

Meeting Title	Weekly MicroStrategy Reporting Subgroup Meeting		
Date	10/31/2014	Time	9:45am – 11:00am
Location	Webex		

Attendee	Attendee	Attendee	Attendee
David Rhiel	Ty Inman	Neil Dean	Anita Wood
Arlene Zisow	Richard	Daniel Myrum	Brad Lammers
Steve Krejcik	Kurt Ruppel	Beth Bigelow	Matt Chaplin
Jim	Sheery Burbach	Linda Gustason	Dan
Bob Rosser	Randy Workman	Jennifer Howard	Tad Wolfe
Seb	Monica Lundquist	Warren Bordeau	Ed Dougherty
John Whittington	Melissa Scheidler	Debbie Watson	Adam
Randy Randall	Rose Flanagan		

Purpose of Meeting	To discuss the Reporting content and to fix and regain confidence in the Microstrategy reports.
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Meeting Minutes

R38 Project: Update Issues List from Power Users

- *PostalOne!* ALM #4925
 - Matt Chaplin provide Arlene Zisow with mailers to validate this ALM ID
 - **Action Item:** Arlene will reach out to the identified Mailers to validate this ALM item
- *PostalOne!* ALM #4927
 - Matt Chaplin provide Arlene Zisow with mailers to validate this ALM ID
 - **Action Item:** Arlene will reach out to the identified Mailers to validate this ALM item
- *PostalOne!* ALM #5025
 - Matt Chaplin provide Arlene Zisow with mailers to validate this ALM ID
 - **Action Item:** Arlene will reach out to the identified Mailers to validate this ALM item
- *PostalOne!* ALM #4975
 - **Action Item:** Arlene will follow-up with Rose Flanagan after this meeting for an update
- *PostalOne!* ALM #5082
 - Bob Rosser was able to validate that this item was fixed
 - This item is now marked as validated
- *PostalOne!* ALM #5314

- Bob Rosser has not validated this ALM fix yet
- **Action Item:** Arlene will provide a copy of this error description to Bob Rosser
- **Action Item:** Bob Rosser will continue to validate this ALM item
- *PostalOne!* ALM #3875
 - Arlene Zisow will validate this fix
- *PostalOne!* ALM #5439
 - Randy did not find any “no data returned errors” today
 - Does not want to validate item yet because he sees them periodically
 - Seb has seen the several examples of “no data returned” errors in the 7000 series of error codes
 - These errors are related to nesting errors
 - The error is now sporadic so there is an improvement
 - Suggest to table this issue until the issues come back
 - Seb does not think that he’s seeing any of these errors outside of nesting errors
 - This is still a known issue with the 7000 series error codes
- *PostalOne!* ALM #5099
 - This seems to be an issue with eDoc uploading
 - **Action Item:** Matt Chaplin will conduct further research and give those findings to Mark Kolb, Seb, and the sub-group

R38 Project: Validate Remaining Closed ALM’s

- Book Ending Logic with UMS
 - Test conducted by UMS by seeding a mailing with items that should have been caught by the book ending logic
 - The items were not caught and did not show up in the undocumented error reports
 - UMS will repeat the test and conduct a deep dive into this issue with the USPS and report back to the sub-group
- Bob is researching another bookend logic issue
 - His client is using a shared MID with a supply chain mail tracking company
 - There is an undocumented piece was from another user of the mail tracking company that was assigned to Bob’s company
 - It ran through the machine at the same time as Bob’s documented mail using the same MID
 - In the process of validating and writing up the issue to indicate that the Bookending Logic is not going back to the CRID associated with the MID owner
 - The serial number range was way out of rack compared to the others in the series
 - This was an observation from doing a deep dive on undocumented error in a live mailing
 - Suggest that the USPS add an additional validation to the bookending logic to prevent this issue from happening
 - Should go down to the CRID, not just the MID

