

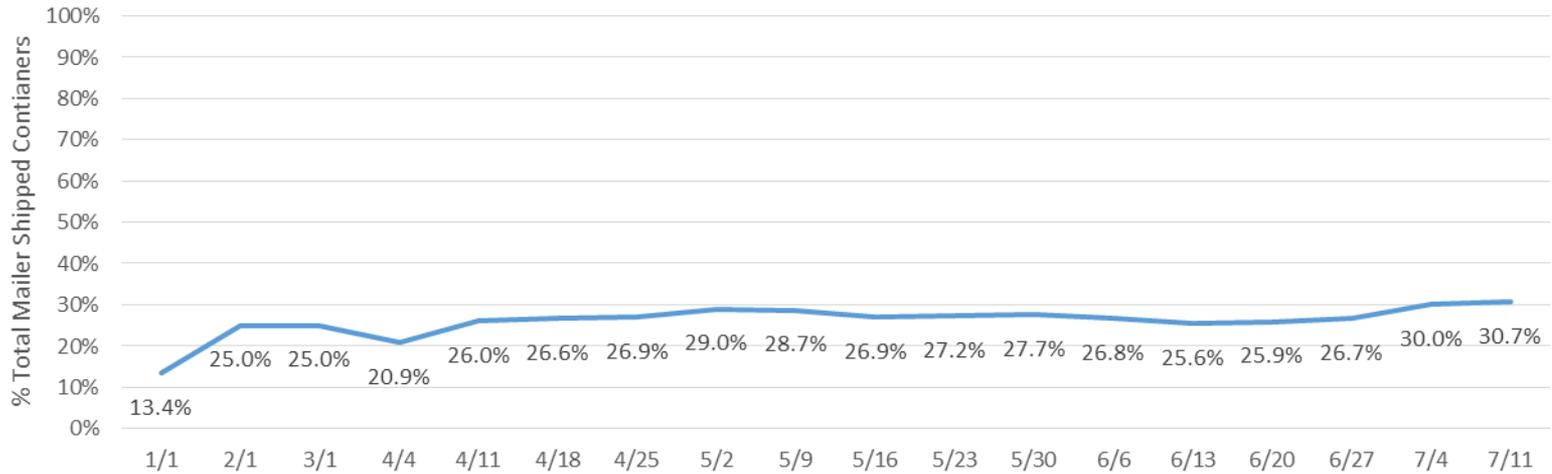
# MTAC 138

July 16, 2014

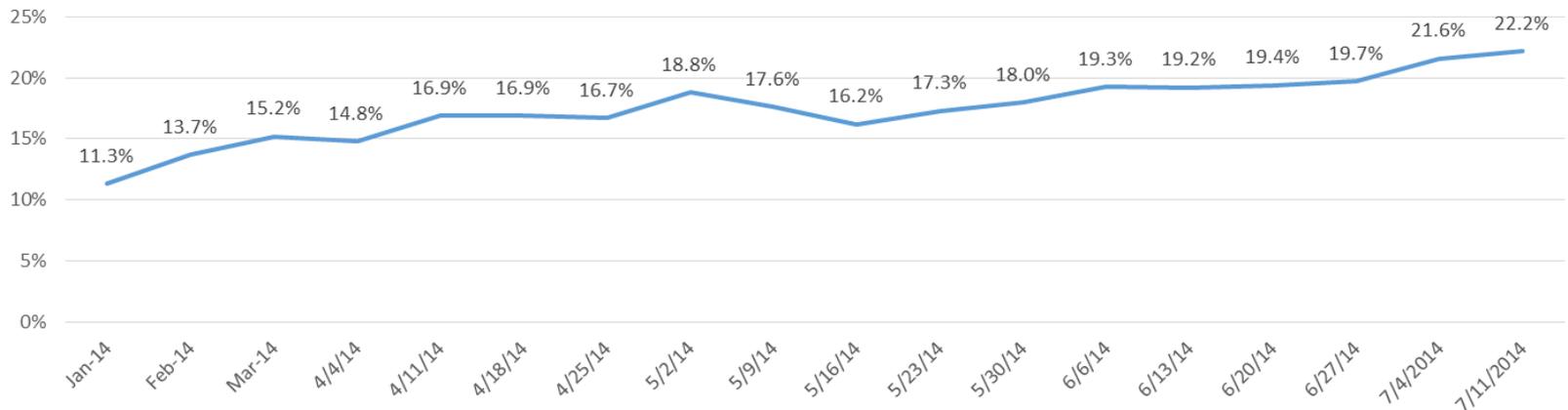
- **Roll Call + Review Minutes from Previous Meeting**
- **eInduction Status**
- **Onboarding and Adoption**
- **IM-DAS Solution Update**
- **eInduction Application Update**
- **eInduction Known Report Issues**
- **Invoicing**
- **Action Items**
- **Questions**

