

Resolution Statement for MTAC Workgroup #113: Address/Barcode Requirements for Flats Sequencing System (FSS)

The workgroup was tasked with developing recommended requirements for address construction, address quality and barcoding for mailers of flats that will result in the maximum number of pieces being processed on FSS equipment. The workgroup was comprised of 44 members representing the Postal Service and 23 companies from the mailing industry. Issues that needed to be addressed by the group included address construction/standardization, font sizing, character/line spacing, incomplete/missing address elements, print quality, and clear zones. The leaders surveyed members to prioritize focus of workgroup to address issues that impact the overall size of the address block. The workgroup discussed obstacles to barcoding, how to drive higher barcoding rates and analysis of barcode errors derived from the NOVA flats study. The group also worked through issues raised about printing the Intelligent Mail barcode (IMB) according to published specifications. The workgroup resolved the IMB issues which resulted in publication of new height and barcode clearance specifications. We also provided input into the Federal Register notice on New Address and Barcode Flat-Size Mail Requirements, which included specifications for font size and character & line spacing. During the final meeting in November 2007 the group will review the Federal Register Notice, discuss any remaining outstanding issues and provide possible recommendations for future workgroups to address any Address/Barcode issues discovered during implementation.

This workgroup submits that it should sunset November 2007 based on its results.
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