

# Payment & Acceptance Track

## November 20, 2013



# Payment & Acceptance Track

## November 20, 2013

**Standard Mail**

**9:00 am – 10:30 am**

1. PostalOne! Help Desk
2. Full-Service Help Desk Support / MDA Help Desk
3. TEM Environment: Preproduction Environment
4. FSS Prep and the 8125
5. Full-Service Verification / Assessment / Feedback Update
6. PostalOne! Contingency Plan
7. Seamless Acceptance and eInduction update
8. Work Group 149 – Final Update
9. Intelligent Mail Barcode Accounting (IMbA)
10. Heavy Letter Pricing in PostalOne!
11. MIDs and CRIDs
  - Non-Profit Mailers
  - By / For Requirement - MIDS / CRIDs in eDoc
  - Enterprise CRIDs
  - Data clean-up surrounding duplicate MIDs and CRIDs
12. New Payment Methods

## **PostalOne! eMail Response Time**

- Since the issue was raised:
  - Increased internal awareness with PostalOne! Help Desk Staff
  - Goal: Content-based response by next business day
  - Management monitoring response times
  - Tracking system is being put in place to ensure compliance

- **Modifying onboarding support in anticipation of January rush**
  - Local onboarding support for mailers provided by BMEU
    - Full-Service
      - Creating Profile in Business Customer Gateway (BCG)
      - Request a Mailer ID
      - Link a permit
      - Password reset
    - Mailpiece Design
      - Mailpiece evaluations (Letters/Flats/BRM)
      - ABRM
      - Miscellaneous
      - Technical mailpiece evaluations ( Barcode Test, Reflection, Etc.)

- Who can use Preprod?
  - Any active PostalOne! external user with Production access. Simply login to the Production Business Customer Gateway, navigate to the Electronic Data Exchange page, and access the “Preproduction for Mailers” links.
- What can be tested in Preprod?
  - New release code is available in both CAT and Preprod 4-6 weeks prior to Production deployment
    - Preprod has a separate Mail.dat client from CAT
    - Preprod has separate Mail.xml WSDLs from CAT
- Why test in Preprod?
  - Production jobs can be submitted – without having to update the mailings or request CRIDs/permits be set up – as the environment has production reference data for CRIDs, Permits, MIDs, etc.

## Electronic Data Exchange

### ▶ Mail.dat Support for Production

#### Mail.dat Production

[Download Client Application \(Windows\)](#)

[Download Client Application \(Solaris\)](#)

### ▶ Preproduction for Mailers

#### Mail.dat Preproduction

[Download Client Application \(Windows\)](#)

[Download Client Application \(Solaris\)](#)

[Go to Preproduction](#)

Data exchange testing with PostalOne! Customer Support is required. The Test Environment for Mailers (TEM) provides customers with a way to test their file layouts and corresponding file environment will process the submitted files for the same validation

- When can testing be conducted in Preprod?
  - The deployment schedule for Preprod is the same as CAT – daily deployments during each CAT phase. There are notifications sent to all CAT users for both CAT and Preprod deployments – including whether a new Mail.dat client is required.
  - CRID and Permit reference data is refreshed from Production on a daily basis
- For the January 2014 Release
  - Preprod (and CAT) will have the January 2014 release functionality on **Monday, November 25<sup>th</sup>**
  - TEM will have the January 2014 release functionality on **Monday, January 13<sup>th</sup>**



- How should Preprod issues be reported?
  - During an active CAT cycle, issues should be reported to the CAT team following the normal process – email address: [PO\\_CAT@usps.gov](mailto:PO_CAT@usps.gov). Issues and questions can also be raised during the CAT Mailer calls.
  - During other times (when there is not CAT testing) the code in Preprod will be the same as the code in Production and TEM, so Production testing should be completed in TEM and should follow the standard Help Desk process.
- Upcoming enhancements to Preprod
  - Testing for Incentives – dependent on set-up of Program Registration application in the Preprod environment, currently in progress

Full –Service Electronic Verification				
Mail Error Type	Threshold	Level		
		Container	HU	Piece
Barcode Uniqueness	2.00%	X	X	X
By/For*	5.00%			X
By/For Matching*	5.00%			X
By/For Mail Owner Identified as MSP*	5.00%			X
Copalletization	5.00%		X	
Entry Facility	5.00%	X		
Mailer ID	2.00%	X	X	X
Service Type	2.00%			X

- **Identify Eligible Mailers**
  - 254 DMUs with over 90% Full-Service
  - Select 30 DMUs for first wave
- **Down to Zero**
  - Working with selected mailers to eliminate eDoc and mail preparation errors by 12/31
  - Internal training on correct sampling procedure
  - Activate Seamless Parallel mode
  - Finalize Seamless SOP

- **Transition to Seamless**
  - Targeted for end of January
  - Mailer will be below thresholds for 1 month prior to transition
  - Eliminate traditional verifications for all mail
  - Same acceptance procedure for all mail at a facility
    - Standardized process for non-automation mail
    - Seamless Acceptance for automation mail
  - Optional: Participate in eInduction

- Began a phased approach beginning **November 18**
- Overview and Communication to BMEUs will continue as scheduled
- Process
  1. After 11/18, mailers will request to participate via the FAST Helpdesk (1.877.569.6614) identifying the CRIDs that will start
  2. BMEUs supporting new mailers will be trained after the request is approved
  3. Mailer CRID will be activated in eInduction
  4. Mailer begins shipping eInduction containers
- **Over 28,000 containers accepted via eInduction since 10/1/13**

## Mail Service Provider (MSP) Certification:

- Minimum 90 days of Full-Service mailings required to be eligible for certification
- Two types of certification
  - Standard
  - Platinum
- How to get certified
  - Review your Mailer Scorecard
  - Submit an application
  - USPS will review your scorecard (and quality audit information for Platinum) to determine if your company meets the requirements
- Launch
  - November announcement
  - Mailers achieving criteria will be published starting December 2013

## Standard / **Platinum** Full-Service Certification

- To qualify
  - Achieve/Maintain quality thresholds in scorecard
  - **Establish quality processes to meet standards**
  - **Perform internal audits**
  - **Achieve a score of 95% or higher on an external audit**
- Benefits
  - Listing on RIBBS/USPS.com website
  - **Certificate**

- **What is IMbA?**
  - An accounting platform that leverages the IMb
  - Automates the current manual counting and invoicing processes for select USPS products.
  - The IMbA system will:
    - Collect all scan records for an enrolled mailer
    - Sort the scan records by product type
    - Generate a count for each product type by mailer
    - Determine the correct postage rate to be applied
    - Generate an invoice for the mailer.
- **Targeted Pilot Rollout Date**
  - October 2014
- **What products will be supported by IMbA?**
  - The IMbA system is intended to support multiple USPS products in the future, but in the initial rollout USPS will utilize the technology to count Qualified Business Reply Mail (QBRM) and Alternative Postage Products.



