

Agenda

PostalOne! / SASP / Intelligent Mail¹ User Group

Thursday, July 11, 2013
10:00 a.m. to 11:30 a.m. EST
Phone: 866-966-6305 Meeting ID: 9716553

****Reminder: The weekly Thursday meetings are now 1.5 hours ****

1. **Welcome and Opening Remarks – USPS**
2. **Publications**
 - a. **A Guide to Intelligent Mail for Letters and Flats – July 12, 2013**
 - b. **July 2013 Release 35.0.0 Notes (Version 4) – July 12, 2013**
 - c. **January 2014 Release 37.0.0 Notes (Version 1) – July 12, 2013**
3. **July 2013 Release 35.0.0 Notes (Version 4) Update – Uni Han-Norton**
4. **Final CAT Test Status for July 2013 Release – Andrew Burtle / Jackie Engleman**
5. ***Attention PostalOne! Users:***

PostalOne!@ Release 35.0.0 Deployment — will require an extended maintenance window to complete all software updates. There will be a *PostalOne!* outage from 12:00AM(midnight) CT through 9:00AM CT, on Sunday, July 14, 2013.

A mandatory Mail.dat@ client download will be available immediately following the software update. Release notes for *PostalOne!* Release 35.0 can be found on RIBBS by clicking on Major/Minor Release Schedule/ 2013 Releases in the left-hand navigation bar or by going directly to Full Service 2013 Releases.

PostalOne! Release 35.0.0 Deployment to Test Environment for Mailers (TEM) — will occur on Monday, July 15, 2013, and *PostalOne!*. TEM will be unavailable from 7AM through 3PM CT.
6. ***Attention Business Customer Gateway Users:***

The Business Customer Gateway Release 5.0 will be deployed to Production on Sunday, July 14 from 4:00 a.m.to 8:00 a.m. CT. This release will include additional enhancements in the BCG application.
7. **Change to City/State Labeling List L012 – Angela Lawson / Shibani / Alexis Broadhurst-Ross**
8. **Certification Process for Pave Providers for Unique IMBs – Garrett Hoyt**
9. **Final *PostalOne!* Contingency Plan – Chris Simone**
10. **Review of January 2014 Overview Release Notes – Josefina Cabatu / Alexis Broadhurst-Ross**
11. **Validation Discussion – Jim Morton**
12. **Issues List / Action Items from last week – Kathryn Mackey**
13. **Group Input**

¹ *PostalOne!*, and Seamless Acceptance and Service Performance (SASP) are Postal Service systems that serve Business Mailers. *PostalOne!* is concerned with Postage Statement input and revenue collection, SASP delivers Address Correction and Start the Clock information for mail marked with Intelligent Mail piece barcodes and Intelligent Mail container barcodes.

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MTAC Issues Tracking System (MITS)

- ✚ To see the previous postings of minutes and other user group documents, the steps are:
1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")
<http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Email Kathryn Mackey at Kathryn.r.mackey@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

Meetings Schedule

PostalOne! / SASP / Intelligent Mail Meetings are weekly Thursday from 10:00 AM to 11:00 AM EST. This series of meetings are scheduled for July 11, 2013 through December 26, 2013.

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