

User Group 1 “PostalOne! / SASP / Intelligent Mail”
Minutes
Thursday, June 27, 2013

Minutes by Agenda Item

****Reminder: The weekly Thursday meetings are now 1.5 hours ****

✚ Welcome and Opening Remarks – USPS

✚ Attention PostalOne!® Users

PostalOne!® Release 35.0.0 Deployment — will require an extended maintenance window to complete all software updates. There will be a *PostalOne!* outage from 12:00AM(midnight) CT through 9:00AM CT, on Sunday, July 14, 2013. A mandatory Mail.dat® client download will be available immediately following the software update. Release notes for *PostalOne!* Release 35.0 can be found on [RIBBS](#) by clicking on Major/Minor Release Schedule/ 2013 Releases in the left-hand navigation bar or by going directly to [Full Service 2013 Releases](#).

PostalOne! Release 35.0.0 Deployment to Test Environment for Mailers (TEM) — will occur on Monday, July 15, 2013, and *PostalOne!*. TEM will be unavailable from 7AM through 3PM CT.

✚ Attention Business Customer Gateway Users

The **Business Customer Gateway** is now accessible by all users. The problem has been corrected and national access restored. We apologize for any inconvenience this issue may have caused.

If you have any additional questions, please contact the Help Desk at 800-522-9085

✚ Notifications:

- a) **January 2014 Release Overview Document - Friday, June 28th**
(https://ribbs.usps.gov/intelligentmail_schedule2014/releaseoverview2014.cfm)
- b) **July 2013 Publish Final Embedded Postage Statements are available on RIBBS**

✚ WG 158 Status Update – Steve / John / Kathy

- The team is currently gathering a lot of information and figuring out what the industry needs. They are uncovering new things that are being looked into accordingly
- The current hold-up is deciphering what can be taken from *PostalOne!* and FAST to get things more electronically adaptable
- There are lingering issues regarding what information could be taken from the potential online forms
- This is still in the early stages – there is not yet anything definitive on what will be changed on these forms if they go electronic – the team hopes to have definitive answers by August

→ The next meeting will be **Monday, July 8 at 1pm EST** – John Garland will send out an update with the meeting information/agenda for mailers who would like to attend. You may also use the dial-in and link below to join the meeting.

From a phone, dial:

800-932-9280

Phone

Number(s):

Meeting ID: 2817462

TO ATTEND THE WEB CONFERENCE AND JOIN WITH AUDIO (No earlier than 30 minutes prior to the start):

- 1) Browse to: <http://meetingplace1.usps.gov/a/642d191d26996b288b0f59639e01e35c>
- 2) After the MeetingPlace window is open, click the Phone icon (under the Participant List or in the upper right-hand corner).
- 3) Click Connect Me, validate or update your phone number and click Connect Me again.
- 4) When the system calls you press 1 to join.

Non-Profit – By/For – Sue Redman

- The CRID level for Non-Profit will not be activated in July
 - Moving away from manual spreadsheets and Excel spreadsheets found on RIBBS
- Non-Profit data will be migrated in October 2013 (previously July 2013)
 - This is a **back-end** change for the Postal Service
 - Mailers will experience **no change – no impact on customer**
- In January more options to identify Non-profit authorization to allow the use of a MID/CRID.
 - There will be 3 options:
 - MID
 - CRID
 - Permit (can be a Ghost Permit)
 - Same functionality used to open a permit can be used to identify a Non-Profit (use of a MID or a CRID)
 - Ghost Permits will still be available, but will be phased out as they will no longer be the only option available.

Question: What about Non-Profit mailers that use the Mail Service Provider's permit number? (as they don't have their own)

Answer: Nothing is changing. These will still be validated with a Ghost Permit.

→ Mailer requests for more clarification on what constitutes a Ghost Permit and how long they exist. What is the difference between a Ghost Permit and a regular Permit? Mailers requested universal terminology/language rather than having multiple ways to reference the same thing.

→ All permits are linked to a CRID, whether that is visible or not

→ Motion requested to have Permit as the highest level of precedence

- Sue walked through the screens on the BCG for MSP Functionality for MID/CRID.
- This functionality will be optional, but will be available for any MID.
- **The slides shared will be sent out with the Meeting Minutes.**

Question: Will the upload limit of 10 be increased?

