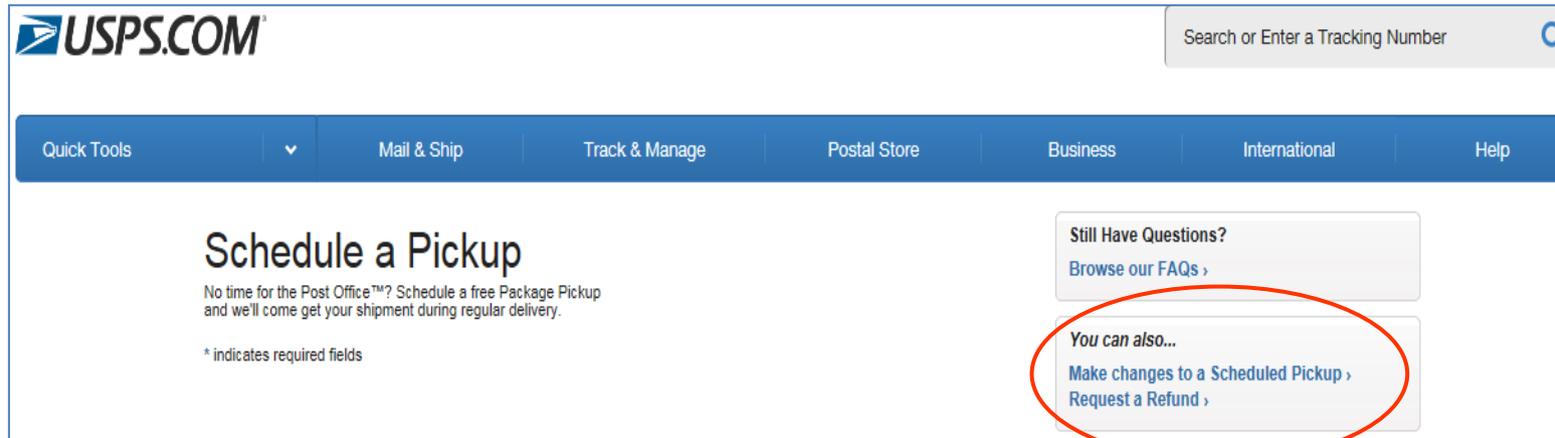
Your Pickup Details
Please print this page for your records or write down your confirmation number(s)

Customer Contact Information TONY ROMO (703) 947-4171 DEBRA.S.ALEXANDER@USPS.GOV	Pickup Location 10 CAMBRIDGE DR BERKELEY HEIGHTS, NJ 07922-2607
--	--

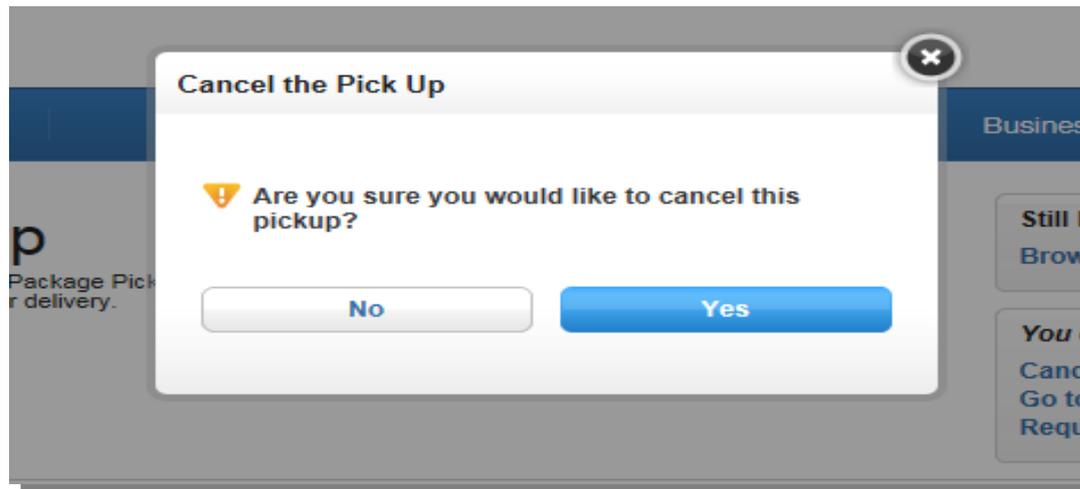
Date Wed, 07/08/2015	Total Packages 2	Weight 5	Location On the Porch	Confirmation Number WEC58012724
--------------------------------	----------------------------	--------------------	---------------------------------	---

[Back to Schedule a Pickup](#)

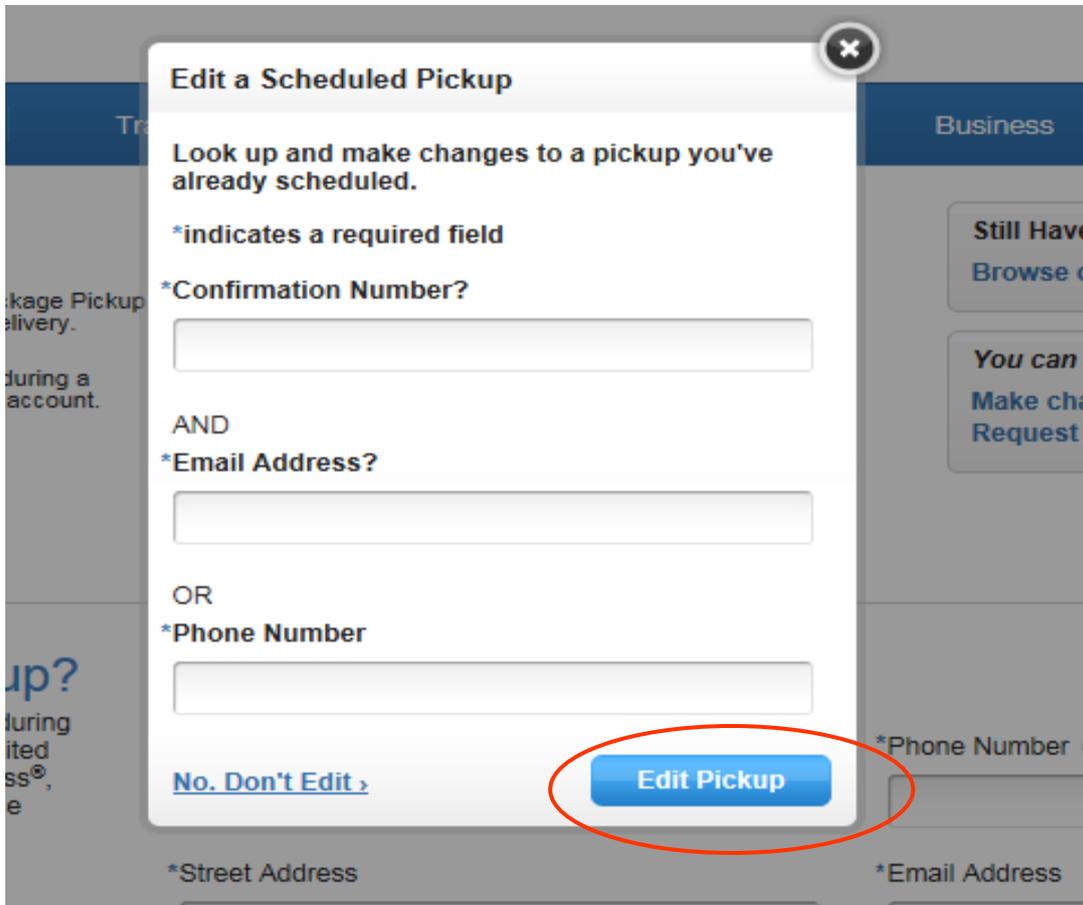
- You will be taken back to the “Schedule a Pickup” page where you will be able to edit, cancel or request a refund.