- **Action Item:** Bob Rosser will provide a detailed written description of this error to the USPS for additional investigation and resolution
- BY/FOR “no data” error (Holly Kozlencer)
 - Linda Gustason sent Arlene information about this issue last week
 - Linda was seeing this error last week
 - Holly has not seen this error in the last week
 - This item is validated and can be closed
- Performance Issue with the Bookend Detailed Report (Mark Kolb)
 - Last report to Mark is that he’s still having trouble with the report
 - He just experiences a cycle and time out each time he runs it
 - Arlene ran the report and worked for her, she is inclined to think it is better
 - Action Item: Mark Kolb is run the Bookend Detailed Report to see if it is working
- eDoc Validation errors in Nesting Sortation HU (Dave Horton and Bob Rosser)
 - **Action Item:** Bob will continue to validate
- Offset Line Items in the Scorecard (Randy Randall)
 - The offset is not that dramatic
 - This is not a critical item
 - Action remains with USPS to schedule a meeting between R. Randy and IT
 - **Action Item:** Arlene will schedule the meeting later today (31 Oct)
- eVerification for MOVE/UPDATE issue (John Whittington)
 - Investigating with NCSC regarding the validity of the errors coming back
 - 90 percent of the errors are not valid
 - Dinged because a piece was mailed to an address more than 95 days after a change of address form was submitted
 - However the mailer did not receive the change of address until September from ACS
 - The Scorecard is accurately reporting the information in the database, the disagreement is whether the information/logic behind it is correct
 - The logic topic for this error, whether right or wrong, is a topic for MTAC 143
 - Recommendation is that the liability not rest on the mailers until MTAC 143 resolves this issue with Move/Update
 - NCSC cannot explain why the mailer is not getting the Move/Update information from ACS
 - John received 6,000+ MOVE/UPDATE errors by mailing periodical to set a of addresses
 - Those same address receive even more first class and standard mailings from a site different site in Tampa but only received seven MOVE/UPDATE errors
 - This issue is not closed or validated
- Release 39 Release Notes
 - In the release notes it says that the MOVE/UPDATES are artificially low
 - What does that refer to? Are the mailers seeing that now?

- **Action Item:** Bob Rosser will provide Beth Bigelow the copy of the release notes that says this
- **Action Item:** Beth Bigelow will investigate the artificially low MOVE/UPDATES and provide additional information to Bob and sub-group

Questions Still Outstanding	
#	Question
1	None

Action Items			
#	Accountable Person	Action Item	Date
1	Arlene Zisow	Arlene will reach out to the identified Mailers to validate ALM item #4925	11/07/2014
2	Arlene Zisow	Arlene will reach out to the identified Mailers to validate ALM item #4927	11/07/2014
3	Arlene Zisow	Arlene will reach out to the identified Mailers to validate ALM item #5025	11/07/2014
4	Arlene Zisow	Arlene will reach out to Rose Flanagan to follow-up on ALM item #4975	11/07/2014
5	Arlene Zisow	Arlene will provide a copy of error description for ALM item #5314 to Bob Rosser	10/31/14
6	Bob Rosser	Bob will continue to validate ALM Item #5314	11/07/2014
7	Matt Chaplin	Matt Chaplin will conduct further research on Alm Item #5099 and give those findings to Mark Kolb, Seb, and the sub-group	11/07/2014
8	Bob Rosser	Bob Rosser will provide a detailed written description of the Bookending error he experienced to the USPS for additional investigation and resolution	11/07/2014
9	Bob Rosser	Bob will continue to validate the eDoc Validation Errors in Nesting Sortation Handling Units	11/07/2014
10	Bob Rosser	Bob will provide Beth Bigelow the copy of the release notes that says the MOVE/UPDATES are artificially low	10/31/2-14
11	Beth Bigelow	Beth Bigelow will investigate the artificially low MOVE/UPDATES and provide additional information to Bob and sub-group	11/07/2014