- **Roll call for meeting minutes accuracy**
- **Minutes from July 2<sup>nd</sup> meeting have been distributed and posted on MITS**
- **Confirm items closed during previous meeting:**
  - Provide screenshots re: how to access the Shipping Summary Report via the BCG
  - Provide updates on IM-DAS mailer shipment solution (constant agenda item)
- **Questions or concerns?**

### eInduction Adoption

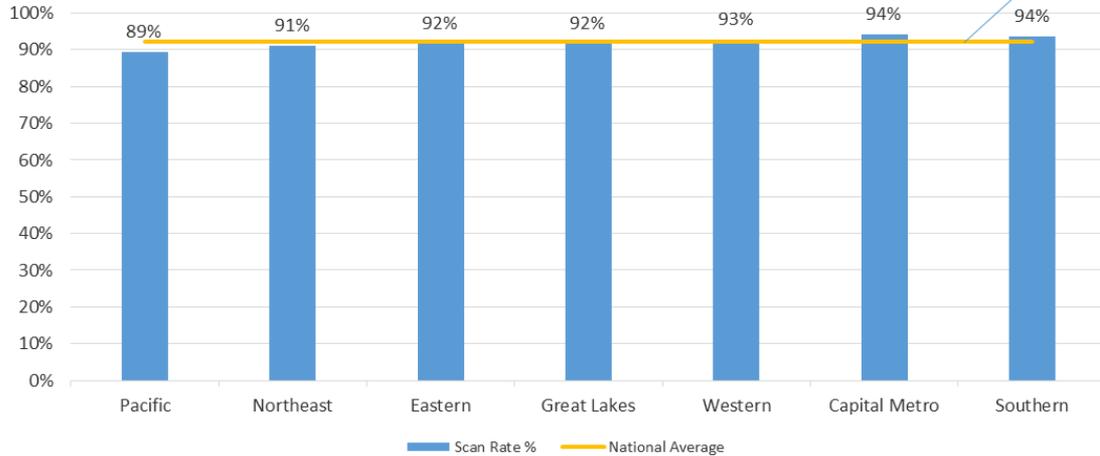


### % Appointments w/100% eInduction Containers



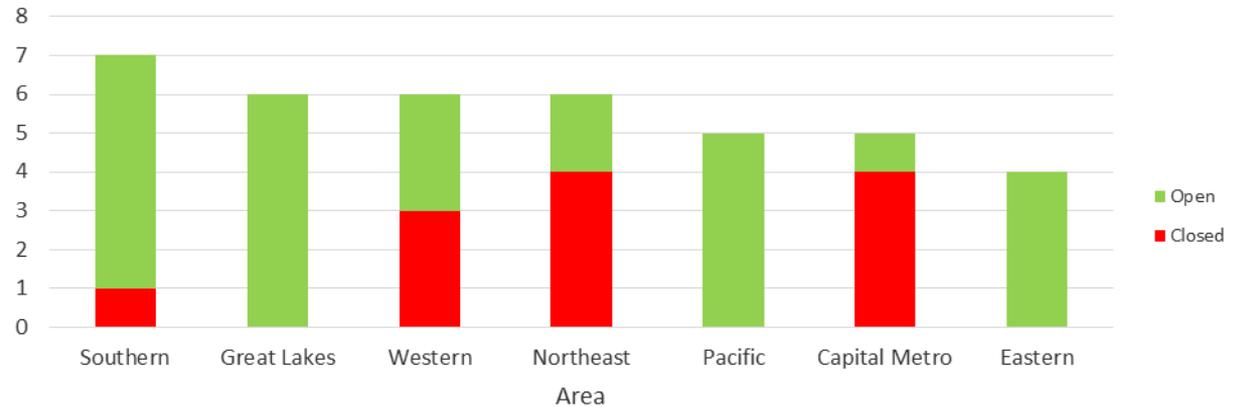
## PVDS Scan Compliance % by Area

Report Date: 7/14/2014  
For containers processed 7/05-7/11/2014



## Process Compliance Issues

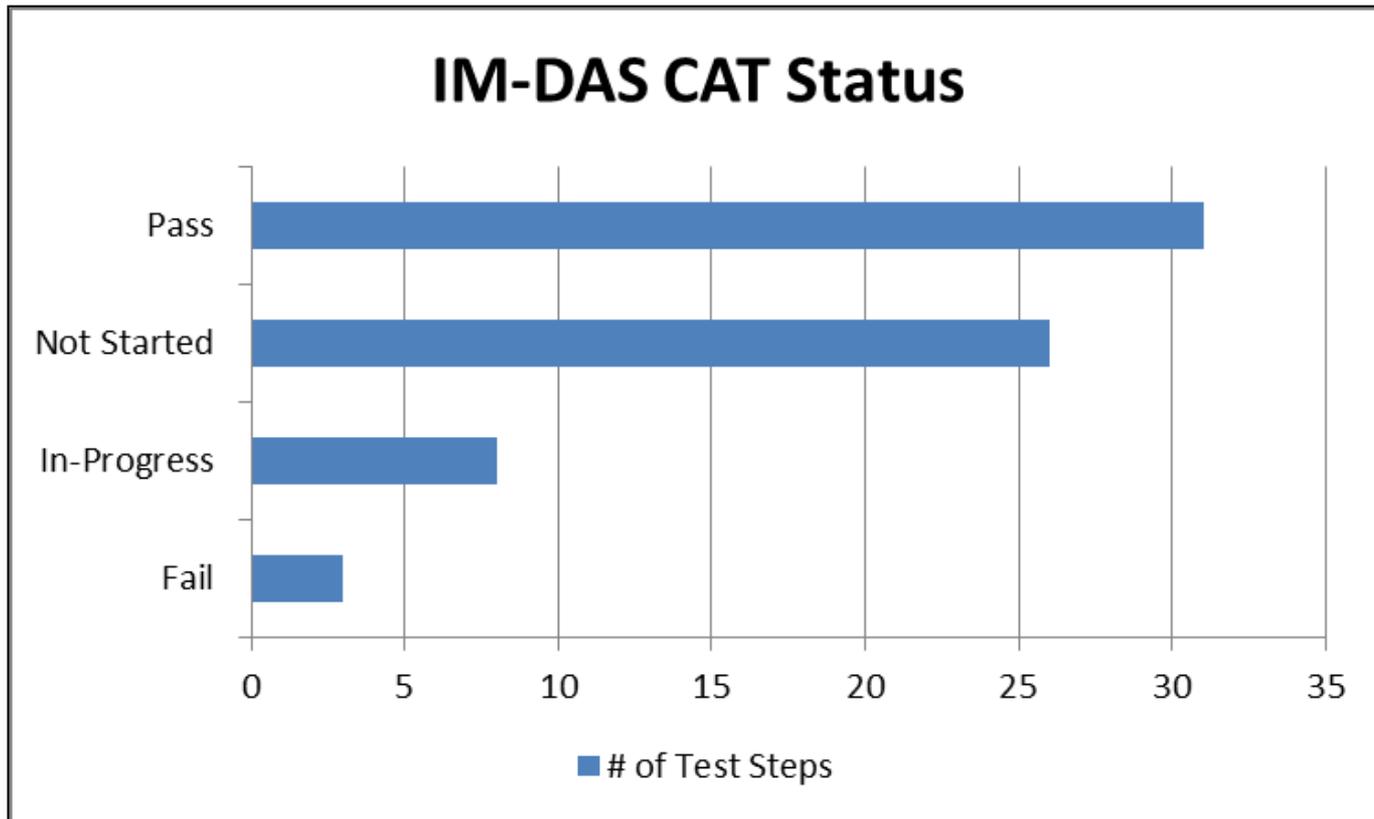
7/05 - 7/11/2014



- **The following mailers have begun participating in induction:**
  - RR Donnelley
  - Mystic Logistics
  - PB Presort Services, Inc.
  - Arandell Corp
  - Broadridge Financial Solutions + Mt. Transportation & Logistics Services
  - North American Communications
  - FMI Direct Mail Advertising
  - Raintree Graphics
  - On-Time Marketing
  - Netflix – all locations

- **The following mailers have committed to participate in induction:**
  - Brown Printing Company
  - Data-Mail Inc.
  - Publishers Printing
  - ALG Worldwide
  - Segerdahl Logistics
  - FGS

- **IM-DAS functionality related to the non-SV scanning solution is being tested as a part of the August 2014 release**



- **CAT testing end August 8**

- **Update to previous guidance for consolidators**
- **Consolidators that create pallets and submit eDoc with pallet info**
  - Copal, co-mail, co-mingle
  - Consolidator flags containers for eInduction
  - Consolidator CRID activated for eInduction
  - Pieces must be paid prior to shipping
    - Must be included on a paid postage statement
    - Originator may be responsible
- **Consolidators that accept completed pallets from originators**
  - Transportation companies, logistics providers
  - Consolidator or originator may flag container for eInduction
    - Originator: in eDoc
    - Consolidator: Using *ContainerManifestCreateRequest* Mail.XML message
  - Originator CRID activated for eInduction