- If you choose cancel, the “Cancel the Pick Up” screen will appear. Once you click “Yes” your order will be cancelled and an email confirmation will be sent. If You choose “No” you will be taken back to the Schedule a Pickup screen.



4. If you choose to make changes to your request, the following screen will appear.
5. Enter the requested information and click “Edit Pickup”.



Edit a Scheduled Pickup

Look up and make changes to a pickup you've already scheduled.

*indicates a required field

*Confirmation Number?

AND

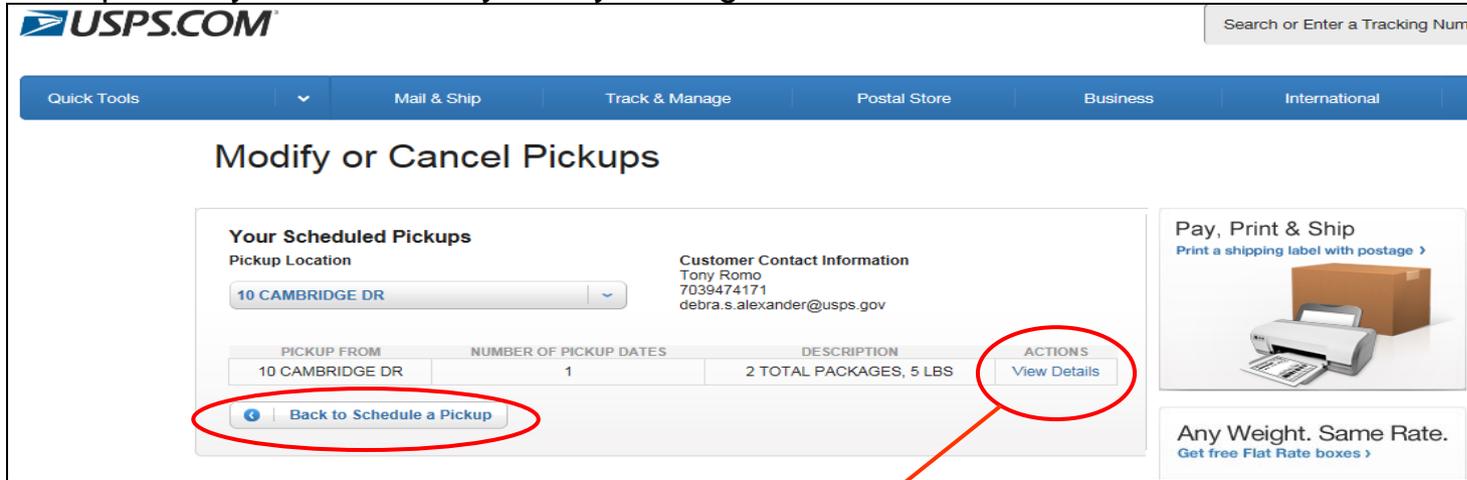
*Email Address?

OR

*Phone Number

[No. Don't Edit >](#) **Edit Pickup**

6. You will be taken to the “Modify or Cancel Pickups” screen which will allow you to view your Pickup History and return to you to your original order.



USPS.COM Search or Enter a Tracking Number

Quick Tools | Mail & Ship | Track & Manage | Postal Store | Business | International

Modify or Cancel Pickups

Your Scheduled Pickups

Pickup Location: 10 CAMBRIDGE DR

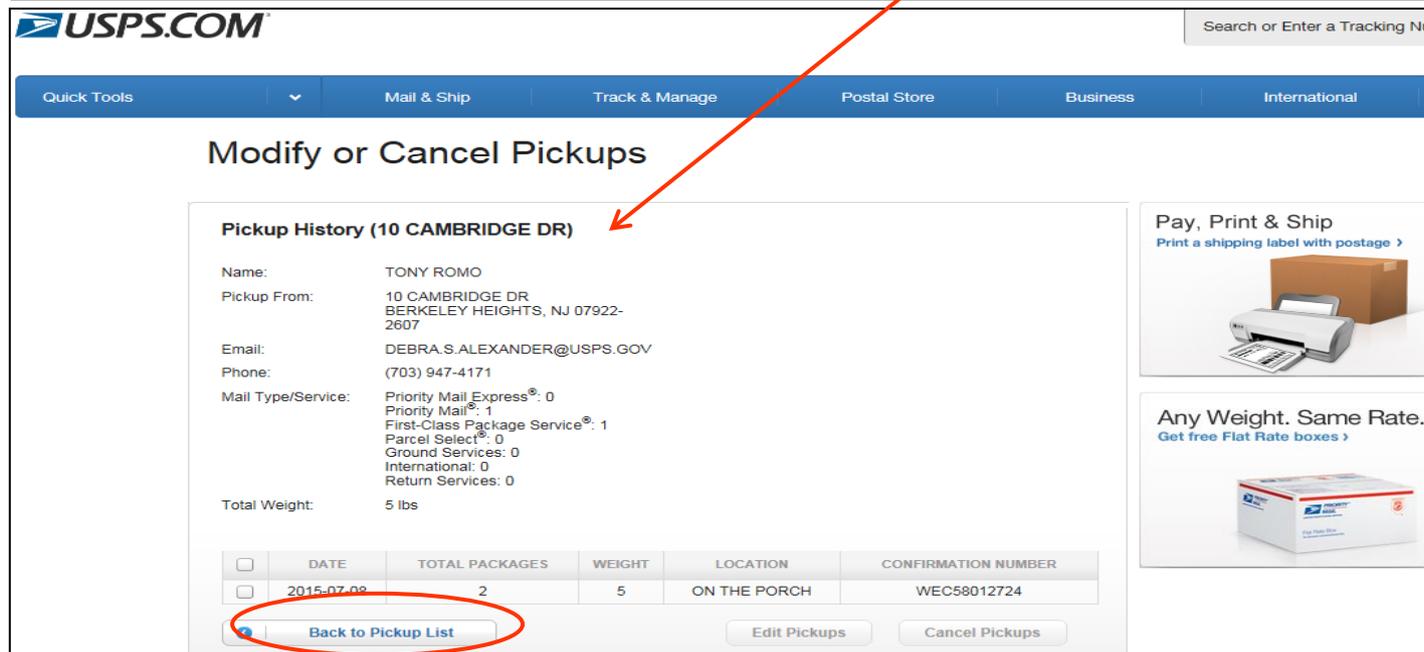
Customer Contact Information
Tony Romo
7039474171
debra.s.alexander@usps.gov

PICKUP FROM	NUMBER OF PICKUP DATES	DESCRIPTION	ACTIONS
10 CAMBRIDGE DR	1	2 TOTAL PACKAGES, 5 LBS	View Details

[Back to Schedule a Pickup](#)

Pay, Print & Ship
Print a shipping label with postage >

Any Weight. Same Rate.
Get free Flat Rate boxes >



USPS.COM Search or Enter a Tracking Number

Quick Tools | Mail & Ship | Track & Manage | Postal Store | Business | International

Modify or Cancel Pickups

Pickup History (10 CAMBRIDGE DR)

Name: TONY ROMO
Pickup From: 10 CAMBRIDGE DR, BERKELEY HEIGHTS, NJ 07922-2607
Email: DEBRA.S.ALEXANDER@USPS.GOV
Phone: (703) 947-4171
Mail Type/Service: Priority Mail Express®: 0, Priority Mail®: 1, First-Class Package Service®: 1, Parcel Select®: 0, Ground Services: 0, International: 0, Return Services: 0
Total Weight: 5 lbs

