

## MTAC Workgroup 160 - Nonprofit Subgroup, Identifying Nonprofit Mail Owners in eDoc

**Purpose:** Identify Non-Profit Mail Owner's participation in eDOC to validate postage rate claimed and to support USPS tracking within the previous twenty-four month period.

**Objective:** Electronically transmit Nationwide Non-Profit Authorization numbers to PostalOne, to replace current submission of hardcopy Lists Of Non-Profit Authorizations in given mailing.

Issue #	Area	Issue	Comment	Resolution	Additional Informaiton needed
1.0		Scheduled Meeting Dates	Weekly, Bi-Weekly?	Weekly to start then adjust as needed.	Meet on Tuesday from 11:30 to 12:30 Eastern time.
2.0	Acceptance	Exact Matching of NPA data	Acceptance personnel frequently demand exact data matching with NPA information on file	Numeric values match	
3.0	Acceptance	Jobs Failing due to Incorrect data	If one customers data is wrong does it stop the entire job in Postal One verification	Entire job will fail??	At the kickoff meeting of WG 160 Susan indicated they would not fail the entire job for one of more NPA validation failures. However the error would need to be resolved or postage adjustment would be required.
4.0	Acceptance	Interface with PCSC database	Will DMU clerks be provided greater search capability to verify NPA owners	Jim C. indicated expanded search capabilities will be extended to all USPS personnel accessing the PCSC NP database. No time frame was given	
4.1	Acceptance		Has additional access been give to DMU Clerks at this time?		
5.0	Acceptance	Alternate Addressing Recognition with PCSC records	Will acceptance personnel be able to link Alternate Address informatin with NPA owner.	At this time Alternate Addressing is not a search criteria in the PCSC database	
5.1	Acceptance		Any additional Consideration being given to Acceptance personnel having access to alternate addresses.		
6.0	Acceptance	If the Name and Address identification on the mailpiece does not match the MID/CRID?		All MID, CRID, or NPA whichever validator is used must be correctly represented in the eDoc files.	
7.0	Acceptance	If the Name and Address does not match the NP authorization	How will acceptance verify if they are unable to match information? Often can be Alternate Addressing in Return Address	Name and Address of NP in combined mailing is not part of eDoc.	
8.0	Acceptance	If the MID/CRID is not linked to the Authorization		Susan indicated they will be working to refine the database to assure accurate matching data	
8.1	Acceptance		Where are we in terms of matching MID/CRID information to NPA		
9.0	Acceptance	When will USPS database be active	Understand USPS is building a database to match MID/CRID, or NPA number for validation	Susan was hopeful the database would be ready by July 2013, however somewhat reserved in her deadline	
9.1			What are the latest projections on completion of the database		
10.0	eDoc	Owner MID in By/For for Mail Incentive Programs	Current process requires additional MPU, CPT, and MPA for each mail owner	In order to participate in Incentive programs, mail owners must represent their volumes	
11.0	eDoc	Owner MID not in By/For	Is there a possibility to offer and alternate solution to provide NPA data	At this time with requirements set for Full Service, options are limited to defining in By/For	
11.0			At this time would the USPS consider an alternate option to provide MID/CRID data for Nonprofits.		
12.0	eDoc	Multiple MPA Statements	If customer are listed in MPA will each create a unique postage statement	Single statement can be created if only one permit present	

