

FAST User Group 3

MTAC Face to Face
February 19, 2015

- Roll call + Review Meeting Minutes
- Introduction to FAST UG 3
- eInduction Updates
 - Status
 - Non-SV Expansion
 - Background
 - Updates
 - Misship at non-SV Sites
 - Common Reasons for Unscanned Pallets
- Wrap-up: Questions & Action Items

- Roll call
- Minutes from February 4th meeting are posted on MITS
 - Previous Meeting
 - Reviewed Barcode Symbology Errors and Common Mailer Reasons for Un-scanned Pallets
- Questions or concerns?

FAST User Group 3 rebooted December 7th, 2014

The mission of the FAST User Group will be to address and resolve issues identified and to define and review improvements in functionality across the FAST system as well as drop ship acceptance issues at the facility level. The FAST User Group scope of focus will include but not be limited to; Einduction, Mail Direction, Facility Acceptance, CSA, FAST Help Desk and FAST system/application. The User Group will create ad hoc subgroups to address specific issues as necessary.

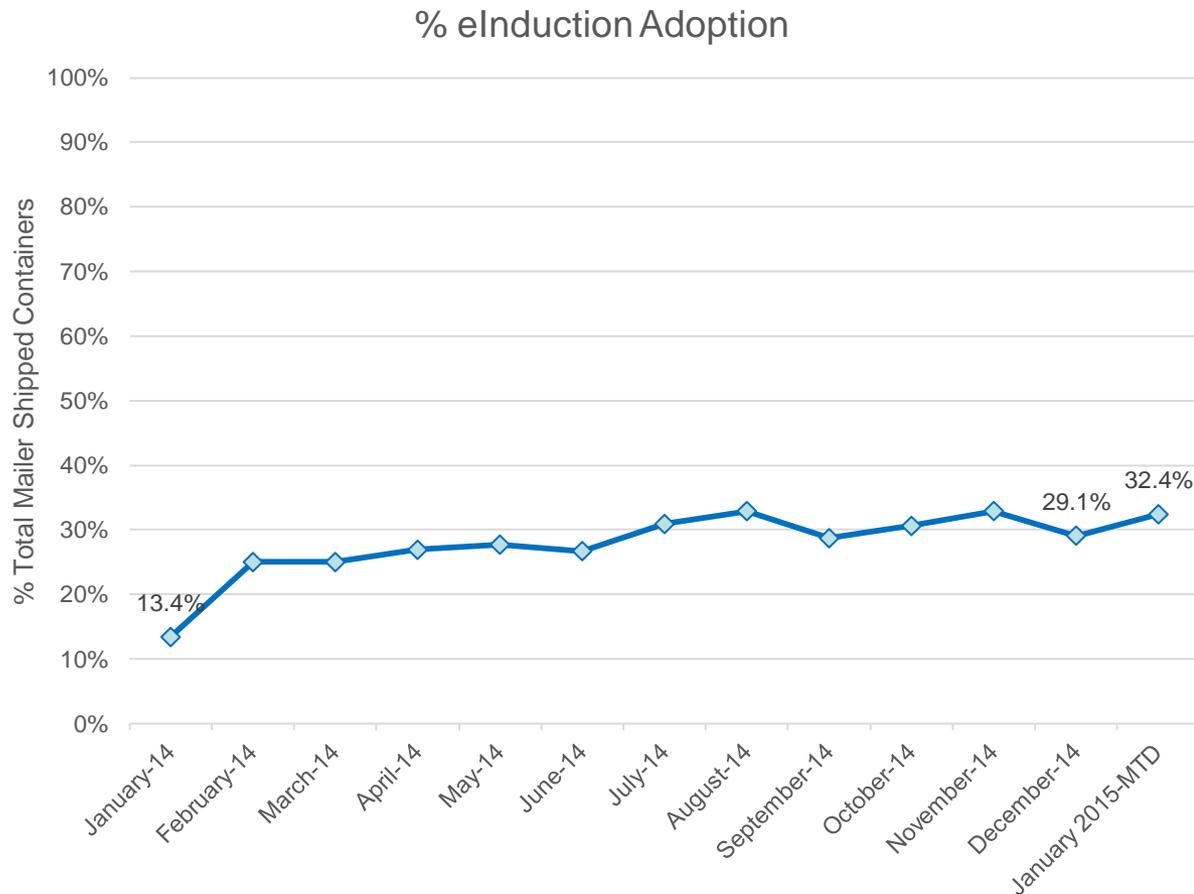
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Initially, User Group 3 focused on FAST related issues left open with the sunset of eInduction Work Group 138 on November 20th.

