

MTAC Focus Group Sessions

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DDU Misshipped Piece Calculations for Parcel Select Lightweight

- **When will Rates for DDU Mis-Shipped pieces be corrected for pieces 13 oz or less? Currently Parcel Select rates are built into calculations instead of First-Class Mail prices.**
 - This correction is scheduled for the January 27, 2013 eVS Release. eVS shall update the recalculation of additional postage for Parcel Select Lightweight Mis-shipped, Destination Entry, and Presort Eligibility errors as follows:
 - eVS will calculate the postage rate for Parcel Select Lightweight parcels weighing less than or equal to 13 oz. (≤ 0.8125 lb.) at the corresponding First-Class Package Service Commercial Base single-piece price.
 - eVS will calculate the default postage rate for Parcel Select Lightweight parcels weighing more than 13 oz. (>0.8125 lb.) at the corresponding Priority Mail Commercial Base price.

Note: We are manually recalculating additional postage for Parcel Select Lightweight adjustments in the interim.

- **eVS *PostalOne!* Release 34.0: April 7, 2013**
 - eVS will implement a sampling model based on manifest volume, frequency of mailing, and mail class distribution at individual entry facilities.
 - Sampling minimums for each mailer will be based on their eVS shipment model: Individual Mailer at a single origin mailing site, Individual Mailer at multiple origin mailing sites, or a Drop Ship Mailer at multiple shipping sites.
 - The minimums may be adjusted as needed to reflect current shipment volume and mailer quality at the sampling location.
 - This model will be applied across all eVS IMD and WEB sampling sites. Additional samples are expected from STATS and PASS, but will not be driven by this model.

- **eVS will implement a Manifest Errors “Rules Engine” in April that will allow the eVS Program Manager to provide approved “re-rate” combinations for specific manifest error scenarios.**
 - An invalid rate ingredient combination (Mail Class, Processing Category, Destination Rate Indicator, Rate Indicator, Zone, and Parcel Routing Barcode) will be mapped to a valid rate ingredient combination for recalculation.
 - The following additional parameters may be required or prohibited to identify the specific scenario being addressed: minimum/maximum weight, Service Type Codes (STCs), Extra Service Codes, Discount Code and/or Surcharge Code.
- **eVS will include recalculated manifest errors on postage statements generated for that day of mailing (either at the time of original manifest processing or in a daily batch process).**
 - eVS will report the recalculated manifest rate ingredients on the Postage Statement Variance Report.

- **New Re-Rate Combination: eVS will query the current and reconciliation months and apply the re-rate combination to eligible manifest errors from all eVS mailers.**
 - eVS will report the recalculated manifest errors on the 'eVS Amended Detail Error Report'.
EXAMPLE: If a new combination is approved on April 17th, eVS will query all current April manifest errors as well as all March manifest errors, and apply the re-rate combination when applicable.
- **Active Re-Rate Combination: eVS will include recalculated manifest errors on postage statements generated for that day of mailing (either at the time of original manifest processing or in a daily batch process).**
 - eVS will report the recalculated manifest rate ingredients on the Postage Statement Variance Report for each mailer.
- **Expired Re-Rate Combination: eVS Program Manager will set the “end” date for a replacement calculation.**
 - An authorized replacement combination is effective through the 10th of the subsequent month for all manifests received with a Mailing Date on or before the End Date.

- **eVS will implement a Destination Entry Eligibility “Rules Engine” in April that will allow the eVS Program Manager to support approved exceptions for individual mailers.**
 - If a manifest detail record is found to be ineligible for the DNDC or DSCF price claimed per the Mail Direction File and Address File locale key comparison, eVS will query the mailer specific PCSC exemptions. If an exemption for the submitted detail record is found, eVS will not include that package in the Destination Entry Eligibility adjustment.
 - Mailer-specific exemptions will be based on a combination of Mail Class, Processing Category, Destination Rate Indicator, Rate Indicator, Type of Entry Facility, Entry Facility ZIP, and 3-digit Destination ZIP(s)
 - An authorized exemption is effective immediately for all manifests received with a Mailing Date on or after the Start Date.
 - An authorized exemption is effective through the 10th of the subsequent month for all manifests received with a Mailing Date on or before the End Date.

- **eVS will add a package-level detail view to the Presort Eligibility Exceptions Report by modifying the ‘Mail Class Detail Report’.**
 - eVS will display individual packages on each line rather than a summary of ineligible packages from a sub-EFN.
 - eVS will use the same date format to display the ‘Transmission Date’ and ‘Mailing Date’. (mm/dd/yyyy v. yyyy-mm-dd)
 - eVS will add the following columns to the Mail Class Detail Report for Presort Eligibility Exceptions: Package Identification Code (PIC)
 - eVS will remove the following columns from the Mail Class Detail Report for Presort Eligibility Exceptions: Pieces in Mailing, and Weight of Mailing
 - eVS will modify the following columns in the Mail Class Detail Report for Presort Eligibility Exceptions to display line item postage rather than total postage from the pieces in the Sub-EFN: ‘eVS Recalculated Postage Paid’ (was ‘Total eVS Recalculated Postage Paid’), ‘eVS Adjusted Postage Amount’ (was ‘Total eVS Adjusted Postage Due’), and ‘eVS Additional Postage Due’ (was ‘Total eVS Additional Postage Due’)
 - An authorized exemption is effective through the 10th of the subsequent month for all manifests received with a Mailing Date on or before the End Date.



