

User Group 1 “PostalOne! / SASP / Intelligent Mail”

Minutes
July 17, 2014

Minutes by Agenda Items

All meeting documentation has been posted to the MTAC Issue Tracking System (MITS) located at <https://ribbs.usps.gov/mits/>. Please see instructions at the end of this document for access to the site.

- **Welcome and Opening Remarks (Kathryn Mackey)**

- **Status of CAT Test for R 38 (Terry Purcell)**

CAT testing has been extended to continue through August 1, 2014. CAT is currently at 57% completion of identified items as of Thursday, July 17, 2014.

The CAT environment will be unavailable Thursday, July 17, 2014 from 4:00pm to 7:30pm CT for code deployment.

- ✚ **Patch 37.2.2.2, Thursday, July 17, 2014 Release Announcements (Uni Han-Norton)**

Uni reviewed the following item deployed during Patch Release 37.2.2.2.

When submitting a combined mailing in Mail.xml, a mailer includes multiple Postage Statement create requests. The messages have duplicate container barcodes across messages, but not within a single message. When the mailing is being finalized, duplicate barcodes are created on separate Postage Statements, which pass validations but fail finalization with an internal error. **2469 (10898)**

- ✚ **Reporting Sub-group Updates (Steve Krejcik / Randy Randall)**
Performance

The top five reports currently being tracked are all under one minute. The mailer scorecard currently has 540 unique users 175 unique mail owner scorecard 175 unique users. More and more users using scorecard. Report any inconsistencies to the Helpdesk.

Reporting

Looked at errors and will finalize. if you do not know how to resolve errors, report to Steve. If the reports are not providing what you need, please let the group know.

- ✚ **MLOCR GAP Sub-group Update (Steve Krejcik)**

We are currently reviewing First-Class bundle based flats. You have to be in Seamless production to participate in the program. We are also reviewing Copal for logical mailers and Seamless is required.

The group will focus next on Standard and Value Added Rebate.

✚ **Release 39 Release Schedule Changes Announcements (Uni Han-Norton)**

The October 2014 release deployment date has been changed from October 26, 2014 to November 9, 2014. The new schedule will be posted to RIBBS by Friday, July 18, 2014 at the following link.

https://ribbs.usps.gov/intelligentmail_schedule2014/releaseschedule.cfm

✚ **Review of Updated Financial Defect SOP (Christine Simone)**

The document was reviewed by Christine and has been changed slightly to address some of the mailers concerns. The document is being sent along with the minutes to the group.

✚ **Status of September 2014 PS 8125s (Diane Smith / Kevin Bray)**

The following points were addressed by Kevin.

- The date of the document will be August 2014.
- The grace period for use of the old version of document will be six months.
- Lines 19 and 20 of the PS 8125 are required.
- The document will be available for use August 1, 2014.
- The draft and final document will be sent to the members of MTAC User Group 1.

✚ **Customer Supplier Agreement (CSA) Operations Focus Group Status Update (Nadya Ramel-Barnes)**

The CSA Process Lead Time Reduction is a Joint Lean Six Sigma Black Belt project between the CIO, VP Network Operations and Mailers. Nadya provided an overview of the project and status. The document reviewed will be sent along with the minutes.

✚ **Demo of Pre-Prod Program Registration (Nisha Subramaniam)**

Nisha was unable to provide a demonstration of PreProd Program Reg due to production code build; however she was able to review a presentation. Mailers will review the process and determine if a demo is necessary.

✚ **UG1 Issues List (Kathyn Mackey)**

There were no new issues to review.

✚ **Other**

There were questions regarding problems experienced with the Labeling List. Labeling List L608 is upper case, Krisitina Obeldobel stated it did not matter if mixed cased. Mailers stated there were ongoing issues, such as the published labeling list and Postal Bulletin discrepancies. MTAC User Group 9 – Presort will meet Friday, July 18, 2014.

Redesign of Program Registration / Incentive and Online Enrollment / Shipping Program is requesting participants. All interested should contact Tanya Perry at Tanya.m.perry@usps.gov.

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MTAC Issues Tracking System (MITS)

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 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")
<http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Send an email to MTAC_UG1@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

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