

User Group 1 “*PostalOne!* / SASP / Intelligent Mail”

Minutes

Thursday, October 4, 2012

Agenda Items

- ✚ Welcome and Opening Remarks – Kathryn Mackey
 - ✚ Action Items from Previous Meeting
 - Combining *PostalOne!*/SASP Issues List – Kathryn Mackey
 - Master Statement Cancellation Functionality – Uni Han-Norton
 - ✚ UG1 Subgroup Status Update (Reporting Subgroup) – Steve Krejcik
 - ✚ *PostalOne!* Outage – Kathryn Mackey
 - ✚ October 2012 Release *PostalOne!* Validations – Tariq Mirza/ Phillip Parrish
 - ✚ Discuss October 2012 Release – Dean Davis / Jackie Engelman
 - ✚ Group Input
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✚ Welcome and Opening Remarks

✚ Action Items from Previous Meeting

We will incorporate the SASP issues into the UG 1 Issues List by creating a separate tab. We are also in the process of updating the issues list and will distribute as soon as possible.

✚ *PostalOne!* Outage

Reminder: *PostalOne!*® Release 32.0.0 Deployment — will require an extended maintenance window to complete all software updates. There will be a *PostalOne!*® outage from 8 p.m. CDT, Saturday, October 13, 2012, through 9 a.m. CDT, Sunday, October 14, 2012. A mandatory Mail.dat® client download will be available immediately following the software update.

***PostalOne!* Release 32.0 Deployment to Test Environment for Mailers (TEM)** — will occur on Monday, October 15, 2012, and *PostalOne!* TEM will be unavailable from 4 a.m. through 4 p.m. CDT.

✚ October 2012 Release *PostalOne!* Validations

Validations for the October 2012 release were reviewed. A Change Request (CR) will be created to remove Error 4410.

✚ Discuss October 2012 Release

CAT testing is in progress and coming to completion. The release will be deployed Sunday, October 14, 2012.

✚ Group Input

The meeting scheduled Thursday, October 18th will be rescheduled to Wednesday, October 17th due to a staff mandatory meeting. The October 11th meeting will extend to 11:30am.

MTAC Issues Tracking System (MITS)

- ✚ To see the previous postings of minutes and other user group documents, the steps are:
 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (next to the last tab on left menu) MTAC Issues Tracking System Login (listed under
 - "Important Links"
 - <http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Email Kathryn Mackey at Kathryn.r.mackey@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

If you desire to subscribe or unsubscribe to the MTAC UG 1 distribution list, please send a separate email to kathryn.r.mackey@usps.gov with subject line Subscribe MTAC UG 1 or Unsubscribe MTAC UG 1.