

**Mailer Technology Advisory Council (MTAC)  
Meeting Report  
02/17/2016 12:30 PM - 1:30 PM**

**USER GROUP 4 (UG4) SESSION**

**AGENDA**

- 1) Political Mail Dashboard (tentative)
- 2) IV Update
- 3) Long Haul visibility (cont'd)
- 4) Review of IMb Tracing application
- 5) AOB

**DISCUSSION POINTS**

The purpose of this meeting is to provide an ongoing forum to facilitate communications between the Postal Service and users, define and review improvements in process/production functionality and address and resolve issues.

**Political Mail Dashboard**

The Political Mail Dashboard discussion was deferred until next week due to scheduling conflicts for the presenter.

**IV™ Update – Amy Cradic**

Timeline/Milestones have been updated to show impacts of schedule slippage as a result of setting up the infrastructure and environment.

	Migrate IMb Tracing	Container and Tray Visibility	Bundle Visibility	Assumed Handling Events	Web-Enabled Mail Tracking	Flexible Data Provisioning	Flexible Data Delegation
<b>Apr.</b>							
<b>May</b>	<ul style="list-style-type: none"> <li>5/20 – Pilot start for IMb Tracing and Logical Delivery Events</li> </ul>	<ul style="list-style-type: none"> <li>5/20 – Pilot start for Container and Tray Visibility</li> </ul>	<ul style="list-style-type: none"> <li>5/20 – Pilot start for Bundle Visibility</li> </ul>		<ul style="list-style-type: none"> <li>5/20 – Start Pilot for Web-Enabled Mail Tracking (Phase 1)</li> </ul>	<ul style="list-style-type: none"> <li>5/20 – Pilot start for Flexible Data Provisioning (Phase 1)</li> </ul>	<ul style="list-style-type: none"> <li>5/20 – Pilot start for Flexible Data Delegation (Phase 1)</li> </ul>
<b>Jun.</b>	<ul style="list-style-type: none"> <li>6/10 – Begin National Rollout of IMb Tracing and Logical Delivery Events</li> </ul>	<ul style="list-style-type: none"> <li>6/10 – Begin National Rollout of Container and Tray Visibility</li> </ul>	<ul style="list-style-type: none"> <li>6/10 – National Rollout of Bundle Visibility</li> </ul>	<ul style="list-style-type: none"> <li>6/27 – Pilot start for Assumed Handling Events</li> </ul>	<ul style="list-style-type: none"> <li>6/10 – National Rollout of Web-Enabled Mail Tracking (Phase 1)</li> </ul>	<ul style="list-style-type: none"> <li>6/10 – National Rollout of Flexible Data Provisioning (Phase 1)</li> </ul>	<ul style="list-style-type: none"> <li>6/10 – National Rollout of Flexible Data Delegation (Phase 1)</li> </ul>
<b>Jul.</b>	<ul style="list-style-type: none"> <li>7/8 – Migration of IMb Tracing Complete</li> </ul>	<ul style="list-style-type: none"> <li>7/8 – Migration of Container and Tray Visibility Complete</li> </ul>		<ul style="list-style-type: none"> <li>7/25 – National Rollout of Assumed Handling Events</li> </ul>	<ul style="list-style-type: none"> <li>7/5 – Pilot enhancements for Web-enabled Mail Tracking (Phase 2)</li> <li>7/25 – National Deployment of enhancements for Web-enabled Mail Tracking (Phase 2)</li> </ul>	<ul style="list-style-type: none"> <li>7/5 – Pilot enhancements for Flexible Data Provisioning (Phase 2)</li> <li>7/25 – National Deployment of enhancements for Flexible Data Provisioning (Phase 2)</li> </ul>	<ul style="list-style-type: none"> <li>7/5 – Pilot enhancements for Flexible Data Delegation (Phase 2)</li> <li>7/25 – National Deployment of enhancements for Flexible Data Delegation (Phase 2)</li> </ul>
<b>Aug.</b>							
<b>Sept.</b>							