Open Issues:

- Implementation of IMDAS scanning solution at all non-SV USPS facilities (including DDUs) on January 26th
- Continued monitoring of eInduction expected volume growth

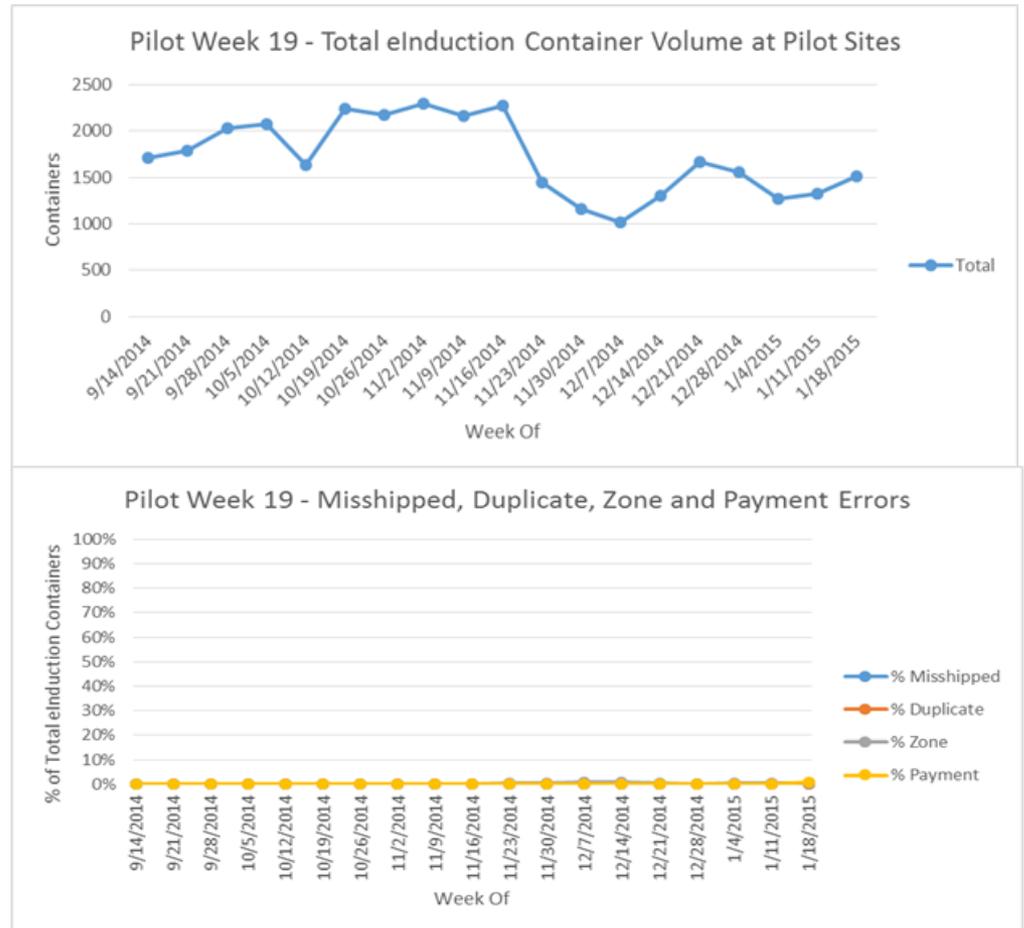
eInduction adoption remains below 35%



- Over 131 mailers and 234 sites on boarded
- Some large mailers, many smaller mailers
- Opportunities to Increase
- 100% participation from large mailers/consolidators
- Non-SV expansion