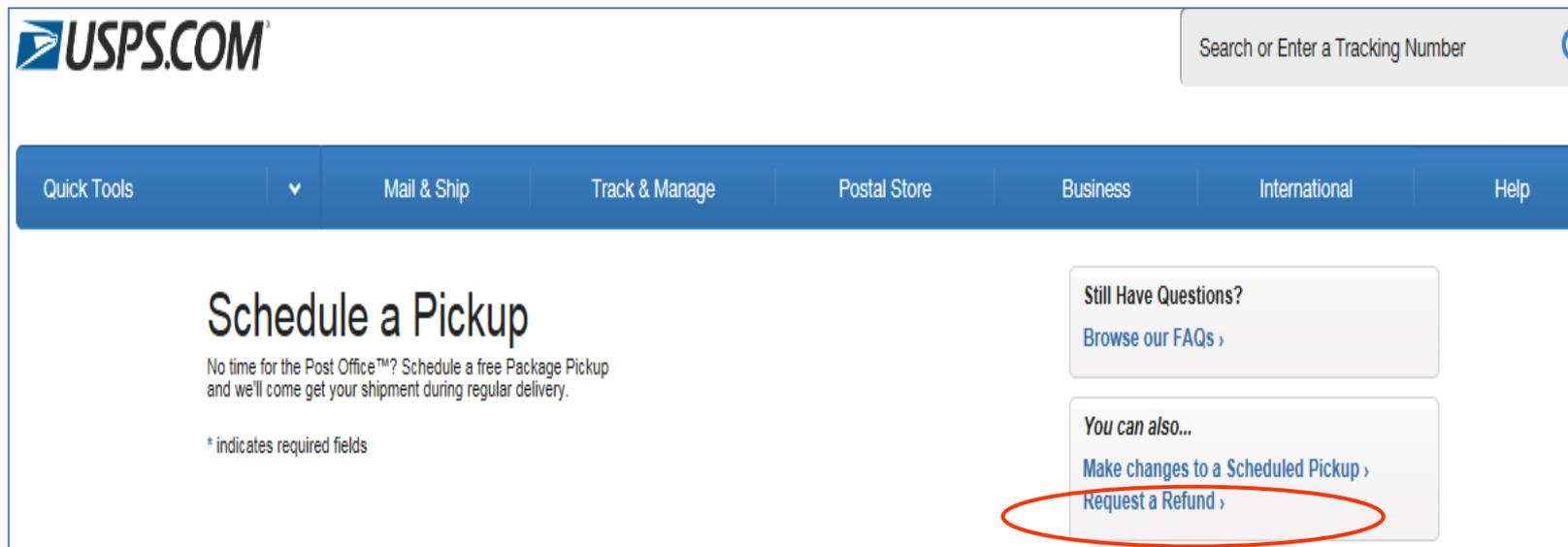
<input type="checkbox"/>	DATE	TOTAL PACKAGES	WEIGHT	LOCATION	CONFIRMATION NUMBER
<input type="checkbox"/>	2015-07-08	2	5	ON THE PORCH	WEC58012724

[Back to Pickup List](#) | [Edit Pickups](#) | [Cancel Pickups](#)

Pay, Print & Ship
Print a shipping label with postage >

Any Weight. Same Rate.
Get free Flat Rate boxes >

7. If you choose to request a refund, click “Request a Refund” from the “Schedule a Pickup” screen.



USPS.COM Search or Enter a Tracking Number

Quick Tools Mail & Ship Track & Manage Postal Store Business International Help

Schedule a Pickup

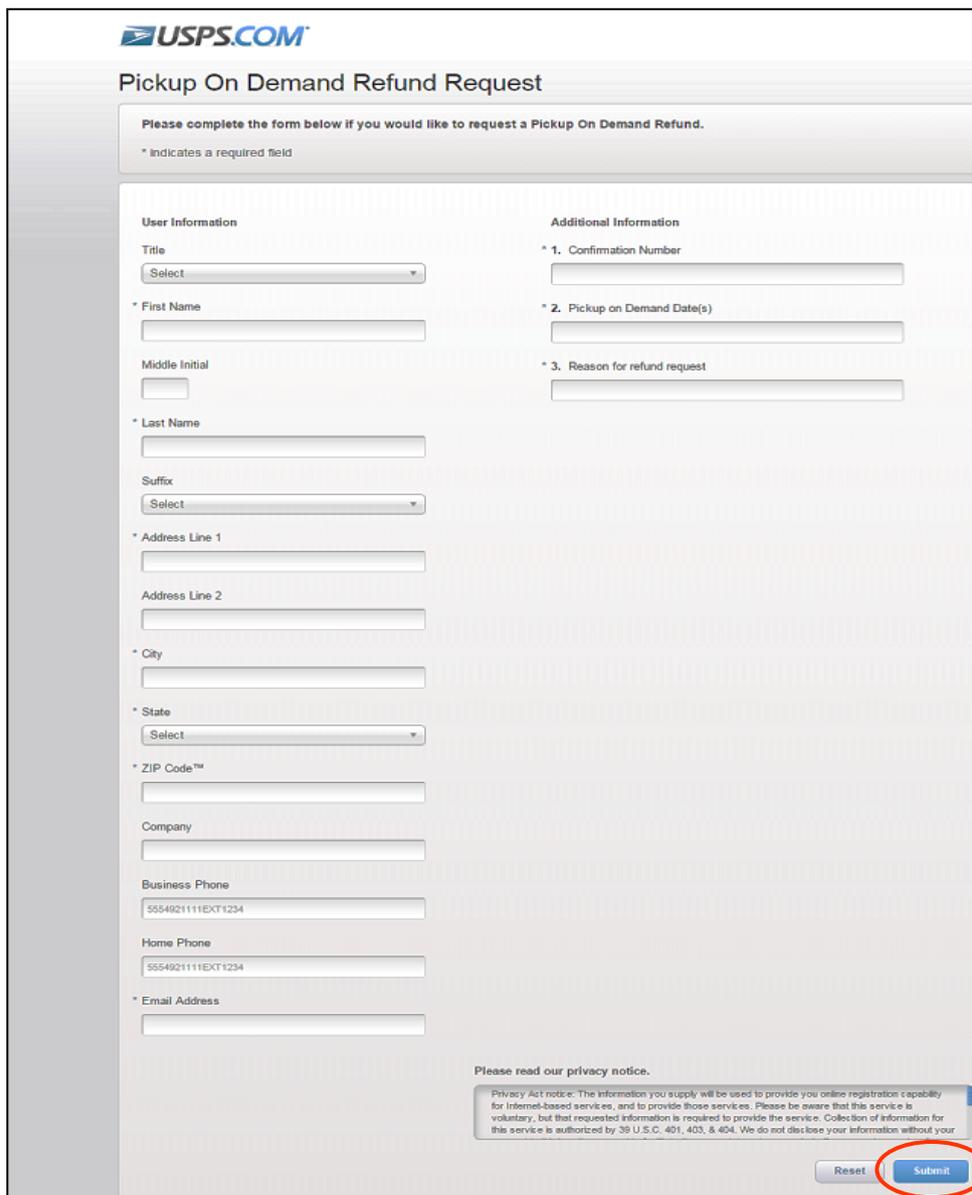
No time for the Post Office™? Schedule a free Package Pickup and we'll come get your shipment during regular delivery.

* indicates required fields

Still Have Questions?
[Browse our FAQs >](#)

You can also...
[Make changes to a Scheduled Pickup >](#)
[Request a Refund >](#)

8. Complete the following fields. Read the Privacy Notice and click submit.



USPS.COM

Pickup On Demand Refund Request

Please complete the form below if you would like to request a Pickup On Demand Refund.