## PRODUCT INFORMATION

- The Help Desk will be coordinating with existing IMb Tracing customers to inform them of their migration date. Customers should expect some overlap on that day such as receiving duplicate scans from IMb Tracing and IV™.
- Piloting customers will be able to support existing Mail.xml push and pull reports as well as get data on-line through the IV™ Web Portal. The IV™ team is looking for a few participants for testing purposes. Following a successful pilot, the national roll-out will occur on June 10<sup>th</sup>.
- Configuration changes for Mail.xml can be expected; more information will be provided while every effort is being made to ensure the process is seamless.
- The IV™ team expects to be able to present the design for tray and container data provisioning in March, once design work is complete.
- Full Service Flat Bundles – the logic for “out for delivery” will be discussed in more detail with UG4.
- Angelo – would like an itemized list of each of the items for release and the additional data elements that will be available for download.
- Amy provided Operation Code 517 that has been reserved for Logical Delivery Events (LDE).
- Industry members can expect the migration to be transparent. Although there will be a greater volume of data, the format of the data will be the same, and the same FTP host will be used.
- Industry members will also have the ability to look at the new LDEs.
- IV will be publishing IV information/materials (ex. IV User Guide, Etc.) on the RIBBS site.

### Long Haul Discussion

- Judy – requested the long haul events be given consideration as the delegate grid is being developed, and keep it on the agenda weekly.
- USPS is increasing visibility in a key area of concern: Long Haul scan events.
- DMU verified mail that is either USPS or Mailer transported is an issue that Angelo brought forward. Industry is not receiving visibility until the container scans occur, which are start the clock events at the entry facility; the delay can be well over a few hours, even days.
- USPS is ideating a solution to capture a customer departure scan at the DMU. In question is what technology is available for USPS to capture the departure event.
- A mobile app that allows us to perform the departure scan and appropriate personnel to perform the scan are under review.
- Scans that Industry members are looking for include: Yard Arrival, Dock Arrival, Start Unload, Unload, and Depart events.
- USPS is working to verify whether the SV scanners will be programmed to capture the arrival event of the trailer or whether this functionality will be handled by the mobile app.
- A standardized SOP where we capture the Yard Arrive event will be required, and as it is developed, will be shared with UG4.
- Although there is an SOP in place for USPS truck arrivals at the dock that require scanning the 99P barcode, the process for capturing the scan for mailer transported trailers needs to be analyzed.
- Problems with using the FAST appointment include the inability both to pinpoint when mail arrived and to capture unscheduled trips. It was agreed that decoupling from the FAST appointment time would be necessary to report these events.
- The Manager of Mail & Package Visibility will be asked to develop a single SOP while taking into account service performance measurement. Additional scans will help show the cycle time between yard arrive and unload events, and provide the diagnostics to work on compressing cycle time. The added benefit to service performance measurement will be in realigning exclusion reasons in the process.
- Rich Domagala raised a question about a FAST SOP that begins when Drivers check-in with the Expeditors and have their actual arrival times captured in FAST – this needs to be researched.

### IMb Tracing Application

Updates to the IMb Tracing Application were presented to the group.

## PRODUCT INFORMATION

- Sections 1 & 2 are the same except for Part 2: a reference to the STID table was included rather than inserting the table.
- Number 5 contains Destination Mailing only – no changes.
- Origin Mailings – no changes.
- The application will not include the MID-Based Origin Confirm part until the new STIDs are published. At that point, number 6 will be revised. It will have ZIP + 4 Origin Confirm and the MID-based Origin Confirm (the new STID being discussed for Reply Mail).
- Assignment delegation is a new section that did not previously exist.
  - The mailpiece requirement may still be submitted, but it is no longer required.
  - Therefore, a disclaimer was added that states the delivery of the mail piece scan data will be dependent on the quality of the barcode structure.
- New customers are advised to work with a Mailpiece Design Analyst (MDA) to help verify mailpieces and barcodes.
- The new IMb Tracing application will be posted on RIBBS.
- A few editorial change marks will appear in the margin until the new STIDs are published.

There were no further items discussed. The meeting was adjourned.

**Agenda Item:** Political Mail Dashboard will be discussed next week by Chris Karpenko

**Action Item:** Amy – to demonstrate how data will point to IV™ servers instead of Postal One, and the three data provisioning mechanisms for trays and containers.

**Action Item:** Amy – to add a page on RIBBS for Informed Visibility™ where details of the release, collateral, IV User Guide, etc. will be posted.