

**User Group 1 “PostalOne! / SASP / Intelligent Mail”
Minutes
Thursday, October 10, 2013**

Minutes by Agenda Items

-  **Welcome and Opening Remarks – USPS**
Kelley reviewed the new agenda format.

-  **Action Items**

Action	Owner	Due Date	Status	Comments
Determine if PostalOne! performance issue was hardware or software related.	USPS (J. Engelman)	10/10/2013	Closed	Jackie Engelman provided an update indicating that the POI issues identified were hardware related.
Provide status update around issue with permit cancellation when plants are closed.	USPS	TBD	Open	Under Investigation
Provide status update regarding Marketing Parcels rate category in technical specification – PR vs PA	USPS (I. Cabatu)	10/10/2013	Open	IMEI Team to provide status update.

Watt received the following response regarding the permit cancellation issue.

- For 13 months information can be looked up through the Business Customer Gateway (BCG) – Mailing Reports – View Historical Permit Transactions Report Link. The canceled permit must be linked to their location(s) and they must be the Permit Holder.

Josefina stated the technical specification will be updated to PR to reflect what is coded in *PostalOne!* for the Marketing Parcels rate category. Jim Morton would like additional discussion regarding the change. Josefina proposed to work offline for further resolution and will provide an update next week.

-  **CAT Testing / PreProd for October 2013 Release Update – Jackie Erwin**
There were a few defects that will be tested through the weekend and complete by Monday, October 14, 2013. Currently, testing is at 91.62% completion.

Mailers wanted to know if there would be any changes to release notes as a result of CAT testing. USPS is currently updating version four, which is scheduled to be posted to RIBBS Friday, October 18, 2013.

Josefina stated there were additional Seamless validations, more details regarding reports, 90% waiver for Full-Service and clarity on Simple Mailings.

There was a request for a deeper dive into changes. There was also a request that future version four release notes get published the Tuesday or Wednesday prior to the release to allow time for any additional coding.

Josefina will provide an update next week regarding Release 36.0.0 Notes (Version 4).

- ✚ **Review of Preliminary January 2014 Postage Statements – Audrey Meloni**
Audrey reviewed postage statement changes which are posted on Postal Explorer at <http://pe/default.html.asp> along with a change document.

PS Form 3541

Under Part C, Price Level for FSS has been grayed out and does not need to be populated.

Question: Will FSS be removed from future postage statements. Currently, USPS is evaluating removal.

PS Form 3605

Shipping Services File (SSF) Transaction # has been added to the first page. SSF Transaction ID is added to postage statements (with Parcels/Packages) to facilitate the processing of the line S23 IMpb Non-compliance fee processing. This field is primarily added to the Postage Statements for non-eVS, non Mail.dat and non Mail.XML submitted postage statements; which includes PostalWizard (PW) and BMEU entered Hard-copy (BM HC) statements.

Jean Renier experienced problems uploading a First-Class parcel job. She will send information regarding the error and USPS will follow-up.

It was stated that if you send a file with any grayed out line populated, you will receive an error.

PS Form 3600FCM

There was discussion regarding the Election Mail and Political Mail checkboxes located on the first page of postage statement. It was stated this checkbox is to be populated by postal clerks once mail is presented. There is a CR to add to the July 2014 release.

Josefina will have USPS policy conveyed on checkboxes at a future meeting.

There was additional discussion on the publishing of the Federal Register since the office is affected by the government furlough. The group requested a DMM Advisory or Industry Alert be sent when it is posted.

Audrey will return next week to complete the review of the postage statements (Forms 3602 and 3700). Mailers also requested a review of the Form 8125.

- ✚ **Action Items**

Marketing Parcels - General disagreement with IDEAlliance spec and USPS interpretation of.CQT Rate Category. USPS to present all mapping for the 3602 for part G

Oct 2014 Release Notes - USPS will present version 4 updates and any known fall-out for an off-cycle review for (potentially)Monday.

Official Election Mail and Political Campaign Mail checkboxes - USPS will convey policy, their use and what the mailers versus acceptance clerks are expected to check-off.

FSS eDoc values and postage statements lines - USPS will demonstrate the eDoc (Mail.dat/XML) mapping of the processing category, rate category and destination entry.

PS Form 8125 - USPS will present the changes to the form for January 2014.

Jean Renier file upload issue – Jean will send job and USPS will investigate.

To subscribe to the DMM Advisory, send an e-mail to dmmadvisory@usps.com. Simply indicate "subscribe" in the subject line.

MTAC Issues Tracking System (MITS)

- ✚ To see the previous postings of minutes and other user group documents, the steps are:
1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")
<http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Email Kathryn Mackey at Kathryn.r.mackey@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

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