- **New customers**
  - The onboarding of a customer into the IMbA system will occur when a customer establishes a new QBRM account. Customer information will be collected by the postal clerk during account set up and this information will be entered into the IMbA system to establish the customer profile.
  - All new customers will be issued a ZIP+4+2 representing each of the three QBRM product types (1-oz, 2-oz, postcard) when they set up their QBRM account.
- **Current customers**
  - All current QBRM customers will have their information moved into the IMbA system prior to rollout. Current customers can maintain their ZIP+4 (they do not need to move to the ZIP+4+2)



# 10 – Heavy Letter Pricing

- Change to Standard Mail Carrier Route/Automation only beginning in January 2014
- Removing footnote #4 in DMM 300 notice 123 under Standard Mail Commercial Prices

*”Per piece price for carrier route letters and automation letters that weigh more than 3.3 ounces but less than (or equal to) 3.5 ounces includes a discount that equals the applicable flat-size price (3.3 ounces or less) minus the applicable letter piece price (3.3 ounces or less).”*  
 (<http://pe.usps.com/text/dmm300/Notice123.htm#1849928>)

Carrier Route and Automation								
3.3 oz or less	Carrier Route				Automation			
Entry Point	Saturation	High Density Plus	High Density	Carrier Route	5-Digit Scheme	3-Digit Scheme	AADC	Mixed AADC
None	0.198	0.210	0.213	0.295	0.261	0.279	0.279	0.301
DNDC	0.164	0.176	0.179	0.261	0.227	0.245	0.245	0.267
DSCF	0.153	0.166	0.169	0.251	0.217	0.235	0.235	-
DDU	-	-	-	-	-	-	-	-
More than 3.3 ounces								
None	0.638	0.638	0.638	0.731	0.782	0.782	0.782	0.782
DNDC	0.470	0.470	0.470	0.563	0.616	0.616	0.616	0.616
DSCF	0.420	0.420	0.420	0.513	0.566	0.566	0.566	-
DDU	-	-	-	-	-	-	-	-
Per Pc	0.067	0.078	0.082	0.144	0.100	0.118	0.118	0.140

Example: Piece weight = 3.5 ounces x 200 pieces = 700 ounces; (700 oz)/(16 oz/lbs) = 43.75 lbs  
 [0.638 x weight (43.75 lbs)] + [0.067 x pieces (200)] = total postage = 27.9125 + 13.40 = 41.3125



# 11 – MIDs and CRIDs – Non-Profit Mailers



## Application to Mail at Nonprofit Standard Mail Prices

Application Number:

**Section A - Application** (Please read section B on page 2 before completion.)

### **Nonprofit Rate Validation**

- A Mail Owner that has a valid nonprofit authorization number with USPS must be identified for every nonprofit mailing, in accordance with Domestic Mailing Manual (DMM) 703.

### **Current Method**

- Today, for Mail.dat & Mail.XML submissions USPS validates Mail Owner Permit or the paying Permit
- Identification of at least one Mail Owner is required to be made in the eDoc
  - The remaining Mail Owners may be identified in a hardcopy spreadsheet that must be presented to mail clerk at the time of the mailing

## **There are a number of issues with the current process:**

- Clerks must manually look up the nonprofit status for all customers listed in hardcopy
- No automated verification of nonprofit eligibility
- Only the customer listed on the postage statement is credited for the mailing. This includes volume and revenue as well as the credit for the two-year nonprofit mailing requirement to retain nonprofit status. This results in inaccurate volume and revenue attribution for mail owners, as well as cancellation of nonprofit eligibility due to incorrect documentation of the requirement for nonprofits to mail at least once every two years
- Nonprofit authorization is at a permit level today
  - Requires a permit at each site where a customer mails
  - Necessitates use of ghost permits to identify customers for nonprofit

## Nonprofit Identification by Electronic Process

- The Postal Service wants to move verification of nonprofit eligibility to an electronic process. This new process will support revenue assurance by automating the verification of nonprofit authorization status, while providing accurate reporting of nonprofit mailings for retention of nonprofit status as well as revenue and volume information.
- The *PostalOne!* Mail.dat Tech Spec today provides a field for the nonprofit authorization number in the .mpa record. We have also proposed another solution for nonprofit identification that we feel is optimal since it utilizes mail owner information already being provided in a file for Full-Service mailings.
- Some customers feel these solutions are burdensome and would like to explore additional options. **MTAC Workgroup 160** was formed to explore the options for electronically submitting nonprofit information - focusing on multiple customers.

## Proposed Method

- In the future, for Mail.dat & Mail.XML submissions USPS will validate one of the following:
  - Mail Owner **MID**
  - Mail Owner **CRID**
  - Mail Owner **Permit** or the paying Permit
- All nonprofit entities in the mailing need to be identified in the eDoc
- Mirrors Full-Service criteria
- Since the nonprofit authorizations are currently associated with a Permit, *PostalOne!* would use the following logic when a MID or CRID is used for identification:
  - If a MID is used to identify the Mail Owner, *PostalOne!* would determine if the CRID that owns the MID has a nonprofit Permit linked
  - If a CRID is used to identify the Mail Owner, *PostalOne!* would determine if that CRID has a nonprofit Permit linked

Electronic documentation (eDoc) submitted to the Postal Service via Mail.dat or Mail.XML allows for the identification of the Mail Owner via multiple fields

**There are three ways *PostalOne!* interprets Mail Owner data contained in the eDoc specifications**

1. Postage Statement Display
  - Determines the Mail Owner that is displayed on a postage statement
  
2. Full-Service Verification
  - Determines whether By/For information has been provided during Full-Service eDoc verification
  - Determines the party that receives any applicable Full-Service data
  - Required in Full-Service mailings for customers that represent 5,000 or more mailpieces (per mailing)
  
3. Nonprofit Rate Eligibility
  - Used when determining nonprofit rate eligibility

United States Postal Service				Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)	
<b>Postage Statement—Standard Mail</b>					
Mailer	Permit Holder's Name and Address and Email Address, if Any	Telephone	Name and Address of Mailing Agent ( <i>If other than permit holder</i> )	Telephone	Name and Address of Individual or Organization for Which Mailing is Prepared ( <i>If other than permit holder</i> )
	CAPS Cust. Ref. No. _____		CRID _____		CRID _____

- **Mail Owner Postage Statement Display**

- The *Company Name & Address* of the Mail Owner that is displayed on the Postage Statement in the *PostalOne!* system is determined from the information in the eDoc

### Current Method

- Today, for Mail.dat & Mail.XML submissions USPS only displays the entity that owns the Mail Owner **Permit**

### Future Method

- In the future, for Mail.dat & Mail.XML submissions USPS will display one of the following:
  - Mail Owner **MID**
  - Mail Owner **CRID**
  - Mail Owner **Permit**
- Mirrors Full-Service criteria



- **Full-Service Verification**

- *PostalOne!* determines whether a Mail Owner MID, CRID, or Permit has been identified in the eDoc for Mail Owners that exceed 5,000 pieces in a single mailing
- Adherence to this requirement is evaluated for each Full-Service mailer and the results of this evaluation are reflected in the By/For metric on the Full-Service Electronic tab of your Mailer Scorecard.

### **Current & Future Method**

- For **Mail.dat** and **Mail.XML** submissions, USPS uses the following identifiers to determine if the Mail Owner is identified in the eDoc
  - Mail Owner **MID**
  - Mail Owner **CRID**
  - Mail Owner **Permit**
- NOTE: only one of these fields needs to be populated – all three identifiers are not required

## **CRID Hierarchy Concept**

- The concept of a CRID hierarchy would enable a corporate location (CRID) to be linked to multiple satellite locations
- For example, the corporate location for Company ABC, could manage the activity for all its shipping locations via 1 BCG account

## **Benefits**

- Allow corporate location (CRID) users to manage the mailing activity of all satellite (linked) locations
- Consolidated information across multiple shipping locations

## **Challenges**

- Setup
- Maintenance

## ***PostalOne!* Data Quality Team**

- A *PostalOne!* Data Quality Team has been formed to address customer data issues that were identified during setup of the Full-Service Tech Credit program
- While the Tech Credit program was ultimately canceled last spring, the inaccurate and inconsistent data on Customer Account profiles still needs to be corrected

## **Types of Data Issues**

- Incorrect or outdated Company Name and/or Company Address
  - *Example: my Company has moved to a new location*
- Multiple CRIDs for a single business location (known as Duplicate CRIDs)
  - *Example: "ABC Company at 123 Main Street" and "ABC Co. at 123 Main St." would generate two CRIDs*
- Multiple Nonprofit Authorization Numbers for a single business location
  - *Example: an old local nonprofit number has not been replaced with the national number for a Permit associated with a CRID*

### ***PostalOne!* Data Quality Timeline**

- November 2013 – December 2013
  - Conduct internal USPS field review of documented data integrity issues
  
- December 2013
  - Begin making data updates in *PostalOne!*

### **Customer Inquiries**

- Specific data issues can be sent to the *PostalOne!* Help Desk at [postalone@usps.gov](mailto:postalone@usps.gov)

**Questions?**

# Payment & Acceptance Track

## November 20, 2013

**Packages**  
10:45 am – 12:15 pm

1. Destination Entry Validation
2. HUB Implementation
3. Duplicates
4. PostalOne! / eVS contingency plan
5. IMpb updates
6. eVS / PTS Joint Reconciliation Process / Dispute Queue

- This report is validated purely based on accuracy of the mailers file and what has been populated. It is validating the supporting documentation.
- It does not take any scan events into consideration.
- The mailer populates their file with the destination zip code and the destination rate indicator (DRI) they wish to claim.
- The mailer populates the entry facility zip code based on the destination zip and rate indicator.
- eVS® determines the drop site key/locale key for the destination zip and rate claimed.
- eVS® determines the drop site key/locale key of the originating zip code based upon mailers file.
- If the drop site keys/locale keys match the PIC is accepted as correct.
- If they do not match the PIC is dropped into the destination rate exception report and PIC is recalculated at the None DRI Rate.



