

**Mailer Technology Advisory Council (MTAC)  
Meeting Report  
06/15/2016 12:30 PM - 1:30 PM**

**USER GROUP 4 (UG4) SESSION**

**AGENDA**

- 1) Welcome to New Members
- 2) Recap: Planned Migration and Scope of Planned Releases
- 3) IV Update
  - Message #1
  - Feedback on circulated draft documents (Tech Guide, Message #2, Training Deck)
  - Release 1 Pilot
  - RIBBS Updates
- 4) Logical Delivery Events
- 5) Bundle Visibility
- 6) Visibility Requirements
- 7) Any Other Business

**DISCUSSION POINTS**

The purpose of this meeting is to provide an ongoing forum to facilitate communications between the Postal Service and users, define and review improvements in process/production functionality and address and resolve issues.

**Welcome**

- Amy, Lisa, and Judy welcomed new members to the group!
- MTAC User Group 4 (UG4) focuses on Informed Visibility™ Mail Tracking as well as legacy mail tracking systems for letters and flats and Full-Service containers and handling units.
- To join MTAC UG4, send an email to [IVFeedback@usps.gov](mailto:IVFeedback@usps.gov).

**Recap: Planned Migration and Scope of Planned Releases**

- The planned migration timeline and scope for each planned Release were discussed.
- See the latest IV schedule on RIBBS at: [https://ribbs.usps.gov/index.cfm?page=informed\\_visibility](https://ribbs.usps.gov/index.cfm?page=informed_visibility)

**IV™ Update – Message #1**

- Message #1: The first broad reaching message on the IV™ Overview & Mail Tracking Data Migration Process has gone out to all IMb Tracing and *PostalOne!* customers and has been posted to the IV™ RIBBS website.
- Additional planned communications can be viewed in the IV Communications Plan, which is available on the IV™ RIBBS webpage.

**IV™ Update – Circulated Documents for MTAC UG4 Feedback**

- Several documents were circulated for offline review and feedback to MTAC UG4 participants. These included the Draft IV™ Technical Guide, Draft Message #2 attachment (overview of migration process), and the Draft Training Deck on [how to Apply for Access to IV™](#).
- Please provide feedback to [IVFeedback@usps.gov](mailto:IVFeedback@usps.gov) by Wednesday June 15<sup>th</sup> COB.
- Message #2

**IV™ Update – Release 1 Pilot:**

- Ten mailers volunteered to participate in the pilot.
- The pilot participants will schedule touchpoint/feedback meetings for every other day during the pilot:
  - Day 1: Kickoff meeting (1-1/2 hour demonstration)
  - Day 3: 1 hour touchpoint with pilot participants
  - Day 5: 1 hour touchpoint with pilot participants

**PRODUCT INFORMATION**

- Day 7: 1 hour touchpoint with pilot participants
- Day 9: 1 hour touchpoint with pilot participants
- Day 10: All written feedback due

**IV™ Update – Release 1 Pilot:**

- The IV timeline as well as several documents were updated on the IV™ RIBBS page.

**Logical Delivery Events (LDE):**

- LDE will be available as part of Release 2 .
- As part of Release 2, LDE will be created for mailpieces delivered through a Delivery Unit when they receive one of four Stop-the-Clock OpCodes: 146, 538, 918 or 919.
- As part of a future enhancement, we plan on providing LDEs based on other Stop-the-Clock OpCodes when there’s a high confidence in the Anticipated Date of Delivery (ADD). This would be assessed based on the Last Mile Impact (LMI) for a 5-digit ZIP Code for a given day of week for a given OpCode. LDEs would be created for mailpieces which received a Stop-the-Clock OpCode when the LMI for the given OpCode for that 5-digit ZIP Code for that day of week is below a certain threshold.

**Bundle Visibility**

- Release 1 includes the same level of bundle visibility that mailers receive today through IMb Tracing. That is to say, mailers will continue to receive automated bundle scans through IV™ as part of the IV Release 1 migration.
- In Release 3, bundle visibility will be enhanced to include logical out for delivery events and assumed handling events for nested mailpieces. These scan events would be available through both legacy IMb Tracing .pkg file formats as well as the new delimited file format. Amy asked if there was any desire to provide bundle visibility through Mail.XML given the high overhead of the message format.
- Industry Comments regarding: Bundle Visibility
  - A flat file or delimited file with a Job ID would provide everything that is needed.
  - Top Priority/ Preference is for FTP Push in the legacy IMb Tracing Package File format.
- Amy noted that the Release 3 attributes for bundles would also make available the eDoc Job ID and Package ID, which mailers could obtain through a delimited file format.

**Visibility Requirements**

- Visibility Requirements for IV™ will be defined in the IV™ User Guide. For Release 1, they are the same as for legacy systems, as shown below.

Mail Object	Actual Handling Event
Pieces (letters and flats)	Visibility provided to MID on piece (FS not required)
Bundles	Visibility provided to MID on piece (FS not required)
Handling units	Visibility provided to Mail Owner and Mail Preparer who have at least 1 FS piece in the handling unit*
Containers	Visibility provided to Mail Owner and Mail Preparer who have at least 1 FS piece in the container*

- **Release 3** planned enhancements will include expanding visibility of non-FS eligible mail, as well as providing visibility to MID on Tray, MID on Container, eDoc Submitter, and FAST scheduler.
- Industry members expressed interest in having access to mixed mailings – nonautomated pieces in separate trays.
- EDDM and SatMail requirements will be added in a future update of this section of the IV™ user guide.

The meeting was adjourned.

**PRODUCT INFORMATION**

**Action Item:** Amy to explore with Steve and Himesh a point that was raised regarding providing LDEs based on confidence in the ADD: The suggestion from Angelo is “Why not return it every single time?”

**Action Item:** Amy to see if we can provide a list of the primary and technical contacts for each CRID for offline review.

**Action Item:** Amy to explore providing delivery type for Logical Delivery Events as a separate attribute, i.e. on-street vs. PO Box vs. Delivery Unit Caller Service as part of customers’ data feed.