Intelligent Mail Package Barcode Next Milestone Date

- **Effective Date: January 27, 2013**
 - Applies to all products and services affected by the IMpb
- **IMpb required for all tracking and Extra Services barcodes**
- **IMpb required for parcels claiming presort and destination entry pricing**
- **Shipping Services File Version 1.6 or higher required**

- **Customers must submit an Exception Form and letter requesting additional time to come into compliance**
- **Mail letter and form to:**
 - Jim Cochrane**
 - Vice President, Product Information**
 - USPS Headquarters**
 - 475 L'Enfant Plaza SW Room 3667**
 - Washington, DC 20260–5626**
- **Customers with exceptions continue to qualify:**
 - For presort and/or destination pricing
 - To mail parcels at prices for specific mail classes, such as Parcel Select Light Weight
- **IMpb FAQs published on RIBBS**

2011

- IMpb Final Rule published September 27, 2011

2012

2013



Mailers requiring an exception may direct their request to:

Jim Cochrane, Vice President, Product Information
USPS Headquarters
475 L'Enfant Plaza SW Room 3667
Washington, DC 20260-5626

- **Requirements:**

- **Barcode:** IMpb required on presorted/destination entry packages (except Standard Mail)
- **Delivery information:** ZIP+4 or delivery address must be provided in the electronic manifest file
- **File:** Electronic manifest file must be Shipping Services File format version 1.6 or 1.7 (2.0 future support)

- **Task Team recommendations**

- **Mailing Agent (“By”, or Mail Service Provider)**
 - Field: MID in “Electronic File Number” (Header)
 - Populate with Master MID of Mailing Agent
 - Supported file formats: 1.4, 1.6, 1.7, 2.0
- **Mail Owner (“For”)**
 - Field: MID in “Package Identification Code” (Detail 1)
 - Populate with MID assigned to Mail Owner
 - Supported file formats: 1.4, 1.6, 1.7, 2.0

- **Mailing Agent (“By”, or Mail Service Provider)**
 - Field: MID in “Electronic File Number” (Header)
 - Supported file formats: 1.4, 1.6, 1.7, 2.0
- **Mail Owner (“For”)**
 - Fields: “Payment Account Number”, “Post Office of Account ZIP Code” → CRID
 - Supported file formats: 1.4, 1.6, 1.7, 2.0
 - Field: MID in “Package Identification Code” (Detail 1)
 - Supported file formats: 1.4, 1.6, 1.7, 2.0

- **Production Issues – Full Service Reports**

- Technical issues impacted access to the Full-Service reporting environment from Thursday, October 4th through Sunday, October 14th. As of Monday, October 15, 2012 all Full-Service reports were back online and available for use. The 48 hour turnaround time for reporting data was resumed on Thursday, October 18th.
- Due to the technical issue, reporting data for the time period Wednesday, October 3, 2012 to Sunday, October 14, 2012 is not available for the below reports. This data was not recovered or reprocessed:
 - MicroStrategy reports for Mail Data Quality and Start-the-Clock
 - Container Visibility and Tray Visibility reports
- Mail Preparation Quality reports (address quality, mail acceptance verification, mail exception bulletin board, mail quality, and trend analysis) are available with no data loss.

- **Production Issues – Visibility**

- With the Full Service release on 10/28, an issue was identified that affected provisioning of tray visibility information.
 - **Impact:** All tray visibility records from 10/28 to 11/26 for mailers subscribing to Mail.XML push and pull messaging
 - **Resolution:** The fix was deployed on Monday, November 26, 2012. Data provisioning to mailers resumed normal service on Tuesday 11/27, and distribution of tray visibility data for the outage period (10/28 to 11/26) will be replayed and is planned to complete by 12/17.
- During the investigation, an additional issue was identified, not related to the 10/28 release.
 - **Impact:** The issue involved multiple tray visibility records with the same identifier which prevented the data provisioning.
 - **Resolution:** The retention period of the tray visibility records was adjusted to match the *PostalOne!* 45 day retention period and aged records were purged, allowing the data to be provisioned as stated above.

- **What is a Tech Credit?**
 - A one-time credit available to a qualified business location's Customer Registration ID (CRID), which can be redeemed as a postage credit

- **Why is the Tech Credit being offered?**
 - To facilitate the adoption of Full-Service mailing standards

- Mail volume of all “Permit Holders” and “Mailing Agents” will be evaluated for Tech Credit eligibility, regardless of current Full-Service mailing status
 - Permit Holder as identified on postage statement (A)
 - Mailing Agent as identified on postage statement (B)
 - The mail volume for Fiscal Year 2012 will be used in the evaluation.
 - Each qualified CRID will be eligible to redeem a Tech Credit based upon its aggregated qualifying mail volume across all permits.

United States Postal Service		Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)	
Postage Statement—First-Class Mail and First-Class Package Service			
<i>Use this form for First-Class Mail and First-Class Package Service.</i>			
Mailer	Permit Holder's Name and Address and Email Address, If Any	Telephone	Name and Address of Mailing Agent (If other than permit holder)
	A		B
	CAPS Cust. Ref. No. _____		Name and Address of Individual or Organization for Which Mailing is Prepared (If other than permit holder)
	CRID _____		CRID _____

- **Mail volume for each permit will be aggregated for the permit's associated CRID**
 - Volume will only be counted from the following Permit types:
 - Permit Imprint
 - Metered
 - Precanceled Stamps
 - OMAS Imprint
 - OMAS Metered
 - Periodicals
 - Ghost