# 1 – Destination Entry Logic – Common Issues Identified through Analysis

- Mailer populates NDC rate but deposits to DDU
- Mailer populates NDC rate but incorrect ZIP in file
- Mailer has PSCS approved exception (these have been entered and will be removed from the report going forward)
- Mailer has incorrectly populated the manifest and is dropping mail at the wrong facility (must be validated by researching scan data)
- Mailer has incorrectly populated the manifest but is entering mail at the correct facility (must be validated by researching scan data)

# 1 – Destination Entry Logic – DDU Entered NDC in DRI

Type of Entry Facility	Entry Facility ZIP	Destination ZIP	Package Identification Code (PIC)	Mail Class	Processing Category	Manifest Dest Rate Ind	eVS Recalc Dest Rate Ind	Rate Ind	Zone	Weight	Routing Barcode	Total eVS Recalculated Postage Paid	Total eVS Adjusted Postage Due	Total eVS Additional Postage Due
D	79015	79015		PS	3	B	N	SP	01	1.50	1	3.85	5.47	1.62
D	79762	79762		PS	3	B	N	SP	01	8.50	1	5.79	10.13	4.34
D	80538	80538		PS	3	B	N	SP	01	3.50	1	4.45	6.88	2.43
D	83353	83353		PS	3	B	N	SP	01	1.60	1	3.85	5.47	1.62
D	83353	83353		PS	3	B	N	SP	01	1.60	1	3.85	5.47	1.62
D	85021	85021					N	SP	01	2.70	1	4.15	6.14	1.99
D	85715	85750					N	SP	01	1.90	1	3.85	5.47	1.62
D	86301	86301					N	SP	01	6.10	1	7.63	9.03	1.40
D	87801	87801		PS	3	B	N	SP	01	1.50	1	3.85	5.47	1.62
D	89511	89521		PS	3	B	N	SP	01	2.70	1	4.15	6.14	1.99
D	90277	90277		PS	3	B	N	SP	01	3.60	1	4.45	6.88	2.43
D	90277	90277		PS	3	B	N	SP	01	1.00	1	3.85	5.42	1.57
D	90601	90601		PS	3	B	N	SP	01	2.60	1	4.15	6.14	1.99
D	90731	90732		PS	3	B	N	SP	01	3.80	1	4.45	6.88	2.43
D	92346	92346		PS	3	B	N	SP	01	1.80	1	3.85	5.47	1.62
D	94002	94002		PS	3	B	N	SP	01	7.50	1	5.53	9.54	4.01
D	94501	94501		PS	3	B	N	SP	01	5.40	1	5.00	8.52	3.52
D	95320	95320		PS	3	B	N	SP	01	3.70	1	4.45	6.88	2.43
D	95476	95476		PS	3	B	N	SP	01	4.80	1	4.73	7.76	3.03

Incorrect DRI of NDC  
populated mail is dropped at  
DDU

# 1 – Destination Entry Logic – Example Scan for DDU Entry

ELECTRONIC SHIPPING INFO RECEIVED	10/25/2013	11:59	KIOWA, OK 74553	Manifest Generated	
DELIVERED	10/08/2013	08:20	KIOWA, OK 74553	Scanned	030SHCX622
OUT FOR DELIVERY	10/08/2013	08:06	KIOWA, OK 74553	System Generated	
SORTING/PROCESSING COMPLETE	10/08/2013	07:56	KIOWA, OK 74553	System Generated	
ARRIVAL AT UNIT	10/07/2013	13:39	KIOWA, OK 74553	Scanned	030SHD4915

# 1 – Destination Entry Logic – Incorrect NDC ZIP Entered

Type of Entry Facility	Entry Facility ZIP	Destination ZIP	Package Identification Code (PIC)	Mail Class	Processing Category	Manifest Dest Rate Ind	eVS Recalc Dest Rate Ind	Rate Ind	Zone	Weight	Routing Barcode	Total eVS Recalculated Postage Paid	Total eVS Adjusted Postage Due	Total eVS Additional Postage Due
B	32203	33014		LW	3	B	N	DC	00	0.35	1	1.45	2.21	0.76
B	32203	31791		PS	3	B	N	SP	01	4.33	1	4.73	7.76	3.03
B	32203	31519		LW	3	B	N	DC	00	0.34	1	1.45	2.21	0.76
B	32203	31707		LW	3	B	N	DC	00	0.36	1	1.45	2.21	0.76
B	32203	32303		LW	3	B	N	DC	00	0.35	1	1.45	2.21	0.76
B	32203	32446					N	DC	00	0.30	1	1.41	2.04	0.63
B	32203	33841					N	DC	00	0.37	1	1.45	2.21	0.76
B	32203	39813					N	DC	00	0.37	1	1.45	2.21	0.76
B	32203	31780		LW	3	B	N	DC	00	0.36	1	1.45	2.21	0.76
B	32203	33023		LW	3	B	N	DC	00	0.24	1	1.36	1.86	0.50
B	32203	32578		LW	3	B	N	DC	00	0.36	1	1.45	2.21	0.76
B	32203	34761		LW	3	B	N	DC	00	0.38	1	1.51	2.39	0.88
B	32203	33127		LW	3	B	N	DC	00	0.31	1	1.41	2.04	0.63
B	32203	39823		LW	3	B	N	DC	00	0.36	1	1.45	2.21	0.76
B	32203	32046		LW	3	B	N	DC	00	0.37	1	1.45	2.21	0.76
B	32203	33620		LW	3	B	N	DC	00	0.36	1	1.45	2.21	0.76
B	32203	32312		LW	3	B	N	DC	00	0.32	1	1.45	2.21	0.76
B	32203	33013		LW	3	B	N	DC	00	0.36	1	1.45	2.21	0.76
B	32203	34488		LW	3	B	N	DC	00	0.27	1	1.41	2.04	0.63

NDC populated in DRI Entry Zip 32203 is for Jacksonville DDU/Post Office correct ZIP for Jacksonville NDC is 32099



# 1 – Destination Entry Logic – Ex. Of Incorrect ZIP Populated, but Dropped Correctly

DELIVERED	10/18/2013	14:33	HIALEAH, FL 33014	Scanned
OUT FOR DELIVERY	10/18/2013	08:45	HIALEAH, FL 33014	System Generated
SORTING/PROCESSING COMPLETE	10/18/2013	08:35	HIALEAH, FL 33014	System Generated
ARRIVAL AT UNIT	10/18/2013	06:56	HIALEAH, FL 33014	Scanned
DISPATCHED FROM SORT FACILITY	10/17/2013	01:21	JACKSONVILLE, FL 32099	System Generated
ENROUTE/PROCESSED	10/16/2013	18:00	JACKSONVILLE, FL 32099	Scanned



