



# **The Business Customer Gateway Incentive Programs Enrollment**

**January 9, 2013**

## ◎ Upcoming 2013 Promotions

## ◎ Business Customer Gateway

- ◎ Common Terms

- ◎ Many uses of the BCG

- ◎ Potential stumbling areas

## ◎ Enrollment-Live Demo

- ◎ Direct Mail Mobile Coupon/Click to Call

## ◎ Enrollment Review

- ◎ Earned Value Reply Mail





# 2013 Promotions Calendar

## Overview

- Approved by PRC November 16, 2012
- Series of promotions communicated upfront
- Lead industry, encourage best practices

### March– April 2013

- **Direct Mail Mobile Coupons**
  - Target local and national retailers & businesses
- **Click-to-Call**
  - Target insurance and financial industries

### April – June 2013

- **Earned Value Mail**
  - Target financial industry, catalogers, and publishers

### August – September 2013

- **Emerging Technologies**
  - Target retailers, e-tailers, and catalogers
- **Product Samples**
  - Target CPGs and retailers
- **Picture Permit**
  - Target existing customers

### November – December 2013

- **Mobile Buy-It-Now**
  - Target retailers, e-tailers, and catalogers

## Overview

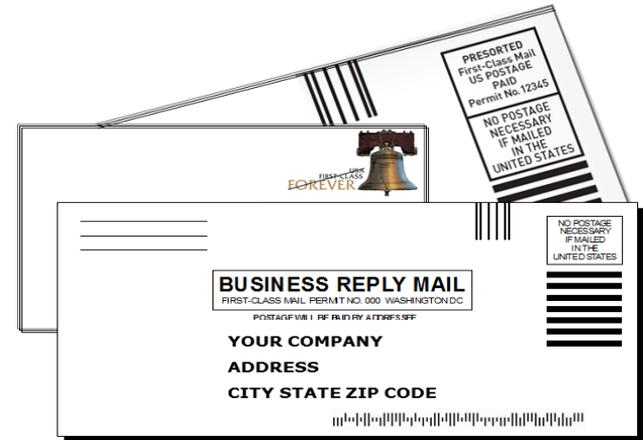
- **Mobile Coupon:** Mail contains mobile technology that delivers a coupon redeemable in-store or online when scanned
- **Click-to-call:** Mail links directly to a mobile optimized website with a “click-to-call” or brings up a phone number automatically in the users phone
- **Discount:**  
Upfront 2 % postage



Registration Period:  
Jan. 15 – Apr. 30  
Program Period:  
Mar. 1 – Apr. 30

## Overview

- **Earned Value Reply Mail:**
- Mailers earn credit for BRM and CRM pieces with IMb counted during normal mail processing
- Registered Mailer IDs and a Permit Imprint account are required
- Credit applied post-promotion to Permit Imprint account for future mailing
- **Credit Amount:** \$0.02 per mailpiece scanned



Registration Period:  
Jan. 15 - Mar. 31  
Program Period:  
Apr. 1 – Jun. 30

## ◎ Upcoming 2013 Promotions

## ◎ **Business Customer Gateway**

- ◎ **Common Terms**

- ◎ **Many uses of the BCG**

- ◎ **Potential stumbling areas**

## ◎ Enrollment-Live Demo

- ◎ **Direct Mail Mobile Coupon/Click to Call**

## ◎ Enrollment Review

- ◎ **Earned Value Reply Mail**





# Business Customer Gateway



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## Business Customer Gateway

Welcome to the Business Customer Gateway! This portal gives you a single entry point for Postal Service® online business services. Options support Intelligent Mail® products and services, including *PostalOne!*, Facility Access and Shipment Tracking, Mailer IDs, eInduction and tracking. Use the Online Enrollment service to join Shipping Service programs.



