

<b>Meeting Title</b>	User Group 10- Mail Entry and Payment		
<b>Date</b>	12/15/2015	<b>Time</b>	10:00am – 11:00 am EST
<b>Location</b>	WebEx		
<b>Attendees</b>			
James Duffy	Danielle Hobart	Michael Patterson	
Adam Racine	Daniel Myrum	Monica Lundquist	
Alice Manack	Doug Frischmann	Nancy Garrison	
Angela Dyer	DR M	Rose Flanagan	
Angelo Anagnostopoulos	Debbie Watson	Rhonda Mitchell	
Anne Skroch	Ian Sullivan	Shontese McBride	
Anna Klein	John David Thackray	Shannon Marceau	
Arlene Zisow	Jim Morton	Sharon	
Barbara Wachholz	Jason Desplechin	Paul Kowlakas	
Beth Bigelow	John Wittington	Paula Stoskopf	
Bob Rosser	Ken Metroff	Thomas Loidolt	
Bob Schimek	Linda Gustason	Travis Hayes	
Catherine Rose	Leanne Herman	Tom Glassman	
Charles Sardina	Mina Kwon	Ty Inman	
David Gorham	Randy Workman	Watt Bryan	
David Propst	Mike Tate	Randy Randall	

\*Attendance was captured at the beginning and end of the meeting

<b>Purpose of Meeting</b>	To provide update on Mailer Scorecard, publication and discuss concerns on undocumented process
---------------------------	---

### Topics Discussed

A Quick Review of Meeting Minutes from Last Meeting (James D.)

Mailer Scorecard Update (James D.)

- Currently concentrating on Full Service and eInduction metrics to roll it out to the industry
  - The target is to complete internal testing by this Friday (12/18). After then, hopefully open it up to the volunteers to test starting sometime next week.

Publication for Streamlined Entry (James D.)

- Publication posted on RIBBS, asking for feedback by 12/24
- Question#1 from Bob: any comment on how much comment you've received so far?
  - James D.: will ask Heather since she's in charge of looking at the feedback, and she's not available on the call today. We can perhaps have a meeting scheduled to review them before the cut-off date – **action item\***

- Comment from David G: From talking to other FC Mailers -- we would like to get more time to review to provide a decent response to the document until at least sometime in January
  - Sharon: Agreed that many people has not had a chance to review it
  - James D: will take that feedback and definitely see if we can extend the feedback due date – **action item\***

#### Undocumented Process (Bob R.)

- Looking at Preliminary numbers, which are not ready to be shared yet, but we're looking through the data and planning to provide the update as a whole picture
- Once we get final numbers on Undocumented, we have additional industry volunteers -- we plan to visit them at least two days, look at the entire process from creating mail.dat, and follow the file through mail pieces and handling unit. We want every scan and CRID for that week to do investigation. The plan is to see of a full cycle on what happens.
- Question #2 from Randy Randall: What is the status on the SASP data tracking ticket 968554?
  - James D: As of current status, we're one day behind. So normally you would see yesterday's data, but you'll see the day before yesterday's data with this delay.
- Question #3 from David Gorham: What will USPS do to make sure the companies can have timely information to be able to keep up with the upcoming assessment?
  - Jason D: Clarifying that this is one day delay. We're currently at the 72 hrs window as opposed to 48 hrs
  - Randy R: We're getting close to the assessment and we feel that we have a tool that we can't use because of these issues
  - Linda Gustason: It is just one more day, but we actually wanted real time data, so it is a big deal.
  - Beth B: This is something that needs to be addressed and IT team is actively working on it. We'll work hard towards getting it back to the 48 hr SLA
  - Question #4 from Tom G: For future topic, can we discuss what happens to the assessment process when these issues happen? Do we hold the assessment out? Would like us to share that in this group
    - James D: will take that as an **action item\***

#### Wrap-up

- The next meeting is held on 1/5/16.

#### Action Items

- See Action Items in \* in the notes above under **Topics Discussed**