

**Mailer Technology Advisory Council (MTAC)  
Meeting Report  
06/08/2016 12:30 PM - 1:30 PM**

**USER GROUP 4 (UG4) SESSION**

**AGENDA**

- 1) IV™ Update
- 2) IMb Tracing migration
- 3) Side-by-Side Comparison – Registering client company MIDs with IMb Tracing vs. IV™
- 4) Visibility Scenario Gaps
- 5) Any Other Business

**DISCUSSION POINTS**

The purpose of this meeting is to provide an ongoing forum to facilitate communications between the Postal Service and users, define and review improvements in process/production functionality and address and resolve issues.

**IV™ Update**

- The Pilot start has been delayed due to infrastructure issues, and is scheduled to begin the week of June 20<sup>th</sup>. Responses to the Pilot Solicitation that was sent out are due by COB today.
- IV™ Message #1 is pending review. Once approved, it will be sent to all existing IMb Tracing and PostalOne! customers, will go out as an Industry Alert, and will be posted on RIBBS.

**Tech Guide**

- The IV™ Tech Guide was disseminated for review and industry members were asked to provide feedback by June 15<sup>th</sup>.
- Industry members expressed a desire for an advance copy of the Tech guide, as well as concern for being able to advise other mailers how to prepare for the migration to IV™, i.e., understanding how to sign up to receive new data.
- The IV™ User Guide, currently being developed, will show how to sign up for IV™, how to manage subscriptions, how to perform data delegation, and how to manage the company address book, etc.
- A few industry members offered to participate in reviewing any user interface wireframes in advance of development/implementation.

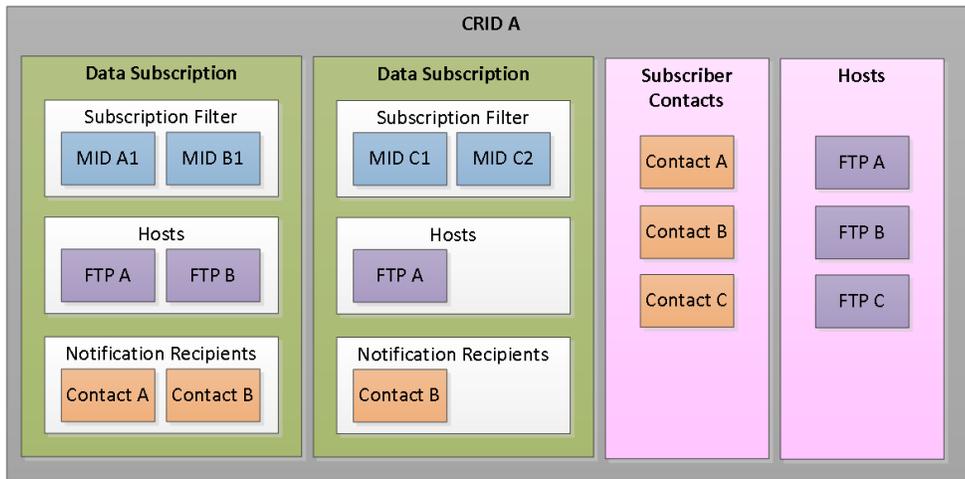
**Training Slides:**

- Training slides covering how to apply for the IV™ service through the BCG will be disseminated for review, and industry members are asked to provide feedback by June 15<sup>th</sup>.