### Login

Username

Password

Sign In

[New User Registration](#)

[I forgot my password](#)

## Design & Prepare

- Electronic Data Exchange (PostalOne!)
- Intelligent Mail Small Business (IMsb) Tool
- Online Enrollment
- Intelligent Mail Services
- Mailer ID
- STAMPS NOW

## Mail & Transport

- Centralized Account Processing System (CAPS)
- Customer/Supplier Agreements (CSAs)
- USPS Package Intercept
- Customer Label Distribution System (CLDS)
- Schedule a Mailing Appointment (FAST)

## Track & Report

- ADVANCE
- Manage Mailing Activity
- Track & Confirm
- Delivery Confirmation
- Product Performance Reports

## Customer Support

LEGAL	ON USPS.COM	ON ABOUT.USPS.COM	OTHER USPS SITES
<a href="#">Privacy Policy</a> › <a href="#">Terms of Use</a> ›	<a href="#">Government Services</a> › <a href="#">Buy Stamps &amp; Shop</a> ›	<a href="#">About USPS Home</a> › <a href="#">Newsroom</a> ›	<a href="#">Business Customer Gateway</a> › <a href="#">Postal Inspectors</a> ›



# Common Terms – Good to Know

**Before we get started, here are some common terms that you will repeatedly hear...**

- ⦿ Customer Reference ID (CRID)
- ⦿ Services
- ⦿ Business Service Administrator (BSA)
- ⦿ Manage Mailing Activity





# Why use the Business Customer Gateway (BCG)?

## Customers log on to the BCG daily to perform business tasks associated with their mailings

- ⦿ Manage Mailer IDs and address correction data distribution
- ⦿ Review and Manage Permits
- ⦿ Access mailing reports
- ⦿ Schedule mailing appointments
- ⦿ View postage statements and transactions
- ⦿ Enroll Incentive Programs & Review activity
- ⦿ Use the test environment to test electronic files



## Basic Steps for all new customers to the BCG

- ⦿ Creates username and password to set-up a business account
- ⦿ Requests access to services and business locations when signing-up
- ⦿ Decides whether to assume the Business Service Administrator (BSA) role

## Basic Steps for existing customers

- ⦿ Continue to use existing username and password
- ⦿ Continue to access services previously requested
- ⦿ Request other, newer services



## Business Service Administrator (BSA)

- ⦿ Key contact for a Business Location for the management of the selected Service
- ⦿ Approves and deactivates all company user requests for that Service at a business location
- ⦿ Establishes the business locations a.k.a CRIDs\*\*\*



**\*\*\* Business locations are tracked by the USPS by Customer Reference ID (CRID)**



# How is the BSA Assigned?

## **1<sup>st</sup> customer at a new business location can opt in/out**

- ⦿ BCG sign up process is such that the person who requests access to a business service from a new business location is prompted to assume the BSA role.
- ⦿ If person declines, the service request goes into a pending status until there is a BSA for the Service at the Business Location
- ⦿ BSA may delegate additional approved company members to the BSA role



# How do I get access to the BCG?

Click on the New User Registration link on the BCG Main Page

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### Business Customer Gateway

Welcome to the Business Customer Gateway! This portal gives you a single entry point for Postal Service® online business services. Options support Intelligent Mail® products and services, including *PostalOne!*, Facility Access and Shipment Tracking, Mailer IDs, eInduction and tracking. Use the Online Enrollment service to join Shipping Service programs.

[New User Registration](#)  
[I forgot my password](#)

### Design & Prepare

- Electronic Data Exchange (PostalOne!)
- Intelligent Mail Small Business (IMsb) Tool
- Online Enrollment
- Intelligent Mail Services
- Mailer ID
- STAMPS NOW

### Mail & Transport

- Centralized Account Processing System (CAPS)
- Customer/Supplier Agreements (CSAs)
- Customer Label Distribution System (CLDS)
- Schedule a Mailing Appointment (FAST)

### Track & Report

- ADVANCE
- Manage Mailing Activity
- Track & Confirm
- Delivery Confirmation
- Product Performance Reports

## Business Customer Gateway

<https://gateway.usps.com>



# Requires User Name and Password?

### Account type

Business

### Create a username & password

\* Indicates a required field

**\*Pick a Username**  
Usernames need 6 characters.  
You *can* use your email address. ?

[CHECK THIS NAME](#)

**\*Pick a Password**  
Passwords need 7 characters, including a letter and number. They are case-sensitive. They can include special characters, but not your username or more than two repeat characters in a row. ?

Password

Password Strength  
 0% Too Short

Re-Type Password

**\*Pick Two Security Questions**  
Please answer two secret questions. If you forget your password, you will be asked for this information to re-gain access to our site.

**\*Pick Your First Security Question**

Select

Your Answer  
Answers are not case-sensitive. ?

Re-Type Your Answer

[CONFIRM FIRST SECURITY ANSWER](#)

### Next, we need your name and contact info

\* indicates a required field

Create a business account profile by entering the requested information.



