

Streamline Workflow of Periodicals PS Forms 3526 and 3510

This WG is proposed to develop an approach to streamline and simplify the **capture**, **reporting** and **processing** of key data elements in:

PS Forms 3526 (Statement of Ownership, Management and Circulation)

PS Form 3510 (Application for Reentry or Special Price) for Periodicals.

COMPLETION DATE SEPTEMBER 2013



WG-158

Streamline
PS3510 and PS3526

Part A. General

1. Full Title of Publication		2. Is postage paid under CPP? <input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Publication Number USPS® _____ ISSN _____	4. No. of Issues per Year	5. Frequency of Issuance	
6. Post Office serving known office of publication, state, and ZIP+4® TO: POSTMASTER		7. Publisher's Name and Address of Known Office of Publication (street, apt./ste. no., city, state, and ZIP+4) (must be within the delivery limits of the original entry office)	

PS3510

- ❖ HAVE ELECTRONIC COPY AVAILABLE ON BUSINESS CUSTOMER GATEWAY
- ❖ APPLICABLE FEES PAID THRU CAPS ACCOUNT
- ❖ COPIES OF PUBLICATION MUST BE SENT TO POST OFFICE SERVIING THE KNOWN OFFICE OF PUBLICATION



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Streamline
PS3510 and PS3526

PS3526

ENHANCE CURRENT VERSION OF
PS FORM 3526 AVAILABLE ON
BUSINESS CUSTOMER GATEWAY
IN POSTAL WIZARD

PS3526

PS FORM 3526 ENHANCEMENT

- ❖ **PREPOPULATE ITEMS 1-8**
- ❖ **ACCOMMODATE UPLOADABLE EXCEL SHEET FOR LINE #15 ITEMS EXTENT AND NATURE OF PUBLICATION**
- ❖ **INCORPORATE PS 3526 X AS THIRD PAGE TO MIRROR HARDCOPY(PENDING PCSC CHANGE)**
- ❖ **ACCOMMODATE SHEET FOR MULTIPLE OWNERS AND ADDRESSES LINE # 10**