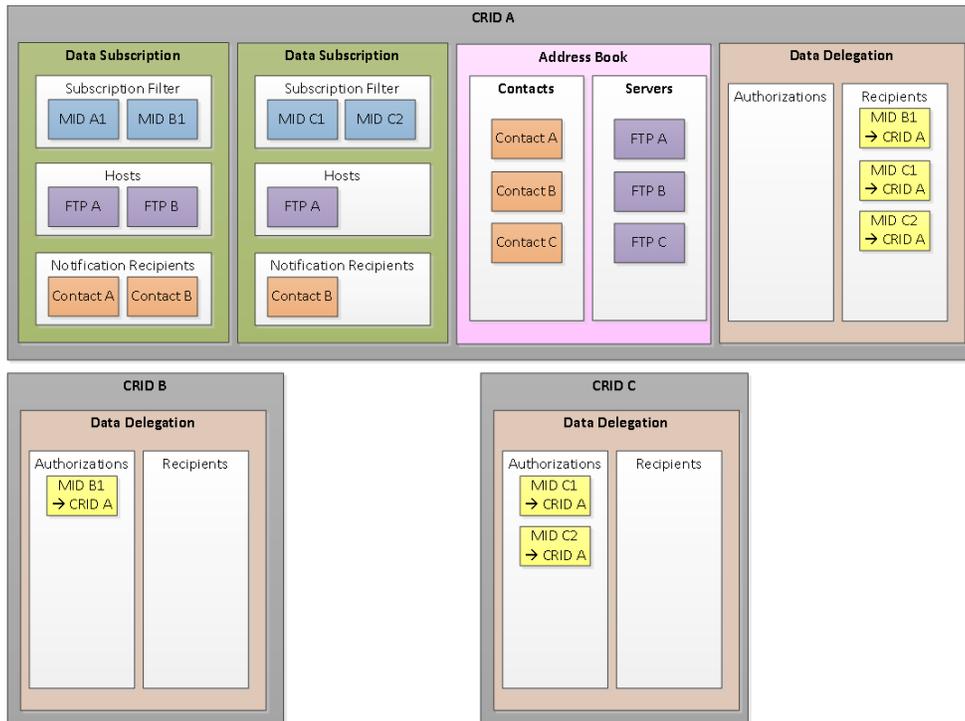
**IMb Tracing Migration**

- A follow up discussion was conducted regarding the impact of the migration of IMb subscriptions to IV™. Although not visible by customers, all subscriptions (data feeds) are tied to a parent CRID in the current system, and when migrated will be associated to the same CRID in IV™.
- A data delegation rule will be set up for any MID that doesn't belong to the CRID that owns the subscription.

- The IMb Tracing Migration Process As Is: IMb Tracing was shown as follows:



- The IMb Tracing Process to Be: IV™ was shown as follows:



- A number of business rules were highlighted, to include:
  - A data delegation rule will be set up for any MID that doesn't belong to the CRID.
  - Contacts and Servers are under Address Book in IV™.
  - The data delegation recipient cannot further delegate visibility to another MID or CRID.
  - The IV™ BSA or IV BSA delegate will be able to see another MID or CRID's data delegation request, and accept or reject the request.
  - There will not be a limitation to the number of MIDs or CRIDs who could be granted data delegation from another MID or CRID.

### Side-by-Side Comparison – Registering client company MIDs with IMb Tracing vs. IV

- A Side-by-Side comparison of customer registration for the existing and new system was provided. The scenario example of a Third-Party Service Provider (TPSP) who wants to receive a client company's data was demonstrated. The main points for each system follows:
- Existing System:
  - 1) New TPSP Companies: The TPSP fills out an application form and submits it to the Help Desk.
  - 2) Each client company sends an email with authorization to add the client company's MIDs to the TPSP's account.
  - 3) The Help Desk creates subscriptions under the TPSP's account, sending the client company's data to the TPSP's FTP servers.
- IV™
  - 1) For new TPSP companies: The TPSP logs into the BCG and registers for the IV™ service for their business location (not their client company's business location). If needed, they create a CustReg account first.
  - 2) Each client company sends an email with authorization to add the client company's MIDs to the TPSP's account (same as legacy process).
  - 3) **NEW STEP:** The Help Desk creates Data Delegation rules for a client company's MIDs to TPSP's CRID or MID.
  - 4) The Help Desk modifies TPSP's subscriptions on TPSP's behalf by impersonating the TPSP and creating subscriptions under TPSP's account to send client company's data to TPSP's FTP servers.

### Draft IV Communications

A draft of Message #2 was reviewed, including the following topics:

- The Schedule Migration Date for FTP Push/Pull and Mail.XML Push Customers, Identifying IV™ Business Service Administrator (BSA), Preparing for Migration.
- It was emphasized that there can only be one IV™ BSA; any requests for multiple IV™ BSAs will be resolved by the Help Desk.
- A draft of Message #2 will be sent to Industry for their review/comment.

### Visibility Scenario Gaps

- The following Visibility Scenario Gaps were briefly presented. USPS is working to more clearly define Full Service (FS) eligible and FS non eligible. The gaps will be discussed at the next MTAC UG4.

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- ❑ Full-Service eligible mail/Full-Service eDoc
  - ❑ Non-Full-Service eligible mail (High Density Saturation Mail, Carrier Route Mail, Nonautomation Mail)
  - ❑ MID on Container and MID on Tray
  - ❑ Single-piece First Class Mail, to include Reply Mail
  - ❑ EDDM and Saturation Mail mailings

The meeting was adjourned.