# Requires two security questions!

\* indicates a required field

<b>Enter Your Name</b>	<b>Enter Your Address</b> ?	<b>Enter Your Phone Number</b>		
Title <input type="text" value="Select"/>	*Country <input type="text" value="UNITED STATES"/>	*Type <input type="text" value="US"/>	*Phone ? <input type="text"/>	Ext. <input type="text"/>
*First Name <input type="text"/>	*Company Name <input type="text"/>	Type <input type="text" value="US"/>	Fax <input type="text"/>	
M.I. <input type="text"/>	*Street Address <input type="text"/>	<b>Enter Your Email Address</b> <input type="text"/>		
*Last Name <input type="text"/>	Apt/Suite/Other <input type="text"/>	<b>*Re-Type Your Email Address</b> <input type="text"/>		
Suffix <input type="text" value="Select"/>	*City <input type="text"/>	<b>Can we contact you?</b> Get communications from USPS and our partners.		
	*State <input type="text" value="Select"/>	<input type="checkbox"/> From USPS		
	*ZIP Code™ <input type="text"/>	<input type="checkbox"/> From USPS Partners		

Please read our privacy policy.

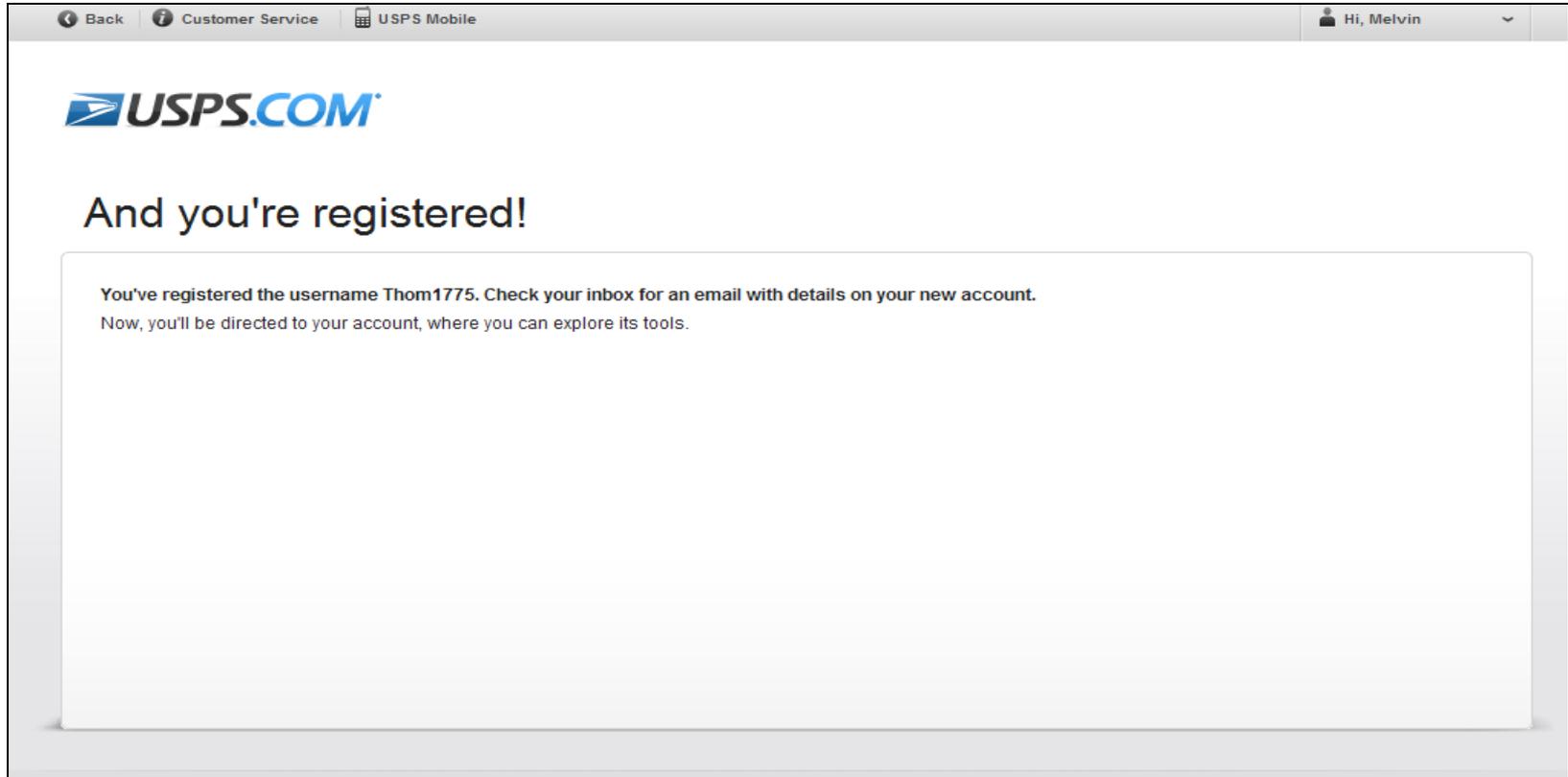
Privacy Act notice: The information you supply will be used to provide you online registration capability for Internet-based services, and to provide those services. Please be aware that this service is voluntary, but that requested information is required to provide the service. Collection of information for this service is authorized by 39 U.S.C. 401, 403, & 404. We do not disclose your information without your consent to third parties, except to facilitate the

