

**MTAC Workgroup 129 Meeting Notes
November 24, 2009**

Greg and Wanda presented the workgroup status at the MTAC General session on November 18. A new completion date was granted by MTAC Leadership to February 18, 2010.

Question was asked on the new clean release standards. Did the standards take into consideration requirements for FSS? Greg verified with Mailing Standards that that running these types of pieces on the FSS was taken into account.

Adam's calculator tool was discussed. Frank volunteered to check with NCSC to see if there were any USPS or Industry averages that could be included. Laine recommended that FAQs, instructions, and a glossary be provided for additional clarification and support. Lisa said that she would like to work with Adam, Frank, and Laine on these items. A UAA Tool Tech Group #3 will be formed to add to the existing format.

The team completed the review of the items rated "Medium" with engineering and operations input - see below. The majority of the items discussed represented DMM standards that are still relevant/needed.

Item #(s)	Comments
72	George said that the address clearance requirements should be consistent from an address block standpoint. Engineering & Operations have to agree on consistent language before Mailing Standards makes any changes. A Federal Register (FR) notice will be required for any changes. Perhaps have a combined FR notice for related topics.
68/52	The existing standards are still needed and Krista and George volunteered to draft a response to indicate why this will not be pursued as a recommendation.
61	There are prohibitions against reverse print on ancillary endorsements, but not on return address or permits. There could be an impact on PARS. DMM should be consistent. Perhaps this could be included in an "Items on the face of a mailpiece" FR
69	Yvonne said that testing is being done in Memphis. She will update the team.
8&15	George confirmed that the current aspect ratio still applies.
7	Krista reaffirmed that lighter weight pieces can damage other pieces in processing. She said that the current requirements should be maintained.

Upcoming workgroup schedule:

Wednesday, December 9th 10:00 Eastern:

Call will be for ONLY **UAA Tool Task Group #3** ... you know who you are, and others are welcome to dial in.

Phone Number(s): 866-723-1693

Meeting ID: 4442566

Wednesday, December 16th 10:00 Eastern

Call for new **Clean Release Card Task Group #4**

800-932-9280 Meeting ID: 2152346

Wednesday, December 23rd – Call Cancelled

Greg and I will be spending time scheduling follow ups for the 4 task groups and compiling a draft of our final recommendations for your review on our call ...

Wednesday, January 6, 2010 at 10:00 Eastern – Entire Workgroup

Phone Number(s): 866-723-1693

Meeting ID: 4442566