
MTAC Workgroup #160

Mail Owner & Nonprofit Identification in eDoc

Background

Purpose: Identify nonprofit Mail Owner's participation in eDoc to validate postage rate claimed and to support USPS tracking within the previous twenty-four month period.

Objective: Electronically transmit nationwide nonprofit authorization numbers to *PostalOne!*, to replace current submission of hardcopy lists of nonprofit authorizations in given mailing.

Industry Co-Chair: Dennis Kaylor
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USPS Co-Chair: Susan Redman
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Key Workgroup Issues to Address

- Complexity of identifying multiple Mail Owners
- Number of mailers – hundreds of nonprofits may exist in a mailing
- Processing time for files
- Level of granularity
- Timing of information
- Managing IDs
- How to communicate intent to eliminate Ghost Permits

*Additional issues documented in issues spreadsheet

Meeting – November 21, 2013 (face-to-face meeting at USPS Headquarters)

Agenda

- Review 11/12 meeting minutes
- Address outstanding questions

Minutes

- Industry wants to ensure that there will be adequate time to test future functionality to ensure that data can be properly validated
- When USPS implements the expanded nonprofit rate validation for eDoc submissions, it was suggested that the validation occur early in the process after submission to avoid having to upload the entire job before an error is detected
 - Potential issue – the entire job may need to be uploaded to the client before USPS validations can take place
 - USPS will check to see if this can be accommodated

- Discussed ways to address data quality
 - Internal USPS data quality effort is underway to correct know permit and MID assignments
 - Group discussed introducing parent-child CRID relationship that would link duplicate CRIDs together, which could mean a duplicate CRID that is linked to nonprofit CRID could be used in the eDoc
 - This type of logic would require system changes to PO!
 - Batch upload process to allow for bulk lookup of nonprofit information
 - Manual lookup tools are available via the Business Customer Gateway. Demonstration of nonprofit functionality will occur next meeting
 - USPS will explore adding bulk lookup functionality prior to July
- Discussed proposed NPA Mail.dat file
 - The NPA file may not work for mailers who would like to use the Seamless solution
 - File does not tie the nonprofit authorization information back to the individual piece
 - Processing time may be significantly longer if the file is tied back to the piece
 - Implemented the new file may cause significant issues
- Full-Service question was brought up – how does the scorecard from January-July impact the qualification for premier programs such as Mail Anywhere?
 - USPS will address question
- Began discussing a proposed “leeway period” from July 2014 – October 2014 after the new nonprofit validation is activated
 - Idea may impact mailer scorecard and nonprofit rate eligibility
 - The Industry is worried about a USPS expectation of having all nonprofit eDocs pass the validation after the July release
 - USPS will modify the way the nonprofit validation will function
 - Current validation: determine if one of the following permits is associated with a nonprofit authorization number
 - Mail Owner Permit
 - Permit Holder (paying) Permit
 - July 2014 validation: determine if one of the following is associated with a nonprofit authorization number (system will check all, even if one fails – only one identifier needs to be associated with a NPA number to qualify for nonprofit prices)
 - Mail Owner MID
 - Mail Owner CRID
 - Mail Owner Permit
 - Permit Holder (paying) Permit

Proposed Agenda for Next Meeting

- Review *Quick Guide to Mail Owners in eDoc*
- Review 11/21 meeting minutes
- Demo nonprofit functionality in Customer Validation Tool (planned for January 2014)