

Minutes

PostalOne! / SASP / Intelligent Mail¹

User Group

Thursday, September 5, 2013

10:00 a.m. to 11:30 a.m. EST

Phone: 866-966-6305 Meeting ID: 9716553

1. New MDR/Client communications –Josefina Cabatu

The following proposal was accepted. A DMM Advisory and *PostalOne!* Outage Notification email will be sent for any of the following conditions with respect to scheduled and unscheduled patches:

- When a Mail.dat Client has expired
- When a Mail.dat Client upgrade is available
- When a scheduled patch has deployed and the Mail.dat client is required
- When an unscheduled patch has deployed and the Mail.dat client is an optional OR a required upgrade

The notices will go out three days before scheduled patch and one day before an unscheduled patch to the extent possible. It was noted that for emergency patches it is more probable to expect 24 hours advanced notice ~95% of the time.

Messaging would include 1) the client version, 2) whether the client is optional or required, and the client enhancements for mailers to understand the benefits of a new client (either in the body or via a separate document such as with patch release notes on RIBBS).

Additional Mail.dat client discussion points:

- Downloading a client is easy but updating software for new client requires user configuration.
- Client upload web page does not list all valid Mail.dat client versions, mailers can not revert back to a previous version.
- The log identifies what version is being used.
- Client web page should alert when client will expire, new Mail.dat client version available for upgrade, and list all versions and benefits. Presently you can only download the current client. NOTE: USPS already considering enhancements for July 2014 release to address Client web page enhancements and messaging.

2. Performance Sub-groups to be formed – Roy Gordon

The MTAC Face-to-Face in Washington DC on August 29, produced compelling reasons to form two sub-groups. Refer to additional MTAC documentation sent Sept 4. Industry co-chair sub-group volunteers are as follows:

- **Microstrategy Performance Sub-group – Randy Randall** (randy.randall@att.com)
Resolve performance and other issues collected from various industry members.
- **eDoc upload Performance Sub-group – Rose Flanagan** (rosef@Data-Mail.com)
Describe definition of metrics, explain SLAs, use alternative attributes for reporting monthly performance metrics (i.e., mail-class, job complexity, original versus updates).

3. Mail Quality Reports – Eliminate Mail Preparer Reports – Linda Gustason

There are two Mail Quality reporting folders, eDoc Submitter and Mail Preparer. It was explained that the access path is different for each. Mail Preparer is a function of the Full-Service By/For eDoc. Information accessible to the Preparer is based on the “By” field. Preparer and eDoc Submitter are not always the same; reporting folders should therefore not be consolidated. In Seamless environment, some reports for eDoc Submitter are not available in Mail Preparer folder. There will be no change to the Mail Quality Reports at this time.

¹ *PostalOne!*, and Seamless Acceptance and Service Performance (SASP) are Postal Service systems that serve Business Mailers. *PostalOne!* is concerned with Postage Statement input and revenue collection, SASP delivers Address Correction and Start the Clock information for mail marked with Intelligent Mail piece barcodes and Intelligent Mail container barcodes.

4. Issues List / Action Items from last week – Josefina Cabatu

Six new issues were reviewed. See also Issues list.

- #122034. The issue regards the mail.dat client timestamp which displays later than actual system time. Issue was upgraded from medium to low. A delayed or incorrect timestamp negatively impacts Mail Entry late-statement metrics.
- #121445. Mail Entry Invoice scheduled to be fixed in Jan 2014 Release. Pop-ups will be enhanced to display additional header info for Error Type and the Mail Entry Invoice Report.
- #121446. Mail Entry Invoice. Need to consolidate the view on the Mail Entry by Error Type Report pop-up. This is not currently scheduled.
- # 121933 and 121450. For the PS Form 3700 International (ISA parts) postage is calculated different when comparing line versus total postage. The weight (121450) or rounding issue (121933) is causing a postage variance.
- #121191. For jobs not requiring (PBV) verifications, BMEU PS Form 3541 when the Advertising % is changed, upon review screen clerk then assesses the Edition Weight worksheet to change the Ad%, postage system does not pick-up changed Ad%. Postage calculated shows a variance when comparing line versus total postage.

5. Group Input

- Mail.XML. While testing in TEM, Mailer described longer than expected technical support for resolution. It was not clear in the technical specification that fields were conditionally required for out-putting the desired Qual Report format. All issues should be reported to Help Desk where remedy tick is opened (TEM, PROD or PreProd). All feedback for USPS Technical Specifications are recommended to be sent to USPS during the Industry Review (recently restarted). There are fewer industry adopters of Mail.XML; USPS desires industry feedback. Mail.dat technical specification is more mature; there are fewer anomalies. There is also the IDEAlliance workgroup that is tasked to streamline the technical specifications to clean-up unnecessary, unused fields and redundant values.

To subscribe to the DMM Advisory, send an e-mail to dmmadvisory@usps.com. Indicate "subscribe" in the subject line.

MTAC Issues Tracking System (MITS)

- ✚ To see the previous postings of minutes and other user group documents, the steps are:
 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")
<http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Email Kathryn Mackey at Kathryn.r.mackey@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

Meetings Schedule

PostalOne! / SASP / Intelligent Mail Meetings are weekly Thursday from 10:00 AM to 11:00 AM EST. This series of meetings are scheduled for MTAC User Group 1 Weekly Meetings: July 11, 2013 to December 26, 2013.

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