

User Group 1 “PostalOne! / SASP / Intelligent Mail”

Minutes
May 8, 2014

Minutes by Agenda Items

All meeting documentation has been posted to the MTAC Issue Tracking System (MITS) located at <https://ribbs.usps.gov/mits/>. Please see instructions at the end of this document for access to the site.

Welcome and Opening Remarks (Kathryn Mackey)

Patch Release 37.2.1 Update (Terry Purcell)

The patch release was successfully implemented. There were warning messages that needed to be turned off and were within 24 hours of release.

Patch Release 37.2.1.1 Review (May 15, 2014) (Terry Purcell / Kathryn Mackey – Release Notes)

The release notes were reviewed and have been posted to RIBBS at https://ribbs.usps.gov/intelligentmail_schedule2014/releases/april2014/releasenotes.cfm

Postage Statement Changes – July 2014 vs. January 2015 (USPS – Diane Smith)

Mailers have requested for the USPS to reconsider for them to continue to use January 2014 PS 3600-FCM instead of the new version of the 3600-FCM dated July 2014.

Why do mailers who submit FCM Letters need to change to the July 2014 version of the USPS 3600-FCM, even if they do submit mail on lines B7 or B10. This appears to be a cosmetic change only, in the sense of perhaps providing better clarity in the words so that mailers would better understand how to use the form, but there does not appear to be any functional change.

Chris Simone will follow up with Garrett Hoyt, Manager Mail Entry.

Lookup Tool – Bulk upload status (Ana Cikowski)

The CRID/NPA Customer Validation tool allows 50 items at a time. The Customer Registration Team will not be able to deploy tool until March, 2015. We will discuss options with senior management and working with IT to find a solution to batch utility tool. We will also provide additional information at future meetings.

Bound Printed Matter (BPM) Workaround ALM 3407 (Chris Simone)

A critical *PostalOne!* Mail.dat production issue has been identified affecting Bound Printed Matter Parcel multi copy mailings that weigh over one pound.

PostalOne! is incorrectly calculating the pound cost for postage statement lines and line details, by using copy weight instead of piece weight. Mailings have been undercharged since April 6, 2014 and this critical issue is scheduled for implementation on May 15, 2014.

Linda Gustason requested communication in the form of a letter from USPS to the Mail Service Providers (MSP) to submit to their customers regarding how the adjustments will be done. Chris Simone stated she will compose a letter for customers.

2014 PREMIUM ADVERTISING PROMOTION PROGRAM REQUIREMENTS

Program Period: April 1 through June 30, 2014

Mailer Qualification: Eligible participants are identified customers who mailed \$6 million or more of Standard Mail letter postage from October 1, 2012 through September 30, 2013.

Eligible Mail: First-Class Mail presort and automation letters composed entirely of advertising or marketing content

Discount: 15% of the eligible First-Class Mail postage.

ALM 3471

There is an issue concerning the eDOC submission of commingled/combined FCM mailings claiming 2014 Premium Advertising Promotion discount. Any Mail.dat/xml jobs that have multiple (more than 1) Mail Owners within their file set, and have the Mail Owner enrolled in the Premium Advertising incentive, will not receive the incentive

Action Items Update (Josefina Cabatu)

- The updated release document for July 2014 will be presented at next week's meeting, May 15, 2014.
- John Hwang will provide an update on Mail.XML mapping.
- IMpb Uniqueness issue will also be provided by next week's UG 1 meeting.
- Full-Service ACS Matrix
A document was presented outlining the ACS Data Distribution. The updates will be made to the Guide to Intelligent Mail for Letters and Flats.

Linda wanted to know why wasn't the financial impact assessed when the issue was detected, and prior to the fix.

Mailers requested for reconsideration for them to continue to use January 2014 Postage was charged incorrectly due to ALM item 2706 (BPM - FS Discount amount being charged to customer) which was fixed in Release 37.2 on 4/06/2014. This

defect was detected on 02/11/2014 and affects Full/Mixed Service jobs submitted between 01/12/2014 and 04/06/2014. The financial impact is being assessed.

Action Item for next UG1 meeting: Chris Simone, Ruth Stock, IT Team, Uni Han-Norton.

Share the standard operating procedure on any financial defect items to control the financial defect information to – Mail Service Providers, Clerks, Help Desk, Mail Owners will all be referencing the same thing.

UG 1 Issues List (Kathryn Mackey)

The following new issues were reviewed.

- 3474 - Qualification Report Rate level Summary displaying duplicate rate levels.
- 3471 - Incentive logic does not consider multiple Mail Owners
- 3460 - Non-Govt. Permits showing "OMAS" for location on Fee Section of BCG.
- 3458 - PW Receipt showing P (profit) for a non-profit mailer

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MTAC Issues Tracking System (MITS)

- To see the previous postings of minutes and other user group documents, the steps are:
 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")
<http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Send an email to MTAC_UG1@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

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