* indicates a required field

User Information	Additional Information
Title <input type="text" value="Select"/>	* 1. Confirmation Number <input type="text"/>
* First Name <input type="text"/>	* 2. Pickup on Demand Date(s) <input type="text"/>
Middle Initial <input type="text"/>	* 3. Reason for refund request <input type="text"/>
* Last Name <input type="text"/>	
Suffix <input type="text" value="Select"/>	
* Address Line 1 <input type="text"/>	
Address Line 2 <input type="text"/>	
* City <input type="text"/>	
* State <input type="text" value="Select"/>	
* ZIP Code™ <input type="text"/>	
Company <input type="text"/>	
Business Phone <input type="text" value="5554921111EXT1234"/>	
Home Phone <input type="text" value="5554921111EXT1234"/>	
* Email Address <input type="text"/>	

Please read our privacy notice.

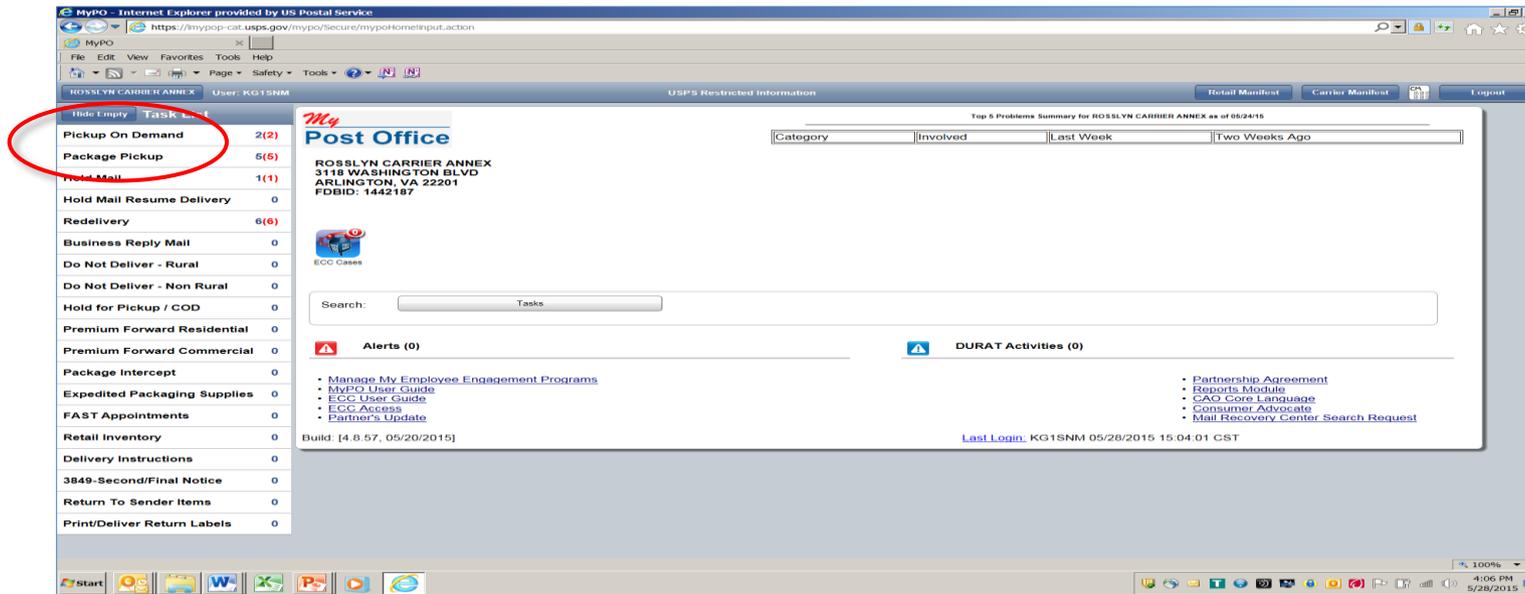
Privacy Act notice: The information you supply will be used to provide you online registration capability for internet-based services, and to provide those services. Please be aware that this service is voluntary, but that requested information is required to provide the service. Collection of information for this service is authorized by 39 U.S.C. 401, 403, & 404. We do not disclose your information without your

My Post Office (Internal Only)



- My Post Office (My PO) - web application that communicates with Customer Care Centers (CCCs), Post Offices, Districts, and Consumer Affairs Offices (CAOs).
- Tool used daily to check all tasks including pickup service requests.

1. Log on and click “Pickup On Demand” or “Package Pickup”.



2. The Package Summary List appears. The user can type in all or part of the search criteria directly above the headings to get to the record for that item. The Summary List can be printed.

Print All Package Pickup			
WBC1159716			
Case Number	Customer Information	Request Pickup Date	Status
WBC11159716	KA BOB 291 S LA CIENEGA BLVD STE 310	MON 09/16/2013	Open >
WBC11154080	KA BOB 352 S ELM DR APT D	MON 09/16/2013	Open >
WBC11077462	KA BOB 352 S ELM DR APT D	MON 09/09/2013	Open >

3. Clicking on a line item in the summary list will present you with the package pickup detail screen.

Package Pickup
Confirmation Number: WBC11159716

RESTRICTED INFORMATION
NEW PACKAGE PICKUP REQUEST
Scan Barcode ID: 9475801699320039998425

Package Pickup Record Information

Date Entered: Wed Sep 11, 2013
Current Status: Open
To: Carrier
From: WBIBSSC CCM LAB
Agent: WEBAGENT czccs
Subject: Please collect mail from the following customer:

Customer Information

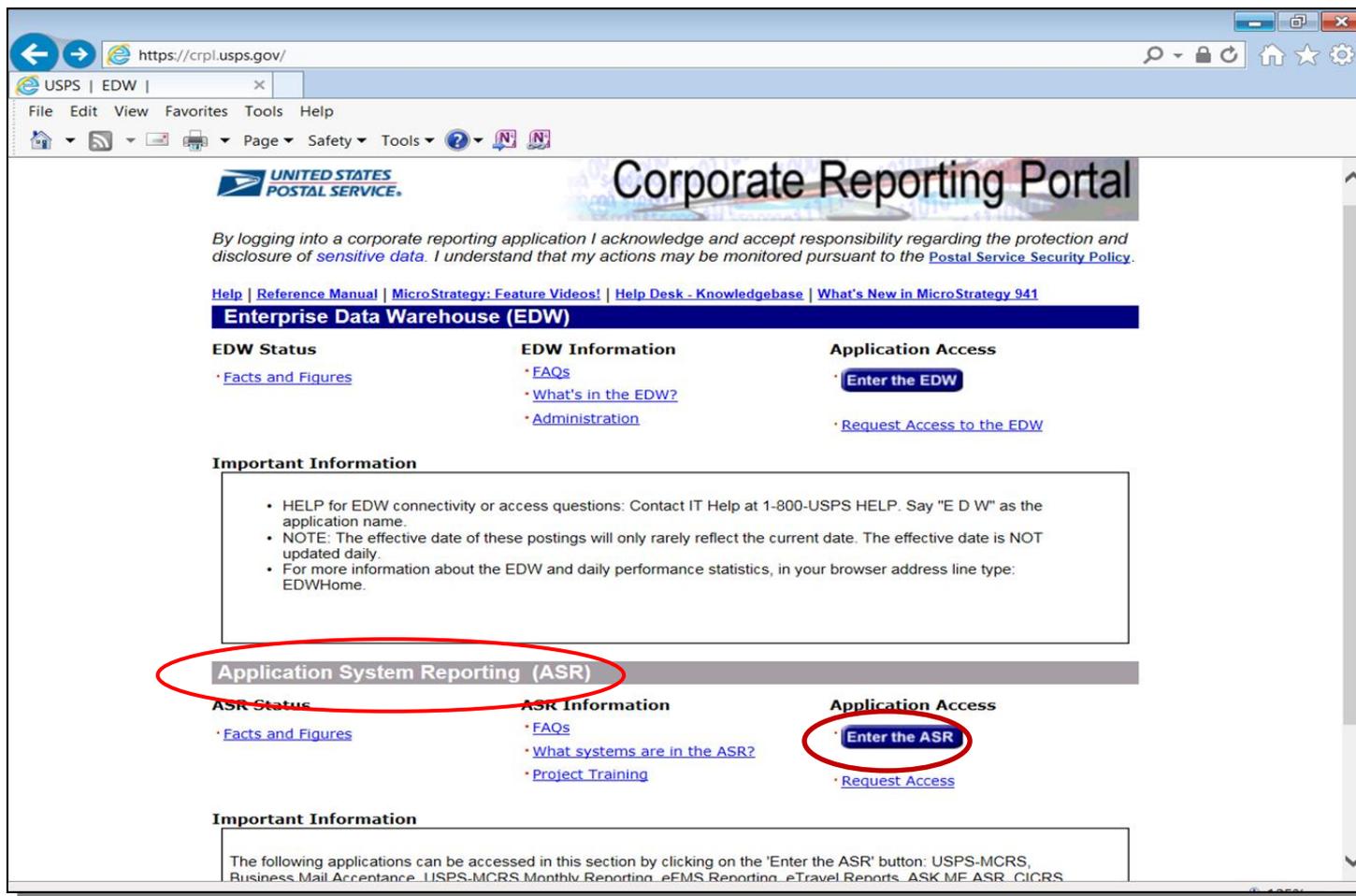
Name: KA BOB
Firm: KA-BOBBER
Street Address: 291 S LA CIENEGA BLVD STE 310
City, State, ZIP: BEVERLY HILLS, CA 90211-3310
Carrier Route: C037
Phone Number:

