

User Group 1 “PostalOne! / SASP / Intelligent Mail”
Minutes
Thursday, April 18, 2013

Minutes by Agenda Item

✚ Welcome and Opening Remarks – USPS

- Quick Status Update—External *PostalOne!* Contingency Plan – Chris Simone
 - Both Internal and External Contingency Plans are being finalized and are going out for testing at select acceptance sites
 - Comments will be provided by next Friday and the plan will be shared by next Tuesday
 - A copy will be sent out by April 30
 - Minor tweaks have been made to the draft, but no major changes
 - When sent out, there will be a change control log included to document any changes made.

✚ CAT Status Update – Jackie Erwin

- 99.95% complete as of last night (April 17)
- Sunday deployment
- Email out from Pat Buckley if any mailers wanted to join Sunday morning for testing (at 6:30am)
 - Invitation will be sent out to the Mailers who want to join

✚ PostalOne! Release 34.0.0 Deployment Schedule

[PostalOne!® Release 34.0](#) - deployment is rescheduled for April 21. The deployment will require an extended maintenance window to complete all software updates. There will be a *PostalOne!* outage from 12 midnight through 9:00 a.m CT, Sunday, April 21. A mandatory Mail.dat client download will be available immediately following the software deployment.

[PostalOne! Release 34.0 Test Environment for Mailers \(TEM\) Deployment](#) - is rescheduled and will occur on Monday, April 22. *PostalOne!* TEM will be unavailable from 7:00 a.m. through 3:00 p.m. CT

✚ Full Service Performance Metrics – Tara

- This will be sent out with the Meeting Minutes & Materials

✚ SASP Platform Migration – Niket Phatak

- Full Service Major Outage — The Full-Service application will undergo a major system upgrade from Saturday, May 4 through Monday, May 6, 2013, requiring a major outage that will affect Full-Service mailers’ ability to access new data (ACS Feedback Reports, Container and Tray Visibility reports, Mail Data Quality reports). On **May 7, 2013**, Full-Service mailers will again be able to access this data, but the data will not be current until Tuesday May 14, 2013.
- Progress will be provided through daily DMM Advisory updates as well as e-mails through the Help Desk

What is Impacted?

How is it impacted?

Address Change (ACS COA and NIXIE)	<ul style="list-style-type: none"> • No new data provisioned 5/4 – 5/6 • Data provisioning delayed and not current until 5/13 • NO impact to existing reports or data
Mail Data Quality	<ul style="list-style-type: none"> • No new data provisioned 5/5 – 5/7
Start-the-Clock Visibility	<ul style="list-style-type: none"> • Data provisioning delayed and not current until 5/14
Container/Tray/Bundle Visibility	<ul style="list-style-type: none"> • NO impact to existing reports or data

 **New Issues List / Action Items from last week – Kathy Mackey**

6 New Issues from last week (bolded and in red below)

- **115508**
 - High Priority
 - No current workaround
 - Display issue—A number is being displayed, but it is incorrect.
- **115490**
 - Regression error—receiving incorrect response
 - May be an internal labeling issue
- **115486**
 - Mai.XML report not accurate with MLOCR mailings
 - Medium Priority
- **115484**
 - Periodicals Auto finalization with CPP Option does not finalize successfully
 - Workaround is to not submit CPP payment option with Auto finalization.
 - Question (Linda): When one goes beyond the 28 day window, does this workaround still apply? If the customer were to not set Auto finalization what would happen?
 - Answer (Ruth): This is more of a testing artifact. This is not referring to the fulfillment of the payment request. The clerk would finalize, and eventually after 2.
 - What we mean by auto finalize it goes directly into Finalization rather than sitting in pending status
 - This was not set up for the Production environment
- **115473**
 - Mail.dat Non-Profit with Owner Lcl Permit reference number
 - No workaround, display issue only
 - Medium Priority
- **115443**
 - Mail.XML Periodical job submitted with only publication number as opposed to permit number type—Qualification Report does not display.
 - Workaround: Will display if Permit #, Permit Type, and Permit Sup 4 fields are populated instead of just the Publication Number.

The following are remaining open issues not discussed in detail on the call. They are included in the Issues List.

- 115441
- 115359
- 115355

- 115153
- 115151
- 115139
- 115134
- 115133
- 115122
- 115073
- 115071
- 114827
- 114750
- 114687
- 114669
- 114654
- 114603
- 114570
- 114097
- 113927
- 113783
- 113656
- 113610
- 113583
- 113573
- 113545
- 113529
- 113420
- 113355
- 113176
- 113161
- 112851
- 112461
- 112421
- 112384
- 112303
- 112229
- 112029

✚ April Release / Tech Guides Q/As – Shariq Mirza

- On schedule for publication
 - Did get some feedback on validation confusions
 - Would like to hear back from any others regarding questions/comments
- Version 4 will be posted **today** (Thursday, April 18)
- Release 34.0 Notes (Version 4) can be found at the link below.
https://ribbs.usps.gov/intelligentmail_schedule2013/releases/april2013/releasenotes.cfm

