

eInduction MTAC 138 07.30.2014

Agenda

Reference Material: EIN_MTAC138_2014_07_30.pptx; eIn_IndustryIssuesList_fromMarch2014_forMTAC138.pdf

- **Roll Call + Review Minutes from Previous Meeting**
- **eInduction Thresholds**
- **3rd Party Visibility**
- **Attribution of Mis-Shipped Errors**
- **eInduction Systems**
- **Scanning Expansion to Non-SV Sites**
- **March 2014 Issues List/Next Meeting**
- **Action Items**
- **eInduction Status**
- **Questions**

Attendees

- | | | |
|-------------------------|--------------------|---------------------|
| ▪ Angelo | ▪ Guest | ▪ Michele DeGuido |
| ▪ Anita | ▪ James W | ▪ Michelle Zalewski |
| ▪ Anna Klein | ▪ Janine Sarli | ▪ Nancy Garrison |
| ▪ Anne Skroch | ▪ Joe Bailey | ▪ Phil Thompson |
| ▪ Beth Lavati | ▪ John | ▪ Rich Domagala |
| ▪ Bob Rosser | ▪ John Whittington | ▪ Robert Dorre |
| ▪ Call-in User = 13 | ▪ Kerry Hecker | ▪ Rose Flanagan |
| ▪ Carlos Cruz | ▪ Kurt Hoffman | ▪ Sooyoung |
| ▪ Charley Howard | ▪ Kurt Ruppel | ▪ Steve Colella |
| ▪ Craig Howles | ▪ Linda Gustason | ▪ Steve Krejcek |
| ▪ Danielle Aleman Rojas | ▪ Lisa Wurman | ▪ Tom Glassman |
| ▪ Dave Meyers | ▪ Lynda | ▪ Tony Cheever |
| ▪ Deb Damore | ▪ Matt Chaplin | |

Notes

Roll Call + Review Minutes from Previous Meeting

- eInduction issues reported to the *PostalOne!* Helpdesk are not automatically shared with the eInduction Team by the Helpdesk
 - It is recommended that the eInduction Team be copied when working with the *PostalOne!* Helpdesk
- INDUSTRY DOES NOT WANT TO CLOSE ACTION ITEM: Provide supporting information and descriptions of use of ORIGIN in locale key field (August 2014 Release)
 - USPS will work with team publishing release notes to ensure the information provided in detailed
 - **AXN:** USPS will share release notes in a future MTAC 138 meeting

eInduction Thresholds

- eInduction automated invoices **will not be** available after the August 2014 release
- Egregious thresholds will be implemented for eInduction metrics in compliance with SOX requirements
 - Until invoicing is automatic eInduction will follow the manual process established for Seamless Acceptance
 - In the event a mailer is over the egregious threshold at the end of the calendar month, the mail quality will be reviewed by designated USPS personnel to ensure the errors are not a result of process or system issues

- If required, and on a case-by-case basis, invoices will be created by designated USPS personnel
 - **AXN:** Review Seamless Acceptance manual invoice process during future MTAC 138 meeting
 - Thresholds are not included for Entry Point Discount (EPD) as there is a continuing system issue that incorrectly inflates error percentage
 - The EPD error will be deactivated until the system issue is resolved
- **Q:** There is concern that thresholds are being calculated based on a limited amount of eInduction volume. As additional mailers join, I would expect the average error percentage to increase.
 - **A:** Thresholds will be reviewed quarterly and when eInduction adoption reaches 50%, 75%, and 90%.
- **Q:** When reviewing the thresholds, have the impacts of a monthly labeling list update been incorporated? There are natural transition and or workflow issues that should be incorporated into the review process.
 - **A:** Changes to the timing of labeling list updates will be incorporated, but it should result in a short-term spike, if any, in the metrics. The changes should not impact the error percentages in the long-term, so incorporating them may compromise the statistical integrity of threshold determination.
- **Q:** What is the timeline for automatic invoice implementation?
 - **A:** There are a number of known system defects for invoicing, which will be resolved no earlier than January 2015. After the system updates have been made there will be a period where invoice amounts will be “information only” to ensure amounts are accurate and all system defects have been resolved. Automatic invoices will be available no earlier than summer 2015.
- **Q:** Will the eDoc submitter CRID will be used for the invoice?
 - **A:** Yes
 - Industry is concerned about generating invoices for the eDoc Submitter CRID

