
MTAC Workgroup #160

Mail Owner & Nonprofit Identification in eDoc

Background

Purpose: Identify nonprofit Mail Owner's participation in eDOC to validate postage rate claimed and to support USPS tracking within the previous twenty-four month period.

Objective: Electronically transmit nationwide nonprofit authorization numbers to PostalOne, to replace current submission of hardcopy lists of nonprofit authorizations in given mailing.

Industry Co-Chair: Dennis Kaylor
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USPS Co-Chair: Susan Redman
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Kickoff Meeting – August 29, 2013

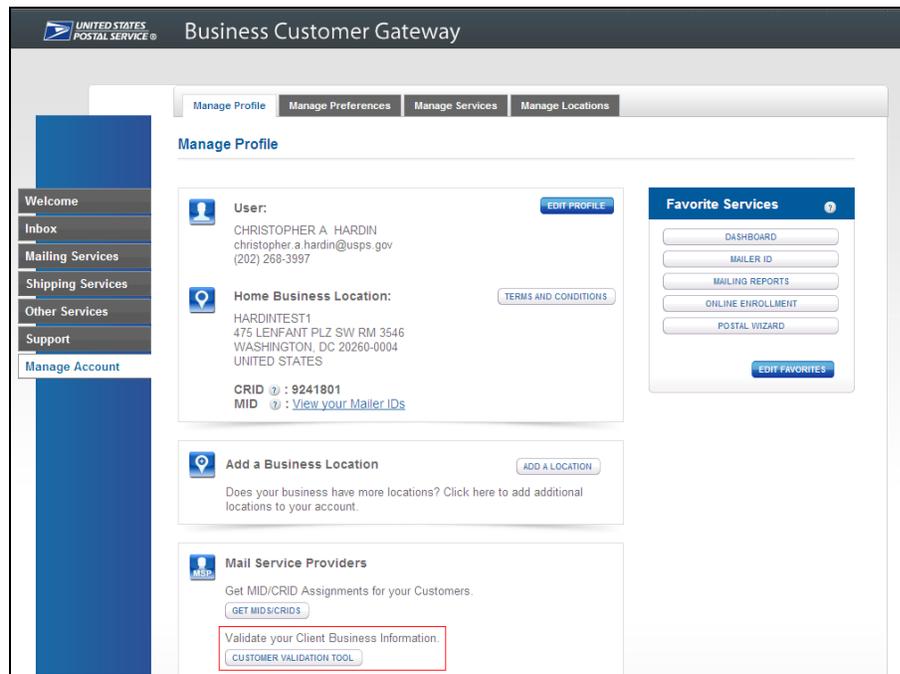
Key Issues

- Complexity of identifying multiple Mail Owners
- Number of mailers – hundreds of nonprofits may exist in a mailing
- Processing time for files
- Level of granularity
- Timing of information
- Managing IDs
- USPS needs to formally communicate intent to eliminate Ghost Permits
- No integration with Address Management System (AMS) & Customer Registration

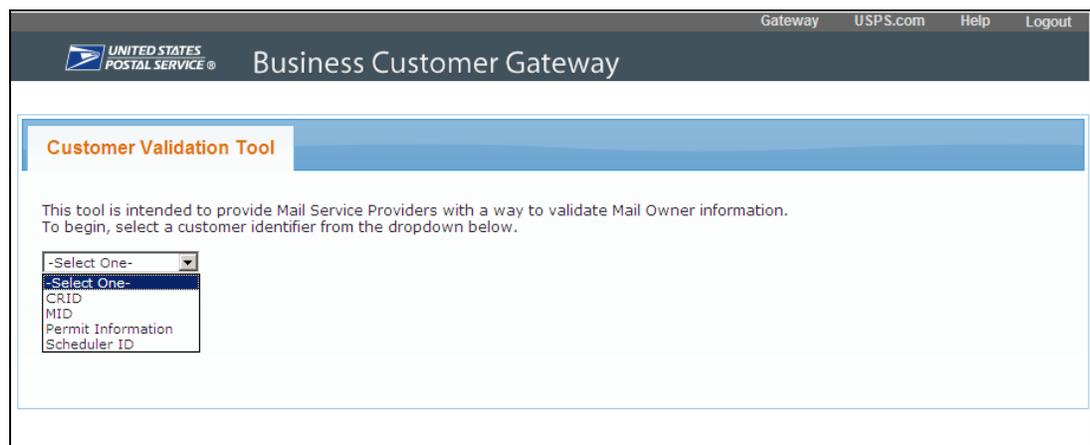
Minutes

- USPS goal – identify all nonprofit entities via eDoc for every mailing
 - USPS wants to replace the “spreadsheet” identification concept
 - Volume & revenue for each customer needs to be provided in eDoc
 - The Mail Owner must be identified for all nonprofit mailings, regardless of size – there is no threshold set where Mail Owner does not have to be identified
 - Example 1: For-profit Full-Service mailing with < 10,000 pieces – Mail Owner identification is NOT required for Full-Service discount
 - Example 2: Nonprofit Full-Service mailing with < 10,000 pieces – Mail Owner identification IS required to qualify for nonprofit rates
 - No enforcement date has been established – USPS will work with the industry to move towards individual identification of all nonprofit Mail Owners
- Concerns from the industry regarding the identification of all nonprofit parties in a mailing
 - Identification of multiple Mail Owners may impact the presort

- Mail.dat can support the granular identification of multiple Mail Owners
 - Moving to Mail.dat identification is a challenge for those who currently identify Mail Owners w hardcopy
 - The size of the Mail.dat job will increase when all Mail Owners are identified – this presents a potential performance issue
- Customer Validation Tool overview
 - Business Customer Gateway (BCG) users who have access to business locations that are designated as a Mail Service Provider (MSP) location may utilize the Customer Validation Tool via the [Business Customer Gateway](#).
 - Click on the “Manage Account” tab on the BCG home page. Once there, click on “Customer Validation Tool” from the Mail Service Providers section.



- You may now perform the following queries:



- **CRID:** Enter a CRID to retrieve the associated business address
- **MID:** Enter a MID to retrieve the associated CRID and business address that owns the MID

- Permit Information: Enter a Permit to retrieve the associated Account Number, CRID, and business address
- FAST: Enter a FAST Scheduler ID to retrieve the associated CRID and business address
- **Coming in January 2014 – Nonprofit Validation**:
 - Enter a CRID to retrieve the associated nonprofit authorization number, if one exists
 - Enter a nonprofit authorization number to retrieve the associated CRID and business address