

**Mailer Technology Advisory Council (MTAC)  
Meeting Report  
09/04/2013 12:30 PM -1:30 PM**

**USER GROUP 4 (UG4) SESSION**

**AGENDA**

1. Recent scan record issues (Reggie Williams)
2. Reply Mail Subgroup Update – IMb Accounting (Steve Monteith/Paula Stoskopf)
3. Updates on Issues and Action Items (20 minutes)
  - a. Review Action Item Log – All
  - b. Review Issues Log – All
4. Identify other issues for Group to follow
5. Next meeting Date & Time: September 18, 2013; 12:30 pm to 1:30 pm
6. Any Other Business

**DISCUSSION POINTS**

The purpose of this meeting is to provide an ongoing forum to facilitate communications between the Postal Service and users, define and review improvements in process/production functionality and address and resolve issues.

**Scanning Issue**

- Reggie reported that the FTP issue has been resolved. The issue was a coding glitch with the banner pages. Problem began on August 18<sup>th</sup> and was mitigated on August 27<sup>th</sup>.

**Data Transmission**

- Lisa Bowes would like Himesh to describe what is the normal frequency at which data is reported up to IMb Tracing. When should she or her customer become concerned that there is an issue? She would appreciate a presentation on the MPE reporting architecture with all the “data hops” identified.

**Educational Opportunities**

- Jim Cochrane has agreed to be the moderator of the webinar.

**Updates on Issues and Action Items**

- Refer to Issues Log and Action Items Logs for more information.