## Origin Entry Containers From Logical Mailers

- **Mail.DAT/Mail.XML spec supports use of “origin” in eDoc entry locale key field**
- **Pre-August release**
  - eInduction does not support use of “origin” in eDoc entry locale key field
  - Logical Containers: entry locale key entered on logical, physical siblings inherit
  - If mailers enter physical containers at multiple locations: will receive mis-ship error
- **Post-August Release**
  - eInduction *will* support use of “origin” in eDoc entry locale key field
  - Container status visible to SV at all locations
  - Physical containers will receive correct status regardless of entry location

- **There are currently 21 known eInduction reporting issues**
  - July Release: 2
  - October Release: 13
  - Under Investigation: 6



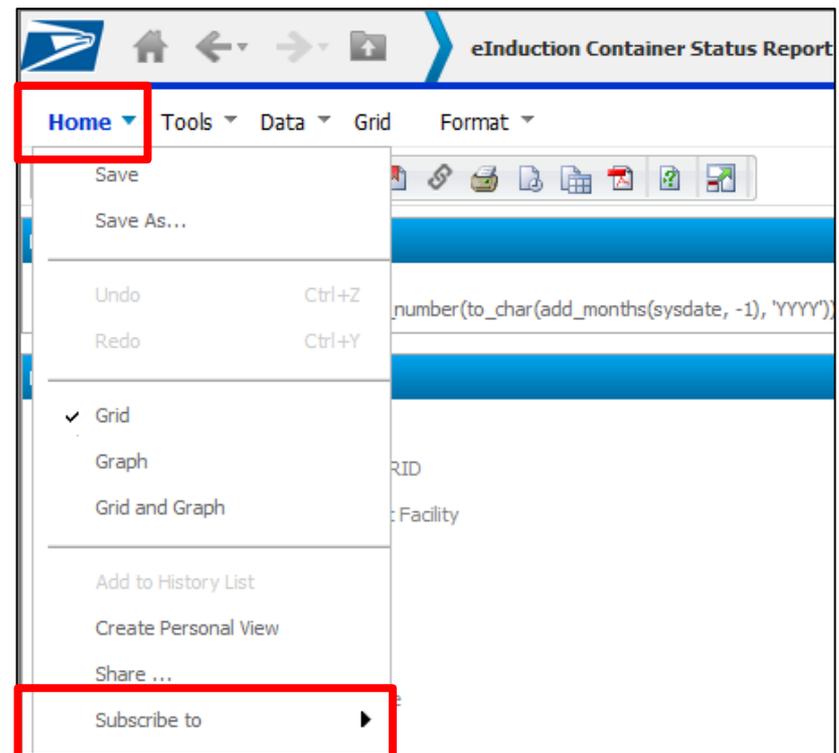
- **Invoicing Status**
  - Additional postage is not being collected
  - Any additional postage amounts in reports are info-only
  - Key systems changes for invoicing are currently projected for early 2015
- **Current Defects for Info-Only Additional Postage Amounts**
  - Misshipped/EPD/Zone
    - Error in EPD validation inflates additional postage amount.
    - DR pending to deactivate EPD validation
    - Validation fixed in future release (discussion with MTAC by 8/31)
  - Duplicate
    - Container scanned on two different appointments in short timeframe
    - Process Compliance Error: Operations is addressing
    - Looking to add systematic exclusion in future release

- **Discuss SV expansion with SV team**
- **Provide details on setting up a subscription to the eInduction Mailer Summary Reports**
- **Provide screenshots of eInduction Job and Container Summary Reports**
- **Provide supporting information and descriptions of use of ORIGIN in locale key field (August 2014 Release)**
- **Confirm with CAT tests if other prompts required to search by date in the Shipping Summary Report**

- **Per recent discussions with the SV Team there are no plans to expand SV at this time**
  - Hardware from SV sites that will be closed as a part of Phase 3 network consolidation will not be reallocated to a new location

# Provide details on setting up a subscription to the eInduction Mailer Summary Reports

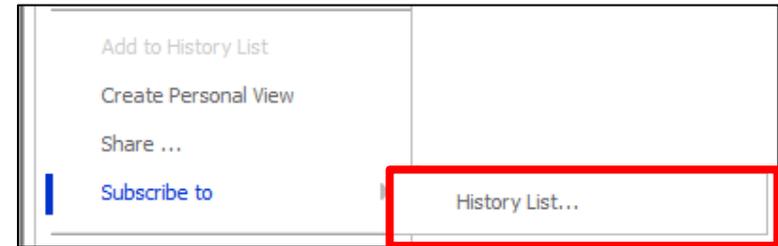
- **Report subscriptions in MicroStrategy allow a given report to be automatically generated on the timeline defined by the user**
  - The specific report and parameters are defined by the user
- **To set-up report subscriptions begin by running the report you wish to be regularly generated**
  - Once the report has been generated select **Home**
  - Next select **Subscribe to**



