

User Group 1 “PostalOne! / SASP / Intelligent Mail”
Minutes
Wednesday, June 16, 2011

Agenda Items

- ✚ Review minutes
- ✚ SRS 576 – MicroStrategy Reporting
- ✚ Issues List
- ✚ Group Input

Review minutes

- ✚ The minutes were reviewed
 - No corrections
 - There was a question concerning the cancellation of the meeting scheduled Thursday, June 23, 2011. A decision will be made and messaged to the group regarding the meeting. After the meeting: The meeting was canceled.

SRS 576 – MicroStrategy Reporting

- ✚ The document was reviewed.
- ✚ It was recommended to change the name of the “Full Service eDoc Verification Invoice Report.”
- ✚ Action Item: Determine whether the disclaimer statement has been added to the Invoice Report indicating it is not an invoice. If not, when will it be added?

Issues List

- ✚ There were no new issues added to the log.

Other/Group Input

- ✚ Intelligent Mail Barcode – The following questions were sent to the PostalOne! Help Desk for clarification.
 - Can the same MID be used for letters, flats, and parcels?
 - **Answer after the meeting:** No. Confirmation Services, Extra Services, and eVS customers must use MIDs specific for these programs. Information about Package, Extra Services, and eVS MIDs is on pages 2 and 3 of the Publication 91 Addendum.
 - Can the Mail Owner/Service Provider assign the Serial Numbers? Currently any privately printed label printing has to request a range of numbers from the USPS.
 - **Answer after the meeting:** Yes. Actually, Mail Owners/Service Providers are responsible for assigning the unique serial number for Confirmation Services, Extra Services, and eVS tracking barcodes. The USPS only assigns number ranges to customers/vendors who use legacy alphanumeric Express Mail and/or International barcodes.
 - Does the 45 day uniqueness time also apply?
 - **Answer after the meeting:** Barcodes are required to remain unique for 180 days.
 - There is a separate file format for any confirm/signature services. Is that a requirement for all IMpb – even when no additional services are requested?
 - **Answer after the meeting:** Yes, with the exception of a few specific products that do not require a file (such as Merchandise Return).

Attendance

95 Members

MTAC Issues Tracking System (MITS)

- ✚ To see the previous postings of minutes and other user group documents, the steps are:
 1. Business Customer Gateway
 2. National Customer Support Center - RIBBS (listed under "Customer Support")
 3. MTAC (last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")
<http://ribbs.usps.gov/index.cfm?page=mtac>
 4. Sign on with user name UG 1
 5. Email Kathryn Mackey at Kathryn.r.mackey@usps.gov to obtain a password.
 6. Click on User Group
 7. Search on User Group Issue Number 1
 8. Click on View Minutes

Next Meeting

✚ **Agenda – Thursday, June 30, 2011**

- Review minutes
- SRS 446 - PostalOne! External Mailer View Enhancements
- Mobile Barcode
- IMb Duplicate Barcode Threshold
- Issues List
- Group Input

✚ **Thursday, June 30, 2011 10:00 AM to 11:00 AM**

From a phone dial: 866-567-8049

Meeting ID: 4379365

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