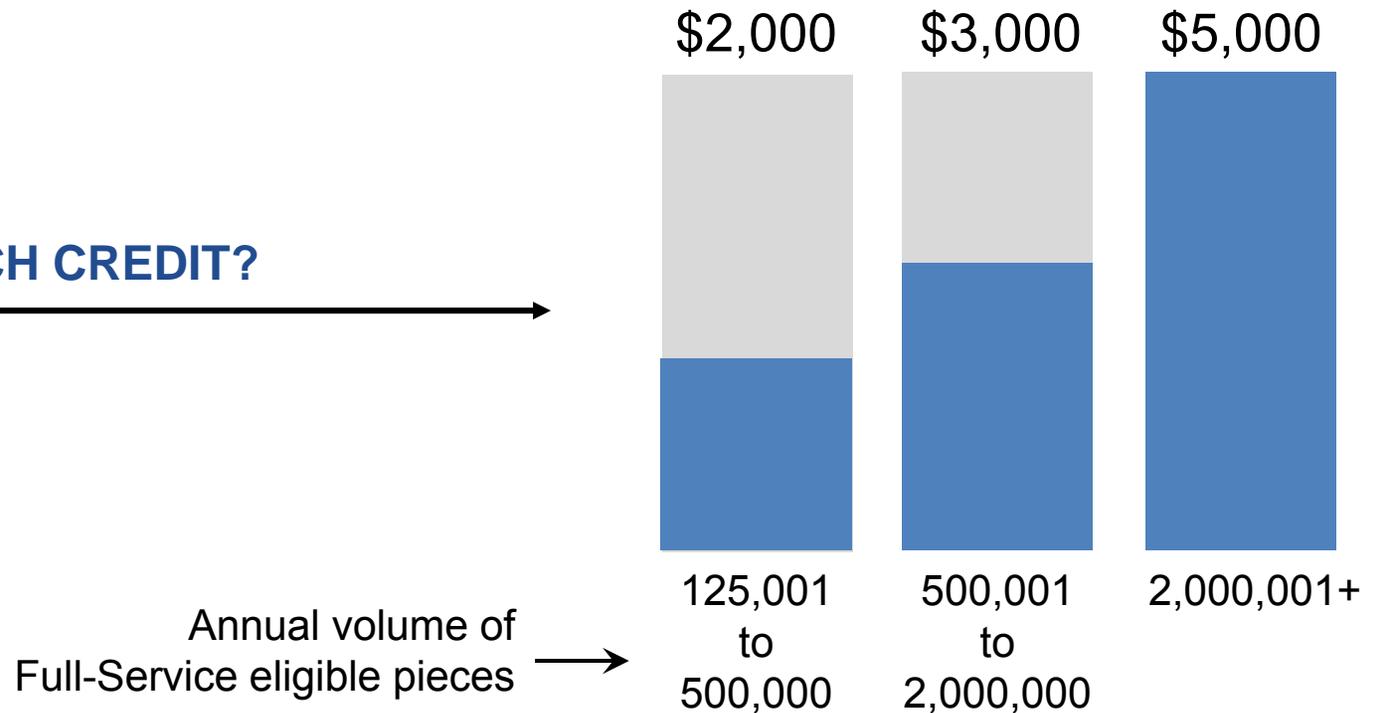
- **The following Full-Service-eligible mail products will be considered as qualifying mail volume:**
 - First-Class Mail Automation Letters, Cards, & Flats
 - Standard Mail Automation Letters & Flats
 - Includes Automation ECR Letters & ECR HD, Basic Flats
 - Does not include Saturation Flats
 - Periodicals Automation/Barcoded Letters & Flats
 - Includes ECR Letters & Flats
 - Bound Printed Matter (BPM) Barcoded Flats

- **NOTE: The qualifying mail volume count will include both Full-Service pieces and pieces that could be mailed Full-Service**

Technology Credit – Eligibility Criteria: Volume Thresholds

- CRIDs that exceed a mailing volume of 125,000 annual qualifying pieces will be eligible to redeem the Tech Credit

HOW MUCH CREDIT?



- **Each CRID that surpasses the volume threshold will be qualified to redeem a Tech Credit**
 - All mailers will be considered for the Tech Credit Program, regardless of current full-service status.
 - The mail volume for Fiscal Year 2012 will be used in the evaluation.
 - Each CRID will be able to redeem one (1) Tech Credit only
 - In the event there are multiple CRIDs identifying the same business location that have linked permits, only the CRID with the highest eligible volume will receive the Tech Credit.

- **Business locations eligible for a Tech Credit will receive a notification letter in February with the following:**
 - Business Location Name & Address
 - CRID
 - Tech Credit Amount
 - Redemption Instructions
 - USPS Contact Info
 - Tech Credit Overview document
- **Tech Credit Program information will be posted on RIBBS and BCG**
 - Program Overview/Eligibility Requirements
 - Inquiry Process instructions
- **Customers DO NOT need to opt-in or register for the Tech Credit program. USPS will consider all CRIDs for the program**

- **An inquiry tool will be established for mailers to request information about their eligibility**
 - Tool found on BCG → Tech Credit Information page
 - Also available via links on RIBBS
- **Inquiry Process:**
 - Mailer submits their business location information and responses to three profile questions via tool
 - Tool prompts to download template/input permit info
 - Mailer e-mails template to the Tech Credit PMO
 - Reviews completed in approximately 10 business days

Permit Holder ABC

- **Business located in Washington, DC**
- **CRID: 123456**
- **Permit profile:**
 - PI 1, held in Washington, DC
 - PE 1, held in Baltimore, MD
- **Qualifying volume:**
 - PI 1 = Paid for 120,000 qualifying pieces
 - PE 1 = Paid for 100,000 qualifying pieces
- **Total qualifying volume = 220,000 pieces**

**Mailer ABC will be eligible to redeem a \$2000 Tech Credit
for CRID 123456**

Mailing Agent XYZ

- **Business located in Washington, DC**
- **CRID: 765432**
- **Permit profile:**
 - GH 80001, held in Washington, DC
 - GH 80052, held in Baltimore, MD
 - PI 25, held in Washington, DC
- **Qualifying volume:**
 - GH 80001 = Identified as “Mailing Agent” for 350,000 qualifying pieces
 - GH 80052 = Identified as “Mailing Agent” for 600,000 qualifying pieces
 - PI 25 = Paid for 500,000 qualifying pieces (“Permit Holder” volume)
- **Total qualifying volume = 950,000 pieces**
 - “Permit Holder” vs. “Mailing Agent”: Higher volume will determine credit

**Mailing Agent XYZ will be eligible to redeem a \$3000 Tech
Credit for CRID 765432**

- Any permit linked to a qualified CRID may redeem the Tech Credit amount on a postage statement that contains 90% or more Full-Service pieces
 - Permit must be used as the paying permit

United States Postal Service		Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)	
Postage Statement—First-Class Mail and First-Class Package Service			
<i>Use this form for First-Class Mail and First-Class Package Service.</i>			
Mailer	Permit Holder's Name and Address and Email Address, If Any	Telephone	Name and Address of Mailing Agent (<i>If other than permit holder</i>)
			Telephone
			Name and Address of Individual or Organization for Which Mailing is Prepared (<i>If other than permit holder</i>)
	CAPS Cust. Ref. No. _____		
	CRID _____	CRID _____	CRID _____