# Provide details on setting up a subscription to the eInduction Mailer Summary Reports

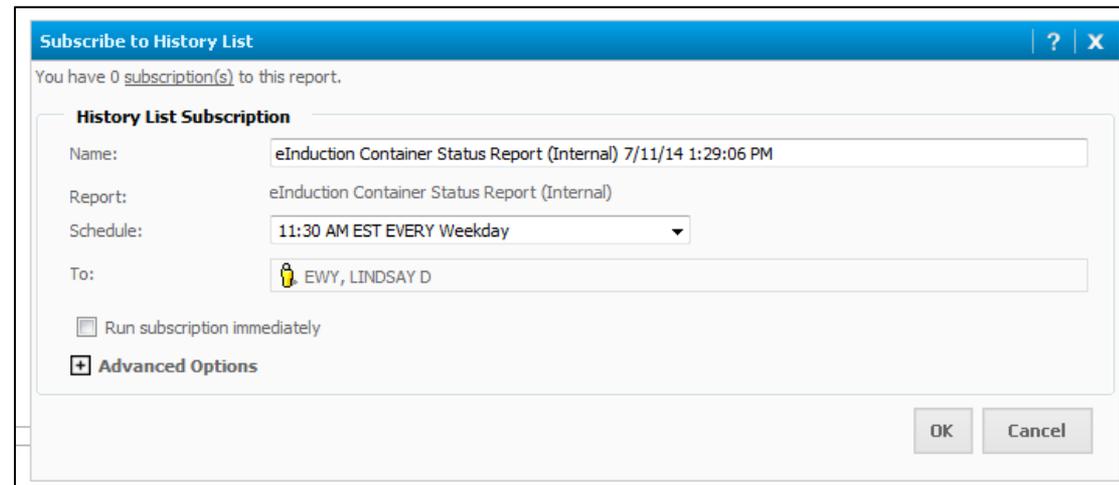
- **Subscription steps, continued:**

- Select **History List...**



- The **Subscribe to History List** box will appear

- Option to rename the report
- Select when the report should be generated using the **Schedule** field
- Select **OK**

A screenshot of a dialog box titled 'Subscribe to History List'. The dialog box has a blue header bar with a question mark and a close button. Below the header, it says 'You have 0 subscription(s) to this report.' The main content area is titled 'History List Subscription' and contains the following fields:

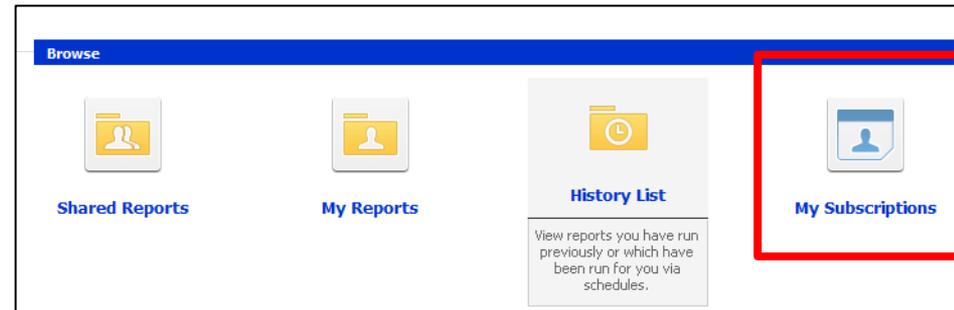
- Name: eInduction Container Status Report (Internal) 7/11/14 1:29:06 PM
- Report: eInduction Container Status Report (Internal)
- Schedule: 11:30 AM EST EVERY Weekday (dropdown menu)
- To: EWY, LINDSAY D (with a user icon)

There is a checkbox labeled 'Run subscription immediately' which is currently unchecked. Below the fields is a section titled 'Advanced Options' with a plus sign icon. At the bottom right of the dialog box are 'OK' and 'Cancel' buttons.