**Create Account**

Once all the information has been entered, click the **Create Account** button located on the bottom right of the screen.



# You have Access to BCG Confirmation



Once you are registered, the above screen will appear.

Wait a few seconds and the screen will automatically update so that you can select the Business Services you wish to be accessible to your account.



# Select the “Request Access” link from homepage

**Intelligent Mail® Small Business (IMsb) Tool** requires the access to following three (3) business services:

- Manage Mailing Activity
- Mailer ID
- Intelligent Mail® Small Business (IMsb) Tool

**Online Enrollment** requires the access to following three (3) business services:

- Manage Mailing Activity
- Mailer ID
- Online Enrollment

To search for a specific service, enter a key word about that service and then click the **Submit** button for a customized result set.

Locate service where  contains:

- ▣ **Small Business Services**
  - Select Multiple Services (details)
- ▣ **Account Services**
  - Incentive Programs (details)
  - Verification Assessment Evaluator (PostalOne!) (details)
- ▣ **Design & Prepare**
  - Intelligent Mail Small Business (IMsb) Tool (details)
  - Mailer ID (details)
- ▣ **Mail & Transport**
  - Customer Label Distribution System (CLDS) (details)
  - Customer/Supplier Agreements (CSAs) (details)
  - Schedule a Mailing Appointment (FAST) (details)
  - Transportation Location Service (TLS) (details)
- ▣ **Mailing Services**
  - Audit Mailing Activity (PostalOne!) (details)
  - Every Door Direct Mail (details)
- ▣ **Shipping Services**
  - Manage Electronic Return Activity (PRS) (details)
  - Manage Electronic Verification Activity (eVS) (details)
  - Manage Scan Based Payment Activity (SBP) (details)
  - Online Enrollment (details)
- ▣ **Track & Report**
  - Manage Mailing Activity (details)

From your homepage, select the “Request Access” link.

You will see a list of the available business services.

Click on “**Incentive Programs**” to add the service to your account.



# Incentive Program service now displays

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Profile >>   Request Access >>   Request Status >>

### Select Business Locations

Select at least one business location to associate to a service. This enables you to access the data for that business location.

You have selected the following online service:

**Service**  
Incentive Programs (details)

When using this service, you will be linked with the business locations you add to your user profile. If you would like to be linked with a business location that is not shown in the table below, click the **Add Location** button to add a new location to your profile.

After you have entered all of the desired business locations, attach them to the business service by selecting the check box next to each business name, and then click the **Next** button.

Click the **Cancel** button to return to the previous screen.