# 1 – Destination Entry Logic – Exception to Enter at SCF for Offshore

Type of Entry Facility	Entry Facility ZIP	Destination ZIP	Package Identification Code (PIC)	Mail Class	Processing Category	Manifest Dest Rate Ind	eVS Recalc Dest Rate Ind	Rate Ind	Zone	Weight	Routing Barcode	Total eVS Recalculated Postage Paid	Total eVS Adjusted Postage Due	Total eVS Additional Postage Due
S	99901	99928		PS	3	B	N	SP	01	1.08	1	3.85	5.47	1.62
S	99901	99925		LW	3	B	N	DC	00	0.65	1	1.71	3.08	1.37
S	99901	99928		LW	3	B	N	DC	00	0.22	1	1.36	1.86	0.50
S	99901	99921		LW	3	B	N	DC	00	0.50	1	1.55	2.55	1.00
S	99901	99921		LW	3	B	N	DC	00	0.46	1	1.55	2.55	1.00
S	99901	99928		LW	3	B	N	DC	00	0.50	1	1.55	2.55	1.00
S	99901	99928		LW	3	B	N	DC	00	0.90	1	1.94	5.05	3.11
S	99901	99928		LW	3	B	N	DC	00	0.70	1	1.77	3.23	1.46
S	99901	99921		LW	3	B	N	DC	00	0.85	1	1.88	5.05	3.17
S	99901	99928		LW	3	B	N	DC	00	0.62	1	1.65	2.90	1.25
S	99901	99928		PS	3	B	N	SP	01	2.80	1	4.15	6.14	1.99
S	99901	99928		PS	3	B	N	SP	01	4.20	1	4.73	7.76	3.03
S	99901	99928		PS	3	B	N	SP	01	1.80	1	3.85	5.47	1.62
S	99901	99925		PS	3	B	N	SP	01	4.92	1	4.73	7.76	3.03
S	99901	99928		PS	3	B	N	SP	01	1.10	1	3.85	5.47	1.62
S	99901	99921		PS	3	B	N	SP	01	5.40	1	5.00	8.52	3.52
S	99901	99928		PS	3	B	N	SP	01	2.66	1	4.15	6.14	1.99
S	99901	99928		PS	3	B	N	SP	01	5.67	1	5.00	8.52	3.52
S	99901	99921		PS	3	B	N	SP	01	10.52	1	6.31	11.22	4.91

Mailer has approved letter from PCSC to enter 3 digit pallets to offshore SCF and pay NDC rates

# 1 – Destination Entry Logic – Incorrect Entry Facility Populated

Type of Entry Facility	Entry Facility ZIP	Destination ZIP	Package Identification Code (PIC)	Mail Class	Processing Category	Manifest Dest Rate Ind	eVS Recalc Dest Rate Ind	Rate Ind	Zone	Weight	Routing Barcode	Total eVS Recalculated Postage Paid	Total eVS Adjusted Postage Due
B	27495	24277		PS	3	B	B	SP	03	7.72	1	8.67	8.67
B	27495	37894		PS	3	B	B	SP	03	1.84	1	4.82	4.82
B	27495	37891		PS	3	B	B	SP	03	1.90	1	4.82	4.82
B	27495	37882		LW	3	B	N	DC	00	0.62	1	1.65	2.90
B	27495	24216		PS	3	B	B	SP	03	2.20	1	5.64	5.64
B	27495	24246		PS	3	B	B	SP	03	1.50	1	4.82	4.82
B	27495	24277		PS	3	B	B	SP	03	1.30	1	4.82	4.82
B	27495	24283		PS	3	B	B	SP	03	2.80	1	5.64	5.64
B	27495	24246		PS	3	B	B	SP	03	3.00	1	5.64	5.64
B	27495	24283		PS	3	B	B	SP	03	1.70	1	4.82	4.82
B	27495	24248		PS	3	B	B	SP	03	4.00	1	6.34	6.34
B	27495	37887		PS	5	B	B	SP	03	45.00	1	22.05	22.05
B	27495	24283		PS	3	B	B	SP	03	2.52	1	5.64	5.64
B	27495	24277		PS	3	B	B	SP	03	2.36	1	5.64	5.64
B	27495	37840		PS	3	B	B	SP	03	1.90	1	4.82	4.82
B	27495	37858		PS	3	B	B	SP	03	5.52	1	7.51	7.51
B	27495	24260		PS	3	B	B	SP	03	7.59	1	8.67	8.67
B	27495	37891		PS	3	B	B	SP	03	7.70	1	8.67	8.67

Mailer enters incorrect entry facility in file and drops at wrong location.



# 1 – Destination Entry Logic – Ex. Of Incorrect ZIP and Drop Location

DELIVERED	11/05/2013	13:29	PENNINGTON GAP, VA 24277	Scanned
AVAILABLE FOR PICKUP	11/04/2013	11:18	PENNINGTON GAP, VA 24277	Scanned
AVAILABLE FOR PICKUP	11/04/2013	08:30	PENNINGTON GAP, VA 24277	Scanned
SORTING/PROCESSING COMPLETE	11/04/2013		PENNINGTON GAP, VA 24277	System Generated
ARRIVAL AT UNIT	11/04/2013	07:05	PENNINGTON GAP, VA 24277	Scanned
ENROUTE/PROCESSED	11/02/2013	13:19	ATLANTA, GA 30369	Scanned
ELECTRONIC SHIPPING INFO RECEIVED	10/31/2013	19:55	GREENSBORO, NC 27495	Manifest Generated

Mail was entered in Greensboro and had to be transported to Atlanta



# 1 – Destination Entry Logic – Current Status and Timeline

- Working with Mailers to share data for existing/current issues
- Assessments for Destination Entry Validation will start on January data

- **November 2013**
  - Work with area personnel to identify HUB entry locations
- **January 2014**
  - Publish HUB entry list in FAST via Excel spreadsheet
  - Provide HUB entry list to eVS to grant destination entry validation exceptions
  - Test HUB methodology with mailers to identify any issues prior to full implementation
- **July 2014**
  - Incorporate HUBs into FAST mail direction file and other necessary modules
  - Incorporate HUBS into other downstream systems
  - Remove DMM stipulation

### **2.6.7 Redirection at Mailer's Request**

For service reasons, a mailer may ask to transport destination SCF price mail to a facility other than the designated SCF. This exception may be approved only by the district control center serving the destination facility. To qualify for the SCF price in this situation, mail deposited at a facility other than the SCF must destinate for processing within that facility and must not require backhauling to the SCF.

- Mailers must use a unique Package Identifier Code (PIC) on each parcel they send.
- Mailers may reuse PICs after 180 days
- A duplicate is a package that uses a non-unique package identifier code on multiple packages within 180 days.

	pic	eventzipcode	ptseventdate	ptseventtime	PTSEventCode	Event Name
1	92612#####	79424	11MAY2013	3:17:27	07	Arrival at Unit
2	92612#####	79424	11MAY2013	12:54:28	01	Delivered
3	92612#####	02143	21JUN2013	13:19:15	07	Arrival at Unit
4	92612#####	02143	22JUN2013	14:24:09	01	Delivered

This PIC is two separate packages. The first package is scanned at its final destination processing location (1), 79424, before delivery (2) on the same day, the 11<sup>th</sup> of May.

Then 30 days later, without another scan in between, another package is scanned at its final destination (3) of 02143 before being delivered (4).

# 3 – Duplicates – True Duplicate

	pic	eventzipcode	ptseventdate	ptseventtime	PTSEventCode	Event Name
1	92612#####	53151	26JUN2013	3:28:32	07	Arrival at Unit
2	92612#####	53146	26JUN2013	10:41:28	01	Delivered
3	92612#####	30041	26JUN2013	11:06:31	07	Arrival at Unit
4	92612#####	30041	27JUN2013	13:06:45	01	Delivered

This PIC has two scans that are very far away from each other but in a very short amount of time.

The distance between ZIPs 53151 and 30041 is approximately 800 miles. The time between this PIC's 1<sup>st</sup> 'Delivered' scan (2) at 53146 and the 2<sup>nd</sup> 'Arrival at Unit' scan (3) at 30041 is 25 minutes.

