

MTAC FAST UG 3

02.04.2015

Action Items

Action Item	Owner	Date Due
USPS Action: Check ALM for Shipping Summary Report item that includes the fields left out of the Shipping Summary report. It should show eDoc facility and scan facility and should be scheduled for April	eInduction Team	TBD
Future Agenda Item: Review content at the facilities. It appears at some facilities, content has not been updated. They have a lot of open facilities. As they are balancing facilities it appears there is not a lot of content at facilities. This is related to FAST appointments and affecting the ability to make FAST appointments	Industry/USPS	TBD
Future Agenda Item: Request to provide eInduction volume through the system. Report once a month or every other meeting showing eInduction volume compared to 8125s to track the adoption rate of eInduction	eInduction Team	TBD

Agenda

- **Roll Call + Review Meeting Minutes (~5 minutes)**
- **Updates (~10 minutes)**
 - **Face-to-Face meeting during MTAC**
 - **Mail.XML Version 10.0 supported until July 2015**
- **Barcode Symbology Errors (~5 minutes)**
- **Common Mailer Reasons for Un-scanned Pallets (~35 minutes)**
- **Wrap-up: Questions & Action Items (~5 minutes)**

Reference Material: FAST_UG3_02042015



FAST UG 3 Slides
02-04-2015.pptx

Attendees

- Danielle Krohn
- Kelly Lorchick
- Allan Kramer
- Ammar Zakiullah
- Angelo
- Anita Pursley
- Anna Klein
- Anne Skroch
- Beth Lavati
- Bob Rosser
- Carl Schindler
- Charley Howard
- Chip Brown
- Cliff Pannella
- Craig Howles

- Daniel Myrum
- Danielle Aleman Rojas
- Danielle Krohn
- Dave (interlink)
- David Glowny
- David Propst
- Deb Damore
- Deb Williston
- DeWitt Crawford
- Dhess
- Don
- Doris Norman
- Gail Milton
- James W
- Jesse Davidson
- Jim
- Joanne Kovolisky
- Joe Cullen
- John Whittington
- Joseph Szmazdzinski
- Kevin Bray
- Kim Mauch
- Kimberly Shelow
- Kristina Obeldobel
- Kurt Ruppel
- Lance Bell
- Lisa Bowes
- Linda Gustason
- Lynda Hurley
- Lynn
- Mark Fox
- Michael Patterson
- Michele
- Michelle Zalewski
- Miguel Barriga
- Monica Lundquist
- Nancy Garrison
- Nancy Mai
- Paula Stoskopf
- Peter Arsenaault
- Rebecca Cabrera
- Rick Baxter
- Robert Weismiller
- Sebastian Aguiari
- Shawn Baldwin
- Steve Krejcik
- Sue S
- Tom Glassman
- Tony Cheever
- Ty Inman
- Ed Wanta
- Watt Bryan

Notes

Roll Call + Review Meeting Minutes

- Meeting minutes have been posted to MITS

Update

- Face-to-Face meeting during MTAC: Thursday 02/19/2015 from 9:30AM-11:00AM (EST) in Room 1P410
- Mail.XML Version 10.0 supported until July 2015
 - The release is potentially the January 26th. It will be supported until then

2.4 FAST Functionality

January 12 & 26, 2014

- Mail.XML supported versions are Mail.XML 10.0, 12.0A, 12.0B, 14.0A

August 24 & September 7, 2014

- Mail.XML supported versions are Mail.XML 10.0, 12.0A, 12.0B, and 14.0A

November 9, 2014

- USPS will continue to support versions Mail.XML 10.0, 12.0A, 12.0B, and 14.0A

Note: Support for Mail.XML 10.0 ends July 2015

January 25, 2015

- USPS will support versions Mail.XML 10.0, 12.0A, 12.0B, 14.0A and 16.0*

** USPS future support for Mail.XML specific code version will become known as we approach the December 2014 timeframe.*

Source: USPS Support of IDEAlliance Specifications

eInduction: Non-SV Expansion

- On January 26, 2015, USPS activated scan-based eInduction at all non-SV USPS facilities (including DDUs)
- We initially started with 7 mailers at 12 selected sites and we delayed activation for 3 months due to some internal issues such as changing the workflow on the scanner and allowing the field to correct location data. Everything has been working pretty much as planned
- From a mailer perspective the non-SV process is identical in every way to the SV sites. A mailer just has to set the indicator to Y