On January 26, 2015, USPS activated scan-based eInduction at all non-SV USPS facilities (including DDUs)

- Pilot: 7 Mailers at 12 sites
- Delayed activation 3 months
 - Workflow change requested by Ops
 - Location Data Mismatch on scanners
- Container-Appointment Linkage: no longer required
- Misshipped errors: reporting only for first three months



eInduction team will closely monitor mailer errors and scan compliance at non-SV sites in the early months of the activation

eInduction Onboarding

**Mailer contact
the FAST
Helpdesk at
FAST@usps.gov
or 1-877-569-
6614.**

**Helpdesk notifies
assigned BMS
Analyst**

**BMS Analyst
verifies that BME
personnel and
mailer are ready
for eInduction
participation**

**BMS Analyst
adds mailer to
eInduction CRID
filter via weekly
upload**

**BMS notifies mailer
upon activation and
Mailer begins
shipping eInduction
containers. BMS
and Mailer work
together for next 2-3
weeks to resolve
any potential
issues.**

Continuous MID

- Are you a “continuous” mailer?
 - Do you dispatch First-Class mail prior to job completion?
 - Do completed mailings arrive at the entry location within two hours of postage finalization?

- Register MID as “continuous”
 - Continuous allows eInduction containers/pallets to receive an Accepted scan prior to postage finalization at any USPS facility.
 - All containers accepted under a “continuous’ MID are subject to post induction validations.

Continuous MID Registration

Business Customer Gateway

Save time
with automation, online ordering and online tools

Save money
with Automation Discounts and USPS Incentive Programs

Start mailing
"My order arrived the day before I expected, in perfect condition!"

Sign In

Username
Password
[Forgot password](#)

Not a registered USPS Business Customer? [Register for free](#)

Mailers
Save time and money **managing your mailings online**. Get your message where you need it to go with **Every Door Direct Mail**. Use the **Intelligent Mail Small Business Tool** to manage your mailings.

Shippers
Manage your returns with **Parcel Return Service**, use the **Electronic Verification System** to save paperwork by paying postage with electronic manifests.

Business
Sign up for **USPS Promotions and Incentives**, save money with **Automation Discounts** and unlock the power of your **Mailer ID (MID)**.

Mailer ID Details

Edit your Program Options

Select/Unselect the programs you wish to add/remove and Press Update.

Company Information

Business Location:	94544330 - JOSH HOSUE 20744
Company Address:	4550 LANCASTER DRIVE FT. WASHINGTON, MD 20744
Mailer ID (MID):	900003288

Select the Program Options

Mailer ID: 900003288

Add a Customer Reference

Continuous Mailer/eInduction ?

Check the boxes for the Program options you are selecting. Note: If you select one of these options you can not select a Package Product program option for this Mailer ID.

- CONFIRM** ?
- Full / Basic Service** ?
- Full Service ACS** ?
(Must select Full / Basic Service to receive Full Service ACS)
- One Code ACS** ?
(Submit Form 3573 to acs@usps.gov)
- One Code ACS with CONFIRM** ?
(Submit Form 3573 to acs@usps.gov)
- Test Confirmation Services for Package Products and Extra Services** ?
(i.e. Delivery Confirmation, Signature Confirmation, Certified Mail, Express Mail, Priority Mail Open and Distribute)
- Traditional ACS** ?
(Submit Form 3572 to acs@usps.gov)
- Electronic Verification System (eVS) for Package Products**

Business Location: 94544330 - JOSH HOSUE 20744

Company Address: 4550 LANCASTER DRIVE
FT. WASHINGTON, MD 20744

Mailer ID: 900003288

Program Options

Reference

Continuous Mailer/eInduction ?