**Add Location**

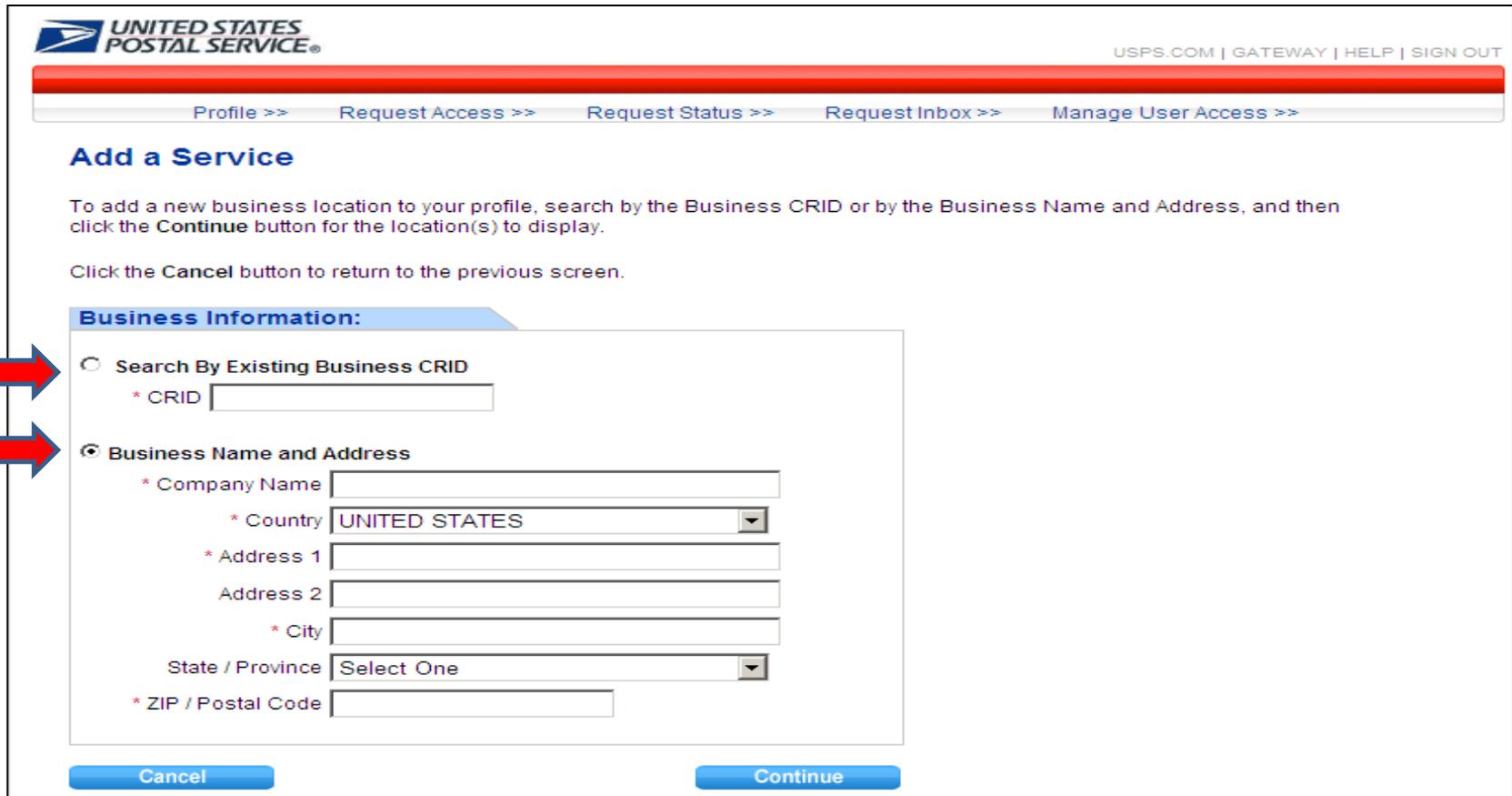
**Existing Business Locations**

	Business Name	CRID	Address	City	State/Province	ZIP/Postal Code
<input checked="" type="checkbox"/>	Incentive Programs	8655368	PO BOX (Range 259 - 264)	NEW YORK	NY	10040-0259

**Cancel** **Next >**

Click on the checkbox to associate this service with this location & click “Next”.

If the location/CRID displayed is not correct, click the “**Add Location**” button.



The screenshot shows the USPS 'Add a Service' web form. At the top left is the USPS logo. At the top right, there are links for 'USPS.COM | GATEWAY | HELP | SIGN OUT'. Below this is a navigation bar with links: 'Profile >>', 'Request Access >>', 'Request Status >>', 'Request Inbox >>', and 'Manage User Access >>'. The main heading is 'Add a Service'. Below the heading is a paragraph of instructions: 'To add a new business location to your profile, search by the Business CRID or by the Business Name and Address, and then click the Continue button for the location(s) to display. Click the Cancel button to return to the previous screen.' The form is titled 'Business Information:' and has two radio button options. The first option is 'Search By Existing Business CRID' with a text input field for '\* CRID'. The second option is 'Business Name and Address', which is selected. This option includes several input fields: '\* Company Name', '\* Country' (a dropdown menu currently showing 'UNITED STATES'), '\* Address 1', 'Address 2', '\* City', 'State / Province' (a dropdown menu currently showing 'Select One'), and '\* ZIP / Postal Code'. At the bottom of the form are two buttons: 'Cancel' and 'Continue'. Two red arrows on the left side of the form point to the radio button options.