## Provide details on setting up a subscription to the eInduction Mailer Summary Reports

- **Subscription steps, continued:**

- To confirm the subscription has been saved select **My Subscriptions** from the home page



- The subscription should appear in the **History List Subscriptions**

| History List Subscriptions  |   |                |                            |                |                                     |   |                          | Unsubscribe |
|---|---|----------------|----------------------------|----------------|-------------------------------------|---|--------------------------|-------------|
| Subscription Name   | Report/Document                               | Owner          | Schedule                   | Recipient      | Personalized                        | Action  |                          |             |
|  <a href="#">eInduction Container Status Report (Internal)</a><br>7/11/14 1:29:06 PM | eInduction Container Status Report (Internal) | EWY, LINDSAY D | 11:30 AM EST EVERY Weekday | EWY, LINDSAY D | <input checked="" type="checkbox"/> |   | <input type="checkbox"/> |             |

# Provide screenshots of eInduction Job and Container Summary Reports

- **eInduction Job Summary Report is accessed by drilling from the Shipping Summary Report**


Feedback | Personal Profile | Logout

Restricted Information

Dashboard Management System > Job Summary Report 

Finance Number : 517716 Today: Jun 3, 2014 12:14:22 PM

| Job Summary Information |                   |  |                                 |  |                        |  |                        |  |   |  |  |
|-------------------------|-------------------|--|---------------------------------|--|------------------------|--|------------------------|--|---|--|--|
| Job ID:                 | Mailing Group ID: |  | 112753780                       |  | Class:                 |  | Standard Mail          |  |   |  |  |
| Job Name:               | Process Cat:      |  | FL                              |  | Total Container Count: |  | 8                      |  |   |  |  |
| Mail Preparer:          | FOND DU LAC TEST  |  | Postage Statement Mailing Date: |  | 06/02/2014 12:00:00 AM |  | eInduction Containers: |  | 8 |  |  |
|                         |                   |  | USPS Transported Containers:    |  | 0                      |  |                        |  |   |  |  |

| Destination Locale Key | SV Facility | Pre-Induction | eDoc eInduction Container Count | Appointment Number | # Containers Unloaded | # Containers Expected | # Containers Not Expected | # Containers Misshipped | # Containers Manually Released | # Containers Accepted | # Containers Rejected |
|------------------------|-------------|---------------|---------------------------------|--------------------|-----------------------|-----------------------|---------------------------|-------------------------|--------------------------------|-----------------------|-----------------------|
| X23087                 | SV          | ● AV ▲ LB     | 8                               |                    | 0                     | 0                     | 0                         | 0                       | 0                              | 0                     | 0                     |

