

User Group 1 “PostalOne! / SASP / Intelligent Mail”
Minutes
Thursday, June 6, 2013

Minutes by Agenda Item

****Effective next week: the weekly Thursday meeting will be canceled and rescheduled for 1.5 hours going forward****

✚ Welcome and Opening Remarks – USPS

✚ Business Customer Gateway Deployment Release 4.4 Notification for June 9

Attention External BCG Users

Business Customer Gateway Release 4.4 will be deployed to Production **on Sunday, June 9 during maintenance outage window from 4:00 a.m. to 8:00 a.m. CT**. There will be an **Outage** and application **will be Unavailable** during the deployment and users may experience intermittent service.

The Business Customer Gateway has been redesigned to provide a new look and feel, simplifying the registration process.

Release Notes for the Business Customer Gateway regarding the new functionality and enhancements for the new redesign will be provided prior to deployment.

BCG Guide will be sent to UG1 on Wednesday, June 5 and will be posted on RIBBS Thursday, June 6.

✚ The Full Service 2014 Release Schedule has been posted to RIBBS at the following link:

https://ribbs.usps.gov/intelligentmail_schedule2014/releaseschedule.cfm

✚ Issues List / Action Items from last week – Kathryn Mackey

The following **new** issue was discussed:

- **117720** – Dashboard does not load properly if the user does not have any permit linked to the profile.
 - Priority: Medium
 - Workaround: Establish at least a permit in the profile before accessing the Dashboard.

Issue (Linda G): Not able to retrieve or view Postal Wizard statements once they were created.

Answer (Jackie E): This issue was corrected for Tuesday evening for **new jobs only**. There is a separate data repair in process right now – Jackie E to follow-up.

Issue (Linda G): Unable to retrieve any postage statements on the dashboard when searching by permit number irrelevant of the time frame.

Answer (Jackie E): There is an open data repair for this as well.

Issue (Watt): Uploaded PDFs not displaying information.

Answer (Jackie): This is probably scheduled for July. Jackie and Uni and confirm priority and scheduling once the ETR number is provided.

New ACS Options Update – Lisa West

→ July Service Type ID Table 4 has been posted on RIBBS for July. The one for January will be posted later this month.

Address Service Requested

Option 1:

- Forwards if possible, returned if not, manual or electronic notice **on forward only.**
 - Requires weighted fees for returned Standard Mail

Option 2:

- Forwards if possible, returned if not, electronic notice **for either result.**
 - Requires weighted fees for returned Standard Mail (Available in July)

Change Service Requested

Option 1:

- All UAA mail is disposed as waste, notice provided
 - First-Class Mail requires ACS for disposal
 - Standard Mail can receive PS Form 3547

Option 2:

- Forwardable pieces forwarded, all others disposed as waste, ACS notice provided for either disposition
 - Available only for First-Class Mail until January 2014

→ **These options already exist for FCM today**

Action Item for Lisa West: Follow-up regarding Secure Destruction issues/questions. It was requested that there be a message stating that mailings were *not* securely destroyed.

Return Service Requested (Completely new for FCM and SM in July)

Option 1 (No Service Type ID, accessed with printed endorsement):

- All UAA mail is returned to sender, no separate notice provided
 - First Class Mail returned at no charge
 - Standard mail returned at **single piece price**

Option 2 (Service Type ID):

- All UAA mail is returned to sender at prices above, ACS notice also provided
- **New in July for both First-Class Mail and Standard Mail**

Temp – Return Service Requested

Option 1 (No Service Type ID, accessed with printed endorsement):

- Permanent COA UAA mail is returned to sender, no separate notice provided
 - First-Class Mail returned at no charge
 - Temp COA mail is forwarded

Option 2 – Service Type ID:

- Permanent COA mail is returned to sender at prices above, ACS notice also provided
 - Temp COA mail is forwarded
 - **New in July for First-Class Mail**

