

**User Group 1 “PostalOne! / SASP / Intelligent Mail”**  
**Minutes**  
**Thursday, August 15, 2013**

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**Minutes by Agenda Items**

**\*\*Reminder: The weekly Thursday meetings are now 1.5 hours \*\***

**✚ Welcome and Opening Remarks – USPS**

- Sue Redman represented the *PostalOne!* UG1 Leadership on behalf of Uni Han-Norton and Kathryn Mackey.
- The UG1 Meeting next Thursday will be devoted to Performance Issues.
  - MicroStrategy (MSTR) uptime discussion to be included in the call.
  - Question from mailers - Will performance metrics include the ‘Time queued in the MDR client’?

**✚ Business Customer Gateway Announcement**

***Attention Business Customer Gateway Users***

- The Business Customer Gateway Release 6.0 will be deployed to Production on Thursday, **August 22 from 9:00 p.m. to 12:00 a.m. CT**. The release will be completed in a rolling fashion with no planned outages.
- This release will include additional enhancements to the BCG application.
- Release Notes for the Business Customer Gateway will be provided prior to deployment.

**✚ Issues List / Action Items from last week**

- 120748 – In Mail.XML processing, by/for information is not determined until postage statement generation. As such, the Mailing Agent is not being populated on the Qualification Report. This can restrict mailers from being able to view the Qual Reports.  
Priority to be increased to high. Tariq to follow up. The root cause of the issue has not been identified yet. USPS is working internally to identify the root cause and if this item should be an ETR. An update to be provided at the next MTAC UG 1 call.
- 120613 & 120749 – Displaying error on the Invoice popup / Duplicate Invoices are being displayed.  
The invoice reports were available externally as well. Though the reports have been pulled off of the BCG, due to the bugs identified. Reports are/were located at BCG > Login > Other Services (tab) > Verification Assessment Evaluation > Mail Entry Invoice.
- 120508 – Combined Mailings: Earned Value applied to child statements even though balance is zero

USPS IT is performing further analysis on this ETR. Mailers are suggested to communicate with Josefina Cabatu and Sue Redman for current and future mailings with the Earned Value incentive related mailings.

- 120493 – Mail.dat - Generate only 1 receipt record for each Job ID for Enhanced XML  
System generating multiple Enhanced XML receipt files for the Mail.dat job.  
Business rules to be added to a future 2014 release scope.

### **Group Input**

- Issue/Action – Mail Owner information is not matching with the Ghost Permit number. If the mail preparer is not the permit owner, clarification needs to be provided. Need a way to expedite this issue as ghost numbers for many clients are impacted.
- Chris Simone discussed the contingency plan.
- Ed Coleman to follow up regarding SLAs for the MDR client maintained by IT. Information is needed on how to consolidate versions of MDR clients.
- Chris to follow up with Josefina on performance SLAs.
- Request/Action – Mailers requested that performance on MicroStrategy reports be added to the agenda for the next week MTAC UG 1 system performance discussion. Mailers are observing slower performance on Mailer Score-Card drill-downs.
- 3-Day requirement related to outage may have to be revisited.
- Existing contingencies need to be revised. Chris and Wanda to follow up.
- Value Added Refund Process for 3533 will be shut off on Monday, August 19th. It will be handled manually going forward (as was previously done in June). Internal and external communication will be sent out. No more electronic updates will be available.
- Patch release 35.1 release notes are planned for publication tonight, August 15, 2013.
- Discussion about MDR Clients – Need more updates regarding consolidation and retiring of MDR clients, as there can be 3 or more versions to be monitored.
- Discussion regarding 119998 – Problem with Qual Report/Reconciliation report/Version Summary report is resolved; however, the jobs/statements that were filed during the issue/duration still have data discrepancies and need clean-up/data repair. Ed Coleman will follow up on this and a meeting will be held. Update to be provided in next week's call. In addition, per Watt the issue reported in 119998 still showing up in CAT; however, the CAT team views don't depict that problem.
- Certain files submitted by mailers to CAT environment are not visible to the CAT Team. Data archiving issue.
- Stephanie provided an update regarding PO\_CAT (including PRE PROD) mailbox monitoring.

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### **MTAC Issues Tracking System (MITS)**

 To see the previous postings of minutes and other user group documents, the steps are:

1. Business Customer Gateway
2. National Customer Support Center - RIBBS (listed under "Customer Support")
3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")  
<http://ribbs.usps.gov/index.cfm?page=mtac>
4. Sign on with user name UG 1
5. Email Kathryn Mackey at [Kathryn.r.mackey@usps.gov](mailto:Kathryn.r.mackey@usps.gov) to obtain a password.
6. Click on User Group
7. Search on User Group Issue Number 1
8. Click on View Minutes

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