CONFIRM ?

WARNING

Additional postage may be assessed as a result of post induction validation. This option must be approved by HQ Mail Entry

- Torn/Illegible Barcodes w/ no 8125s
 - Requirement: 99M Intelligent Mail container barcode (Imcb) must be intact.
 - Damaged, illegible, or unreadable barcodes (barcodes that can not be manually entered into the IMD) **must** have an 8125/8017
 - If torn and illegible USPS cannot:
 - 1) scan the barcode
 - 2) provide the Helpdesk the Human Readable
 - Result: Containers with illegible barcodes *not covered or resolved* by the 8125/8017 are returned to the Driver for Correction

- How does the Postal Service handle accepting a pallet at non-SV sites when a mailer selects Accept_Misship = “N” and that pallet is misshipped?
 - It is part of the Postal Service’s Wellness Plan to track misshipped pallets to identify process issues versus scanner configuration issues
 - At non-SV sites, the IMDAS scanner does not have the misship indicator so a misshipped pallet would be scanned and accepted
 - However, non-SV sites are typically smaller SCF sites and most likely are not receiving misshipped mail
 - Also, per the Pub 804, the driver has responsibilities during appointments and has to have some knowledge about the number of pallets to be off-loaded
 - In lieu of the driver having knowledge, the BOL, if provided, can be used as it lists the total number of pallets to be offloaded

Week of 1/26: Scanners at non-SV sites would not accept barcode on placard

Investigation & Resolution

- Barcodes with errors used USS-128 barcode symbology
- IMcb spec requires a GS1-128 symbology
- Lag in defect detection:
 - SV scanners can handle either
 - IMDAS scanners cannot
 - Only became visible once Non-SV solution activated
- Check with software vendor/printer manufacturer if concerned

Unshipped containers listed in eDoc inflate the # of unscanned containers and reduce USPS scan compliance scores

How?

- Failures logged when pieces scanned with no container scan found
- eDoc Piece-Container linkage used
- USPS can not exclude containers never shipped to USPS

Known Causes

- Consolidator re-placarding pallets
- Originator generating USPS placards for co-mail/co-pal
- Leaving unused pallet records in eDoc

Background on Container Scan Scores

Container Logged as Not Scanned When:

Pieces linked to container are scanned on MPE

&

No container scan record exists

Unshipped containers listed in eDoc inflate the # of unscanned containers and reduce USPS scan compliance scores

Consolidator Re-Placarding of Pallets

Process Description	<ol style="list-style-type: none">1. eDoc submitter creates pallet and applies USPS placard; barcode is listed in eDoc2. Consolidator takes pallet, replaces with their own USPS placard. Barcode is listed in no eDoc.3. Pallet is accepted and scanned, pieces are scanned on MPE4. eDoc submitter container barcode is flagged as unscanned
Resolution	<p>Consolidators: Do not remove USPS placards if applied by the mail preparer</p> <p><u>If Consolidators want Mail Preparers to use consolidator's IMcb:</u></p> <ul style="list-style-type: none">• Please provide to mail preparer• Mail preparer will use consolidator's barcode in eDoc and on USPS placard

Note: If participating in eInduction, this will result in undocumented containers

Unshipped containers listed in eDoc inflate the # of unscanned containers and reduce USPS scan compliance scores

Originator generating USPS placards for co-mail/co-pal

Process Description	<ol style="list-style-type: none">1. Originator of co-pal mailing assigns IMcb to their pallets and applies USPS placard2. Consolidator breaks pallet, performs co-pal/co-mail, assigns IMcb to new pallet3. Pallet is accepted and scanned, pieces are scanned on MPE4. Originator container barcode is flagged as unscanned
Resolution	Originators: Do not assign IMcbs and create USPS placards for co-pal/co-mail containers