If you know your company's CRID, enter to search. Otherwise enter a company name and address to add the location.

After the location is added, you will be directed back to the previous Select Business Location screen.



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[Profile >>](#) [Request Access >>](#) [Request Status >>](#)

## Add a Service

Review the information below and click the **Confirm** button to complete the request.

Click the **Back** button to go to the previous page or the **Cancel** button to return to the **Select a Business Location** page.

**Service**

Incentive Programs (details)

**Business Locations**

Business Name	CRID	Address	City	State/ Province	ZIP/ Postal Code
Incentive Programs	8655368	PO BOX (Range 259 - 264)	NEW YORK	NY	10040-0259

[< Back](#) [Cancel](#) [Confirm](#)

Review the information and confirm your selection to associate the service with the business location.



- Key contact for a Business Location for the management of the selected Service
- Approves and deactivates all user requests for that Service at a business location
- Establishes the business locations (CRIDs) where permits and Mailer IDs will be linked

### Business Service Administrator Approval

The Business Service Administrator (BSA) role must be in place to manage requests for access to a business location(s).

Click the **No Thanks** button if you do not want to assume the BSA role. Your request for access will be placed in a queue until the BSA role is filled. The BSA for this location will act on all requests for access to this Business Service.

Please review the following Terms and Conditions:

CONTENTS

- Section 1 GENERAL
- Section 2 TRANSACTION TERMS
- Section 3 USPS OBLIGATIONS
- Section 4 PARTICIPANT OBLIGATIONS
- Section 5 PARTICIPANT LIABILITY
- Section 6 GENERAL TERMS AND CONDITIONS
- Section 7 PRIVACY ACT
- Section 8 USER RESPONSIBILITY STATEMENT
- Section 9 EXECUTION

This Agreement entered into between the United States Postal Service® ("Postal Service" or "USPS") and Participant describes the terms and conditions pertaining to the Participant's participation in and use of Postal Service computer systems as described and authorized by the USPS. These terms and conditions are subordinate to, and do not supersede, any provisions of the Domestic Mail Manual (DMM®) or any other regulations or rulings of the USPS applicable to

By selecting this box, I agree to the USPS Online Agreement.

Please select which of the following companies for which you wish to become the BSA:

	Business Name	CRID	Address	City	State/ Province	ZIP/ Postal Code
<input checked="" type="checkbox"/>	Incentive Programs	8655368	PO BOX (Range 259 - 264)	NEW YORK	NY	10040-0259

When creating a new user account, if no one from this location has previously logged in and accepted the BSA role for this service, you will be prompted to accept it.

**If you do not accept it, all requests for services will be pending and you will be unable to proceed until someone accepts this role.**



# Request for the Managed Mailing Activity Service

**Intelligent Mail® Small Business (IMsb) Tool** requires the access to following three (3) business services:

- Manage Mailing Activity
- Mailer ID
- Intelligent Mail® Small Business (IMsb) Tool

**Online Enrollment** requires the access to following three (3) business services:

- Manage Mailing Activity
- Mailer ID
- Online Enrollment

To search for a specific service, enter a key word about that service and then click the **Submit** button for a customized result set.

Locate service where  contains:

- ▣ **Small Business Services**
  - Select Multiple Services (details)
- ▣ **Account Services**
  - Incentive Programs (details)
  - Verification Assessment Evaluator (PostalOne!) (details)
- ▣ **Design & Prepare**
  - Intelligent Mail Small Business (IMsb) Tool (details)
  - Mailer ID (details)
- ▣ **Mail & Transport**
  - Customer Label Distribution System (CLDS) (details)
  - Customer/Supplier Agreements (CSAs) (details)
  - Schedule a Mailing Appointment (FAST) (details)
  - Transportation Location Service (TLS) (details)
- ▣ **Mailing Services**
  - Audit Mailing Activity (PostalOne!) (details)
  - Every Door Direct Mail (details)
- ▣ **Shipping Services**
  - Manage Electronic Return Activity (PRS) (details)
  - Manage Electronic Verification Activity (eVS) (details)
  - Manage Scan Based Payment Activity (SBP) (details)
  - Online Enrollment (details)
- ▣ **Track & Report**
  - **Manage Mailing Activity (details)**

To participate in the Incentive Programs, you will also need to follow the same steps and request access for **“Managed Mailing Activity”**.