- **The permit used to redeem the Tech Credit must be one of the following types:**
 - Permit Imprint (PI)
 - Additional Postage (ADDPOS)
 - Precanceled Stamps (PC)
 - Metered (MT)
 - OMAS Imprint (OI)
 - OMAS Metered (OM)
 - Periodicals Account (PE)

- ***PostalOne!* will perform the following validations prior to applying the Tech Credit:**
 1. Submission type is Mail.dat or Mail.XML
 2. “Permit Holder” permit is associated with a CRID that has qualified for the Tech Credit
 3. Permit type is eligible
 4. Postage Statement contains 90% or more Full-Service pieces
 5. A Tech Credit balance of greater than 0 is associated with the qualified CRID

- When *PostalOne!* determines that a Tech Credit can be applied to a postage statement, it will do so after all other discounts and incentives have been applied

Sample Tech Credit statement (PS 3602)

BPM Flats Subtotal(Add lines A1-A54)	\$ 7,755.8000
BPM Flats Total (Line A55 minus A56)	\$ 7,755.8000
Part A Total(Line A57 or A91)	\$ 7,755.8000
Tech Credit	\$ 2,000.0000
Total Postage From All Parts	\$ 5,755.60

- *PostalOne!* will apply the Tech Credit balance to qualified statements in-full
- A partial Tech Credit amount will be applied to statements if the Tech Credit amount is greater than the total postage for the postage statement
- The remaining Tech Credit amount for each CRID will be applied to subsequent statement(s)

- **Long Term Solution**
 - Fully integrate & automate Help Desk ticket process for BSN customers
- **Current Work Around**
 - Call or eMail the *PostalOne!* help desk directly on current status of open Remedy tickets
 - Contact Ed Wanta
- **Proof of Concept evaluation**
 - Use current CRM architecture to evaluate feasibility
 - For BSN eService customers only
 - Remapping issue flow to Help Desk
 - Provide access to Help Desk employees for manual update of Remedy worklog
 - See progress of open Remedy tickets in BSN eService
 - Work with 1 mailer, initially
 - Roll in additional mailer(s) as feasible

- **Simplified Full-Service Mail Preparation**
 - Reduce requirements for small mailers
 - Container Placard requirements
 - Expand Use of Logical Trays/Pallets
 - Mail Owner/Mail Preparer Identification
 - Palletization Requirements for FCM and Standard Mail
- **Vendor Certification**
- **Full-Service Onboarding**

- **Simplified Full-Service documentation and mail preparation requirements for mailers who enter less than 5k pieces per mailing.**
- **Expand the use of logical trays/pallets for all mailings, as long as mailers provide sibling records that associate the piece with at least one physical tray among a group of logical trays.**
- **New options for the preparation of pallets, trays, and sacks of First-Class or Standard Mail.**
 - Mailers may place trays or sacks of residual single-piece First-Class Mail (FCM) letters and flats on the origin sectional center facility (SCF) pallet.
 - Mailers may place trays or sacks of Standard Mail letters and flats paid at single-piece First-Class Mail prices on the mixed network distribution center (NDC) pallet.
 - Mailers approved to combine FCM or Standard Mail with different payment methods in a single mailing may place trays of single-piece mailpieces on a specified pallet after USPS verification is completed.
 - The Postal Service is adding human-readable text to CIN codes to accommodate use with single-piece mailpieces.

- **Residual, Auto Letters, up to 2 oz, will be placed on line B4 of the Postage Statement at the price of \$0.48.**
 - The physical handling of the mailpieces is the same as today: Separate Trays and Single Piece Markings.
- **Residual, Machinable letters, up to 2 oz, will be placed on line B4 of the Postage Statement at the price of \$0.48.**
 - The physical handling of the mailpieces is the same as today: Separate Trays and Single Piece Markings.
- **Residual, Machinable letters, over 2 oz, will be placed on line B5 of the Postage Statement at the applicable ounce based price.**
 - The physical handling of the mailpieces is the same as today: Separate Trays and Single Piece Markings.
- **Residual, Auto or Machinable Letters, 1 oz or less, **CANNOT** go on B5 of the same postage statement: Permit Imprint mailings must be on a separate postage statement.**
 - Precancelled or Metered mailings must use line B4 at \$0.48 or bring it to Retail at \$0.46.
 - The physical handling of the mailpieces is the same as today: Separate Trays and Single Piece Markings.

- **Residual, Nonmachinable letters, will be placed on lines B8 and B11 of the Postage Statement at the applicable Retail ounce based price and nonmachinable surcharge.**
 - The physical handling of the mailpieces is the same as today: Separate Trays and Single Piece Markings.
- **Residual, Auto letters up to 2 oz and Machinable letters up to 2 oz, will be placed on line B4 of the postage statement at the price of \$0.48 Auto and Machinable can be on the same postage statement.**
 - The physical handling of the mailpieces is the same as today: Separate Trays and Single Piece Markings.
- **Residual, Auto letters over 2 oz and Machinable letters over 2 oz, will be placed on line B5 of the postage statement at the applicable Retail ounce based price.**
 - All residuals must be in separate trays from auto and presort ltrs. over 2 oz - up to 3 oz must be in a separate trays from over 3 oz - 3.5 oz)

First-Class Mail Residual Single-Piece January 2013 Release

First-Class Letters Residual Single Pieces

Scenarios	Automation Line (A5 - A8)	Presorted Line (B 3)	Residual Single- Piece From FCM mailing		Non-machinable Non-Machinable		Nonmachinable Surcharge * (for presorted) Line (B 10)	Nonmachinable Surcharge (for single-piece) Line (B 11)
			(Up to & 2 oz.) \$0.48 Line (B 4)	Single Piece Line (B 5)	Presorted Line (B 7)	Single Piece Line (B 8)		
1 Up to 2 oz	X	.	X
2 Up to 2 oz		X	X
3 Over 2 oz - 3.5 oz	.	X	.	X
4 1 oz or less	X	X
4-A 1 oz or less (PI)	.	.	.	X
4-B 1oz or less (MT/PC)	X	X	X
5 Up to 2 oz	X	X	X	X
6 Up to 2 oz	X	X	X
7 Over 2 oz - 3.5 oz	X	X	.	X