Unshipped containers listed in eDoc inflate the # of unscanned containers and reduce USPS scan compliance scores

Leaving unused pallet records in eDoc

Process Description	<ol style="list-style-type: none">1. Presort program or MLOCR creates pallet records and IMcb in eDoc2. Pallets are consolidated after production, eDoc not updated3. Pallet is accepted and scanned, pieces are scanned on MPE4. Unused container barcode is flagged as unscanned
Resolution	When pallets in eDoc are not shipped, please remove pallet record from eDoc

Item #	Open Items	Owner
1	Follow up discussion on error thresholds around small mailers. Thresholds will be revisited by USPS once eInduction is opened to all non-SV sites and there is sufficient/ stabilized data from these sites	
2	Demonstration on a level set of all reporting options available to FAST schedulers, MSP providers and mail owners	
3	Deep Dive on multi-stop appointment business rules and the appeals process for verification errors from multi-stop shipments	
4	Deep Dive on eInduction Zone Verification and the differences with the Entry Point Discount (EPD) verification	

Item #	Action Items	Owner
5	Find a special case regarding how the Postal Service finds the discount level (potentially at a collocated site) and pull a drop site locale key reference to provide to the group	
6	Send the MDF/Labeling List Effective Dates files to the group. If possible, include effective dates in April release	
7	Update on Entry Point Discount Mismatch Warning (E7). This is still going on in CAT. Update if it falls out and if there are clarifications	
8	Update on ALM item for the Shipping Summary Report scheduled for April Release. It is a correction to show eDoc facility and scan facility	
9	Update on eInduction Reports for FCM logical mailers to verify that they work	

- Additional questions, issues or topics to address in this Face-to-Face?

Topic
eInduction
Mail Direction
CSA
Facility Acceptance
Help Desk Issues
FAST system

Appendix

[Gateway](#) | [USPS.com](#) | [Help](#)

 **Business Customer Gateway**





Save time

with automation, online ordering and online tools



Save money

with Automation Discounts and USPS Incentive Programs



Start mailing

"My order arrived the day before I expected, in perfect condition!"

Sign In

Username

Password

[Forgot password?](#)

[Sign in](#)

Not a registered USPS Business Customer yet?

[Register for free](#)

Mailers



Save time and money **managing your mailings online**. Get your message where you need it to go with **Every Door Direct Mail**. Use the **Intelligent Mail Small Business Tool** to manage your mail stream and maximize your discount.

[See full list of Mailing Services](#)

Shippers



Manage your returns with **Parcel Return Service**, use the **Electronic Verification System** to save paperwork by paying postage with electronic manifests.