- Since there may be some systemic issues such as scanner configurations and other process things which are issues we cannot predict, the Postal service decided that for the first 3 months we will be reporting but there will not be assessment. This is good for evaluation from a system and process perspective
- Mailers have given us good feedback
- We are closely monitoring the reporting. We appreciate the feedback. We ask that mailers send any anomalies or questions to the eInduction inbox so that issues can be addressed accordingly
- We have had some process compliance issues. We are working with the sites. We have not been told of too many other issues. We did have sites with refused loads. We contacted them and we want the mailing industry to know we are working on things as quickly as we are aware
- Beyond that there have been few issues
- Result of the Non-SV process we

Barcode Symbology Errors

- Scanners at non-SV sites would not accept barcode on placards the week of 1/26. We found we found barcodes that aren't to the right specifications. The barcodes with errors used USS-128 barcode symbology
- IMcb spec requires a GS1-128 symbology
- We have found there are some customers using the wrong barcodes so we are working with these folks to use the right symbology
- We need to make sure the barcodes are within the right specifications
- Once we rolled out the non-SV process this really came to light at multiple locations
- We are following up and we do not believe it is a software issue
- The Non-SV process does not require linkage to appointments
- **Q:** Was there a jump in volume with non-SV sites coming on board?
 - **A:** We have not seen any eInduction increase. We have seen a significant number of scans but not necessarily eInduction. We figured it might be a little while before folks have mailings into the system. We want to encourage customers to participate

eInduction: Mailer Quality

- We had a scan compliance report by area and nationally
- We were around 90% scan compliance. We were generally there for scanning barcodes. We do a weekly report and work with operations to find locations that are missing scans
- Aside from sites that are not using scans, we are still finding issues. We started to look into the report and are finding things that are contributing to the non scanned report
- If containers are reported in the eDoc we are reporting we should get a scan but if we do not get a scan it goes against our USPS scan compliance scores
- What we are looking for is the pallets record in the eDoc. If we have a scan on the pieces then we know we have the containers. The pieces are handling units linked to the container. We cannot exclude containers not shipped to us
- The documentation needs to support or identify what containers are going out the door
- Some issues we have found
 - Consolidator re-placarding pallets (different 99M barcodes than originally in the documentation)
 - Originator generating USPS placards for co-mail/co-pal
 - Leaving unused pallet records in eDoc

Background on Container Scan Scores

- Container logged as not scanned when pieces linked to containers are scanned on MPE and no container scan record exists
 - If we get any process scans through handling units then the container is logged as not scanned and is against our percentage
 - **Q:** Do you have cases where none of these apply?
 - **A:** Another cause we have seen is where a mailing is prepared, presort is run, the physical mailing is prepared, the barcodes applied and somewhere there is an alteration to the job file. The job file then on the dashboard then has different 99M barcodes than what is affixed to the barcodes
 - The file is modified after the mail has been prepared
 - This is a major issue
 - **Q:** Are there cases when the container could have potentially been scanned?
 - **A:** We can see there are issues. In our report we would expect to see a spike at a certain facility but what our report is showing us is a specific job at all locations and there is a pattern here. We are trying to drill in and contact the customer. In some cases we have found a reason why we did not get a scan
 - **Q:** Question regarding paying attention to comparing the data to determine the causes. In the future how would we know which scenario applies? We could rule out all known causes in our control, then how do we determine if it is a container that is not scanned? At that point the mail is gone and there is no method to determine the true cause.
 - **A:** Yes, you are right. A pattern we have seen is where we have customer's co-palletizing things without an OCI file. We see a lot of this. We have gone back and identified this with the customers we have talked to. In a lot of cases the report shows at just one location and then we can think this is our issue that the folks didn't scan the pallet. For a single job at all locations then it makes us think we have a different issue, especially when we have a case when the barcode does not make the eDoc. We are having our acceptance clerks check the pallet against the documentation to ensure the 99M matches the Shipping Summary Report on the dashboard. Our BMS folks are doing this
 - We are averaging 10,000 pallets that do not receive a scan. Some of them are our issues on the dock
 - **Q:** Question regarding the shipping summary report. Our containers are broken down in separate records. Some of them have the FAST recurring appointment ID and some have a USPS appointment number. How is that happening and what should we do? Should it be USPS appointment or the FAST number in the eDoc?
 - **A:** The appointment information in the eDoc is optional. You have to have the locale key and zip code for any PVDS mail. Appointment information is optional. What makes it tough is if you control the appointments and are sure the containers will arrive on the appointments. Then we encourage the linkage.
 - You have to have an appointment each time your truck arrives. Your appointment number is required in your electronic documentation
 - **Q:** Are you sure?
 - **A:** CSA. You have to have the CSA in the electronic documentation
 - **Q:** Should a mailer remove the appointment?
 - **A:** If the mail has potential to arrive on multiple appointments I wouldn't recommend putting the appointment in

