

Committee: Workgroup # 159 – Service Hubs

 Interim Recommendation

✓ Final Recommendation

Purpose of the Workgroup

In the new USPS network structure, Service Hubs are defined as a transfer point for destinating volume that a delivery unit can accommodate for mail that is properly prepared and entered at the Service Hub location. Mail entered at a Service Hub will be transported to delivery units that are serviced by the Service Hub. The objective is to leverage the USPS network to allow mail to be destination entered for downstream delivery units and thus allowing customers to enter closer to destination for a service benefit while obtaining a DSCF discount.

Strategize and develop proposal for the products and the associated preparation and entry requirements that would qualify for Service Hub Entry.

Participation and Discussion Format

Industry Leadership: Bob Schimek

USPS Leadership: Kristina Obeldobel

Attendees:

- Industry: Software vendors, Newspaper mailers, Parcel Shippers, Mail Service Providers
- USPS: Network Operations, FAST IT, AMS, FDB, Business Mail Acceptance, Field Coordinators

Meeting Method/Frequency: Web Meetings/Bi-Weekly

Recommendations

The initial Phase I Service Hub facilities have been activated as of April 1, 2015. This includes approximately 46 Hub facilities now able to accept mail prepared according to Service Hub guidelines. Information for these Service Hubs has been officially published within the mail direction file and mailers are able to make appointments for Service Hubs within FAST.

1. Industry requests the Postal Service review the remaining list of former SCFs for eligibility to become a Service Hub as quickly/timely as possible. Also, identify additional Service Hub facilities to be implemented during the next update cycle for July
2. Industry requests that the eligibility for the DSCF discount at Service Hubs and associated preparation requirements be added to the DMM
3. Industry would like the Postal Service to create a standard labeling list that reflects Service Hubs
 - a. This item is being transferred to User Group 9 – Presort Reference Data

Conclusion

As noted above, one item is being transferred to User Group 9. The other recommendations will have to be reviewed by the Postal Service. No other future committee work is required.

Appendix

The official guidelines for entering mail at a Service Hub are posted on RIBBS.

<https://ribbs.usps.gov/importantupdates/ServiceHubsMailPrepandEntry.pdf>