If this PIC truly represented a single package then it would have to travel:

$$25 \text{ minutes} = 0.41670 \text{ hours} \quad \frac{800 \text{ miles}}{0.41670 \text{ hours}} = 1919.8 \text{ mph}$$

This is impossible. This PIC has to represent two separate packages.

	pic	eventzipcode	ptseventdate	ptseventtime	PTSEventCode	Event Name
1	92458#####	36532	04JUN2013	6:35:44	07	Arrival at Unit
2	92458 #####	36532	04JUN2013	10:13:33	01	Delivered
3	92458 #####	50395	17JUN2013	22:21:07	10	Processed
4	92458 #####	50395	17JUN2013	23:10:05	10	Processed
5	92458 #####	50380	22JUN2013	14:17:42	01	Delivered

We see the first package arrived in its final destination (1) and was delivered (2) on the 4<sup>th</sup> of June.

Then 13 days later we see processing scans for the second package (3,4) which is delivered (5) on the 22<sup>nd</sup> of June, 18 days after the first package.

	pic	eventzipcode	ptseventdate	ptseventtime	PTSEventCode	Event Name
1	92748#####	21122	29MAY2013	6:28:00	07	Arrival at Unit
2	92748#####	21122	29MAY2013	13:11:01	01	Delivered
3	92748#####	07097	06JUN2013	8:33:42	10	Processed
4	92748#####	60130	08JUN2013	11:08:10	10	Processed
5	92748#####	60130	08JUN2013	12:57:57	10	Processed
6	92748#####	60130	08JUN2013	13:55:22	01	Delivered

The first package arrived in its final destination (1) and was delivered (2) on the 29<sup>th</sup> of May.

Then 7 days later we see processing scans for the second package (3,4,5) which is delivered (6) on the 8<sup>th</sup> of June, 9 days after the first package.

- Duplicate scan information has been sent to the largest mailers
- August has been sent, September and October will be sent shortly
- The scans sent represent the PICs that will be charged for
- Please provide any feedback on the PICs sent as we will begin charging for duplicates shortly
- Assessments for duplicates will start on November data



## 5 – IMpb Updates – Outreach (Intelligent Mail Package Barcode)

- Certification process for vendors/consolidators
- Provide handout to BMEU's with requirements and certified vendor /consolidator solution list
- Post list of certified vendor/consolidators on RIBBS to be updated as new vendors/consolidators are certified

- Capabilities matrix sent to vendors/consolidators
- Vendors/consolidators update matrix and return to PostalOne!  
Helpdesk if wishing to be included on certified vendor/consolidator list
- PostalOne! Helpdesk will validate and provide feedback via email of any discrepancies.
- PostalOne! Helpdesk will work with all vendors/consolidators to correct any discrepancies.
- USPS will send out fact sheet and vendor/consolidator list to all commercial parcel mailers.
- USPS will provide the handout and certified vendor/consolidator solution list to all BMEUs.

## eVS/PRS Request Joint Reconciliation



Restricted Information

- Mailer
- Home
- Summary
- Balance and Fees
- Postal Wizard
- Electronic Data Exchange
- Mailing Reports
- Dashboard
- Manage Permits
- e-VS Customer
- e-VS Monthly Account and Sampling Summary
- Manifest Search
- Mailer ID Report
- Third Party Billing Reports
- Dispute Queue
- Help

### eVS Monthly Account and Sampling Summary Itemized Manifest Mailings

Acme Mailer, Inc.  
Month 04 of Fiscal Year 2013  
(01/01/2013 - 01/31/2013)

Report Date: 04/25/2013

Change Month and Year  
 January ▼ 2013 ▼ [Show Data](#)

[Reports Menu](#) | [Submit Refund Request](#) | [Joint Review Request](#) | [Printer-Friendly View](#)

#### Mailer Information (Live)

Mailer Name	Acme Mailer, Inc.	Authorized Mail Classes and Subclasses			
Street Address	123 Main Street	First-Class Package Service	Parcel Select		
City, State, ZIP Code	WASHINGTON, DC 20009	Priority Mail	Parcel Post		
CRID	1234567	Standard Mail Marketing	Bound Printed Matter		
Master Mailer ID	123456789		Media Mail		
Mailer ID for Last Transmission of Month	123456789				
Master Permit Account Number	PI 202				
Post Office of Account 5-Digit ZIP Code	20260				
Post Office of Account Finance Number	661204				

Permit	Company Name	Federal Agency Cost Code	Permit ZIP Code	Finance Number	CAPS Account Number
⊕ PI 202	Acme Mailer, Inc.	N/A	20260	66-1204	13333

## Proposed (for July 2014) Requirements for Dispute Queue

- Customers will be able to view details and attachments
- Customers will be allowed to submit additional attachments as needed
- The company name will be associated to the assigned case number



Restricted Information

Mailer

- Home
- Summary
- Balance and Fees
- Postal Wizard
- Electronic Data Exchange
- Mailing Reports
- Dashboard
- Manage Permits
- e-VS Customer
- e-VS Monthly Account and Sampling Summary
- Manifest Search
- Mailer ID Report
- Third Party Billing Reports
- Dispute Queue**
- Help

**eVS Monthly Account and Sampling Summary**  
**Itemized Manifest Mailings**  
 Acme Mailer, Inc.  
 Month 04 of Fiscal Year 2013  
 (01/01/2013 - 01/31/2013)

Report Date: 04/25/2013

Change Month and Year  
 January 2013 Show Data

[Reports Menu](#) | [Submit Refund Request](#) | [Joint Review Request](#) | [Printer-Friendly View](#)

**Mailer Information (Live)**

<b>Mailer Name</b>	Acme Mailer, Inc.	<b>Authorized Mail Classes and Subclasses</b>			
<b>Street Address</b>	123 Main Street	Parcel Select			
<b>City, State, ZIP Code</b>	WASHINGTON, DC 20009	First-Class Package Service			
<b>CRID</b>	1234567	Priority Mail			
<b>Master Mailer ID</b>	123456789	Standard Mail Marketing			
<b>Mailer ID for Last Transmission of Month</b>	123456789	Parcel Post			
<b>Master Permit Account Number</b>	PI 202	Bound Printed Matter			
<b>Post Office of Account 5-Digit ZIP Code</b>	20260	Media Mail			
<b>Post Office of Account Finance Number</b>	661204				

Permit	Company Name	Federal Agency Cost Code	Permit ZIP Code	Finance Number	CAPS Account Number
PI 202	Acme Mailer, Inc.	N/A	20260	66-1204	13333

**Questions?**

# Payment & Acceptance Track

## November 20, 2013

### First-Class Mail

1:30 pm – 3:00 pm

1. Incentives / Promotions – Alignment to Mail.dat / Mail.XML Fields
2. FSS Prep and the 8125
3. Full-Service Verification / Assessment / Feedback Update
4. Mail Owner / Mail Preparer Reports
5. Seamless Acceptance Update
6. Commercial Residual Rates
7. Full-Service Permit Fee Waiver / Mail Anywhere
8. Work Group 149 – Final Update
9. MSPs/Mail Owners Identification



