

MTAC Work Group 159

August 8, 2014

Meeting Notes:

- Selected 4 Hub Facilities for Pilot based on USPS/Industry feedback
 - Southern CT, Southeastern PA, Manasota FL and Rockford IL
- Update on Test Mail Direction File
 - Will be posted to RIBBS
 - Will NOT be for pilot/production use. Purely test data
 - Will include all types of records; not limited to Hub records only; will contain other facility data as well
 - Availability date – August
 - Kristina will send out notice of finalized date ASAP
- Timeline for Pilot and Implementation
 - MDF test file available – August 2014
 - PostalOne! Release: 8/24/14
 - PostalOne! Release for October is Delayed
 - Will not impact pilot timeline
 - Live pilot testing November 1, 2014 (MDF published October 1, 2014)
 - October 1, published file will contain 4 Pilot Hubs
 - New Hub locale keys have been created in AMS for Pilot Sites
 - Phase I Implementation February 1, 2014 (MDF pub January 1, 2014)
 - All Phase I Hubs finalized and updated in ELLS by 12/15
- Communication Plan
 - Send Industry Alert
 - Share with MSDG
 - Notification sent to MDF users (FAST User Group)
 - User group 1 – add to agenda
- Mail preparation and Hub drops
 - Hub information will be available in MDF and posted on FAST/RIBBS in a spreadsheet format
 - Duplicate ZIPs observed during last meeting have been corrected, and file will be reposted
 - Anything currently eligible to be dropped at a DDU can be dropped at a Hub, but will receive the Hub(DSCF) discount
 - FSS prepared mail is not eligible to be dropped at a Hub
 - High density mail can be prepped according to L001 which would be eligible to be dropped at a Hub or DDU
 - Flats
 - Bundles on merged 5-digit scheme or 5-digit scheme carrier routes pallets prepped according to L001 are eligible for Hub drops
 - Bundles on 5-digit scheme pallets prepped according to the L007 are not eligible for Hub drops
 - Parcels

- 5-digit pallets and 5-digit scheme pallets prepped according to the L606 are eligible for Hub drops
 - Parcel Select at Hubs
 - Parcel Select will be allowed to be dropped at Hubs
 - Ensure HUB discount is available for Parcel Select (SCF discount is currently available)
 - Parcel Select-extended coverage, Parcel Select-NDC, Parcel Select-APPS/APBS (3-Digit options)
 - Currently have hours in FDB for each of these drops
 - Derek Hatten – Follow-up
 - Lightweight parcels should have DSCF discount available as well for 5-Digit prep mail
 - Applicable for 5-Digit pallets dropped at Hubs (based on L606 prep)
- USPS Action Items
 - Determine how PER mailings will be dropped at Hubs
 - New 8125 in new PostalOne! release
 - No special box for Hub discount
 - Confirmation: DSCF check box to be used for Hubs
 - Need detailed description of what mail can be accepted at Hubs
 - Kristina will develop
 - Will be posted on RIBBS/FAST
 - Will HUBs be able to claim both DSCF and DDU discount
 - Software vendors need to know collocation rules (USPS follow-up: will DSCF collocated delivery unit process be used for Hubs as well?)
- MTAC Face to Face Meeting Scheduled for Tuesday, August 19th at 8:00AM
 - Headquarters Room 1P619
 - If you are not an MTAC member, please send Kristina an email in order to be added to the list for security
- Next Meeting: 9/5/14