

MTAC Work Group 159

Meeting Notes: April 18, 2014

Meeting Agenda:

- Phase I Hub List will contain first round of Hub facilities (selected former SCFs)
 - Starting with evaluating the SCF's that existed prior to the consolidation and evaluating what transportation still exists to DDU's
 - 233 total sites are being vetted and will likely have over 50 but less than 100 for the first phase
 - Phase 2 may look at including some of the 233 sites that were not included in phase 1
 - Looking at the larger DDU's will be looked at later, as possibly now a third phase
 - It was noted that the USPS is looking to save \$1 billion in transportation costs over the next four years, which means transportation that current exists between HUBs and DDUs will be reduced and that is being looked at as part of the selection process
 - It was noted that the actual time and frequency of transportation between the HUB and the DDU will vary, but for CET purposes all HUBs will have the same service standard as the SCF
 - Hours of operation will be managed in FAST and will be in the Mail Direction File
- PostalOne – when will system be capable of accepting a HUB facility and processing the DSCF discount?
 - Pilot testing: destination entry validation
 - CAT testing?
- FAST – July release will include Hub enhancements
 - Need to update CET File in FAST?
 - Will HUBs have their own NASS code (A: Yes)
 - Will it be the same code as previously when the HUB was a SCF facility? (A: most will be the same)
 - All HUB facilities Locale key will begin with “G”
- Will DDU and DSCF discounts be available at Hubs where the Hub also serves as a delivery unit?
- Hub List published to FAST (End of April)
 - Spreadsheet/reference outside of MDF published (including a column that reflects the pallet capabilities of the DDU's)
 - To be used to determine which DDUs are served by each Hub facility
 - FAST > Resources > Drop Ship Product File Download > HUB Site List
 - Also published on RIBBS
- DMM modifications to reflect discounts
 - The USPS will need to add verbiage to reflect Hubs being eligible for DSCF discount
 - Exceptions granted by USPS for pilot testing prior to July
- Load leveling at Hubs
 - Service standards will be subject to load leveling
- HUB MDF will be available 7/1/2014 for 8/1/2014 effective date?

- Sample test data available
- Unique drop site keys
- Pallet Y/N information will be housed in MDF
 - Mailers will need to leverage data when dropping at Hub with pallets
 - Record will need to be copied in MDF from DDU (industry would expect to see separate record with the new Hub designation)
- Pilot testing in June (need dates)
- Will HUBs be part of the critical entry file from FAST?
- Will HUBs be in the service standard destination file?
- Inclusion of non-SV sites in phase I Hub list
 - Action item: update SV/non-SV site list to reflect Hubs
 - Delay eInduction at Hub sites?
 - Include logic for delaying eInduction
 - Reassess after initial implementation
- Future Agenda Items
 - 5-Digit scheme pallets? Further discussion needed around this to determine if HUB facilities will be able to accept 5-digit scheme pallets.
 - If a HUB is purely cross-dock operations, what happens to a 5-digit scheme pallet when it gets to a DDU?
 - If it was determined that 5-digit scheme pallets can't be dropped at a HUB, would mailers have the option to make pure 5-digit pallets for HUB entry and avoid creating scheme pallets?
 - Someone from scheme consolidation should be present for next call
 - Someone to speak to 3D to 3D service standard file
 - Review MDF and discuss expected changes, share example of format
 - Parcel file – necessary modifications for Hubs, consolidations with supplemental/address files?
- Face to face meeting during MTAC?
 - AI: Kristina and Bob will schedule meeting room
- Next meeting 5/2/2014