Package Pickup Instructions

Requested Pickup: Mon Sep 16, 2013
Number Priority Mail Express: 0
Number Priority Mail: 1
Number Return Items: 0
Number Other Pkgs: 0
Packages to Collect: 1
Total Weight: 20 lbs
Location: Knock on Door/Ring Bell
Special Instructions:

Reports (Internal)

1. From the Postal Service's Enterprise Data Warehouse, navigate to the Corporate Reporting Portal and click the "Enter the ASR" button.



The screenshot shows the Corporate Reporting Portal website. The browser address bar displays <https://crpl.usps.gov/>. The page features the United States Postal Service logo and the title "Corporate Reporting Portal". A disclaimer states: "By logging into a corporate reporting application I acknowledge and accept responsibility regarding the protection and disclosure of sensitive data. I understand that my actions may be monitored pursuant to the Postal Service Security Policy." Navigation links include "Help", "Reference Manual", "MicroStrategy: Feature Videos!", "Help Desk - Knowledgebase", and "What's New in MicroStrategy 941".

The main content area is divided into two sections: "Enterprise Data Warehouse (EDW)" and "Application System Reporting (ASR)". The "ASR" section is circled in red. It includes:

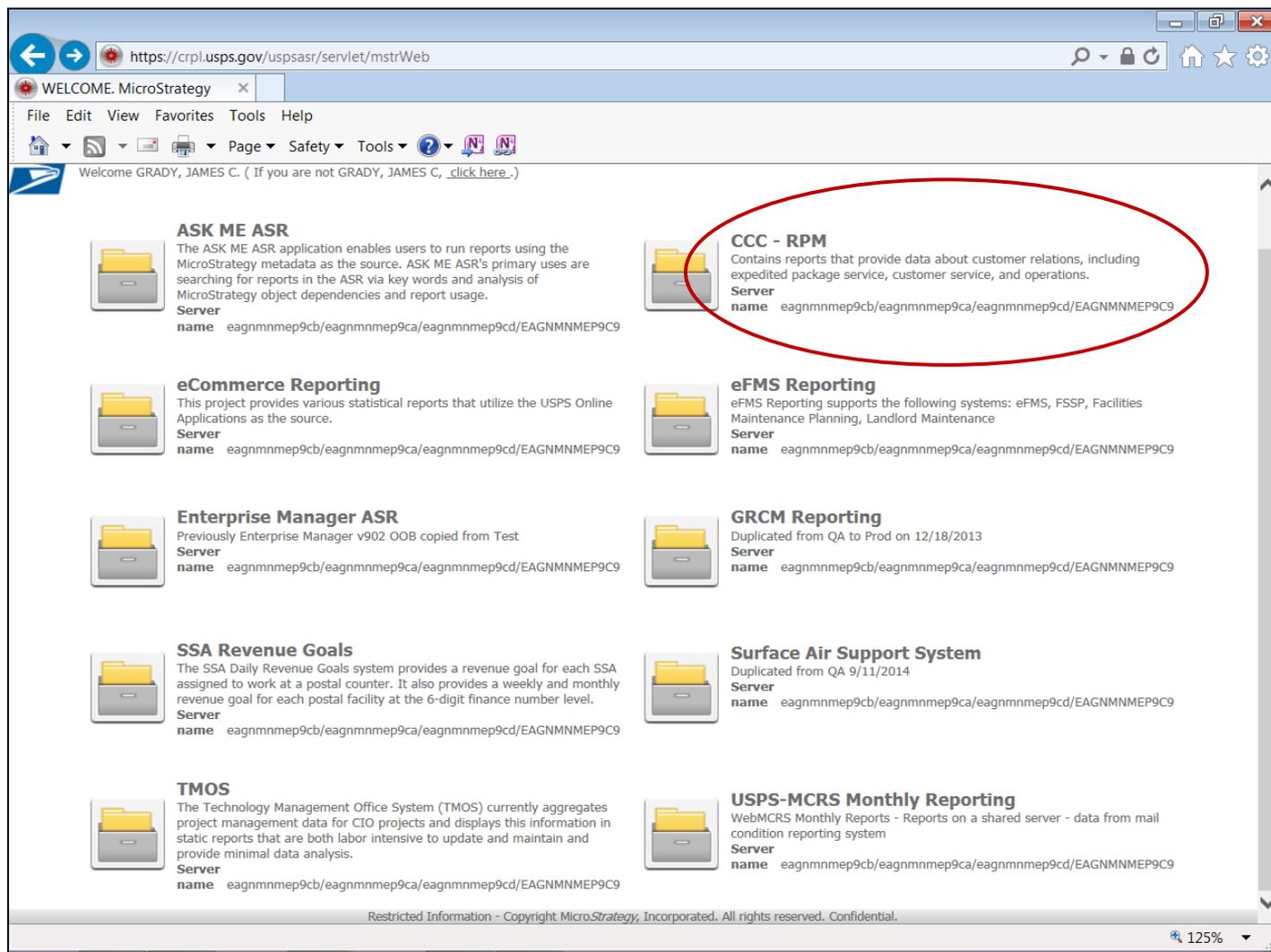
- ASR Status**: [Facts and Figures](#)
- ASR Information**: [FAQs](#), [What systems are in the ASR?](#), [Project Training](#)
- Application Access**: [Enter the ASR](#) (circled in red), [Request Access](#)

An "Important Information" box contains the following text:

- HELP for EDW connectivity or access questions: Contact IT Help at 1-800-USPS HELP. Say "E D W" as the application name.
- NOTE: The effective date of these postings will only rarely reflect the current date. The effective date is NOT updated daily.
- For more information about the EDW and daily performance statistics, in your browser address line type: EDWHome.

