

**User Group 1 “PostalOne! / SASP / Intelligent Mail”**  
**Minutes**  
**Thursday February 28, 2013**

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**Minutes by Agenda Items**

**🚧 Welcome and Opening Remarks – USPS**

**🚧 Patch Release, February 24, 2013 Updates – Kathryn Mackey**

USPS had two Patch Releases on February 24, 2013:

- 1) 32.0.2 – Release Notes were posted on RIBBS last week.
  - Updated version of the Release Notes will be posted on RIBBS today, February 28, 2013.
  - Two additional ETRs were added:
    - ETR 108317 Dashboard Child Statements
    - ETR 111541 (eVS Mis-shipped)
- 2) 33.0.0.2 – ETR 112348 was fixed in this release.

Release 33.0.2.1 to be deployed February 28, 2013

ETR 112496: OpenMailingGroupRequest

[https://ribbs.usps.gov/intelligentmail\\_schedule2013/releases/jan2013/releasenotes.cfm](https://ribbs.usps.gov/intelligentmail_schedule2013/releases/jan2013/releasenotes.cfm)

**🚧 Release 35.0.0 Notes (July 2013) - RIBBS**

Notes for Release 35.0.0 were published on RIBBS Friday, February 22, 2013.

[https://ribbs.usps.gov/intelligentmail\\_schedule2013/releases/July2013/releasenotes.cfm](https://ribbs.usps.gov/intelligentmail_schedule2013/releases/July2013/releasenotes.cfm)

**🚧 MLOCR Subgroup Update – David Glowny**

The last MLOCR Subgroup meeting was February 19, 2013.

The next MLOCR Subgroup meeting will be held on March 5, 2013. If you are interested in joining the call, please see the information below.

Next meeting is scheduled for **Tuesday, 03/05/13 @ 3:00 PM Eastern.**

Phone: **866-723-1693 pc 1720244**

Webinar:

<http://meetingplace2.usps.gov/a/736fe2980c7139609493c13d763d8e71>

The MLOCR Subgroup is currently discussing updating and modifying the Qualification reports along with Mail.dat reports.

**🚧 Status of Reporting (Delivery Point Validation (DPV) Issues) – Adam Racine**

**History of DPV in PO! MicroStrategy**

- **January 2011**
  - DPV errors were made available in *PostalOne!* MicroStrategy Reports.
  - Concerns raised by mailing industry on the accuracy of the DPV business rules and discrepancies with MASS/CASS.
  - DPV errors were downgraded to warnings.
- **July 2012**

- DPV warnings disabled in *PostalOne!* MicroStrategy Reports.
- **September-December 2012**
  - Root cause of DPV discrepancies identified; potential gap in Delivery Point reference data used in performing the verification.
  - ETRs 110552, 110481, 106238 logged.

#### **Activation of DPV in *PO!* Microstrategy**

- **April 2013**
  - DPV warnings will be reactivated with resolution of ETRs 110552, 110481, 106238
  - All mailers will be able to view results of DPV in *PostalOne!* MicroStrategy Reports.
  - USPS to work with industry volunteers to verify DPV results.

#### **✚ Industry Proposed Full-Service Discount with Incentive discount calculation (GAPs/Issues) – Linda Gustason**

Frances Byrd from USPS discussed: There is not a 100% confirmation on Industry's proposal from USPS as of yet. USPS is reviewing the solution with the USPS Pricing group. As soon as concurrence is received from the new Pricing manager, the solution will be scheduled for the July 2013 Release.

Jim Morton presented the industry proposal which would require minimal changes to the PS Form. The full-service calculation would occur at the line level and applied to derive a net Subtotal Postage of which the incentive discount is then applied. This is entered as a combined discount in the Discount Column. Previously, the Discount Column only contained the incentive discount not the full-service discount.

The calculation is performed by the *PostalOne!* system during postage statement processing. No visibility is shown on the statement to break-out the number of pieces that receive the discount by Entry and/or Price Category; the total discount and pieces are aggregated at the end of each PS Form Part. Additionally when the mailing is a mixed mailing (i.e., contains non-full-service pieces) the *PostalOne!* system would apply the full-service discount to only those full-service eligible pieces but still display all mixed and full-service pieces on the same line.

