

# User Group 1 “*PostalOne!* / SASP / Intelligent Mail”

Minutes  
May 15, 2014

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## Minutes by Agenda Items

All meeting documentation has been posted to the MTAC Issue Tracking System (MITS) located at <https://ribbs.usps.gov/mits/>. Please see instructions at the end of this document for access to the site.

### ✚ Welcome and Opening Remarks (Kathryn Mackey)

### ✚ Release 38.0.0 July 2014 Delayed (Uni Han-Norton)

Release 38.0.0 July 2014 has been rescheduled to include the following dates.

- August 24, 2014
- September 7, 2014 (Implementation Date)
- Postage Statements will be moved from July to August.
- Special Edition of August/September Release V 2.1 will be available soon

### ✚ DFSS Checkbox for Both PS 8125 and PS 8125-C / 8125-C Adding Container Type Air Box (Diane Smith)

The checkbox for the PS 8125 and PSN 8125-C will be added with the July 2014 release; however the container type Air Box will not be added until the October 2014 release for the PS 8125-C. The current exceptions will be extended. John Nabor will review the request regarding the 8125CD.

### ✚ Status of Notification Process for Financial Defects - SOP and Letters for Mail Service Provider (MPS) for BPM Parcel Defect (Diane Smith)

The letter requested for MSPs regarding the following ALM Item 2706 and 3407 is in progress. It has been generated and will be distributed to the group once approval is obtained.

USPS is also in the process of documenting Standard Operating Procedures (SOPs) for all financial defects.

ALM Defect 3407, a critical *PostalOne!* Mail.dat production issue has been identified affecting Bound Printed Matter Parcel multi copy mailings that weigh over one pound. *PostalOne!* is incorrectly calculating the pound cost for postage statement lines and line details, by using copy weight instead of piece weight. Mailings have been undercharged since April 6, 2014 and this critical issue is schedule for implementation on Thursday, May 15, 2014.

Linda Gustason asked about data for affected jobs. The permit number and job ID were requested – Information was sent to two affected MSPs on Friday, May 16, 2014.

✚ **PS 3600 FCM Form: January 2014 vs. July 2014 versions – Mailers can continue to use the January 2014 version for First-Class Mailing**

Uni and Diane will work together along with Becky and Chuck regarding postage statement communications.

- The new version of the 3600-PM should be used if the mailer is mailing live day old poultry.
- *The new version of the PS Form 3600-FCM may use if the mailer is mailing letters. (Optional)*
- The new version of the PS Form 3602 R & N should be used if a mailer is sending flats.
- The new version of the PS Form 3605 only if they are sending Bound Printed Matter flats.
- The new version of the PS Form 3541 only needs to be used if they use a Preferred Discount.

✚ **Patch Release 37.2.2 Notes for June 1, 2014 (Kathryn Mackey)**

The release notes were reviewed and have been posted to RIBBS at [https://ribbs.usps.gov/intelligentmail\\_schedule2014/releases/april2014/releasenotes.cfm](https://ribbs.usps.gov/intelligentmail_schedule2014/releases/april2014/releasenotes.cfm)

✚ **August 2014 Incentives (USPS)**

The Color Print and Emerging Technology incentives will be supported with the delay of the release in August 2014. The Color Print and Emerging Technology promotions start August 1, 2014. Mail.dat 13.1 supports **MT** for Color Ink and **ME** for Emerging Technology for use on August 1<sup>st</sup> through August 24<sup>th</sup>. During the period, August 24 – September 7<sup>th</sup>, Mail.dat 13.1 can be submitted for updates to previously submitted jobs that have not been finalized. Mailers can start using “CP” and “ME” on Aug 1 if they use Mail.dat 14-1; Mail.dat 14-1 is not impacted by the delay in Rel 38. If eDoc is submitted after Sept 7, mailers participating in Color Print would need to submit eDoc using Mail.dat 14-1 or 14-2 using the “CP” and “ME” values. NOTE new update: The 2014 Earned Value Credits will not be redeemable until August 24, 2014.

✚ **New support email address for MicroStrategy (Arlene Zisow / Vicki Bosch)**

Currently, there is not a new external email address for MicroStrategy related items. Customers are to continue contacting the HelpDesk.

✚ **Update on *PostalOne!* Technical Spec Mail.XML – eDOC Mapping**

Currently, eDoc is not available in the technical specifications for Mail.XML. USPS is in the process of providing an eDoc mapping similar to what is now available for Mail.dat. This mapping will be available soon.

✚ **Changes to Release 38.0.0 Notes Presentation (Pierre Kacha)**

Portions of the presentation were given. However, the incorrect version was presented. USPS will send the correct version prior to the next meeting.

## ✚ Issues List

New issues were reviewed.

Watt Bryan requests an update on when EDDM letters and flat eDoc Mail.dat mapping will support .cqt rate category of A. Currently, we only support the A1 with .cqt Simplified Address Indicator or "M, R, Y". Uni will contact the Mail.dat Working Group for the clarification. There is no change to the Mail.dat Spec.

## ✚ Meeting Canceled May 22, 2014 due to MTAC Week

## ✚ Action Items

| <u>Action Items</u>   | <u>Owner</u> | <u>Due Date</u> |
|---|--------------|-----------------|
| IT (Linda Gustason) needs data on job IDs for affected jobs- Uni will check & send Jackie an email        | Uni          | 5/29/14         |
| Postage statement communication: Uni & Dianne to work together to Send to Charles & Becky                 | Uni & Diane  | 5/29/14         |
| Will validation to waive non-barcoded surcharge apply in comingled mailing?                               | Kathy        | 5/29/14         |
| Send correct version of Release notes presentation out to the group                                       | Josefina     | 5/29/14         |
| Request for update on ALM ID 2706. BPM full-service being charged to the mailer instead of being deducted | Kathy        | 5/29/14         |
| Request for update on when EDDM letters and flat eDoc mapping will support .cqt A and A1. (Watt Bryan)    | Uni          | 5/29/14         |

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  2. National Customer Support Center - RIBBS (listed under "Customer Support")
  3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")  
<http://ribbs.usps.gov/index.cfm?page=mtac>
  4. Sign on with user name UG 1
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  6. Click on User Group
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