At the bottom, another "Important Information" box states: "The following applications can be accessed in this section by clicking on the 'Enter the ASR' button: USPS-MCRS, Business Mail Acceptance, USPS-MCRS Monthly Reporting, eFMS Reporting, eTravel Reports, ASK ME ASR, CICRS".

2. Click “CCC-RPM” for Carrier Pickup Reports.

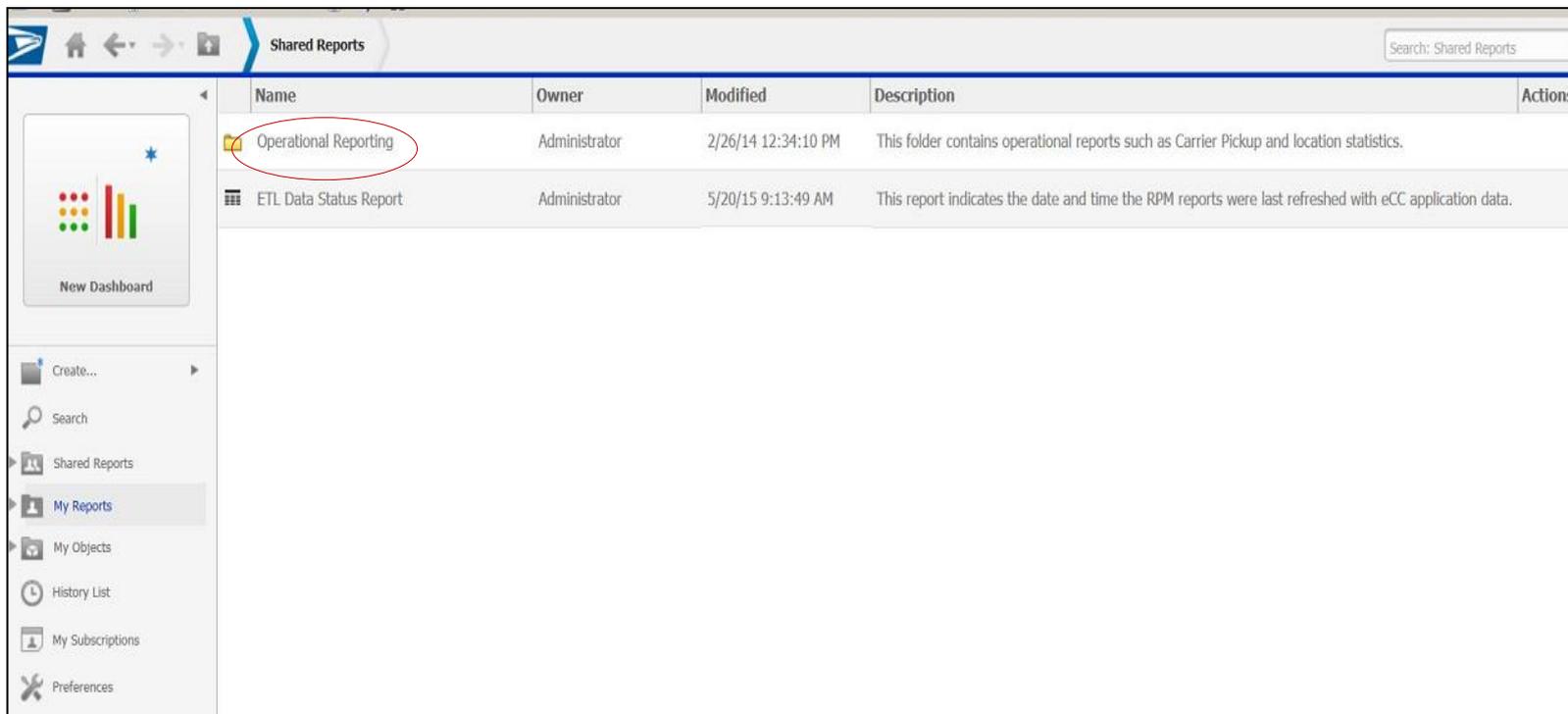


The screenshot shows a web browser window with the URL <https://crpl.usps.gov/uspsasr/servlet/mstrWeb>. The page displays a list of reports, each with a folder icon, a title, a description, and server information. The 'CCC - RPM' report is circled in red.

Report Title	Description	Server Name
ASK ME ASR	The ASK ME ASR application enables users to run reports using the MicroStrategy metadata as the source. ASK ME ASR's primary uses are searching for reports in the ASR via key words and analysis of MicroStrategy object dependencies and report usage.	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
CCC - RPM	Contains reports that provide data about customer relations, including expedited package service, customer service, and operations.	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
eCommerce Reporting	This project provides various statistical reports that utilize the USPS Online Applications as the source.	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
eFMS Reporting	eFMS Reporting supports the following systems: eFMS, FSFP, Facilities Maintenance Planning, Landlord Maintenance	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
Enterprise Manager ASR	Previously Enterprise Manager v902 OOB copied from Test	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
GRCM Reporting	Duplicated from QA to Prod on 12/18/2013	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
SSA Revenue Goals	The SSA Daily Revenue Goals system provides a revenue goal for each SSA assigned to work at a postal counter. It also provides a weekly and monthly revenue goal for each postal facility at the 6-digit finance number level.	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
Surface Air Support System	Duplicated from QA 9/11/2014	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
TMOS	The Technology Management Office System (TMOS) currently aggregates project management data for CIO projects and displays this information in static reports that are both labor intensive to update and maintain and provide minimal data analysis.	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9
USPS-MCRS Monthly Reporting	WebMCRS Monthly Reports - Reports on a shared server - data from mail condition reporting system	eagnmnmep9cb/eagnmnmep9ca/eagnmnmep9cd/EAGNMNMEP9C9

Restricted Information - Copyright MicroStrategy, Incorporated. All rights reserved. Confidential.