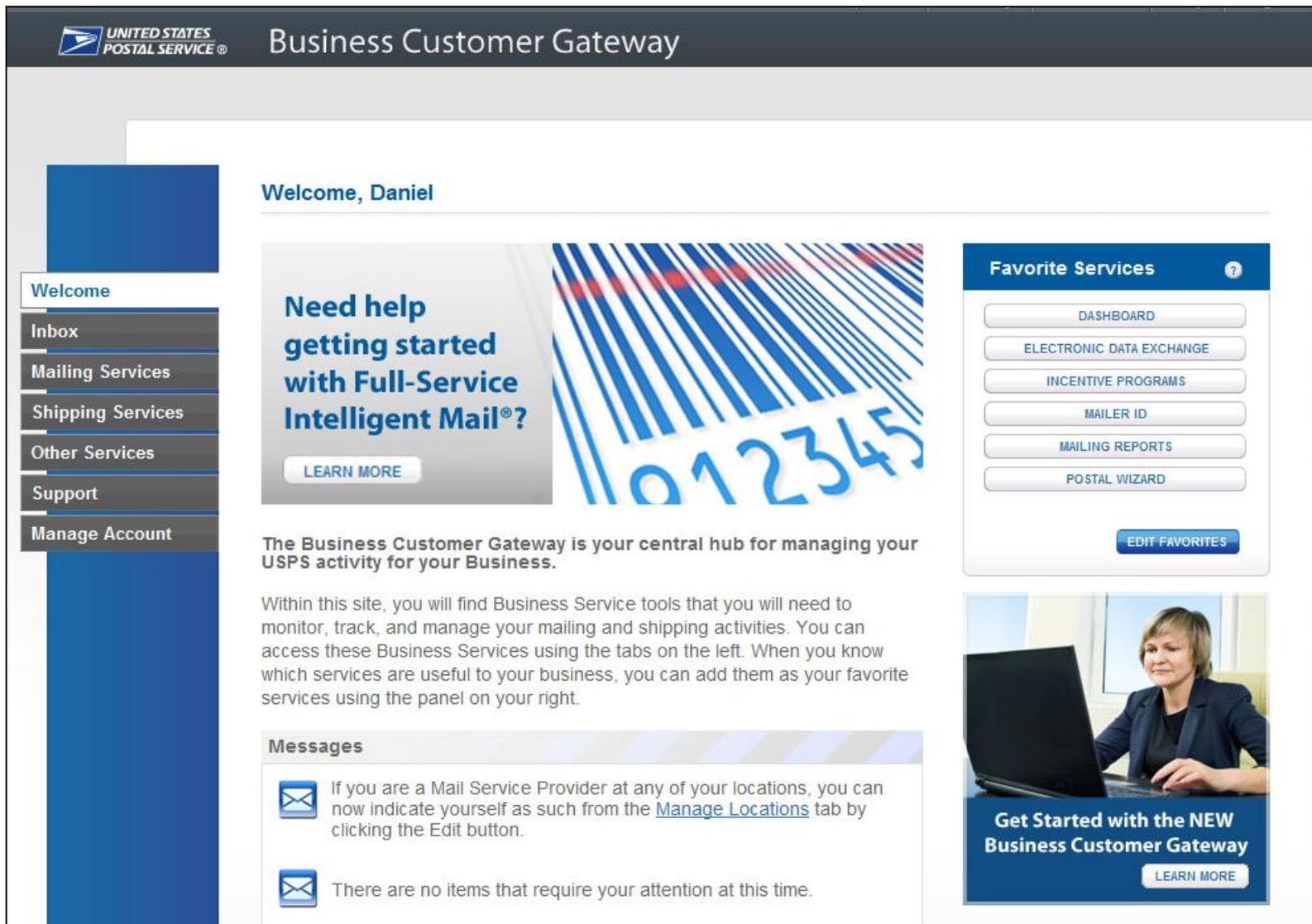
[See full list of Shipping Services](#)

Business



Sign up for **USPS Promotions and Incentives**, save money with **Automation Discounts** and unlock the power of your **Mailer ID (MID)**.

[See full list of Business Services](#)



**UNITED STATES
POSTAL SERVICE®** Business Customer Gateway

Welcome, Daniel

Need help getting started with Full-Service Intelligent Mail®?

[LEARN MORE](#)

The Business Customer Gateway is your central hub for managing your USPS activity for your Business.

Within this site, you will find Business Service tools that you will need to monitor, track, and manage your mailing and shipping activities. You can access these Business Services using the tabs on the left. When you know which services are useful to your business, you can add them as your favorite services using the panel on your right.

Messages

-  If you are a Mail Service Provider at any of your locations, you can now indicate yourself as such from the [Manage Locations](#) tab by clicking the Edit button.
-  There are no items that require your attention at this time.

Favorite Services

- DASHBOARD
- ELECTRONIC DATA EXCHANGE
- INCENTIVE PROGRAMS
- MAILER ID
- MAILING REPORTS
- POSTAL WIZARD

[EDIT FAVORITES](#)

Get Started with the NEW Business Customer Gateway

[LEARN MORE](#)

Navigation Menu:

- Welcome
- Inbox
- Mailing Services
- Shipping Services
- Other Services
- Support
- Manage Account

Continuous Mailer

Welcome

Inbox

Mailing Services

Shipping Services

Other Services

Support

Manage Account

Shipping Services

 Shipping services help you deliver packages.