# 1 – Incentives / Promotions – 2014 Calendar

2014 Promotional Programs

	Incentive Code Active Period and 2-digit Characteristic Type		Registration	Promotion Period	Mail Class / Processing Category	Discount Calculation
<b>Branded Color Mobile Technology</b>	Feb 1- March 31, 2014	<b>CP</b>	Dec 15 , 2013 – March 31, 2014	Feb 1- March 31, 2014	FCM SM (R/N) / Letters & Flats	% off at Postage Statement line level (Total Discount column)
<b>Earned Value Reply Mail</b> <sup>1</sup>	Redemption start: August 1	<b>RR</b>	February 15 – March 31, 2014	April 1- June 30, 2014	FCM SM (R/N)	Credit (Subtract Earned Value Credit value from Total Postage All Parts)
<b>Premium Advertising</b> <sup>2</sup>	April 1-June 30, 2014	<b>AD</b>	February 15 – June 30, 2014	April 1- June 30, 2014	FCM / Letters & Flats	% off at Postage Statement line level (Total Discount column)
<b>Mail and Digital Personalization</b> <sup>3</sup>	May 1- June 30, 2014	<b>MI</b>	March 15 – June 30, 2014	May 1- June 30, 2014	FCM SM (R/N) / Letters & Flats	% off at Postage Statement line level (Total Discount column)
<b>Emerging Technology (Near Field Communications)</b> <sup>3</sup>	August 1- September 30, 2014	<b>ME</b>	June 15 - September 30, 2014	August 1- September 30, 2014	SM (R/N) / Letters & Flats	% off at Postage Statement line level (Total Discount column)
<b>Color in First-Class Mail Transactions Promotion</b> <sup>5</sup>	August 1 – December 31, 2014.	<b>CP</b>	June 15 – December 31, 2014	August 1 – December 31, 2014	FCM Letters	% off at Postage Statement line level (Total Discount column)
<b>Mail Drives Mobile Commerce</b> <sup>3,4</sup>	November 1 - December 31, 2014	<b>MI</b>	September 15 - December 31, 2014	November 1 - December 31, 2014	SM (R/N) / Letters & Flats	% off at Postage Statement line level (Total Discount column)

<sup>1</sup> Credits earned for qualifying First-Class Mail Business Reply Mail and Courtesy Reply Mail enclosures. Earned Value credits can be redeemed for mailings that are First-Class and Standard Mail. Requires mailing to be Full-Service compliant. No auto enrollment through electronic files.

<sup>2</sup> Open to customers who mailed \$6 million or more in Standard Mail letter revenue from October 1, 2012 through September 20, 2013. Mail service providers are not eligible to participate. No auto enrollment through electronic files.

<sup>3</sup> Mobile Barcode promotion same functionality as previous mobile barcode promotions.

<sup>4</sup> Mailers who meet Priority Mail Fulfillment threshold (0.5%) will receive an additional 1% rebate on the mailpiece postage paid during the Promotion Fulfillment Period (November 3– January 15, 2015).

<sup>5</sup> FCM letters auto/presort sent in Full-Service mailings. Residual pieces paying single-piece price that are part of an automation mailing may also qualify for the discount

# 1 – Incentives / Promotions – Alignment to Mail.dat / Mail.XML Fields

Mail.dat .ccr or Mail.XML MailCharacteristicsType block  
must be submitted in the electronic file to claim incentive on postage statement

## Characteristic Type Triggers *PostalOne!* Validations

CP=Branded Color Mobile & Color Ink  
RR = Reply Envelope or Reply Card  
AD= Premium Advertising  
MI = Mobile Interactive Technology  
ME = Emerging Mobile Technology  
SS = Seasonal Sale  
VV = Volume w/% off  
RE = Revenue  
PI = Piece Count  
VP = Volume w/price off  
SB = Small Bus w/% off  
CT = Catalog  
IV = Invoice  
PS = Product Sample  
MT = Mailer Type

Mail.dat  
13.1 or 14.1

ccr = component characteristics file  
Characteristic Type "I" = Incentive  
Characteristic  
Job ID  
Component ID

Mail.XML  
13.0A, 13.0B  
or 15.0A

MailCharacteristicsType block  
characteristicIncentiveType  
Job ID  
Component ID

Full –Service Electronic Verification				
Mail Error Type	Threshold	Level		
		Container	HU	Piece
Barcode Uniqueness	2.00%	X	X	X
By/For*	5.00%			X
By/For Matching*	5.00%			X
By/For Mail Owner Identified as MSP*	5.00%			X
Copalletization	5.00%		X	
Entry Facility	5.00%	X		
Mailer ID	2.00%	X	X	X
Service Type	2.00%			X

# 4 – Mail Owner / Mail Preparer Reports – Mail Quality Dashboard

## Currently, Mail Owner have access to the Mail Quality Dashboard

- Only shows errors associated to pieces for that mail owner (from “for” in eDoc)
- Does not show overall quality from a mail preparer
- Mail Owners can drill down to Error Type, Metric and Month



# 4 – Mail Owner / Mail Preparer Reports – Mail Quality Error Type Report

The Mail Quality Error Type Report provides Mail Owners with detailed views of all errors, including:

- Error Type
- Threshold
- % of Errors
- % of Errors National Average

PAGE-BY: Source:  Errors/Warnings:

Mail Owner	Level	Error Type	Threshold	# Errors	% Errors	% Errors National Average
654321	Container	<a href="#">Barcode Uniqueness</a>	2.00%	9	4.74%	4.74%
		<a href="#">Entry Facility</a>	5.00%	3	1.58%	1.58%
		<a href="#">Mailer ID</a>	2.00%	5	2.63%	2.63%
	Handling Unit	<a href="#">Barcode Uniqueness</a>	2.00%	15	2.63%	2.63%
		<a href="#">Entry Facility</a>	5.00%	3	0.53%	0.53%
		<a href="#">Mailer ID</a>	2.00%	12	2.11%	2.11%
		<a href="#">OCI</a>	5.00%	10	1.75%	1.75%
	Piece	<a href="#">Barcode Uniqueness</a>	2.00%	3,735	19.66%	19.66%
		<a href="#">Bv/For</a>	5.00%	372	1.96%	1.96%
		<a href="#">Mailer ID</a>	2.00%	1,985	10.45%	10.45%
		<a href="#">Service Type</a>	2.00%	8,352	43.96%	43.96%

•To view metrics similar to those on the Mailer Scorecard Full-Service perspective, select 'eDoc Verification' from the Source drop-down selector



# 4 – Mail Owner / Mail Preparer Reports – Preparer Report

## Available in January, new Mail Owner/Mail Preparer Error Type Report

- Allows preparers to view error counts across mail owners
- Show breakdown by specific error code

PAGE-BY: Source: All Errors/Warnings: All

Mail Owner		Mail Preparer		Level	Error Type	Error Code	Threshold	# Errors	% Errors	% Errors National Average
123456	Midwest Mailer	20400555	First Class Mail	Piece	Mail Characteristic	541	10.00%	25	6.14%	0.57%
		20488611	Standard Mailer	Piece	Move/Update	6000	2.00%	17	4.35%	0.57%
20488611	Chicago Presort	123456	Midwest Mailer	Handling Unit	OCI	M4007	5.00%	1	3.33%	6.05%



# 4 – Mail Owner / Mail Preparer Reports – Mail Owner Scorecard

Available in January, new Mail Owner Scorecard

- Starting with 1 tab: Full-Service Electronic Verification results
- Same metrics that are available to eDoc Submitter

Mail Owner Scorecard | Thresholds

**Mail Owner Scorecard**

OCTOBER 2013

# Metrics   
  # Trending   
  % Metrics   
  % Trending

**Full-Service Electronic**

Mail Owner	Total	123456			20400555	
		ILL PROFESSIONAL FIREFIGHTERS			Presort Mailings	
		20488611	20400555	20490409	20400393	20490409
Mail Preparer					QUAD GRAPHICS	
		MDXTESTER	Presort Mailings	STREAMLINED ACCEPTANCE	SARATOGA SPRINGS	STREAMLINED ACCEPTANCE
# Containers	15,451	1,905	3,358	3,426	3,601	3,161
# Handling Units	1,087	150	235	218	242	242
# Pieces	28,178	4,259	4,381	4,329	4,051	11,158
# Full-Service Pieces	26,320	4,000	4,002	4,008	3,607	10,703
# OCI Errors	30	4	8	7	4	7
# MID Container Errors	144	4	30	27	70	13
# MID HU Errors	18	10	1	2	2	3
# MID Piece Errors	276	20	58	52	51	97
# STID Errors	190	14	40	68	40	28
# By/For Errors	1,142	185	200	200	200	357
# Barcode Uniqueness Container Errors	124	11	30	32	31	20
# Barcode Uniqueness HU Errors	17	7	3	2	2	3
# Barcode Uniqueness Piece Errors	273	30	75	75	65	28
# Entry Facility Container Errors	80	12	15	15	17	21
# Entry Facility HU Errors	13	2	1	4	1	5
# Early Scheduled Ship Date Warnings	16	2	4	6	2	2
# DMU Verified USPS Transported Containers	2,084	150	802	805	27	300
# CSA Container Warnings	654	11	202	202	207	32
# Default Tray Barcode Warnings	8	1	1	1	1	4
# OCI Warnings	26	4	2	1	12	7