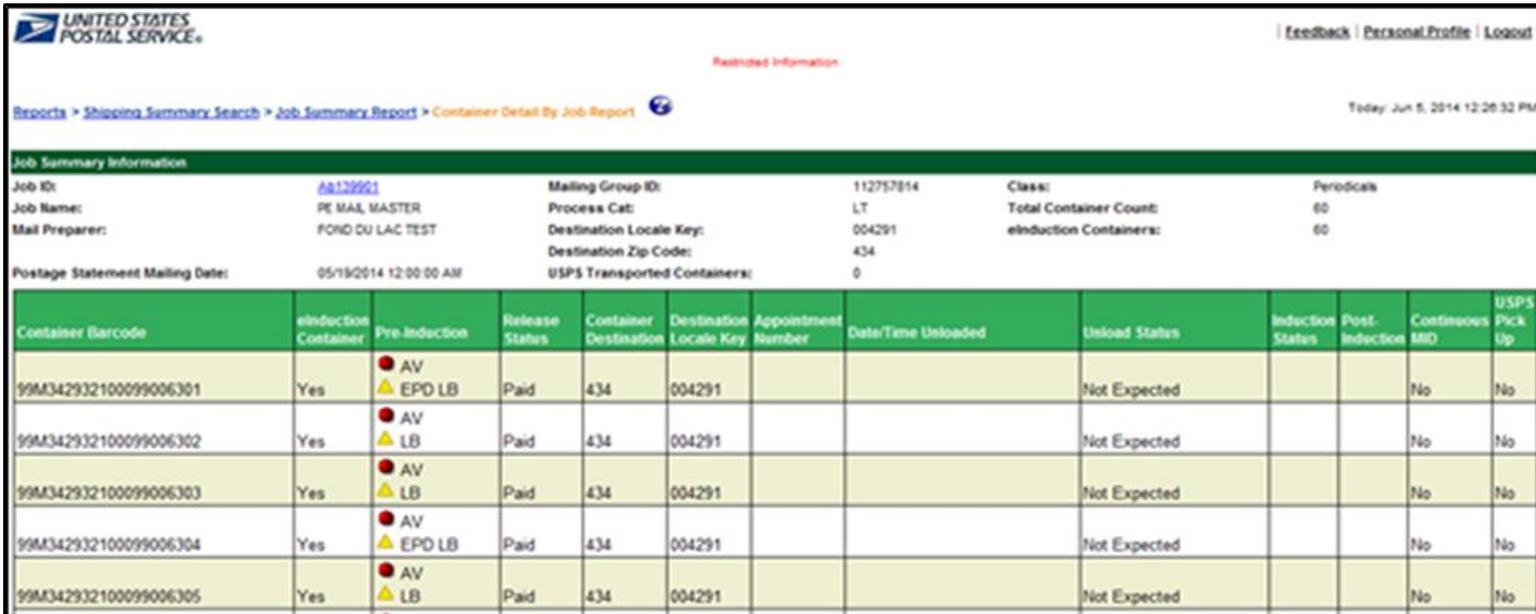
Page 1 of 1

## Key Fields

|                        |                           |                         |                                  |                       |                       |
|------------------------|---------------------------|-------------------------|----------------------------------|-----------------------|-----------------------|
| Destination Locale Key | SV Facility               | Pre-Induction           | #eDoc eInduction Container Count | Appointment Number    | # Containers Unloaded |
| # Containers Expected  | # Containers Not Expected | # Containers Misshipped | # Containers Manually Released   | # Containers Accepted | # Containers Rejected |

# Provide screenshots of eInduction Job and Container Summary Reports

- eInduction Container Detail by Job Report is accessed by drilling from the Shipping Summary Report



UNITED STATES POSTAL SERVICE® | Feedback | Personal Profile | Logout

Restricted Information

Reports > Shipping Summary Search > Job Summary Report > Container Detail By Job Report

Today: Jun 5, 2014 12:28:32 PM

**Job Summary Information**

|                                 |                        |                         |           |                              |             |
|---------------------------------|------------------------|-------------------------|-----------|------------------------------|-------------|
| Job ID:                         | 68120951               | Mailing Group ID:       | 112757814 | Class:                       | Periodicals |
| Job Name:                       | PE MAIL MASTER         | Process Cat:            | LT        | Total Container Count:       | 60          |
| Mail Preparer:                  | FOND DU LAC TEST       | Destination Locale Key: | 004291    | eInduction Containers:       | 60          |
| Postage Statement Mailing Date: | 05/19/2014 12:00:00 AM | Destination Zip Code:   | 434       | USPS Transported Containers: | 0           |

| Container Barcode     | eInduction Container | Pre-Induction    | Release Status | Container Destination | Destination Locale Key | Appointment Number | Date/Time Unloaded | Unload Status | Induction Status | Post-Induction | Continuous MID | USPS Pick Up |
|-----------------------|----------------------|------------------|----------------|-----------------------|------------------------|--------------------|--------------------|---------------|------------------|----------------|----------------|--------------|
| 99M342932100099006301 | Yes                  | ● AV<br>▲ EPD LB | Paid           | 434                   | 004291                 |                    |                    | Not Expected  |                  |                | No             | No           |
| 99M342932100099006302 | Yes                  | ● AV<br>▲ LB     | Paid           | 434                   | 004291                 |                    |                    | Not Expected  |                  |                | No             | No           |
| 99M342932100099006303 | Yes                  | ● AV<br>▲ LB     | Paid           | 434                   | 004291                 |                    |                    | Not Expected  |                  |                | No             | No           |
| 99M342932100099006304 | Yes                  | ● AV<br>▲ EPD LB | Paid           | 434                   | 004291                 |                    |                    | Not Expected  |                  |                | No             | No           |
| 99M342932100099006305 | Yes                  | ● AV<br>▲ LB     | Paid           | 434                   | 004291                 |                    |                    | Not Expected  |                  |                | No             | No           |

## Key Fields

|                    |                      |                  |                |                       |                        |                    |
|--------------------|----------------------|------------------|----------------|-----------------------|------------------------|--------------------|
| Container Barcode  | eInduction Container | Pre-Induction    | Release Status | Container Destination | Destination Locale Key | Appointment Number |
| Date/Time Unloaded | Unload Status        | Induction Status | Post-Induction | Continuous MID        | USPS Pick Up           |                    |

# Provide screenshots of eInduction Job and Container Summary Reports

- **Access the Container Detail by Appointment Report by drilling from the Container Detail by Job Report**

