
MTAC Workgroup #160

Mail Owner & Nonprofit Identification in eDoc

Background

Purpose: Identify nonprofit Mail Owner's participation in eDoc to validate postage rate claimed and to support USPS tracking within the previous twenty-four month period.

Objective: Electronically transmit nationwide nonprofit authorization numbers to *PostalOne!*, to replace current submission of hardcopy lists of nonprofit authorizations in given mailing.

Industry Co-Chair: Dennis Kaylor
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USPS Co-Chair: Susan Redman
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Meeting – September 10, 2013

Key Workgroup Issues to Resolve

- Complexity of identifying multiple Mail Owners
- Number of mailers – hundreds of nonprofits may exist in a mailing
- Processing time for files
- Level of granularity
- Timing of information
- Managing IDs
- USPS needs to formally communicate intent to eliminate Ghost Permits
- No integration with Address Management System (AMS) & Customer Registration
- Additional issues documented in spreadsheet

Minutes

- New Meeting Time: Tuesdays from 12:30 – 1:30 PM ET
- Workgroup members are encouraged to review the updated issues spreadsheet – please bring any comments to the next meeting
- Discussed proposed future nonprofit eDoc validation
 - During last week's meeting, we discussed adding an error vs. loading the job with for-profit rates. After research, USPS believes that it would be more effective to FAIL a nonprofit job when the Mail Owner's nonprofit status cannot be verified. Reasons:
 - Customers may not see the warnings and the job may process with for-profit rates. Failing the job in advance should give the MSP enough time to correct the file before the mailing date

- As it relates to eDoc, at least one Mail Owner Permit must be referenced – this permit must be associated with a valid nonprofit authorization number. All other Mail Owners contained in the mailing may be represented on a spreadsheet that accompanies the eDoc.

Proposed Agenda for Next Meeting

- Review 9/10 meeting minutes
- Review Mail Owner ID scenarios
- Review Mail Owner eDoc order of precedence
- Review IT guidelines for eDoc identification of multiple Mail Owners on a single postage statement