First-Class Mail Residual Single-Piece January 2013 Release

Examples

Yes
Presort w/residual

Letters	Price	No. of Pieces
B3 Presorted		5,000
B4 Residual Single-Piece <i>From First-Class Mail Mailing (Up to and Including 2 oz.)</i>	\$0.48	123
B5 Single-Piece		
B6 Single-Piece <i>From Standard Mail Mailing</i>		

No

Letters	Price	No. of Pieces
B3 Presorted		5,000
B4 Residual Single-Piece <i>From First-Class Mail Mailing (Up to and Including 2 oz.)</i>	\$0.48	123
B5 Single-Piece	\$0.46	77
B6 Single-Piece <i>From Standard Mail Mailing</i>		

Yes
Presort w/residual up to 3.5 oz

Letters	Price	No. of Pieces
B3 Presorted		5,000
B4 Residual Single-Piece <i>From First-Class Mail Mailing (Up to and Including 2 oz.)</i>	\$0.48	123
B5 Single-Piece	\$0.86	55
B6 Single-Piece <i>From Standard Mail Mailing</i>		

No

Letters	Price	No. of Pieces
B3 Presorted		5,000
B4 Residual Single-Piece <i>From First-Class Mail Mailing (Up to and Including 2 oz.)</i>		
B5 Single-Piece	\$0.46	77
B6 Single-Piece <i>From Standard Mail Mailing</i>		

- **Air Boxes will be priced using the same price cells now used for sacks (70 pounds or less) and pallets.**
- **Postage for air boxes, like other containers, will be determined by the actual weight of the publications on the container.**
 - Prices will be driven by weight – pallet prices for more than 70 pounds in a box and sack prices for 70 pounds or less.
- **If the destination gets 800 pounds of mail in four-200 pound boxes, but postage has been charged for one virtual pallet, postage will now be charged based upon the number of boxes and their weights identified by Air box pallets in eDocs.**

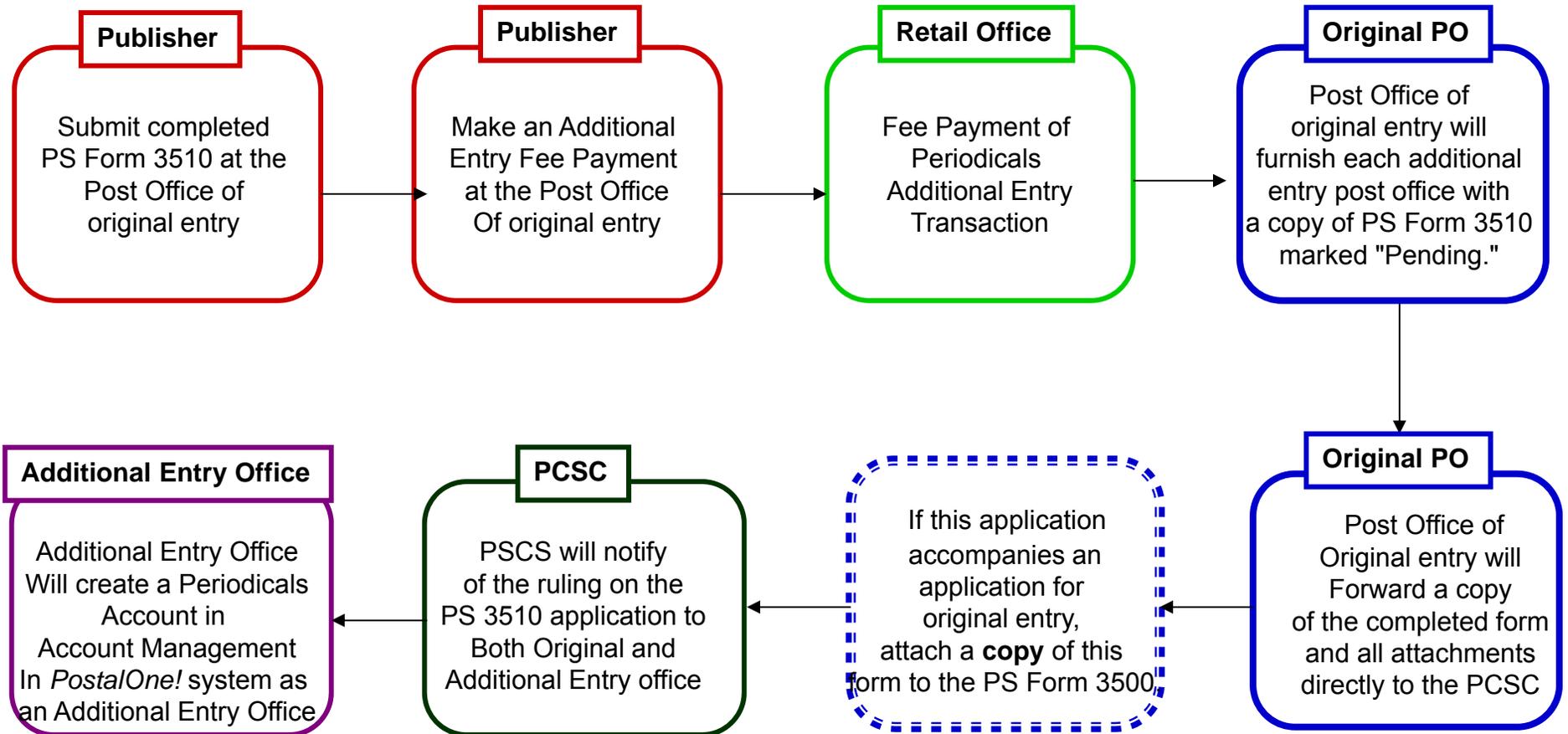
- **Mail.dat mapping is available:**
 - CONTAINER SUMMARY RECORD - .csm
 - Container Type - AB = Air Box

- **Mail.XML mapping is not available:**
 - Change Request for IDEAlliance for July 2013
 - Chargeable Container Level
 - Container Type – AB = Air Box

