

# User Group 1 “PostalOne! / SASP / Intelligent Mail”

## Minutes

### July 24, 2014

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#### Minutes by Agenda Items

All meeting documentation has been posted to the MTAC Issue Tracking System (MITS) located at <https://ribbs.usps.gov/mits/>. Please see instructions at the end of this document for access to the site.

#### ✚ Welcome and Opening Remarks (Kathryn Mackey)

#### ✚ Status of CAT Test for R 38 (Terry Purcell)

CAT testing has been extended to continue through August 8, 2014. CAT is currently at 70% completion of identified items as of Thursday, July 24, 2014.

The CAT environment will be unavailable Thursday, July 24, 2014 for code deployment. It will require a new client and the link will be sent to the CAT distribution list.

#### ✚ Business Customer Gateway (BCG) Release Deployment Notifications (Tanya Perry)

The Customer Registration (eReg) system will take a full outage from 4:00 a.m. to 8:00 a.m. CST on Sunday, August 3, 2014 in the Production Environment.

The Business Customer Gateway Release 9.0 will be deployed to Production on Sunday, August 17, 2014 from 4:00 a.m. to 8:00 a.m. CT. The release will be completed in rolling fashion with no planned outages.

This release will include additional enhancements in the BCG application.

Release Notes for the Business Customer Gateway will be provided prior to deployment.

Tanya reviewed the progress of the Program Registration redesign and continued to request participants and feedback. All interested in participating in the Redesign of Program Registration / Incentive and Online Enrollment / Shipping Program should contact Tanya Perry at [Tanya.m.perry@usps.gov](mailto:Tanya.m.perry@usps.gov).

#### ✚ eDoc Upload Performance Sub-group Update (Rose Flanagan / Vicki Bosch)

##### Performance and Reporting

The group has reviewed the changes for scorecard and metrics and reports to retire. The group has decided to change from a bi-weekly meeting format to monthly.

**eDoc Upload** – Information about the eDoc upload has been provided and we have received good comments regarding data. The group has decided to change from a bi-weekly meeting format to monthly.

✚ **Review of Release 38 Scope for Mail.dat and Mail.XML Confirmation Page – Mailers Print (Jennifer Howard / Uni Han-Norton)**

Uni reviewed the use of the new confirmation page with the unique barcode. Release notes will be updated to include this information and the presentation will be included with the minutes.

✚ **UG1 Issues List (Kathyn Mackey)**

There following three new issues were reviewed.

**4600** - Timestamp error when trying to view Tran Type Adjustment for non-PE

**4498** - Mail.dat and mail.xml Standard Mail Metered: Correct statement not including pound cost.

**4475** - Mail.xml - Error 8003 thrown when Metered Lowest used in job With Multiple Postage Statement Create Requests.

**Changed from Medium to Critical**

**4416** - For Mail.XML submissions, the PostageStatementCreateRequest is currently preventing certain EntryDiscount values. Restrictions should be removed.

There was a question regarding the support of Political and Election mail by Full-Service. USPS is not aware of any problems. Currently, when an eDoc is sent, the clerk at the acceptance unit must go in and check as political or election mail. Uni also provided the following.

*Beginning in September 2014, mail cannot be entered as both Political and Election. When either Election or Political is selected, then all pieces on the statement must be of that type. If a mailer submits a 100% election or all political mailing, then the corresponding checkbox can be checked Yes in PostalOne! The mailing can be tagged with the corresponding tag 191 or 57, and the BMEU acceptance employee can log the mail as per current process.*

*Political and Election Mail cannot be mixed on a postage statement—whether hardcopy or eDoc. They must be presented and paid for on separate statements. In order to claim Election Mail, all pieces on a statement must claim Election Mail without claiming any Political Mail—and vice versa. This rule also applies to combined mailings, co-mingled Mailings as well as those that are not combined and not co-mingled.*

*If a non 100% mixed/commingled election or political mailing comes in, then the corresponding checkbox should be checked No in PostalOne! The mailing cannot be tagged with either 191 or 57, and the BMEU acceptance employee will not log the mailing as Political Or Election Mail.*

*The following electronic systems capture information on Political and Election mail and will be affected by these updates: Postal Wizard & BMEU entry, EDDM Tool, Self-Service Terminal, IMsb tool, Mail.dat, and Mail.XML.*

*Note OMAS Imprint (OI) and OMAS Metered (OM) cannot be used on the Postage Statement to pay for Political or Election mail.*

## Other

Starting next week, USPS will provide a status on the NonProfit Authorization By/For and progress of the clean-up effort.

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### **MTAC Issues Tracking System (MITS)**

- o To see the previous postings of minutes and other user group documents, the steps are:
  1. Business Customer Gateway
  2. National Customer Support Center - RIBBS (listed under "Customer Support")
  3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")  
<http://ribbs.usps.gov/index.cfm?page=mtac>
  4. Sign on with user name UG 1
  5. Send an email to [MTAC\\_UG1@usps.gov](mailto:MTAC_UG1@usps.gov) to obtain a password.
  6. Click on User Group
  7. Search on User Group Issue Number 1
  8. Click on View Minutes

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