Coming in January 2014

- In January 2014, the existing STIDs will be separated by option for a whole new flexibility for mailer IDs
 - Those STIDs are:
 - First Class: 080, 081, 082, 083, 140, 141, 240, 241
 - Standard: 090, 091, 092, 093, 142, 143, 242, 243
 - Bound Printed Matter: 423, 424, 430, 431
- A single Mailer ID will be able to request any Service Type ID in any class
- Existing STIDs will become handling option-specific
- 080 becomes specific to First-Class OneCode ACS Address Service Requested (ASR) Option 2
- If a mailer wants the ASR Option 1 for OneCode, they must change STID to 230

Class of Mail	Address Correction Option	Basic or Nonauto option w/o IMb Tracing™	Basic or Nonauto option with IMb Tracing™	Full-Service w/o IMb Tracing™	Full-Service with IMb Tracing™
First-Class Mail	OneCode ACS – ASR 1	230	220		
	OneCode ACS – ASR 2	080	140		
	OneCode ACS – CSR 1	504	502		
	OneCode ACS – CSR 2	082	240		

- 141 becomes specific to Full Service ACS Address Service Requested (ASR) Option 2 w/IMB Tracing
- If a mailer wants ASR Option 1 for Full Service with IT, they must change STID to 314

Class of Mail	Address Correction Option	Basic or Nonauto option w/o IMb Tracing™	Basic or Nonauto option with IMb Tracing™	Full-Service w/o IMb Tracing™	Full-Service with IMb Tracing™
First-Class Mail	Full-Service ACS – ASR 1			320	314
	Full-Service ACS – ASR 2			081	141
	Full-Service ACS – CSR 1			516	514
	Full-Service ACS – CSR 2			083	241

Question: Has the Guide been updated or will it be later in the fall for STIDs and dates they are effective?

Answer: We can't provide two different services from the same STID. Lisa displayed where the tables are in RIBBS.

→This presentation is on the MDF website

→Lisa will talk about Single Source ACS in a future meeting.

✚ Review of Complete October 2013 ETRs (~300) – Kathryn Mackey

Kathryn went over the external ETRs, of which there are 89. The spreadsheet with these items will be sent out with the meeting minutes.

✚ July Release Notes Overview (Q&A) – Uni Han-Norton

- Version 3 will be published next Monday, June 10.
- The High Level Overview was sent out. If there is any feedback, please send to Uni Han-Norton and Kathryn Mackey.

Question (Jim Garber): These Release Notes don't seem to cover the inner-workings of *PostalOne!* itself. This is necessary for certain problems that may arise (i.e. changing certificates and inability to locate them in *PostalOne!*)

Answer: Uni and Jackie E will take this back and work to improve. This is not a Release notes issue, so Uni and Jackie will work on a separate communication plan.

✚ Group Input

Kathryn will be sending out an updated copy of the Business Customer Gateway that has minor changes/updates.

Question: Are there any updated Postage Statements not posted on RIBBS?

Answer: Uni and Jackie to follow up on this item.

UPDATE:

The USPS will **not** be offering the Every Door Direct Mail Business Only Delivery Option in Release 35.0.0 - July 14, 2013. Please refrain from indicating the EDDM Business-Only option in the eDoc between July 14 and July 28, 2013.

Beginning July 28, 2013, upon deployment of Patch 35.0.1, the *PostalOne!* system will throw an Error message and fail the file.

- For Mail.dat 12-2 and 13.1.1.0, the CQT Simplified Address Indicator of "B" (for Business only) will trigger the error.
- For Mail.XML 13.0B, the SimplifiedAddressIndicator of "B" (for Business only) will trigger the error.

MTAC Issues Tracking System (MITS)

- ✚ To see the previous postings of minutes and other user group documents, the steps are:
 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links"
<http://ribbs.usps.gov/index.cfm?page=mtac>)
 4. Sign on with user name UG 1
 5. Email Kathryn Mackey at Kathryn.r.mackey@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

If you desire to subscribe or unsubscribe to the MTAC UG 1 distribution list, please send a separate email to kathryn.r.mackey@usps.gov with subject line Subscribe MTAC UG 1 or Unsubscribe MTAC UG 1.