While this proposal collects the correct postage, it presents a reporting gap for the Postal Service. Mike Lee (Postal Service) emphasized that here is not enough real-estate on all PS Form types to add another column to display the full-service discount at the line level. The alternate Postal Service approach to add full-service-only lines to the PS Forms would give the Postal Service the appropriate volume and revenue reporting, and separation from full-service from non full-service would not have the complete audit trail.

Uni Han-Norton discussed that in situations where there is a *PostalOne!* system issue or outage when the mailing is mixed (full-service and non-full service), the acceptance clerks would need to enter a hardcopy exception process as a basic mailing. Then the acceptance clerks will perform the manual refund transaction to refund the Full-service Intelligent Mail Option discount amount to mailer's account.

Becky Dobbins from USPS stated that this solution (proposed by the industry) was implemented to minimize the changes not only on the Postal Service, but also on the industry. The industry proposal is, however, subject to the approval of the new Vice President of Pricing

The industry proposal suggests to keep the format of the hardcopy postage statement the as is. The calculations behind the scenes will be updated. The Subtotal Postage will remain the same and the Discount Total value will change. There will be no changes to the front page.

The calculations are displayed below.

**Scenario #1 is 100% Full-Service Mailing**

$$(A \times B) = C$$

$$[C - (B \times \text{FS Discount})] \times 2\% \text{ Incentive Discount} = D$$

$$C - D = E$$

Total discount = Full Service discount + Incentive Discount

Below shows an example of Scenario #1 calculation:

<b>Standard Mail</b>								
<input type="checkbox"/> <b>Part A</b>		<i>Check box at left if prices are populated in this section.</i>						
<small>Automation Letters</small>								
<small>Letters 3.3 oz. (0.2063 lbs.) or less</small>								
	Entry	Price Category	<b>A</b> Price	<b>B</b> No. of Pieces	<b>C</b> Subtotal Postage	<b>D</b> Discount Total	<b>E</b> Fee Total	Total Postage
A1	None	5-Digit	\$0.247	1,000	\$247.00	\$4.92		\$242.08
A2	None	3-Digit	0.266					
A3	None	AADC	0.266					
A4	None	Mixed AADC	0.282					
A5	DNDC	5-Digit	0.214					
A6	DNDC	3-Digit	0.233					
A7	DNDC	AADC	0.233					
A8	DNDC	Mixed AADC	0.249					
A9	DSCF	5-Digit	0.204					
A10	DSCF	3-Digit	0.223					
A11	DSCF	AADC	0.223					

*For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.*

A23	Standard Mail Automation Letters	<b>Part A Total</b>	<b>\$242.08</b>
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<b>Full Service Intelligent Mail Option</b>			
A24	Display Only	Letters - Number of Pieces that Comply <u>1,000</u> x \$0.001 =	<b>\$1.00</b>

**Scenario #2 is Mixed Option 50% Full-Service Mailing (will support only the Mail.Dat & Mai.XML, No Hardcopy Exception Process)**

(A X B) = C  
 [C - (B X FS Discount)] X 2% Incentive Discount = D  
 C - D = E

**Standard Mail**

**Part A** Automation Letters \* 500 pieces from line A1 is Full-Service Mailpieces *ited in this section.*

Letters 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	A Price	B No. of Pieces	C Subtotal Postage	D Discount Total	Fee Total	E Total Postage
A1	None	5-Digit	\$0.247	1,000	\$247.00	\$4.93		\$242.07
A2	None	3-Digit	0.266	1,000	\$266.00	\$4.32		\$261.68
A3	None	AADC	0.266					
A4	None	Mixed AADC	0.282					
A5	DNDC	5-Digit	0.214					
A6	DNDC	3-Digit	0.233					
A7	DNDC	AADC	0.233					
A8	DNDC	Mixed AADC	0.249					
A9	DSCF	5-Digit	0.204					
A10	DSCF	3-Digit	0.223					
A11	DSCF	AADC	0.223					

**Part A Total**

*For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.*

A23	Standard Mail Automation Letters	<b>Part A Total</b>	<b>503.75</b>
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**Full Service Intelligent Mail Option**

A24	<b>Display Only</b>	Letters - Number of Pieces that Comply <b>500</b> x \$0.001 =	<b>\$0.50</b>
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**Enhancements to Periodicals (eDoc) to Trigger Additional Entry (April 2013 Release) – Uni Han-Norton**

Uni Han-Norton reviewed the enhancements to Periodicals (eDoc) for triggering Additional Entry at the *PostalOne!* sites.