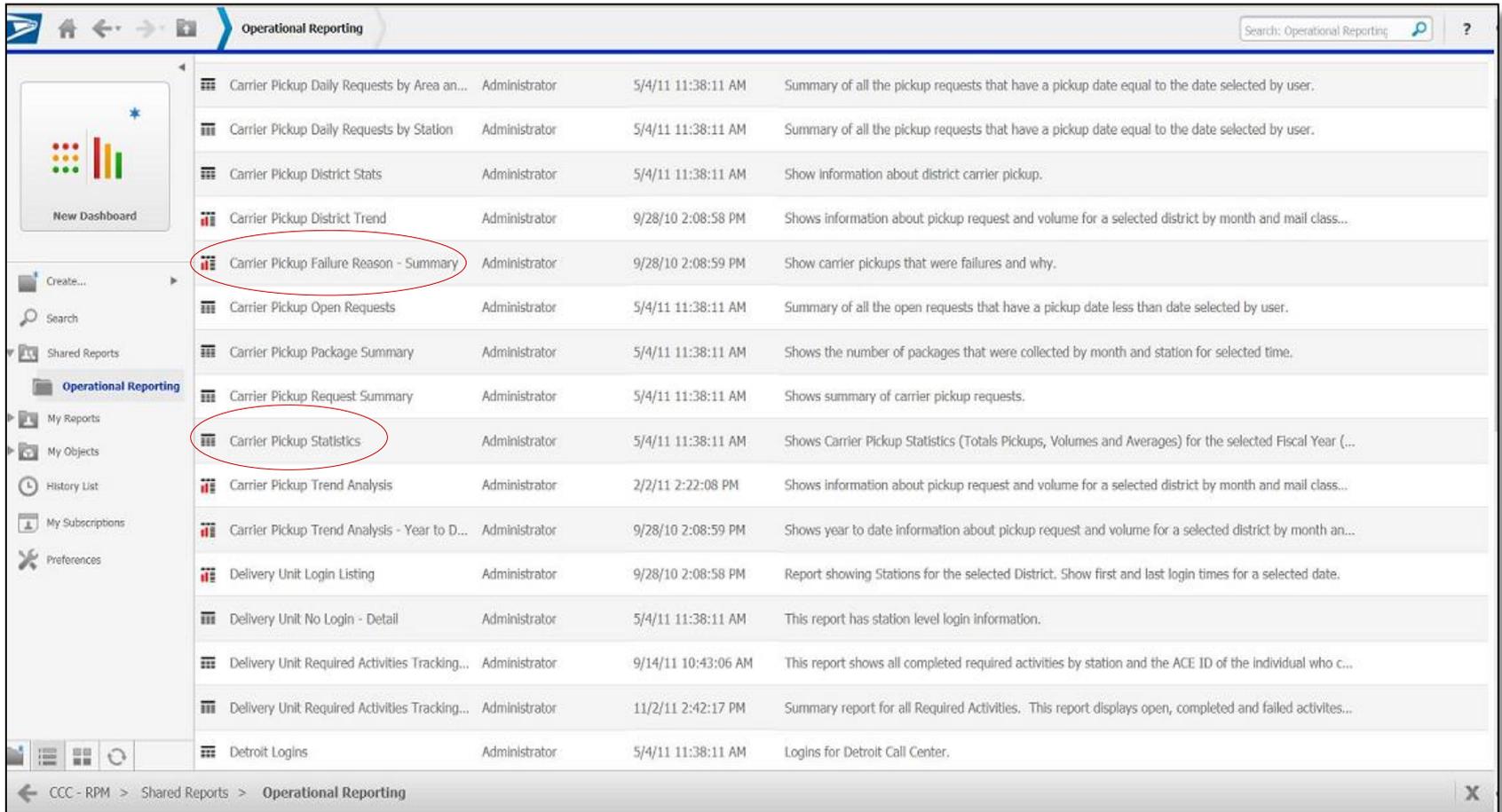
3. Next Click “Operational Reporting”.



The screenshot displays the 'Shared Reports' interface. On the left, there is a sidebar with navigation options: 'New Dashboard', 'Create...', 'Search', 'Shared Reports', 'My Reports', 'My Objects', 'History List', 'My Subscriptions', and 'Preferences'. The main area shows a table with the following data:

Name	Owner	Modified	Description	Actions
Operational Reporting	Administrator	2/26/14 12:34:10 PM	This folder contains operational reports such as Carrier Pickup and location statistics.	
ETL Data Status Report	Administrator	5/20/15 9:13:49 AM	This report indicates the date and time the RPM reports were last refreshed with eCC application data.	

4. A list of Carrier Pickup Reports will display.



The screenshot displays the 'Operational Reporting' interface. The main content area shows a list of reports with the following details:

Report Name	Role	Last Modified	Description
Carrier Pickup Daily Requests by Area an...	Administrator	5/4/11 11:38:11 AM	Summary of all the pickup requests that have a pickup date equal to the date selected by user.
Carrier Pickup Daily Requests by Station	Administrator	5/4/11 11:38:11 AM	Summary of all the pickup requests that have a pickup date equal to the date selected by user.
Carrier Pickup District Stats	Administrator	5/4/11 11:38:11 AM	Show information about district carrier pickup.
Carrier Pickup District Trend	Administrator	9/28/10 2:08:58 PM	Shows information about pickup request and volume for a selected district by month and mail class...
Carrier Pickup Failure Reason - Summary	Administrator	9/28/10 2:08:59 PM	Show carrier pickups that were failures and why.
Carrier Pickup Open Requests	Administrator	5/4/11 11:38:11 AM	Summary of all the open requests that have a pickup date less than date selected by user.
Carrier Pickup Package Summary	Administrator	5/4/11 11:38:11 AM	Shows the number of packages that were collected by month and station for selected time.
Carrier Pickup Request Summary	Administrator	5/4/11 11:38:11 AM	Shows summary of carrier pickup requests.
Carrier Pickup Statistics	Administrator	5/4/11 11:38:11 AM	Shows Carrier Pickup Statistics (Totals Pickups, Volumes and Averages) for the selected Fiscal Year (...)
Carrier Pickup Trend Analysis	Administrator	2/2/11 2:22:08 PM	Shows information about pickup request and volume for a selected district by month and mail class...
Carrier Pickup Trend Analysis - Year to D...	Administrator	9/28/10 2:08:59 PM	Shows year to date information about pickup request and volume for a selected district by month an...
Delivery Unit Login Listing	Administrator	9/28/10 2:08:58 PM	Report showing Stations for the selected District. Show first and last login times for a selected date.
Delivery Unit No Login - Detail	Administrator	5/4/11 11:38:11 AM	This report has station level login information.
Delivery Unit Required Activities Tracking...	Administrator	9/14/11 10:43:06 AM	This report shows all completed required activities by station and the ACE ID of the individual who c...
Delivery Unit Required Activities Tracking...	Administrator	11/2/11 2:42:17 PM	Summary report for all Required Activities. This report displays open, completed and failed activites...
Detroit Logins	Administrator	5/4/11 11:38:11 AM	Logins for Detroit Call Center.

The interface includes a left-hand navigation pane with options like 'New Dashboard', 'Create...', 'Search', 'Shared Reports', 'Operational Reporting', 'My Reports', 'My Objects', 'History List', 'My Subscriptions', and 'Preferences'. The breadcrumb at the bottom reads 'CCC - RPM > Shared Reports > Operational Reporting'.

5. Sample Carrier Pickup Package Summary Report

Report Filter: (National = National) And ({FY Year} = 2015) And ({Route Type} (ID) <> "B")