Shipping online services allow customers to enroll and manage the various package product lines the USPS has to offer. The services currently available are listed below. You may access services directly from here that you have been approved for and request access to those you do not.

Your Locations:
All Locations

+ Balance & Fees (PostalOne!) more info >	GO TO SERVICE
+ Click-N-Ship Business Pro™ more info >	GO TO SERVICE
+ Dashboard (PostalOne!) more info >	GO TO SERVICE
+ Electronic Data Exchange (PostalOne!) more info >	GO TO SERVICE
+ Electronic Verification Service (eVS) more info >	GO TO SERVICE
+ Incentive Programs more info >	GO TO SERVICE
+ Mailer ID more info >	GO TO SERVICE
+ Mailing Reports (PostalOne!) more info >	GO TO SERVICE
+ Manage Permits (PostalOne!) more info >	GO TO SERVICE
+ Online Enrollment more info >	GO TO SERVICE
+ Parcel Data Exchange (PDX) more info >	GO TO SERVICE
+ Parcel Return Service (PRS) more info >	GO TO SERVICE
+ Postal Wizard (PostalOne!) more info >	GO TO SERVICE
+ Premium Forwarding Service Commercial™ more info >	GO TO SERVICE
+ Print & Deliver Shipping Label more info >	GET ACCESS
+ Scan Based Payment (SBP) more info >	GO TO SERVICE
+ USPS Package Intercept more info >	GO TO SERVICE



- From the Mailing Services or Shipping Services Tab, the customer should select the 'Go To Service' next to 'Mailer ID'.

- The customer must select the 'Edit Program Options' link


USPS.COM | GATEWAY | HELP | SIGN OUT

Hello, Nivia

[Home](#) [Request MID](#) [MID Tools](#) [Export Data](#)

Welcome to the Mailer ID System

Mailer ID Search

Business Location: 94544330 - JOSH HOSUE 20744 ▼

Mailer ID:

Customer Reference:

Display Options: ?

MIDs owned by my business location(s)
 MIDs delegated to my business location(s) for Data Distribution Management
 MIDs whose Data Distribution Profile delegated to other CRIDs
 All of the above

Search

Mailer ID Summary

Mailer ID △ ▼	Business Location	Options ?
900003288	CRID: 94544330 JOSH HOSUE 4550 LANCASTER DRIVE FT. WASHINGTON, MD 20744	Add Data Distribution Profile Edit Program Options Add ACS Billing More Info
901014068	CRID: 94544330 JOSH HOSUE 4550 LANCASTER DRIVE FT. WASHINGTON, MD 20744	Edit Data Distribution Profile Edit Program Options More Info

Back
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Next

Mailer ID Details

Edit your Program Options

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Select the Program Options

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Continuous Mailer/eInduction ?

Check the boxes for the Program options you are selecting. Note: If you select one of these options you can not select a Package Product program option for this Mailer ID.

CONFIRM ?

Full / Basic Service ?

Select/Unselect the programs you wish to add/remove and Press Update.

tion

Business Location: 94544330 - JOSH HOSUE 20744

Company A

Mailer I

m Options

reference

eInduction ?

***** WARNING *****
Additional postage may be assessed
as a result of post induction validation.
This option must be approved by HQ Mail Entry

Cancel Continue

Check the boxes for the Program options you are selecting. Note: If you select one of these options you can not select a Package Product program option for this Mailer ID.

CONFIRM ?

- To set the MID as a Continuous Mailer, the customer must select the 'Continuous Mailer/eInduction checkbox
- A warning message will be displayed alerting the customer that there may be additional postage
- USPS may approve or deny a user for Continuous Mailer/eInduction