

MTAC Workgroup 129
Permit Task Group Meeting Minutes
August 25, 2009

Members on the call today included Wanda Senne, Greg Hall, Dave Meyers, Kurt Ruppel, Rose Flanagan, E.C. Nix, Max Heath and George Laws (Manager, Letter Technology from USPS Engineering)

Greg Hall and George Laws gave some initial feedback on some of the sample decorative permit designs previously submitted. Preliminary feedback was that some of the designs would probably cause the PARS automatic reader to not recognize the permit imprint in order to determine the class of mail, which will result in an increase images going to the Remote Encoding Center (REC) for keying.

Initial feedback from the PARS software programmers was that minimum requirements for permit designs should include:

- 1) the background close to the permit imprint should be as bright as possible
- 2) the permit imprint should have a continuous black frame
- 3) the size of the permit imprints should not change compared to today's imprints
- 4) within the permit frame the background should be white and unstructured

George agreed to test some samples to determine the actual impact on PARS. He indicated that 10-20 samples of each design would be helpful. Wanda and Greg will coordinate with George to send a message out to members of the MTAC 129 membership to solicit samples over the next three weeks with specific instructions for submission. George and Greg will confer on the issue of whether or not samples should be imaged with a delivery address or not as it is helpful to use addresses that have a Change of Address on file. George may have some test addresses that should be applied, and if so, these addresses will be included in the message to members.

Once testing is completed, the results will be shared with the Task Group. Additional input will be needed from BMA and Mailing Standards, as well as Operational Requirements related to any non-Pars issues. Additionally feedback will be solicited from these groups on designs also submitted by Dan Goodkind and Laine Ropson. Greg will also get feedback from other parties on a design submitted by Max Heath with the permit imprint directly below, to the left or above the delivery address on ECR pieces.