Home > Reports > Job Summary Report > **Container Detail by Appointment Report**

Finance Number : 517716

| Planned Appointment Summary |            |  |                              |   |  |                              |  |  |  |  |  |  |
|-----------------------------|------------|--|------------------------------|---|--|------------------------------|--|--|--|--|--|--|
| Appointment Number:         | 75Z--03344 |  | Total Containers:            | 5 |  | Scheduled Arrival Date/Time: |  |  |  |  |  |  |
| Origin Plant Location:      |            |  | Destination Entry Location:  |   |  | eInduction Percentage:       |  |  |  |  |  |  |
|                             |            |  | USPS Transported Containers: | 0 |  | eInduction Containers: 5     |  |  |  |  |  |  |

| Induction Appointment Summary   |               |  |                   |   |  |   |  |  |  |  |  |  |
|---------------------------------|---------------|--|-------------------|---|--|---|--|--|--|--|--|--|
| Entry Office:                   | DALLAS NDC TX |  | Total Containers: | 5 |  | Arrival Date/Time: 03/20/2014 02:42:11 PM |  |  |  |  |  |  |
| Transport Company:              |               |  |                   |   |  | Started Unload: 03/20/2014 02:42:51 PM    |  |  |  |  |  |  |
| USPS Receiving Employee:        | D36000        |  |                   |   |  | Ended Unload: 03/20/2014 02:43:51 PM      |  |  |  |  |  |  |
| Mail Expeditor/Closer Clerk ID: | D36000        |  | Shipment Status:  |   |  | Departure Date/Time:                      |  |  |  |  |  |  |

| Container Barcode | eInduction Container | Pre-Induction | Release Status | Container Destination | Destination Locale Key | Appointment Number | Date/Time Unloaded | Unload Status | Induction Status | Post-Induction | Continuous MID | USPS Pick Up |
|-------------------|----------------------|---------------|----------------|-----------------------|------------------------|--------------------|--------------------|---------------|------------------|----------------|----------------|--------------|
| 99M123456         | Yes                  |               | Released       | 60126                 | A09879                 | 75Z--03344         | 3/31/2014 12:00am  | Expected      | Accepted         |                | Yes            | Yes          |
| 99M122356         | No                   |               |                |                       | B09876                 | 75Z--03344         | 3/31/2014 12:00am  |               | Accepted         |                | No             |              |
| 99M003654         | Yes                  | EPD           | Cancelled      | 63139                 | C12345                 | 75Z--03344         | 3/31/2014 12:00am  | Expected      | Rejected         | PZ PM          | No             | No           |

Figure 25 – Desired State of Shipping Summary Container Detail by Appointment Report columns (with header above)

## Key Fields

|                    |                      |                  |                |                       |                        |                    |
|--------------------|----------------------|------------------|----------------|-----------------------|------------------------|--------------------|
| Container Barcode  | eInduction Container | Pre-Induction    | Release Status | Container Destination | Destination Locale Key | Appointment Number |
| Date/Time Unloaded | Unload Status        | Induction Status | Post-Induction | Continuous MID        | USPS Pick Up           |                    |

# Provide supporting information and descriptions of use of ORIGIN in locale key field (August 2014 Release)

- **Addressed on slide 9**

## Confirm with CAT tests if other prompts required to search by date in the Shipping Summary Report

- **When generating the Shipping Summary Report a Search by parameter is required**
- **Search by parameters include:**
  - Appointment ID
  - Job ID
  - Mailing Group ID
  - Container Manifest ID

***Information provided last week is incorrect, further testing validated the above statement***

***Date range search (per CRID) is available in the eInduction Mailer Summary Report (MicroStrategy)***

***Is date range search a desired feature for the shipping summary report?***

- **OPEN ITEMS:**
  - Provide draft of eInduction Certification to industry
  - Review and discuss the value of incentive for 100% eInduction:
  - ~~▪ Discuss SV expansion with SV team~~
  - Review IT system design to ensure that eInduction containers included on 8125 counts will not result in system failure(s)
  - Review feasibility of including error information on Mailer Scorecard around the number of eInduction containers incorrectly included on 8125 counts
  - Work with SV Team to determine potential impacts of entry point scan information alignment error
  - ~~▪ Provide details on setting up a subscription to the eInduction Mailer Summary Reports~~
  - ~~▪ Provide screenshots of eInduction Job and Container Summary Reports (Container Summary Report Drilldown)~~
  - ~~▪ Provide supporting information and descriptions of appropriate scenarios for use of ORIGIN in locale key field (August 2014 Release)~~

- **OPEN ITEMS:**
  - August 2014 Release
    - Provide a 1-page guide on enabling barcode-content association via eDoc for one-time appointments after CAT testing
    - Provide description of the requirements for the production flow at the plant for non-SV sites from a mailer perspective
  - Assess interest in speed line (100% eInduction incentive) at Operations meeting
  - Confirm PostalOne! Data comparison for a paid container
  - ~~Provide updates on IM-DAS mailer shipment solution~~
  - Review feasibility of including error information on Mailer Scorecard around the number of eInduction containers incorrectly included on 8125 counts
  - Determine progress made on working with SV Team to determine potential impacts of entry point scan information alignment error
  - ~~Confirm with CAT tests if other prompts required to search by date in the Shipping Summary Report~~

# Questions?