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13.0	eDoc	Add additional file to accommodate multiple NPA Mail Owners within a single presort	With the creation of a new Mail.Dat file to contain MID,CRID, or NPA records replaces the hardcopy list of NPA mail owners	Add file containing Job ID plus MID, CRID, or NPA to match to USPS database	indications are effective January 2014, the requirements relative to the By/For relationships would be enforced.
14.0	eDoc	MID/CRID Matching to PCSC's NPA Database	Proposed link between Database and PCSC to verify address matching.	See item 9	
15.0	MSP	Vendor Access to MID/CRID customer information	Will MSPs have ability to preverify data prior to mailing to prevent potential delays.	Susan indicated they are looking at developing a program where MSPs could validate MID/CRID, and NPA information. The program will not allow searching, only verification of your data.	What data would be required for the Search.
16.0	PCSC	Some instance of Customers with Multiple Nationwide NPA numbers	Occasionally finding NPA owners with multiple Nationwide NPA numbers	Suggestion by the USPS to revisit cleanup effort to remove additional Office of Entry information, and make another pass at assuring each customer has only 1 National NPA number	
17.0	PCSC	Additional Office of Entry number still in database	Additional office of entry numbers were to be remove from system, however do some of these remain in use.	See comments for Item 16	
18.0	PCSC	Working forward to clear up potential data errors	Under current system many NPA owners are expired for non use when they have been mailing all along	Provided customer expiration is within a year, and can be validated by and invoice, customer can be reinstated provided there are not other issues	
19.0	PCSC	How will the PCSC Nonprofit database be linked to the PostalOne! CRID system – especially for matching the exact name and address?		See item 9	
20.0	PCSC	How will the NP be able to verify their CRID, NAME and ADDRESS?		see response to item 15	
21.0	Acceptance	The risk of error from incorrect data would be mitigated by verifying information for MIDs and CRIDs prior to eDoc submission	In the proposed solution (See Item 15) will the MSP be able to verify multiple customer in one transaction	Current concept was for MSP to review individual customer, however they will consider other options to review multiple	Concerns from the industry regarding USPS advanced NPA Look-up needs to be able to handle large number of NPAs, submitted in some pre-defined format.
21.1			Current BCG will allow up to 100, recall on recent UG 1 call converstation regarding expanding further?		
22.0	Federal Register	The complexity for mail service providers who work with multiple small mail owners would be reduced, because they would not have to track volume and the assigned IMb for each mail owner when the volume is below a specific threshold	Could you share the direction the USPS plans to go to minimize complexity for MSPs working with small mailers?	No further information to share at this time	
22.1	Acceptance	Reporting Standards	If piece level data is not required for regular rate, then where is the value in piece data for nonprofit rate.	Regular Rate mailings with less than 5,000 name on the list do not require MID/CRID for Mail Owner. Nonprofits mailings must report every Mail Owner.	
23.0	Pub 417	Update Pub 417, last update 2008	Chapter 3 needs revisions	Will get with Becky Dobbins to review updating.	
23.1	Pub 417		Proposed time to revise?		

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24.0	Pub 417	Include instructions for NPs to access BCG to obtain MID/CRID		Indications were this information would be provided in the Guide to Intelligent Mail	
25.0	validation	Provide information to access database to validte registered NP informaiton	Ability to validate NPs information recorded on PCSC database	Chris ???, member of Susan's team is building the NPA validation tool. Planned to be released in January 2014.	
25.1			Currently Chris' program is limited to validating 50 NPA's at time. With the volume of NPA in a mailing it was requested to expand the quantity to much larger number. Suggest starting at 500.		
26.0	Pub 417	Ability to make changes to customer information	Current process for changing Address information is cumbersome. Can BCG provide secure access to change		
27.0	Acceptance	What key element(s) will be required by Mail Owner to look up MID/CRID or NPA on BCG	What if information registered on BCG does not match Name and Address on PCSC NP database.		
28.0	eDoc	Is Postal One doing any validation with NPA information provided currently			
29.0	Database	Use of Ghost for Matching	Concerns with matching of Ghost. Until recently a number of NPAs may not have been assigned a Ghost #, potentially more without Ghost #	Will be able to use CRID, MID, Permit Number of Mail Owner, Or Ghost to link	Ghost numbers are planned to be eliminated at some point.
30.0	Testing	Will there be a testing period to validate database information			
31.0	Acceptance	If a single Nationwide NPA has numerous CRID addresses associated with it, how will the Acceptance clerk link it to the NPA Address			
32.0	Acceptance	How can MSP or MO validate CRID, MID, Permit, or Ghost is linked to valid NPA			
33.0	Validation	Has a comparion been made between the MID/CRID database and the PCSC NPA database			
34.0	Validation	Test for MID, submitted 97 names got back 159 records.	Frank Spencer we understand will be working with the data base to attempt to validate and the data to be correct.		
35.0	Validation	Only able to export 1 page at a time from MID validation			
36.0	Presort	Does software support ability to report over and not under in current software.	Will reporting be "all or none" or will softwrae be able to separate over and under 5,000 in By/For or not at all.		
37.0	Acceptance	Issue/Action – Mail Owner information is not matching with the Ghost Permit number. If the mail preparer is not the permit owner, clarification needs to be provided. Need a way to expedite this issue as ghost numbers for many clients are impacted			

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38.0	Validation	MSPs with large volumes of customers unable to access the Mailer ID option on BCG	Support looking into HD0000006263327 regarding BCGs inability to load Mailer ID program for MSPs with thousands of customers		
39.0	Validation	Complexity	Ability to link CRID, MID, or currently Ghost or Permit to MPU, and other files in Mail.Dat		
40.0	Validation	Hundreds of NP's in a Mailing			
41.0	Acceptance	Processing Time for Files on P1			
42.0	Validation	level of ganularity			
43.0	Validation	timing of Informaiton			
44.0	Validation	managing IDs			
45.0	Communication	Communicate ghost elimination	Program was to desingned to simplify validation and elminate the Ghost Permits		
	eDoc	Processing Time for Files on P1	File size due to multiple mail owner records, complexity of mailing,		
	eDoc	File validations for nonprofit			