
MTAC Workgroup #160

Mail Owner & Nonprofit Identification in eDoc

Background

Purpose: Identify nonprofit Mail Owner's participation in eDoc to validate postage rate claimed and to support USPS tracking within the previous twenty-four month period.

Objective: Electronically transmit nationwide nonprofit authorization numbers to *PostalOne!*, to replace current submission of hardcopy lists of nonprofit authorizations in given mailing.

Industry Co-Chair: Dennis Kaylor
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USPS Co-Chair: Susan Redman
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Key Workgroup Issues to Address

- Complexity of identifying multiple Mail Owners
- Number of mailers – hundreds of nonprofits may exist in a mailing
- Processing time for files
- Level of granularity
- Timing of information
- Managing IDs
- USPS needs to formally communicate intent to eliminate Ghost Permits
- No integration with Address Management System (AMS) & Customer Registration
- Additional issues documented in issues spreadsheet

Meeting – September 24, 2013

Agenda

- Review 9/10 meeting minutes
- Review Mail Owner ID scenarios
- Review Mail Owner eDoc order of precedence
- Review IT guidelines for eDoc identification of multiple Mail Owners on a single postage statement

Minutes

- Reviewed minutes from 9/10 meeting
 - Please communicate any issues that need to be added or clarified on the issues spreadsheet sent out during the 9/10 meeting

- USPS IT will evaluate when bulk upload functionality can be added to retrieve nonprofit authorization numbers and the associated CRIDs
- Customer data validation “GET MIDS/CRIDS” tool – results pagination export issue
 - Issue – only the result page that is viewed is exported
 - Issue only impacts Excel and XML export options
 - Workaround: RTF, CSV, PDF will export all results
 - Estimated fix date: January 2014
- Reviewed Mail Owner Identification scenarios
 - Excel file containing scenarios was distributed during the meeting
 - Each scenario specified whether the mailing was Full-Service, nonprofit, and the number of Mail Owners
 - Based on the Full-Service and nonprofit identification requirements as specified in the Federal Register and the DMM for nonprofit mailings, each scenario specified whether the Mail Owner(s) needed to be identified in the eDoc
 - Specific questions were address on Scenario 13 & 15
 - Outstanding question regarding Scenario 15 – specific details are expected to be reviewed during the next meeting
 - Scenario summary – Nonprofit Full-Service mailing for 2 Mail Owners, where each represents more than 5,000 pieces. Both must be identified in the eDoc for Full-Service purposes
 - Question – can both Mail Owners be identified by MID or CRID (which satisfies Full-Service ID requirements), but only one nonprofit permit be identified in the .mpa (other would be submitted hardcopy)?
- Began reviewing the Mail Owner order of precedences on the second tab of the spreadsheet

Proposed Agenda for Next Meeting

- Review 9/24 meeting minutes
- Field questions regarding the Mail Owner ID scenarios & Mail Owner eDoc order of precedence
- Review IT guidelines for eDoc identification of multiple Mail Owners on a single postage statement