- **Identify Eligible Mailers**
  - 254 DMUs with over 90% Full-Service
  - Select 30 DMUs for first wave
  
- **Down to Zero**
  - Working with selected mailers to eliminate eDoc and mail preparation errors by 12/31
  - Internal training on correct sampling procedure
  - Activate Seamless Parallel mode
  - Finalize Seamless SOP

- **Transition to Seamless**
  - Targeted for end of January
  - Mailer will be below thresholds for 1 month prior to transition
  - Eliminate traditional verifications for all mail
  - Same acceptance procedure for all mail at a facility
    - Standardized process for non-automation mail
    - Seamless Acceptance for automation mail
  - Optional: Participate in eInduction

- First-Class Mail Letters Residual Mail changes for January 2014:
  - Blended rate for combining 1 oz and 2 oz pieces
  - Meter Rate can be used for residuals except when using the blended rate
  - Option to separate pieces by weight and pay prevailing Single-Piece prices at the new meter price

Rates when combining 1&2 oz		
Max weight (ounces)	CPI	Exigent
1	.048	.050
2	.048	.050
3	.086	.090
3.5	1.06	1.11

Rates when NOT combining 1&2 oz		
Max weight (ounces)	CPI	Exigent
1	.046	.048
2	.066	.069
3	.086	.090
3.5	1.06	1.11

Subject to PRC approval

What is it? The “Meter Rate” is leading to confusion but this is what it covers;

- Proposed Meter Rate is available for all Single-Piece mail, whether mailed at retail or as residual in a commercial mailing
- Available for meter, permit imprint, precancelled stamps, PC postage
- Existing requirements for Single-Piece mail remain unchanged
- For permit imprint mailings, the minimum piece requirement of at least 200 pieces remains

# 6 – Commercial Residual Rates – Meter Rate

- Meter Rate is 1 cent lower than Single Piece Stamped Machinable rate in all weight categories

SP Machinable Metered Letter Rate		
Max weight (ounces)	CPI	Exigent
1	.046	.048
2	.066	.069
3	.086	.090
3.5	1.06	1.11

SP Stamped Machinable Letter Rate		
Max weight (ounces)	CPI	Exigent
1	.047	.049
2	.067	.070
3	.087	.091
3.5	1.07	1.12

- Waiver of permit fee is a Full-Service benefit
- Previously, if a mailer qualified for permit fee waiver, but submitted a single mailing that did not consist of 90% or more Full-Service pieces, the permit fee had to be paid immediately
- Starting with this release, the 90% threshold will be tracked cumulatively over a yearlong time period, rather than at the postage statement level.
  - If the permit continues to hold at least a 90% Full-Service ratio, the annual fee will continue to be waived
  - If the permit no longer holds at least a 90% Full-Service ratio, the annual fee will be required immediately

- **Annual fee is due on 12/31/2013**
- **Mailer presents mailing on 1/3/2014**
  - *PostalOne!* will recognize that a fee is due and looks if the mailing is at least 90% Full-Service. If mailing is at least 90% Full-Service, the fee will be waived.
- **Mailer presents another mailing one week later, on 1/10/2014**
  - The system will evaluate the cumulative Full-Service percentage based on both of the mailings presented (1/3/2014 and 1/10/2014) to determine whether the 90% threshold has been maintained.
  - System will continue to waive the fee if 90% threshold is met
  - If the cumulative Full-Service percentage is below 90%, the mailer will need to pay the fee

## 7 – Full-Service Permit Fee Waiver Start & End Dates

- *PostalOne!* will calculate the annual Full-Service **waive start date**
  - **For First-Class:** Start date is the transaction date of the first mailing where both the permit holder's annual fee and the mailing agent's annual fee expired and the Full-Service threshold of 90% is met.
  - **For Non-First-Class:** Fee-waive start date is the transaction date of the first mailing where the permit holder's annual fee expired and the Full-Service threshold of 90% is met.
- *PostalOne!* will calculate the annual Full-Service **waive end date**
  - The Full-Service fee-waive period will end when:
    - When the cumulative Full-Service percentage falls below 90%
    - After a full year of uninterrupted cumulative Full-Service percentage of over 90%
      - Does not mean the fee is due, simply means a new fee-waive period is ready to start
      - If the mailer never dips below 90%, the fee-waive period starts over on the fee anniversary date

## Mail Service Provider (MSP) Certification:

- Minimum 90 days of Full-Service mailings required to be eligible for certification
- Two types of certification
  - Standard
  - Platinum
- How to get certified
  - Review your Mailer Scorecard
  - Submit an application
  - USPS will review your scorecard (and quality audit information for Platinum) to determine if your company meets the requirements
- Launch
  - November announcement
  - Mailers achieving criteria will be published starting December 2013

## Standard / **Platinum** Full-Service Certification

- To qualify
  - Achieve/Maintain quality thresholds in scorecard
  - **Establish quality processes to meet standards**
  - **Perform internal audits**
  - **Achieve a score of 95% or higher on an external audit**
- Benefits
  - Listing on RIBBS/USPS.com website
  - **Certificate**



# 9 – MSP / Mail Owner Identification

United States Postal Service

## Postage Statement—Standard Mail

Post Office: Note Mail Arrival Date & Time  
(Do Not Round-Stamp)

Mailer	Permit Holder's Name and Address and Email Address, if Any	Telephone	Name and Address of Mailing Agent (If other than permit holder)	Telephone	Name and Address of Individual or Organization for Which Mailing is Prepared (If other than permit holder)
	CAPS Cust. Ref. No. _____		CRID _____		CRID _____

### Current:

- Postal Wizard → Permit/CRID selected under Account Holder
- Mail.dat → one of the following:
  - **MID** of Preparer
  - **CRID** of Preparer
- Mail.XML → Qualification Report message
  - Mailing Agent **MID**
  - Mailing Agent **CRID**
  - Mailing Agent **Permit**

### January 2014:

- Postal Wizard → NO CHANGE
- Mail.dat → NO CHANGE
- Mail.XML → Qualification Report message and PostageStatementCreateRequest
  - Mailing Agent **MID**
  - Mailing Agent **CRID**
  - Mailing Agent **Permit**

Electronic documentation (eDoc) submitted to the Postal Service via Mail.dat or Mail.XML allows for the identification of the Mail Owner via multiple fields

**There are three ways *PostalOne!* interprets Mail Owner data contained in the eDoc specifications**

1. Postage Statement Display
  - Determines the Mail Owner that is displayed on a postage statement
  
2. Full-Service Verification
  - Determines whether By/For information has been provided during Full-Service eDoc verification
  - Determines the party that receives any applicable Full-Service data
  - Required in Full-Service mailings for customers that represent 5,000 or more mailpieces (per mailing)
  
3. Nonprofit Rate Eligibility
  - Used when determining nonprofit rate eligibility



# 9 – MSP / Mail Owner Identification in eDoc – Postage Statement Display

United States Postal Service <b>Postage Statement—Standard Mail</b>				Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)	
Mailer	Permit Holder's Name and Address and Email Address, if Any	Telephone	Name and Address of Mailing Agent ( <i>If other than permit holder</i> )	Telephone	Name and Address of Individual or Organization for Which Mailing is Prepared ( <i>If other than permit holder</i> )
	CAPS Cust. Ref. No. _____		CRID _____		CRID _____

- **Mail Owner Postage Statement Display**

- The *Company Name & Address* of the Mail Owner that is displayed on the Postage Statement in the *PostalOne!* system is determined from the information in the eDoc

### Current Method

- Today, for Mail.dat & Mail.XML submissions USPS only displays the entity that owns the Mail Owner **Permit**

### Future Method

- In the future, for Mail.dat & Mail.XML submissions USPS will display one of the following:
  - Mail Owner **MID**
  - Mail Owner **CRID**
  - Mail Owner **Permit**
- Mirrors Full-Service criteria



- **Full-Service Verification**

- *PostalOne!* determines whether a Mail Owner MID, CRID, or Permit has been identified in the eDoc for Mail Owners that exceed 5,000 pieces in a single mailing
- Adherence to this requirement is evaluated for each Full-Service mailer and the results of this evaluation are reflected in the By/For metric on the Full-Service Electronic tab of your Mailer Scorecard.