Elimination of Periodicals Additional Entry Fee and Manual Process

Current Process Flow for Periodicals Additional Entry

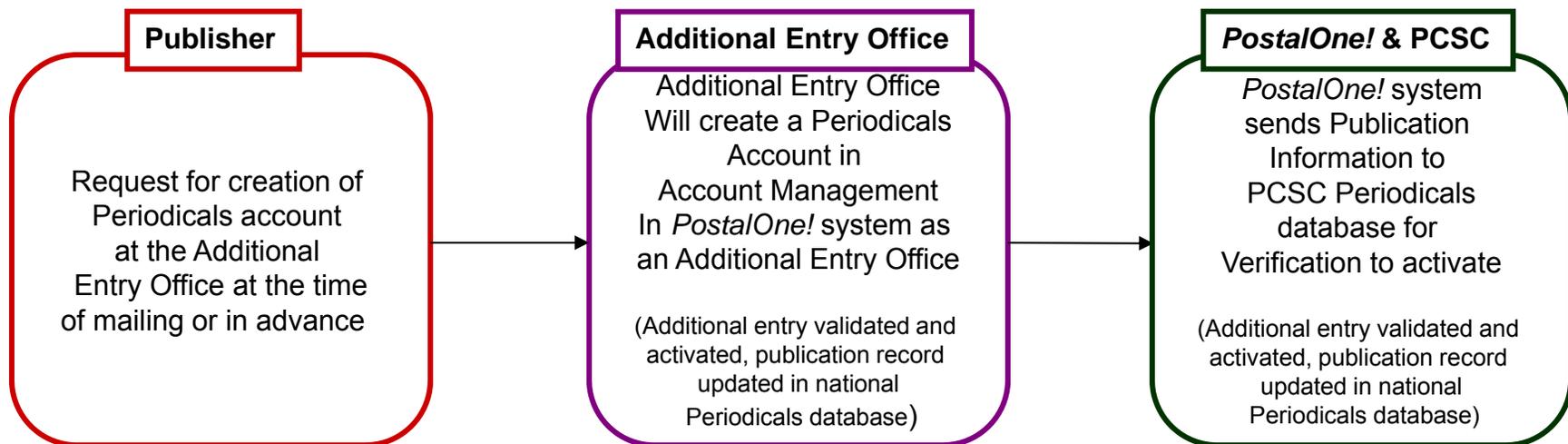
Publisher must submit Complete PS 3510. Publisher must be authorized to mail from a particular Post Office before present publications



Elimination of Periodicals Additional Entry Fee and Manual Process

New Process Flow for Periodicals Additional Entry – In January 2013 Release

No PS Form 3510 is required for *PostalOne!* site and no additional entry fee



- **Work Group Title: Streamlined Weight and Ad Percentage Capture Process**
- **Expected Date of Completion: March 2013**
- **Issue Statement**
 - This Work Group is proposed to develop an approach to simplify the capture and reporting of weight for all mail classes and ad percentages for Periodicals.
- **Task Team Leaders**
 - Erv Drewek/Randy Stumbo - Industry
 - Jennifer Howard - USPS

- **Recommend a simplified approach for mailers to capture weight and for USPS to validate weight (reduce reliance on BME clerks).**
- **Evaluate PAGE and recommend a simplified approach for mailers to capture ad percentage and for USPS to validate ad percentage for Periodicals.**
- **Develop processes/approaches that are aligned with the Full-Service, Seamless Acceptance vision**
- **Establish tolerances as appropriate for weight fluctuations (humidity, etc.)**

- **Review current methods and suggest improvements as necessary for:**
 - Identifying Mail Owner and Mail Preparer (MIDs, CRID)
 - Attaining Mailer IDs/CRIDs for By/For identification
- **Review and recommend thresholds for By/For identification**
- **Review and suggest improvements as necessary for educating/training industry/USPS**

- **Threshold**
 - Some want one - MLOCR
 - Some want options to NOT identify entities or list the entity that enters the mail as By and For
- **USPS is developing a By/For tool to assist mailers in making decisions in identification (i.e., use of CRID or MID) for Full-Service data distribution.**
 - Feedback being provided from the task team
 - Testing tool with mailing scenarios
- **Education efforts have been discussed**
 - Software vendor education has been shared
 - Reviewed the USPS current process of obtaining MID/CRIDs and made recommendations for improvements
- **The task team needs the USPS definition of mail owner that is being developed by USPS HQ**

- **Current Definition (on postage statement):**

- Name and address for Individual or Organization for which mailing is prepared (if other than the permit holder)

United States Postal Service				Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)	
Postage Statement—First-Class Mail and First-Class Package Service					
<i>Use this form for First-Class Mail and First-Class Package Service.</i>					
Mailer	Permit Holder's Name and Address and Email Address, If Any	Telephone	Name and Address of Mailing Agent (<i>if other than permit holder</i>)	Telephone	Name and Address of Individual or Organization for Which Mailing is Prepared (<i>if other than permit holder</i>)
	CAPS Cust. Ref. No. _____				
	CRID _____		CRID _____		CRID _____

- There has been discussion about the definition of a Mail Owner, particularly when completing By/For in Postage Statements & eDoc
- USPS is asking for input from MTAC on the definition of a Mail Owner
- The comments will be shared with the Executive Leadership Team
- Please submit your comments no later than FRIDAY, DECEMBER 7
- Submit comments to the USPS mailbox: DRIVE30@usps.gov

- **Tare Correction Factor**

- Total Tare Weight x .1 = Tare correction lbs.
- Used to adjust piece count when tare weights are unknown