✚ October Full Service Gaps Status Update – Shariq Mirza

- Action Item (Uni Han-Norton)—Send out final version ASAP
- Still **proposed** changes
 - Not finalized
 - Have not been scoped or baselined

✚ July 2013 Release Status Update – Tariq Mirza / Uni Han-Norton

1.) Support for BPM Parcels Tracking through PTS for eDoc from Mail.dat. BPM Multi-piece Parcels

Filed for: July 2013

Status: Rejected

- 1.) Business Needs Statement was compiled to capture:
- Support for Parcels Tracking through Mail.dat
 - Priority Mail Parcels processing through Mail.dat
 - Support for Multi-piece BPM parcels (copy count vs. piece count and PQT usage instead of CQT usage). This Business

This Business Needs Statement was rejected in January 2013, since this was a Price Change release and Price Change items therefore took precedence over other requirements.

2.) Requirements to support:

- Parcels Tracking through Mail.dat
- Priority Mail Parcels processing through Mail.dat
- Support for Multi-piece BPM parcels (copy count vs. piece count and PQT usage instead of CQT usage) were compiled. These requirements were filed as part of SRS 965 for the July 2013 release. These requirements were rejected by the Management Change Control Board and are no longer in scope for July release.

2.) BPM Parcel Tracking through Data Distribution (BCG & Mail.XML PUSH) – for eDoc from Mail.XML and Mail.dat. BPM Multi-piece Parcels Support.

Filed for: July 2013

Status: Rejected

Requirements were to support:

- Tracking and processing BPM parcels through Mail.dat and Mail.XML, Data Distribution through BCG and Mail.XML
- Support for Multi-piece BPM parcels (copy count vs. piece count and PQT usage instead of CQT usage) were compiled. These requirements were again filed as part of another set of SRSs 986 and 987. Those requirements were rejected by the Management Change Control Board and are no longer in scope for the July 2013 release.
- **Issue Raised (Jackie E):** This might not meet industry needs (Jackie and Linda G) – May need to revisit this and reconsider going back to something more similar to #1 above.

3.) BPM and Standard Flats Postage Processing and Reporting in PostalOne! for files submitted through eVS

Filed for: October 2013

Status: Rejected

A Business Needs Statement was written to support the push to *PostalOne!* for eVS Shipping files for BPM and Standard Flats

This was filed for October 2013 release and was rejected by the Management Change Control Board. This is no longer in scope for the October 2013 Release.

****This is now being proposed and considered for January 2014****

4.) Priority Mail Parcel Tracking through Data Distribution (BCG & Mail.XML PUSH) – for eDoc from Mail.XML and Mail.dat

Filed for: October 2013

Status: Under consideration (final status: May 6)

Distribution through BCG and Mail.XML was filed as part of SRS 1000. This requirements document is under review and consideration and a final decision will be made in the next two weeks.

****This is also being proposed and considered for January 2014****

5.) Summary on Multi-piece Parcels

At this point in time, the solution for Multi-piece BPM parcels is not in scope for any of the up-coming releases. The MEI department has tried to get the requirements scoped for two structure releases and three requirements documents. It is recommended that mailers continue with the processing of BPM parcels where Copy and Piece counts continue to be equal in number.

Critical Items:

- Priority Mail Items through Mail.dat
- BPM Parcel Tracking through PTS
- BPM Parcels Tracking through BCG and Mail.XML data distribution

→ Producing these Tracking files for that scenario may a huge burden for the Mailers.

→ An interim method of delivering these to Packaging may be necessary (Barcode & Delivery Point ZIP)

Action Item: Request for follow up. Mailers need to be provided with impact assessments. Response needed from the Packaged side to confirm that there is going to be an extension to the exceptions that are in place.

Action Item (Tariq Mirza): Provide the mailers with a document outlining what will and will not work in July based on what was discussed in today's meeting. The mailers stressed that there are many aspects of *PostalOne!* that **are** working correctly. Watt made the point that the only thing that appears to *not* be working is the Qualification Report. Follow-up is necessary to confirm these questions.

Action Item (Uni Han-Norton & Tariq Mirza): Need to revisit some of the Business Needs Statements to see if any Extra/Special Services were called out and if so, what they were.

Question (Linda G): Are you saying that the support for *PostalOne!* to create the tracking/shipping services file is included in here somewhere? If so, where?

Answer (Tariq and Uni): That is captured in #1. These were rejected for various reasons previously and are still trying to be implemented in future releases.

Per Uni Han-Norton: This will be cleaned up and possibly schedule a separate meeting to revisit these issues.

Group Input

MTAC Issues Tracking System (MITS)

- ✚ To see the previous postings of minutes and other user group documents, the steps are:
 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under
 - "Important Links"
 - <http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Email Kathryn Mackey at Kathryn.r.mackey@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

If you desire to subscribe or unsubscribe to the MTAC UG 1 distribution list, please send a separate email to kathryn.r.mackey@usps.gov with subject line Subscribe MTAC UG 1 or Unsubscribe MTAC UG 1.