
Team Discussions/Actions Required (bolded):

Team reviewed and discussed the document prepared by the USPS for review and finalization.

There was significant conversation about how presentment of single piece mail would happen with presort and palletization if the postage statement had to be presented as a hard-copy statement. It was noted that vendors will be impacted with additional changes – as well as mailers who will need to support more pallets to separate out of the mail. So, this SP mail won't be able to go on the Origin SCF pallet, which would be in conflict with the design of how it would have been supported under an electronic presentment option.

From the USPS point of view – they would want that SP mail on the Origin SCF pallet, but if an electronic documentation was planned, but then PostalOne was down and a hard-copy statement had to be presented, this would become an issue with what was currently planned.

The USPS stated if a mailer is mailing 1 ounce or less – the exception is allowed for .46 cents – they pull this mail out of the original portion of the mail – and it becomes a standalone piece of the mailing. It won't require the 200 piece minimum to do it. This wouldn't be presented on the same postage statement. If you are submitting the mailing through edoc – you can prepare as 1 mailing – origin SCF – single piece 1 ounce pieces – tray on Origin SCF container – data presented to postal one – so two separate postage statements can be presented. At the time of acceptance – trays can be moved – since this is undocumented mail.

In this situation, if the mail preparer is not in PostalOne edoc – or because it is down – in either case – if they have some method for making separate postage statements they should be able to do so.

USPS needs to be able to record this to finalize the edoc once the system is back up. The team discussed that this really means there is an advantage to moving to edoc for this presentment.

The team discussed how these variations need to be discussed/reviewed with the vendor community. The USPS agreed to support the MSDG call. Concern was expressed that vendors will now only have 20 days to make software changes. It is the vendors being required to change their approach to how this is supported. This will be sloppy at best with the deployment.

There was additional conversation about when is the next best time to make some improvements to this process. The team again discussed, that once implemented there will be little interest to make other software changes, since it really won't fix the ultimate pricing problem, unless some other catastrophic impact occurs from the production release in January that was unforeseen.

There was a question raised about whether the PRC would have to approve any rate reduction – the USPS stated, yes. The team discussed the best option is to readdress with a pricing fix for January 2014.

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The team continued additional reviews of the documentation and identified the following:

- PostalOne HelpDesk needs to have some written procedures on what they will do when issues arise from the SP presentment / failing jobs.
 - **Uni/Lance will provide written instructions to the PostalOne HelpDesk.**
 - **Uni/Lance will meet with the PostalOne HelpDesk to provide appropriate training on this issues.**
- USPS should track how many mailings get submitted to the PostalOne HelpDesk that have an error created due to only 2nd ounce mail presented on a Commercial / Residual SP mailing.
 - **Lance/Uni will look to see how this can be tracked with the PostalOne Helpdesk with Ed Wanta.**
- Below are some additional items the USPS will add into the documentation:
 - **The team suggested cleaning up the front end of the document. (Too sloppy looking)**
 - **USPS to add in graph originally provided by Wanda with added technical details.**
 - **USPS to add in previous PowerPoint visuals on the 4 scenarios for postage statements as a reference.**

The team discussed the following on how it will be published: **(USPS = Lance / Chris)**

- **USPS to present final document to the Task Team for review prior to publishing this week!**
- **USPS will publish via the various options:**
 - MTAC Distribution
 - Industry Alert / PCC Insider
 - PostalOne User Group
 - PostalOne Help Desk Distribution
 - PostalOne Distribution List (Not sure how this is different from User Group)
 - DMM Advisory with reference to where it is published on RIBBS
- **USPS will also provide the DMU Clerk Training/Information to the Task Team for their review.**
- **USPS will also publish the DMU Clerk Training/Info via the BMA Newsletter.**
- **USPS will support the Price Change Webinars and include details on SP for review with industry.**
- **Bob will ensure a meeting with IdeAlliance / Mail.Dat Group will occur for a briefing on this topic. Uni & Lance will attend the meeting planned for Wednesday at 2PM ET.**
- The team discussed this will likely be confusing for many and the USPS needs to be prepared for mailers incorrectly handling this out of the gate. We discussed that it should be well known with both USPS and Industry leadership that this will be sloppy and is not optimal.
 - **Task Team Leadership to ensure alignment of expectations for deployment concerns.**
- The team discussed that one of the confusing issues is the current DMM naming of Residual vs. Retail Single Piece. It was discussed that everywhere possible the Residual should include Commercial/Residual so that it is easier to reference. It was discussed that there needs to be a heavy push to have the titles the same across the various documents. The USPS shared that the documentation is already locked down.
- **Lance to follow-up with Steve K on the MLOCR approach to make sure this is clear/aligned.**

Next Task Team Meeting is planned for:

Monday, February 4th at 12PM PT / 2PM CT / 3 PM ET

Final Recommendation Document will be created and discussed at this last meeting:

- Final Recommendation Document to include:
- Task Team Purpose Statement
- Initial Charter
- Team Participants
- Number of meetings
- 1 Page Summary of Recommendations
- Description/Attachment of what the team accomplished



Need to follow-up and further refine the below in final documentation:

- USPS is working on the MLOCR Rule - which is not related to this – but this is still not permitted. MLOCR rule – as originally written – can't use 1st pass reject counts for residual 3600. You can't put residual counts into P1. So the metered / permit mail falls into the separate category. Some of these older rules need to be re-evaluated – since it doesn't make sense to put in on a separate statement. **Action – Still need to come up with recommendation on how to solution MLOCR mailers.**
 - **The USPS was encouraged to research the PRC changes/notification or any modifications to a Federal Register or DMM language that would be needed to support the intention. This will need to be investigated to determine timing of when a future change can occur.**

There was some dialogue about the cause of this gap. The vendor indicated the USPS had originally requested having a separate rate type within Mail.Dat. It was discussed that within Mail.Dat it is possible to do what the USPS is wanting. The vendors have indicated that architecturally adding another rate type isn't the right answer and doesn't solve the problem with the implementation. The team discussed that if everything is 1 ounce you pay .46 cents then PostalOne can look at this to determine the right value. The USPS can determine this by looking at other things in the mail.dat. The USPS has stated that industry rejected this change. Industry has stated that this is not what this change impacted.

Team Recommendations by January:

- USPS will accept less than 200 pieces in either residual or retail – so that it would minimize churn/issues with mailers. No additional markings will be required. The USPS will ensure the DMU/BMEU is instructed correctly on this approach. No override by the USPS is required. Pop up warning is given. Click OK to continue
- The DMM rules need to be changed for permit imprint / 200 piece / 50 lbs. The way it is re-written, these are now considered retail – part of the larger mailing. The language has to be changed to allow the clerks to do this.
- DMM 1 ounce or less – DMM language has to be changed. DMU Clerks need something to go by with Advisory on how to manage the clerk advisory.
- USPS to evaluate all CSA's with Industry partners to ensure no change or impact is associated with new SP Commercial/Residual rate.

Team Recommendations PROPOSED ? - TBD:

- Allow all mailings that consist entirely of mail pieces weighing one ounce or less, the ability to record the residual mail on line B5 at the \$0.46 price.
- Allow all customers the ability to choose between the Residual Rate option or the Retail Rate option on the same postage statement with their automation/presort mailings. Residual pieces would be recorded n B4 and Retail pieces on B5. Allowing these to be presented together.
- Allow MLOCR mailers to record their permit imprint residual rate mail pieces on the same postage statement as their automation/presorted mailings.

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- Review Pricing Strategy to align Commercial/Residual Rate to the Retail Rate – or provide at a lower price. This would significantly minimize confusion and complexity of this single piece mail.