 UNITED STATES POSTAL SERVICE®	BUSINESS MAIL ACCEPTANCE WORKSHEET
<p>A. Piece Count</p> <p>5. Net Weight: Column 1 - (Column 2 + Column 3) = _____ lbs.</p> <p>6. USPS Piece Weight: _____ lbs.</p> <p>7. USPS Piece Count: Line 5 + Line 6 = _____ pcs.</p> <p>8. Pieces claimed by the Mailer: _____ pcs.</p> <p>9. Line 8 x .01 = _____ pcs.</p> <p>10a. Pieces claimed by the Mailer + Line 9 = _____ pcs.</p> <p> b. Pieces claimed by the mailer - Line 9 = _____ pcs.</p>	<p>11. Is the USPS Piece count (Line 7) within the range on Line 10?</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p style="margin-left: 20px;">a. If yes, accept mailer's piece count. b. If no, proceed to Line 12.</p> <p>12. Tare Weight from Column 2: _____ lbs.</p> <p>13. Tare Correction Factor: Line 12 x .1 = _____ lbs.</p> <p>14. Tare Correction Piece Count: Line 13 + Line 6 = _____ pcs.</p> <p>15. Range of Difference: Line 10a + Line 14 = _____ pcs.</p> <p> Line 10b - Line 14 = _____ pcs.</p> <p>16. Is the USPS piece count (Line 7) within the range on Line 15?</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p style="margin-left: 20px;">a. If yes, accept mailer's piece count. b. If no, proceed to C.</p>

- **Currently two environments for Full-Service TEM testing**
 - **Traditional**
 - Customers notify the *Posta/One!* Help Desk (HD) to initiate FS testing, mailer completes a questionnaire on types mailings that will need to be tested. Mailer submits file to TEM, file is tested by CAT for content. Additional 1st and 2nd Level Review is completed by local BMEU and BMSA.
 - **Mailer Enrollment Tool**
 - Pilot program
 - Mailers go to Business Customer Gateway (BCG) and apply for CRID/MID. Contact HD to initiate FS testing. Complete Mailer Enrollment Tool (provided by HD). Upload file to BCG for testing.
 - Electronic messaging
 - Status of Testing Application is now visible to customers
- **Looking for customers to Pilot the Mailer Enrollment Tool**

Customer Onboarding:

- Submit completed application
- Submit Test Job to TEM

eDoc Authorization Completed

=====

- Submit Live Job with Full Service Preparation
- Coordinated with Local BMEU

Full-Service Authorization Completed

Help Desk Timeframe:

- One Day Turn Around
- Three Day Turn Around
 - Help Desk Review (1 Day)
 - HQ CAT Team Review (2 Days)

=====

- Review Micro Strategy Error Reports, 48 hours After Job is Finalized

- **Observed Additional Time Impacts:**
 - **eDoc:**
 - Obtaining CRID/MID through the BCG
 - Customers haven't acquired / linked a Permit
 - Customers are unsure how to create eDoc and/or use their software
 - Customers are unsure how to submit files to TEM
 - Customers begin Self Testing in TEM
 - Internal delays on Customer side

 - **Full Service:**
 - Scheduling BMEU for Full Service Mailing
 - Determining their own job for Full Service Mailing

- **DVD pilot delayed due to hurricane Sandy**
 - Re-visit in January
- **October Full Service Release**
 - “Continuous” Mailer functionality
 - Duplicate barcode scan reports
 - Sibling Container
- **Functionality deployed to address ETR’s identified during previous end to end testing**
 - Critical Issues

ETR #	Existing ETR Issue Description	Team	Test Status
102159 102170 102482	MLOCR Sibling Containers, co-pal catalog containers, and containers with updated Header History Sequence Numbers flagged as eInduction are not being processed by eInduction sub-systems.	eInduction	<input type="radio"/>
100170	The elapsed time from postage statement finalization to first release of container are taking over 2 hours for multiple appointments	PBV	<input checked="" type="radio"/>
N/A	SV is rejecting containers as already scanned; impacting 5% of not expected containers	SV	<input type="radio"/>

- **SOX control development/testing process**
- **Finalizing plans to perform on site testing at Merrifield facility**
- **Training development**
 - PVDS Coordinator at all eInduction sites
 - eInduction “Champion” at the Area and District level
 - User, Supervisor, PVDS Coordinator, Champion training modules
- **On track for July 2013 deployment**

- **Impacts/Assessments**
 - 2014 target for mail quality issues
 - Undocumented pieces
 - Trending model
 - Thresholds
 - Quality measured over a month
 - Images
- **Bi-weekly meetings with Pilot mailers**
 - Review Seamless reports
 - Validate data accuracy and quality
 - Findings
 - SASP performance issues
 - Inflated undocumented mail counts
 - Nesting/Sortation errors incorrectly logged at the container level
- **Finalize/Review Seamless Documents with WG143**
 - Roadmap
 - Process Flow
 - Timeline