- You will still arrive with the appointment. The appointment just won't be part of the electronic documentation. If you set up recurring appointments, those appointments are still valid but are not required to enter into electronic documentation. In the eDoc you have locale key, zip and 99Mbarcode

Consolidator Re-Placarding of Pallets

- Unshipped containers listed in eDoc inflate the number of unscanned containers and reduce USPS scan compliance scores
- The eDoc submitter creates pallets and applies the USPS placard
- For customers participating in eInduction:

Process Description	<ol style="list-style-type: none"> 1. eDoc submitter creates pallet and applies USPS placard; barcode is listed in eDoc 2. Consolidator takes pallet, replaces with their own USPS placard. Barcode is listed in no eDoc. 3. Pallet is accepted and scanned, pieces are scanned on MPE 4. eDoc submitter container barcode is flagged as unscanned
Resolution	<p>Consolidators: Do not remove USPS placards if applied by the mail preparer</p> <p><u>If Consolidators want Mail Preparers to use consolidator's IMcb:</u></p> <ul style="list-style-type: none"> • Please provide to mail preparer • Mail preparer will use consolidator's barcode in eDoc and on USPS placard

- If participating in eInduction, this will result in undocumented containers
- We are able to do a one to one comparison. We found different barcodes affixed than what was reported in the eDoc
- There would be a non expected scan and that is where we reach out to the helpdesk

Originator generating USPS placards for co-mail/co-pal

- We have a lot of mailers in standard mail copal. Standard mail letters are paid at the origin site
- We are seeing things shown below and are working with customers to monitor

Process Description	<ol style="list-style-type: none"> 1. Originator of co-pal mailing assigns IMcb to their pallets and applies USPS placard 2. Consolidator breaks pallet, performs co-pal/co-mail, assigns IMcb to new pallet 3. Pallet is accepted and scanned, pieces are scanned on MPE 4. Originator container barcode is flagged as unscanned
Resolution	<p>Originators: Do not assign IMcbs and create USPS placards for co-pal/co-mail containers</p>

Leaving unused pallet records in eDoc

Process Description	1. Presort program or MLOCR creates pallet records and IMcb in eDoc 2. Pallets are consolidated after production, eDoc not updated 3. Pallet is accepted and scanned, pieces are scanned on MPE 4. Unused container barcode is flagged as unscanned
Resolution	When pallets in eDoc are not shipped, please remove pallet record from eDoc

Action Items

- With last release we have some updates and how it affected our EPD verification and change with this release
- Regarding HUBs
 - We have been creating new facility times for HUBS so they have separate locale keys. They will be showing up in FAST as new facilities
 - So the appointment will have to be entered into FAST
 - Those would be treated like other plants and processing facilities but they will have a specific HUB
- USPS updated the Shipping Summary Report in R39 but did not include a few fields. This is scheduled for April
 - **USPS Action:** Check ALM for Shipping Summary Report item that includes the fields left out of the Shipping Summary report. It should show eDoc facility and scan facility
- **Future Agenda Item:** Review content at the facilities. It appears at some facilities, content has not been updated. They have a lot of open facilities. As they are balancing facilities it appears there is not a lot of content at facilities. This is related to FAST appointments and affecting the ability to make FAST appointments

Wrap-up: Questions & Action Items

Meeting Summary and Major Outcomes

- Mail.XML Version 10.0 Supported until July 2015
- eInductin Non-SV expansion update
- Barcode Symbology Errors
- Common Mailer Reasons for Un-scanned Pallets

Next meeting

- Face-to-Face Meeting February 19, 2015
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