## ⊙ Upcoming 2013 Promotions

## ⊙ Business Customer Gateway

- ⊙ Common Terms

- ⊙ Many uses of the BCG

- ⊙ Potential stumbling areas

## ⊙ **Enrollment – Live Demo**

- ⊙ **Direct Mail Mobile Coupon/Click to Call**

## ⊙ Enrollment Review

- ⊙ Earned Value Reply Mail

Profile >> Request Access >> Request Status >> Request Inbox >> Manage User Access >>

### Business Customer Gateway

From your homepage you can request access to services. Online services help you manage day-to-day activities of your mailing and shipments, from design and prepare to transport and tracking.

When you select a service and you do not have access, the system will give you the option to add a service.



PostalOne!® Dashboard

### Your Account Settings

Welcome Sally

---

**Profile**

- Profile
- Request Access
- Request Status

**User Management**

- Request Inbox
- Manage User Access

---

**Account Services**

- [Balance & Fees \(PostalOne!\)](#)
- [Incentive Programs](#)
- [Verification Assessment Evaluator \(PostalOne!\)](#)
- [Manage Permits \(PostalOne!\)](#)

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**Design & Prepare**

- [Automated Business Reply Mail](#)
- [Electronic Data Exchange \(PostalOne!\)](#)
- [Intelligent Mail Services](#)
- [Mailer ID](#)

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**Mail & Transport**

- [Centralized Account Processing System \(CAPS\)](#)
- [Customer Label Distribution System \(CLDS\)](#)
- [Customer/Supplier Agreements \(CSAs\)](#)
- [Schedule a Mailing Appointment \(FAST\)](#)
- [USPS Package Intercept](#)

You may now access the Incentive Programs from the BCG welcome screen. Under the Account Services section, select the **“Incentive Programs”** link.

## There are two Enrollment Options

### 1. Allow a mailing agent to enroll for you.

© Known as the eDoc enrollment option, mailing agent registers using the BCG

© **Not applicable to Earned Value**

© You don't want or plan to use the Business Customer Gateway and you use mail service providers/agents

### 2. You use the Business Customer Gateway to register for USPS incentive programs.

*Today's topic!*





# 1st step in the enrollment process



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[Continue](#)

## Welcome

Identify yourself as either a Mail Owner or Mail Service Provider by selecting the corresponding radio button and clicking Continue.

I am a:

- Mail Service Provider
- Mail Owner

A Mail Service Provider, also referred to as a Mailing Agent, is a company or entity that performs one or more of the following functions on behalf of other companies or organizations: designs, creates, prepares, processes, sorts, or otherwise prepares postcards, letters, flats or packages for acceptance and delivery by the Postal Service.

A Mail Owner is a company that has authorized a Mail Service Provider to act as its Mailing Agent with the USPS, and to perform Mailing Services on its behalf using the Mail Owner's Mailer ID/Customer Registration ID or other USPS system identification number in the Mail Owner's name.

## Be aware of common CRID Mis-steps

### ⦿ CRIDs may be missing or need to be added

- ⦿ Permits are linked to (missing) CRIDs

### ⦿ CRIDs must be the same for MMA and Incentive Programs

- ⦿ Add the same locations when requesting the BCG service (repeat the same steps for the second service)
  - ⦿ **Select the service**
  - ⦿ **Add the location**
  - ⦿ **Opting not to assume the BSA role** (*means your request for access will go into a pending state*)





# Incentive Programs Enrollment



**Live demonstration of the  
Business Customer Gateway**

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# Earned Value Enrollment

**Earned Value** Enrollment Status: **IN PROGRESS** [Back to Incentives Home](#)

**Program Summary**

Below are your business locations where your permits are linked. Each unique location is assigned to a different Customer Registration ID (CRID). If you haven't done so, select the 'I Agree' button to verify that you have reviewed your participating locations.