Mailer Roadmap

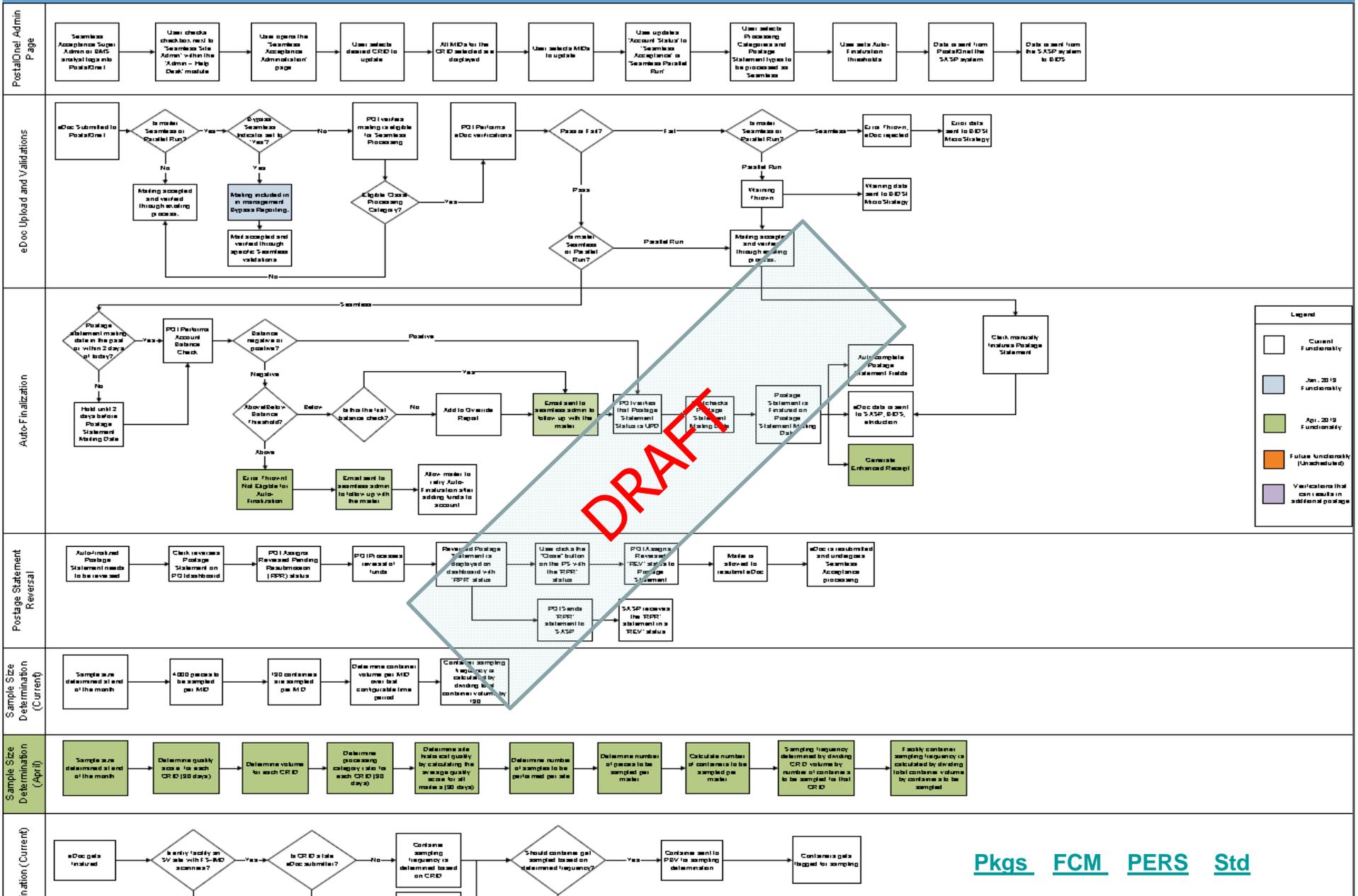
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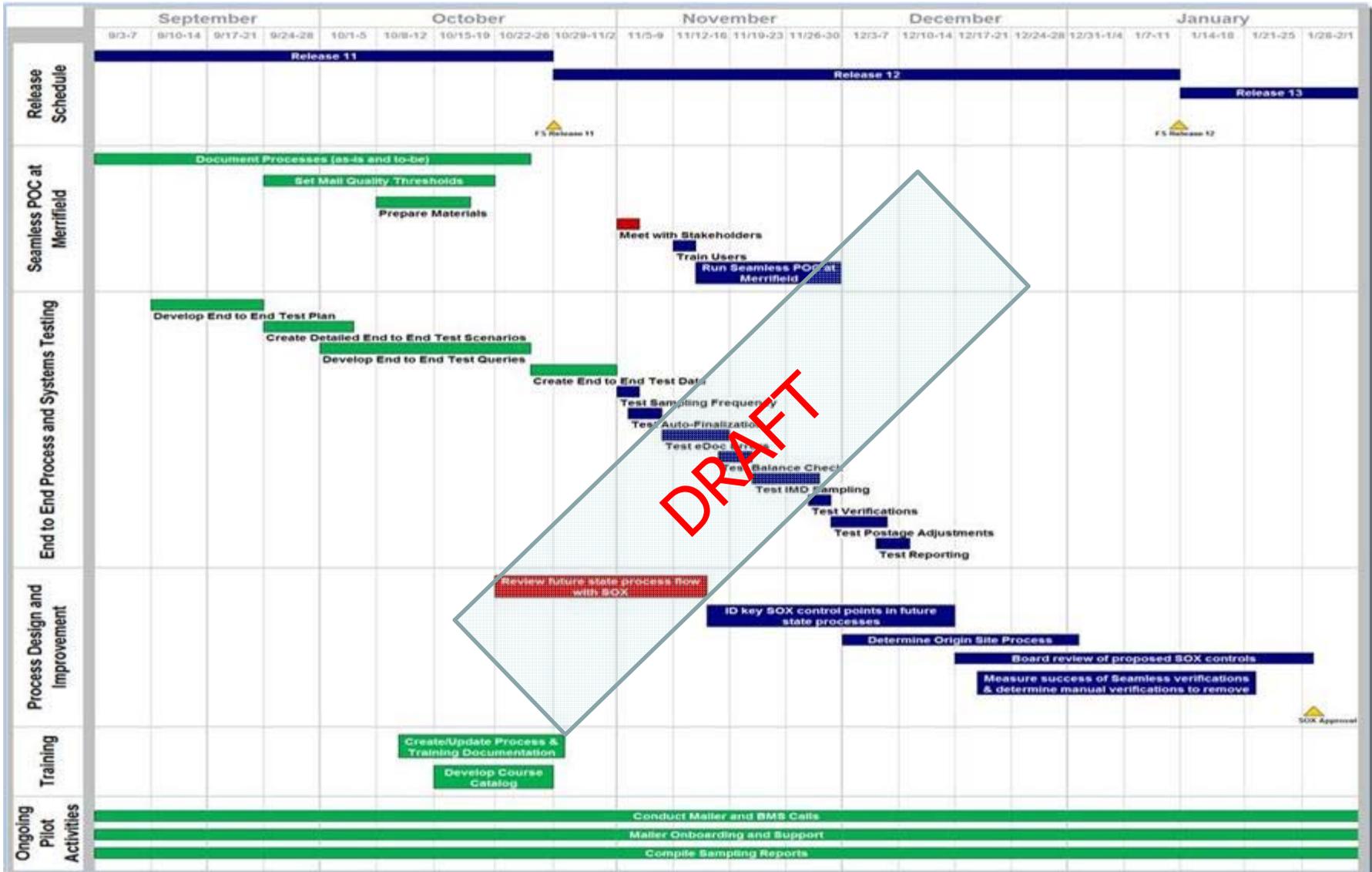
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