

# Agenda

## *PostalOne!* / SASP / Intelligent Mail<sup>1</sup> User Group

Thursday, November 17, 2011  
10:00 AM – 11:00 AM Eastern Time

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1. Review Minutes – Kathryn Mackey
2. Label List / Mail Direction File – Shariq Mirza
3. Redlined Postage Statements – January, 2012  
Priority Mail – Audrey Meloni
4. Release 28 Patches – November 6, 2011 – Ruth Stock and Valerie Yates
5. Issues List – Josefina Cabatu
6. Other/Group Input

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### MTAC Issues Tracking System (MITS)

✚ To see the previous postings of minutes and other user group documents, the steps are:

1. Business Customer Gateway
2. National Customer Support Center - RIBBS (listed under "Customer Support")
3. MTAC (last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links"  
<http://ribbs.usps.gov/index.cfm?page=mtac>)
4. Sign on with user name UG 1
5. Email Kathryn Mackey at [Kathryn.r.mackey@usps.gov](mailto:Kathryn.r.mackey@usps.gov) to obtain a password.
6. Click on User Group
7. Search on User Group Issue Number 1
8. Click on View Minutes

### Upcoming Meetings Schedule

MTAC User Group 1 Face to Face  
475 L'Enfant Plaza  
Room 1P410  
9:00 AM to 10:00 AM EST  
Phone: 866-567-8049  
Meeting ID: 8617086

Meetings will be every other Thursday from 10:00 AM – 11:00 PM EST starting December 8, 2011.  
Phone number to follow.

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<sup>1</sup> *PostalOne!*, and Seamless Acceptance and Service Performance (SASP) are Postal Service systems that serve Business Mailers. *PostalOne!* is concerned with Postage Statement input and revenue collection, SASP delivers Address Correction and Start the Clock information for mail marked with Intelligent Mail piece barcodes and Intelligent Mail container barcodes.