**Cropped Area**

**Additional Contact Information**

*Incomplete*

**Locations**

*Complete*



**Mailer IDs**

*Incomplete*

**Payment Accounts**

*Complete*

**Program Assistance**

For more information regarding the data in the columns, place your cursor over the column title.

Per Page: 20

Filter --Select Table-- by --Select Category-- for

[Filter](#)

[Clear Filter](#)

**Available Company Locations:**

Showing 1 - 2 of 2

Company	CRID	Address	Enrollment Method	Enrollment Date
UNITED STATES	5030556	605 5TH AVE S SEATTLE		
The Masters of Mail	5170321	78 Seventy-Eight St Looney KS		

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

**Unavailable Company Locations:**

Showing 1 - 3 of 3

Company	CRID	Address	Enrollment Method	Enrollment Date
Post-Enrollment Loc	* 4821337	245 Pera st Lacer PA		
The Company of Mail	* 5155336	88 Eighty-Eight St Loretto MN		
2350 sit Users Company	* 20166917	2350 sit Users Street Alexandria CT		

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

\* - Indicates a shared CRID

Shared CRIDs are Unavailable for enrollment when they have already been enrolled by another user.



# Earned Value Enrollment

UNITED STATES POSTAL SERVICE® USPS.COM | GATEWAY | HELP | SIGN OUT

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**Earned Value** **Enrollment Status: IN PROGRESS** [Back to Incentives Home](#)

**Program Summary**  
Verify that your Mailer IDs are listed correctly and select the <I Agree> button below to complete this enrollment step. If one or more of your MIDs is missing, please click this link to the [Business Customer Gateway](#) and verify that the location to which the MID is linked is registered for the Incentive Programs service.

For more information regarding the data in the columns, place your cursor over the column title.

**Additional Contact Information** *Incomplete* Per Page: 20 ▾

Filter  by  for

**Locations** *Complete*

**Mailer IDs** *Incomplete*

**Payment Accounts** *Incomplete*

**Program Assistance**

**Available Mailer IDs** Showing 1 - 2 of 2

		Address				
MID	CRID	Street Address	City	State	ZIP Code	Tracking Request Date
900005975	20163390	201 D STREET	DELAWARE	DC	20024-2198	
900005976	20163390	201 D STREET	DELAWARE	DC	20024-2198	

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)



# Earned Value Enrollment



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>>

## Earned Value

Enrollment Status: **IN PROGRESS**

[Back to Incentives Home](#)

### Program Summary

Your permit accounts are shown below. Verify that what is listed is correct. If you do not see a permit and you are sure that it is linked to one of the enrolled CRIDs displayed in the Locations tab, take the following steps to link the missing permit.

Cropped Area

### Additional Contact Information

Complete

### Locations

Complete

### Mailer IDs

Incomplete

### Payment Accounts

Complete

### Program Assistance

#### Eligible Permits:

Showing 1 - 3 of 3

	Permit	Type	CRID	ZIP/Postal Code	CAPS
<input checked="" type="radio"/>	* 90334	PI	20166917	23250	
<input type="radio"/>	* 16868	PI	5155336	46468	16169
<input type="radio"/>	76868	PI	5170321	50468	161667

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

#### Ineligible Permits:

Showing 1 - 1 of 1

	Permit	Type	CRID	ZIP/Postal Code	CAPS
	* 90334	PP	20166917	23250	

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

\* - Indicates a Payment/Permit Account that is linked to a CRID that you share with another user



© **Program Office contact:**

Mobile Coupon/Click to Call: [mobilebarcode@usps.gov](mailto:mobilebarcode@usps.gov)

Earned Value: [earnedvalue@usps.gov](mailto:earnedvalue@usps.gov)

© **Program Requirements, Documents & User Guides:**

<https://ribbs.usps.gov/index.cfm?page=mobilebarcode>

© **Articles and link to registration:**

[https://www.usps.com/business/promotions-and-incentives.htm?](https://www.usps.com/business/promotions-and-incentives.htm)

© **Business Customer Gateway User Guides:**

[https://ribbs.usps.gov/intelligentmail\\_guides/documents/tech\\_guides/user\\_access/user\\_access.htm](https://ribbs.usps.gov/intelligentmail_guides/documents/tech_guides/user_access/user_access.htm)

© **PostalOne Help Desk:**

(800) 522-9085 or [postalone@email.usps.gov](mailto:postalone@email.usps.gov)

Enter questions into the chat box.