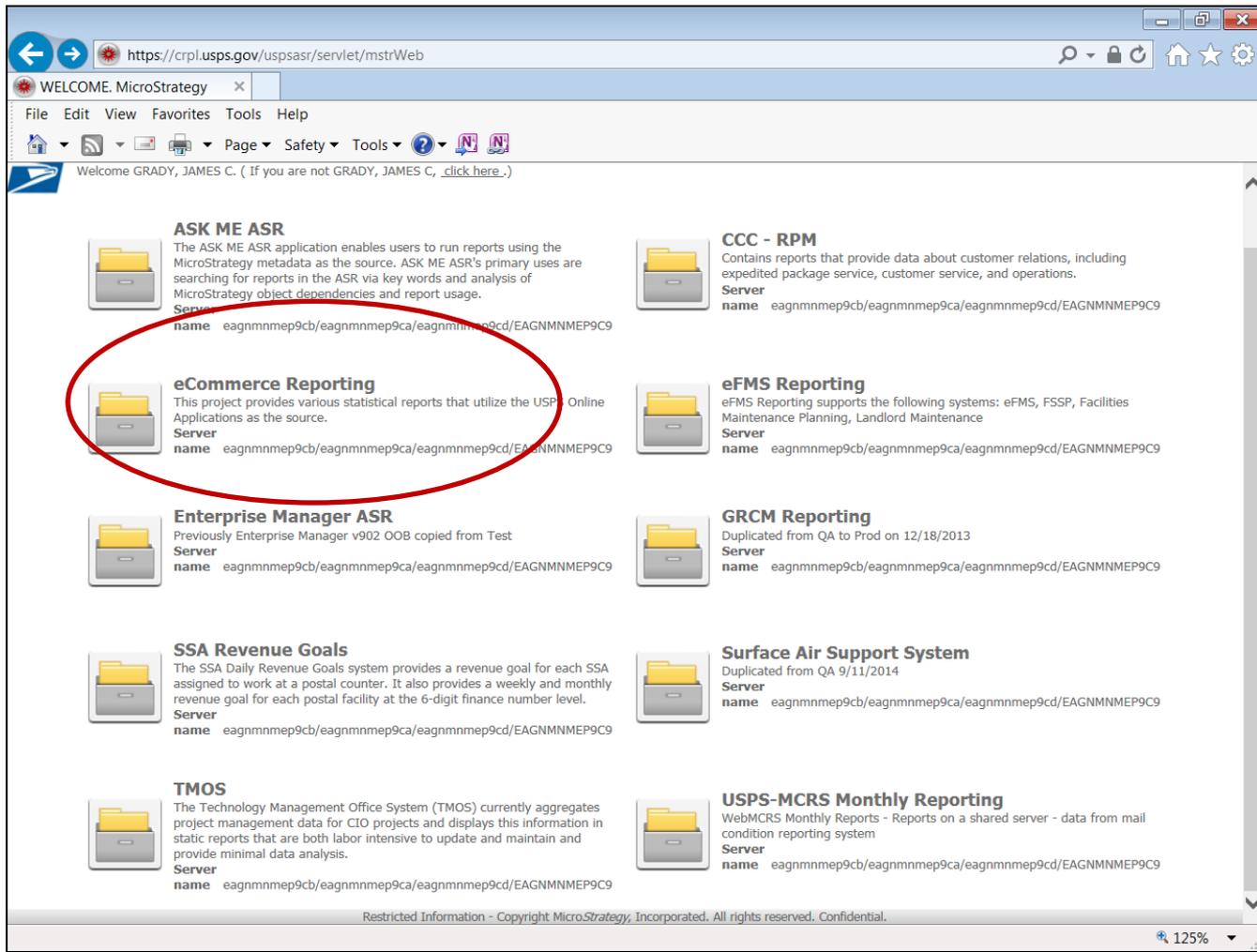
Carrier Pickup Package Summary

Date: 5/29/2015 12:22:48 PM

FY Year: 2015

	National	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015	May 2015	Jun 2015	Jul 2015	Aug 2015	Sep 2015	Total
		Metrics												
City Packages Picked Up	National	5,735,628	5,890,829	8,145,253	6,030,618	5,678,658	6,367,762	6,373,645	5,668,000	0	0	0	0	49,890,393
	Total	5,735,628	5,890,829	8,145,253	6,030,618	5,678,658	6,367,762	6,373,645	5,668,000	0	0	0	0	49,890,393
Rural Packages Picked Up	National	1,691,633	2,003,512	2,739,467	2,148,716	2,066,877	2,048,927	1,891,234	1,865,313	0	0	0	0	16,455,679
	Total	1,691,633	2,003,512	2,739,467	2,148,716	2,066,877	2,048,927	1,891,234	1,865,313	0	0	0	0	16,455,679
HCR Packages Picked Up	National	26,398	35,962	58,673	33,909	34,838	28,220	23,432	26,370	0	0	0	0	267,802
	Total	26,398	35,962	58,673	33,909	34,838	28,220	23,432	26,370	0	0	0	0	267,802
Total of All Packages Picked Up	National	7,453,659	7,930,303	10,943,393	8,213,243	7,780,373	8,444,909	8,288,311	7,559,683	0	0	0	0	66,613,874
	Total	7,453,659	7,930,303	10,943,393	8,213,243	7,780,373	8,444,909	8,288,311	7,559,683	0	0	0	0	66,613,874
Total														

6. Click “eCommerce Reporting” for Pickup On-Demand Reports.



The screenshot shows a web browser window displaying the MicroStrategy interface. The address bar shows the URL <https://crpl.usps.gov/uspsasr/servlet/mstrWeb>. The page title is "WELCOME. MicroStrategy". The browser menu includes File, Edit, View, Favorites, Tools, and Help. The page content displays a list of report folders, each with a folder icon, a title, a description, and server information. The "eCommerce Reporting" folder is circled in red.

Report Name	Description	Server Name
ASK ME ASR	The ASK ME ASR application enables users to run reports using the MicroStrategy metadata as the source. ASK ME ASR's primary uses are searching for reports in the ASR via key words and analysis of MicroStrategy object dependencies and report usage.	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
eCommerce Reporting	This project provides various statistical reports that utilize the USPS Online Applications as the source.	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
Enterprise Manager ASR	Previously Enterprise Manager v902 OOB copied from Test	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
SSA Revenue Goals	The SSA Daily Revenue Goals system provides a revenue goal for each SSA assigned to work at a postal counter. It also provides a weekly and monthly revenue goal for each postal facility at the 6-digit finance number level.	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
TMOS	The Technology Management Office System (TMOS) currently aggregates project management data for CIO projects and displays this information in static reports that are both labor intensive to update and maintain and provide minimal data analysis.	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
CCC - RPM	Contains reports that provide data about customer relations, including expedited package service, customer service, and operations.	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
eFMS Reporting	eFMS Reporting supports the following systems: eFMS, FSSP, Facilities Maintenance Planning, Landlord Maintenance	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
GRCM Reporting	Duplicated from QA to Prod on 12/18/2013	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
Surface Air Support System	Duplicated from QA 9/11/2014	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9
USPS-MCRS Monthly Reporting	WebMCRS Monthly Reports - Reports on a shared server - data from mail condition reporting system	eagmnmmep9cb/eagmnmmep9ca/eagmnmmep9cd/EAGNMNMEP9C9

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7. Sample Pickup On-Demand Reports

Pickup on Demand Statistics

Fiscal Year	National	Customer Type	# of PUOD Requests Received	# of PUOD Requests Completed	% of PUOD Requests Completed vs Received	Total Revenue Amount	SPLY # of PUOD Requests Received	SPLY % of Change for PUOD Requests Received	SPLY # of PUOD Requests Completed	SPLY % of Change for PUOD Requests Completed
2015	NATIONAL	Business	994	831	83.60%	\$19,880.00	676	47.04%	361	130.19%
2015	NATIONAL	Residential	891	724	81.26%	\$17,820.00	481	85.24%	269	169.14%

Pickup on Demand Summary

Fiscal Year	National	# of PUOD Requests Received	# of PUOD Requests not Acknowledged	# of PUOD Requests Completed before the 2 hour timeframe	# of PUOD Requests Completed within the 2 hour timeframe	# of PUOD Requests Completed after the 2 hour timeframe	# of PUOD Requests not Completed	SPLY # of PUOD Requests Received	SPLY % of Change for PUOD Requests Received	SPLY # of PUOD Requests not Acknowledged	SPLY % of Change for PUOD Requests not Acknowledged	SPLY # of PUOD Requests Completed	SPLY % of Change for PUOD Requests Completed
2015	NATIONAL	1,885	388	348	353	854	153	1,512	24.67%	531	-26.93%	937	65.96%

- **Pickup Services User Guide @ <https://ribbs.usps.gov>**
- **MyPO User Guide (for Internal Use) @ <https://mypo3.usps.gov/mypo/jsp/landing/login.jsp>**
- **Pub. 399, Pickup Services Field Guide: Postal Service PolicyNet (for Internal Use) @ <https://ribbs.usps.gov>**
- **Postal Explorer, Domestic Mail Manual (DMM) @ http://pe.usps.gov/text/dmm300/dmm300_landing.htm**

**Email:
Shippingservices@usps.gov.**

Pickup Services Overview Webinar

Question and Answer Session

United States Postal Service

Patricia Harris
Product Development Specialist, Sr
Shipping Products and Services

Pickup Services Overview Webinar

The webinar is now concluded

RIBBS Website: <https://ribbs.usps.gov>