## **Current & Future Method**

- For **Mail.dat** and **Mail.XML** submissions, USPS uses the following identifiers to determine if the Mail Owner is identified in the eDoc
  - Mail Owner **MID**
  - Mail Owner **CRID**
  - Mail Owner **Permit**
- NOTE: only one of these fields needs to be populated – all three identifiers are not required



# 9 – MSP / Mail Owner Identification in eDoc – Nonprofit Rate Validation



## Application to Mail at Nonprofit Standard Mail Prices

Application Number:

Section A - Application (Please read section B on page 2 before completion.)

### • Nonprofit Rate Validation

- A Mail Owner that has a valid nonprofit authorization number with USPS must be identified for every nonprofit mailing, in accordance with Domestic Mailing Manual (DMM) 703.

#### Current Method

- Today, for Mail.dat & Mail.XML submissions USPS validates Mail Owner **Permit** or the paying Permit
- Identification of at least one Mail Owner is required to be made in the eDoc
  - The remaining Mail Owners may be identified in a hardcopy spreadsheet that must be presented to mail clerk at the time of the mailing

#### Future Method

- In the future, for Mail.dat & Mail.XML submissions USPS will validate one of the following:
  - Mail Owner **MID**
  - Mail Owner **CRID**
  - Mail Owner **Permit** or the paying Permit
- All nonprofit entities in the mailing need to be identified in the eDoc
- Mirrors Full-Service criteria

**Questions?**

# Payment & Acceptance Track

## November 20, 2013

**Periodicals**  
3:15 pm – 4:45 pm

1. FSS Prep and the 8125
2. Full-Service Verification / Assessment / Feedback Update
3. Air Box October Implementation
4. eInduction/Seamless Update
5. Work Group #158 - Streamlining 3510/3526 – Final Results
6. Work Group #151 - Weight Study
7. January 2014 Update / BPM Mixed Class Comail update

Full –Service Electronic Verification				
Mail Error Type	Threshold	Level		
		Container	HU	Piece
Barcode Uniqueness	2.00%	X	X	X
By/For*	5.00%			X
By/For Matching*	5.00%			X
By/For Mail Owner Identified as MSP*	5.00%			X
Copalletization	5.00%		X	
Entry Facility	5.00%	X		
Mailer ID	2.00%	X	X	X
Service Type	2.00%			X

## October 2013 Release

### Induction

- FAST system, through Mail.XML and online website, will allow identification of Air Boxes as a valid pallet type for downstream dock unload, and mail processing planning
  - Mail.dat transportation updates will support Air boxes
- Each Air box will have a single IMcb pallet label
- Surface Visibility system will scan the air boxes for eInduction and Full Service support

### Reporting

- Qualification reports will display an Air Box container as a sack when it weighs less than or equal to 70 lbs. The Air Box container type will be displayed as a pallet when it weighs over 70 lbs and less than or equal to 200 lbs. Qual reports will also display sibling Air Boxes as sacks or pallets depending on their categorization in mailer submitted eDocs.
- The eInduction reports will be updated to display Air Boxes as valid container types (pallet and sibling pallets). The following three reports will be updated:
  - Job Summary Report
  - Shipping Summary Report
  - Container Detail Report

### SPM (Service Performance Measurement) and Full Service/Seamless Acceptance processing

- The SASP system will accept and process Air Boxes and sibling containers as valid container types.

## Preparation

- Mailers are only allowed to put these flat bundles on a pallet
  - Physical Sack preparation is not allowed
- Allowable Pallet Presort Levels:
  - Merged 5-Digit Scheme, 5-Digit Scheme Carrier Routes, Merged 5-Digit, 5-Digit, 3-Digit
  - SCF through Mixed ADC
    - Origin Mixed ADC
- Container Type = AB (Mail.dat & Mail.XML)

## Acceptance and Verification

- Full Service and eInduction will support preparation, postage, appointment and induction functionality for Air Boxes
- The *PostalOne!* system will accept and process Air Boxes as sacks or pallets for postage processing depending on weight restrictions.
  - Air Box less than or equal to 70 lbs will be processed and charged as sacks
  - Air Box over 70 lbs but less than or equal to 200 lbs will be processed and charged as pallets.
- The *PostalOne!* system will require mailers to specify the weight of sibling containers in Mail.dat and Mail.XML messages for Air Boxes so system can derive postage for the sibling containers as sacks or pallets depending on weight

- **Identify Eligible Mailers**
  - 254 DMUs with over 90% Full-Service
  - Select 30 DMUs for first wave
- **Down to Zero**
  - Working with selected mailers to eliminate eDoc and mail preparation errors by 12/31
  - Internal training on correct sampling procedure
  - Activate Seamless Parallel mode
  - Finalize Seamless SOP

- **Transition to Seamless**
  - Targeted for end of January
  - Mailer will be below thresholds for 1 month prior to transition
  - Eliminate traditional verifications for all mail
  - Same acceptance procedure for all mail at a facility
    - Standardized process for non-automation mail
    - Seamless Acceptance for automation mail
  - Optional: Participate in eInduction

- Began a phased approach beginning **November 18**
- Overview and Communication to BMEUs will continue as scheduled
- Process
  1. After 11/18, mailers will request to participate via the FAST Helpdesk (1.877.569.6614) identifying the CRIDs that will start
  2. BMEUs supporting new mailers will be trained after the request is approved
  3. Mailer CRID will be activated in eInduction
  4. Mailer begins shipping eInduction containers
- **Over 28,000 containers accepted via eInduction since 10/1/13**

## **PS FORM 3526 POSTAL WIZARD ENHANCEMENT**

- Pre-populate items 1-8 containing mailer profile
- Accommodate uploadable Excel sheet for line #15 items Extent and Nature of Publication
- Incorporates PS 3526 X as third page to mirror hardcopy
- (Pending PCSC Change)
- Accommodate sheet for multiple owners and addresses line #10

## **PS FORM 3510 BCG POSTAL WIZARD ACCESS**

- Access electronic form on BCG Postal Wizard
- Applicable fees paid through CAPS account
- Copies of Publication required to be sent to Post Office Service the Known Office of Publication

Sunset September 16 2013

- **GOAL: Establish “Tolerance” Threshold for Seamless Acceptance Weight Verification**
  - Perform Case Study of Environmental Impact on Piece Weight
  - Regional weight verification test: December 2013
- **Regional Weight Verification Test**
  - Midwest origin to each of the six environmental zones
    - Group A: Single title samples from selected mailings
    - Group B: Random samples from identified co-mailings
    - Group C: DMU sends unaddressed titles to induction BMEU

- BMEUs co-located at processing facilities will perform weight verifications on designated titles using the FS-IMD and the Seamless Acceptance 1-3-30 sampling process
  - Titles selected to demonstrate variables such as: paper weight, inserts, poly wrap, versions, etc.
- BMEU personnel will be provided with the FAST Appointment ID and Job ID for a mailing
- FS-IMD samples will be reconciled to the eDoc to demonstrate +/- weight variance

- Group A/B: Downstream weight capture using Seamless process
  - November 22: Titles and sites selected
  - November 25 – 27: BMEU notification (FAST Appt/Job ID)
  - November 26 – December 6: BMEU weight capture
  - November 27 – December 13: Data aggregation & analysis
- Group C: Control group (DMU to BMEU direct)
  - November 25 – 27: DMU initial weight capture & shipment
  - November 29 – December 6: BMEU weight capture
  - November 30 – December 13: Data aggregation & analysis

**Questions?**