3rd Party Visibility

- **Q:** What is the format of the report?
 - **A:** The primary output will be on screen
 - **AXN:** USPS will confirm there will be an Excel download option
- **Q:** What input is required to generate the report (i.e. type 99M; upload .CSV or .XLS with 99Ms)?
 - **A:** The current functionality outline would require the use to type the 99M, but other options include a simple copy/paste of 99Ms
 - Industry would like to be able to import a CSV or Excel file
 - **AXN:** Provide industry feedback to *PostalOne!*
 - **Q:** Would it be feasible to use WebServices instead of this report?
 - **A:** WebServices is not the best fit for current needs, as this report is focused on 3rd party providers, not mail owners or preparers
- **Q:** Is this report only for piece barcodes?
 - **A:** This report is primarily for 99M container barcodes for 3rd parties who require induction status, but are unable to use .XML messaging
 - Industry would like something similar for Seamless piece barcodes
- **Q:** When will the report be available?
 - **A:** A release date has not yet been determined
- **Q:** What do 3rd parties need to have access to mailer container status information?
 - **A:** The 3rd party would need to have a Business Customer Gateway (BCG) login and the 99M barcodes
 - The industry is concerned because the 3rd party would be able to see any mailer information
 - Suggestions include:
 - Users must be registered to access the report
 - Users must be registered for eInduction

- Some industry members remarked that the report does not show the mail owner or preparer so this may not be an issue
- **Q:** Can the locale key be included in the report?
 - **A:** The locale key is listed after the Scan Facility Name
 - Industry would like the Facility Name and locale key to be separate fields

Attribution of Mis-Shipped Errors

- The transportation carrier information from the eDoc and the appointment scheduler will be the data points used to attribute mis-shipped errors
 - The industry indicated that Workgroup 163 is addressing this issue and suggested that the proposed resolution from the eInduction Team was not as robust
 - It was suggested that this topic be moved to Workgroup 163
 - Final decisions may impact eInduction invoicing
- **Q:** What is a mis-shipped container?
 - **A:** A mis-shipped container is one shipped to a location other than what was identified in the eDoc
 - Only containers marked as Accept-Misshipped=Y will be counted
 - There are exceptions for authorized redirects
- **Q:** What if the mailer populates the incorrect locale key in the eDoc, but the container is shipped to the actual correct location – is this mis-shipped?
 - **A:** No, this would not be a mis-shipped container
- **Q:** What if took it to the incorrect locale key that was included in the eDoc
 - **A:** No, this would not be a mis-shipped container because locale key matches what was in eDoc, but would be covered under a corrected entry point discount validation
- Pritha Mehra was very interested in feedback from the industry, so be sure to reach out to her if you have questions or concerns

eInduction Status

- No comments from the industry

Meeting Summary and Major Outcomes

- Discussed eInduction Thresholds and methodology
- Reviewed new reports and features
- Discussed attribution of mis-shipped errors
- Agenda Items Not Covered:
 - eInduction Systems
 - Scanning Expansion to Non-SV Sites
 - March 2014 Issues List/Next Meeting

Action Items

Date Created	Action Item	Task Owner
7.30	Share August 2014 release notes with a focus on ORIGIN locale key language	USPS
7.30	Review Seamless Acceptance manual invoice process	USPS
7.30	Confirm there will be an Excel download option for 3 rd party report	USPS
7.30	Provide industry feedback to <i>PostalOne!</i> regarding 3 rd party report	USPS