- At *PostalOne!* sites: Publishers will be required to present approved Periodicals publications at any additional mailing office by submitting the eDoc Mail.dat and Mail.XML job . The *PostalOne!* system will automatically create and approve the additional entry for the Periodicals.
- At *Non-PostalOne!* sites: Publishers wishing to present Periodicals for verification at additional mailing offices without access to PostalOne! will need to file PS Form 3510A, indicating mailings will be presented at these offices.

### **Scenario 1 – eDoc submission with original entry office (this is the expected data from the Mailer)**

- .mpa Payment Account Number IS populated
- .seg Verification Facility ZIP+4 IS populated
- .mpa USPS Publication Number
- .mpa Permit ZIP+4 IS of a original entry office

Submission is successful. Postage Statement Post Office of Mailing Finance No is that of the verification facility (tied to Verification Facility ZIP+4) and Postage Statement Permit Finance No is that of the original entry office (tied to Permit ZIP+4).

- **Scenario 2 – eDoc submission with New Periodicals Additional Entry Office**

- .mpa Payment Account Number IS populated
- .seg Verification Facility ZIP+4 IS populated
- .mpa USPS Publication Number
- .mpa Permit ZIP+4 IS of a NEW entry office

Submission is successful and NEW entry office is created. Postage Statement Post Office of Mailing Finance No is that of the verification facility (tied to Verification Facility ZIP+4) and Postage Statement Permit Finance No is that of the NEW entry office (tied to Permit ZIP+4). New entry office is created as tied to the same CAPS account of Original Entry Office of Publication.

Action Items for Uni Han-Norton: Research and provide a response to the following question: Does there need to be a .mpa record for every entry facility or does there need to be an .mpa record to represent the entire mailing?

MPA record Permit ZIP+ 4 must be identical additional entry unit.

Action Item for Uni Han-Norton: USPS to present an example of what values should be populated in the fields for a mailing that has multiple entry sites.

### **External Issues (42) – Uni Han-Norton/Kathryn Mackey**

Uni Han-Norton reviewed the Issues List. USPS has added three new additional fields to the Issues List document:

- 1- Postage Statement Impact
- 2- Mailer Quality Feedback Impact
- 3- Display Issue

The IT team is continuously reviewing and updating the issues. Uni Han-Norton suggested that user group should continue working on this together to resolve the issues as soon as possible.

### **Postage Statement Mailing Date Crossing a Rate Change – Uni Han- Norton**

This item will be discussed at next MTAC UG1 meeting.

### **Group Input**

July 2013 Release Notes contain a section that describes the multiple incentives functionality. User Group requests that the information in that section be more clear.

- The format of Release Notes for multiple incentives has been updated.
- Version 2 of the Release Notes for multiple incentives will be posted on April 5th, 2013.

- User Group requests that the information for Mail.dat and Mail.XML to be separate.

Two new issues with Mail.XML eDoc:

- ETR 112384: Mail.XML13.08 – response messages that are sent back to PostalOne! contain 13.0 by mistake and not 13.08
- ETR 112851: Mail.XML13.0 - Error and warning block: error

ETR 112303 reported on 2/21/13: Today MDX creates duplicate SASP copal extract records when there are multiple segments from origin jobs. Some of these are failing and placing extraneous performance loads on SASP. Instead of creating the extract record for each segment in the origin jobs, the extract records should be created for each postage statement. The root cause is a defect in creating the SASP extract records whenever a unique combination of original job and segment id is present. As a result, duplicate extracts are created and only one is being linked to the associated postage statement's containers. Those duplicate extracts which are not linked to the postage statement fail extract.

This issue impacts Full Service as Data Distribution and Mail Data Quality Reports are not available due to some failed extracts.

This issue does not impact any particular mail classes, process category, price category, or postage statement type.

### **MTAC Issues Tracking System (MITS)**

✚ To see the previous postings of minutes and other user group documents, the steps are:

1. Business Customer Gateway
2. National Customer Support Center - RIBBS (listed under "Customer Support")
3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links"  
<http://ribbs.usps.gov/index.cfm?page=mtac>)
4. Sign on with user name UG 1
5. Email Kathryn Mackey at [Kathryn.r.mackey@usps.gov](mailto:Kathryn.r.mackey@usps.gov) to obtain a password.
6. Click on User Group
7. Search on User Group Issue Number 1
8. Click on View Minutes

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