

**Leaders:**

Kevin Bray –Business Mail Entry, USPS, Postal Lead  
John Whittington, Time Inc., Industry Lead

**Attending Members:**

Adam Racine – SASP, USPS  
Delisa Barr, AT&T, Industry  
Lisa Bowes, Intelisent, Industry  
Adam Collinson, GrayHair, Industry  
Tom Kaled, Cummings Printing, Industry  
Judy Kalus, Pitney Bowes- Trackmymail, Industry  
Lina Kelly, Time Customer Service, Industry  
Randy Stumbo, Meredith, Industry  
John Starke, Conde Nast  
Kai Fisher, NCSC, USPS  
Charles Arnette, USPS

**Agenda:**

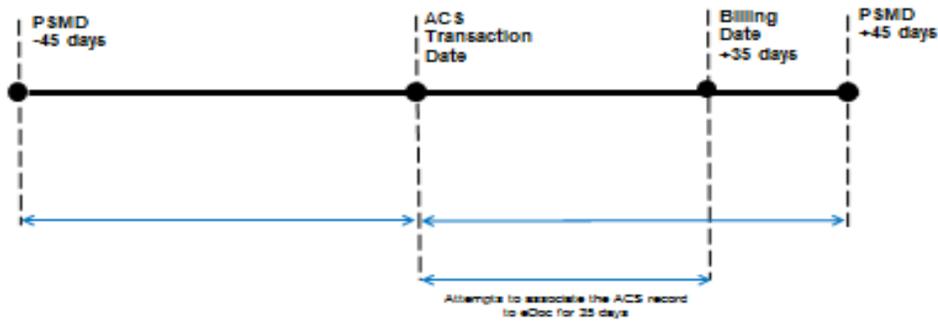
- 1- Co-palletization and the OCI file implications on ACS records
- 2- Defining the Start the Clock for the ACS records.
- 3- Discussion on the data from other mailers and the unassociated pieces within the data

**Agenda Topics / Discussion Notes:**

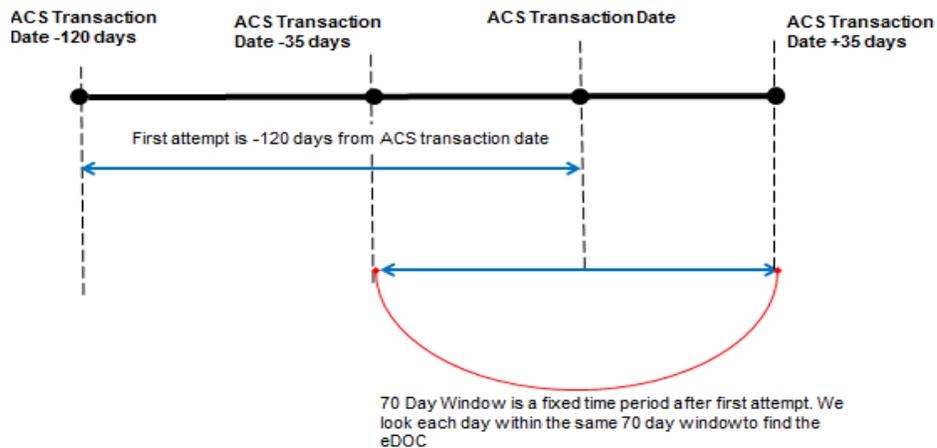
**1. Co Palletization and OCI file**

- a. **Co-palletization is when trays, sacks, or bundles from multiple mailings are placed on the same pallet or other container for entry to the USPS.**
- b. **Co-palletization benefits mailers that do not have enough mail to fill an entire pallet, allowing them to earn incremental discounts by combining their mail with others' to fill an entire pallet**
- c. **An OCI error occurs when a mailer marks a tray or sack for co-palletization, indicating that a second set of e-Doc will be submitted and will include pallet information for the tray/sack, but does not submit the second set of e-Doc.**
- d. **OCI Error Warnings will appear less than 14 days from original file postage statement mailing date.**
- e. **After 14 days from postage statement mailing date, mailer will receive OCI Error notifications.**
- f. **Several industry representatives questioned the reason for an OCI file and association to eDOC for ACS records.**

2. **Adam spent some time defining the “start the clock” and how it relates to the Postage Statement Mailing Date (PSMD). The current Business Rule requires USPS to attempt to associate the ACS record to the eDOC + or – 45 days from the ACS transaction date.**



3. Recommendation – Adam went into his analysis of mail type and data yield analysis where expanding the timeframe on the initial date range could include about 5% more records top associate to the eDOC. The initial look up is -120 days from the ACS transaction date. This is a change from the current -45 days. The 70 day static window was chosen since the system would not find anything beyond that after the initial 120 day look up.



4. Issues/Next Steps: Meetings scheduled for 12/23 and 12/30 are cancelled. We will meet again on our normal date and time again starting 1/7/2014. We solicited additional volunteers from the industry to perform a deep-dive into their data to determine where additional pieces are not being found. Any requests can be sent to Kevin Bray and/or Adam Racine