Answer: Bulk requests enable uploading up to 100 at a time.

→ **Request for a recorded Webinar to walk through the screens shared on the call** – Sue indicated that text will soon be included on the slides and a Webinar can definitely take place in the near future once things are finalized.

Customer Validation Tool

→ Request to be able to verify CRIDs prior to submission, as it often takes a long period of time to

IMpb Compliance for Non-eVS Mailers (January 2014) – Mickey Michelle / Juliaan Hess / Uni Han-Norton

The Postal Service will require use of the Intelligent Mail package barcodes (IMpb) in January 2014 for all parcels and pieces with Extra Services. A non-compliance fee will be assessed for eVS and non-eVS customers.

- Rules proposed for **January 2014 and will be conveyed in the upcoming Federal Register to be filed next week.**
- A per piece fee will be assessed for non-compliance pieces that fall below assessment thresholds. Mailers who fall below the threshold will be charged an IMpb Non-Compliance Fee.
- Assessment for non-eVS customers include a visual at the BMEU inspection to ensure the IMpb (or alternate) is on parcel. Thresholds will be used for the non-compliance levels:
 - 1) Shipping Services file format of version 1.6 or higher
 - 2) [ZIP+4](#)
 - 3) [destination delivery address](#)
- System changes will compute and verify whether the necessary information to be able to link electronic files to postage statements has been included in the eDoc. Customers will be required to add new elements to electronic files:
 - Transaction ID which represents the mailing date as well as a 4 digit sequence number)
 - Permit Number
 - Permit Type
 - ZIPCode for Post Office of the account
- There will be rules to require Mail Service Providers to identify the Mail Owner in the By/For which became effective July 2014

Contingency Plan Follow-Up – Christine Simone

This item will be covered in two weeks – a final version will be shared at the MTAC UG1 Meeting on Thursday, July 11.

First Class Mail.dat Job Pallets Across Segments (TPR 118258) – Tariq Mirza

Proposal for Mother Pallet Scenario - TPR 118258

Status: In review for input from teams

Proposed for: Not yet finalized

- The *PostalOne!* system and SASP system for Mail.dat will allow and not fail a job that is palletized across segments having the following conditions:

- The job contains one or more segments of “only” Mother Pallets
- For the segments with only Mother Pallets the system will not require any child records for those segments. Files such as the following shall not be required:
 - MPU
 - CPT
 - CCR
 - CQT
 - PQT
 - PDR
 - PDB
 - Or any other child records
- The Mother Pallet segments must have associated containers from other segments and these associated containers (handling units) must have one or more child records such as MPUs, CPTs, and CQT for postage processing.
- The *PostalOne!* system for this scenario of Mother Pallets when the job is “Consolidated Internal Copal Job with MLOCR and Conventional Presort,” or job is “Consolidated External Copal Job with MLOCR and Conventional Presort,” will trigger the OCI validations against the containers (handling units) from other segments.
- The eInduction system shall support Mail.dat Container type of pallets with eInduction Indicator = yes that are in their own separate segments and conduct pre and post-induction validations for these Mother Pallets, where the postage related data processing will come from other segment containers (Handling Units).

This change is being **proposed** and is not yet final – the status will hopefully be communicated by next week.

Question regarding whether these could all be encompassed in one job.
 → Tariq to follow up

Issues List / Action Items from last week – Kathryn Mackey

There were no **new** issues this week.

Group Input

There will be **no meeting** next week (July 4th holiday) - Starting July 11, the meeting will be part of a new series (previously sent out) that is now 1.5 hours long.

MTAC Issues Tracking System (MITS)

-  To see the previous postings of minutes and other user group documents, the steps are:
 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")

3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under
 "Important Links"
 <http://ribbs.usps.gov/index.cfm?page=mtac>
4. Sign on with user name UG 1
5. Email Kathryn Mackey at Kathryn.r.mackey@usps.gov to obtain a password.
6. Click on User Group
7. Search on User Group Issue Number 1
8. Click on View Minutes

If you desire to subscribe or unsubscribe to the MTAC UG 1 distribution list, please send a separate email to kathryn.r.mackey@usps.gov with subject line Subscribe MTAC UG 1 or Unsubscribe MTAC UG 1.