

# User Group 1 “PostalOne! / SASP / Intelligent Mail”

## Minutes

### Thursday, September 30, 2010

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#### Agenda Items

- ✚ Postage Statements for January, 2011
- ✚ New Versions of Release Notes  
Please direct your questions regarding the release notes to [valerie.d.yates@usps.gov](mailto:valerie.d.yates@usps.gov)
- ✚ New versions of Guides and Specs
- ✚ Report on subgroup meeting for MLOCR option to pay postage. Follow up with container assignment and Full-Service information later.

#### Postage Statements for January, 2011

- ✚ Postage Statements reviewed and changes identified.
- ✚ Question  
Is data (in this case Mail Content information) recorded from hardcopy postage statements?  
Answer  
Data provided (in this case Mail Content information) from hardcopy postage statements is recorded.
- ✚ Question  
Is the CRID required on a hardcopy statement?  
Answer  
CRIDS are not required on hardcopy postage statements. When the statement is entered in PostalOne, the system will provide the CRID linked to permit number.

#### New Versions of Release Notes

- ✚ Please access release notes by clicking the link below:  
  
[http://ribbs.usps.gov/intelligentmail\\_guides/documents/tech\\_guides/postalone\\_releasenotes/postalone\\_releasenotes.htm](http://ribbs.usps.gov/intelligentmail_guides/documents/tech_guides/postalone_releasenotes/postalone_releasenotes.htm)  
Please direct your questions regarding the release notes to [valerie.d.yates@usps.gov](mailto:valerie.d.yates@usps.gov)

#### New Versions of Guides and Specs

- ✚ You may access Guide and Specs by clicking the link below:  
  
<http://ribbs.usps.gov/index.cfm?page=intellmailguides>

#### Added after the meeting:

Please review the new drafts of specifications and guides provided on RIBBS to describe release 24, 25 and 26 and provide feedback by October 7, 2010. Feedback received after October 7 will be considered but may not appear in the final version published on October 12. Release 25 implements on November 7, 2010. Release 26 implements on January 3, 2011. The content in the Guides and Specs for Release 26 may change and we are not yet in a position to state the changes so these changes are not in the specification at this time. Most changes will be due to the fact that the Postal Regulatory Commission announced that they have unanimously denied the exigency rate increase requested earlier this year by the USPS.

For more info, click on the links below:

[http://www.prc.gov/prc-docs/Newsroom/PressReleases/R2010-4%20Press%20Release\\_1394.pdf](http://www.prc.gov/prc-docs/Newsroom/PressReleases/R2010-4%20Press%20Release_1394.pdf)

[http://www.prc.gov/prc-docs/Newsroom/PressReleases/Chairman's%20Statement%20R2010-4%20decision\\_1395.pdf](http://www.prc.gov/prc-docs/Newsroom/PressReleases/Chairman's%20Statement%20R2010-4%20decision_1395.pdf)

The Postal Service Mail.dat Technical Specification is updated. Please direct questions and feedback to [ruth.s.stock@usps.gov](mailto:ruth.s.stock@usps.gov)  
The Postal Service Mail.XML Technical Specification is updated. Please direct questions and feedback to [shariq.mirza@usps.gov](mailto:shariq.mirza@usps.gov)

**Report on subgroup meeting for MLOCR option to pay postage. Follow up with container assignment and Full-Service information later.**

✚ We will continue to send information from sub-groups to all members.

**New Items**

✚ *PostalOne!* Issues List on RIBBS

- The list is a tremendous resource for mailers, software vendor and various customers.
- ETR is used by clerks at various plants when tracking problems.
- There was a recommendation and agreement to post Issues List on MTAC Issues Tracking System (MITS).
- Postal leadership will discuss issues list and how to access offline. They will follow-up and provide status at the next meeting.

✚ Clarification on providing the Mailer ID in the MPA

This will be on the agenda for the MTAC UG 1 meeting on October 7.

✚ Input the 3526 Periodicals Statement of Ownership using a file format instead of *PostalOne!* screens

A special meeting will be held on this topic and the MTAC UG 1 will be invited.

**MTAC Issues Tracking System (MITS)**

✚ To see the previous postings of minutes and other user group documents, the steps are:  
Business Customer Gateway  
National Customer Support Center - RIBBS (listed under "Customer Support") MTAC (last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")

<http://ribbs.usps.gov/index.cfm?page=mtac>

Sign on with user name UG 1 and password posim234

Click on User Group

Search on User Group Issue Number 1

Click on View Minutes

**Next Meeting**

✚ **Full Tray - Bundles of Letter**

✚ **Thursday, September 30, 10:00 AM to 11:00 AM**

The meeting schedule for User Group 1 is now posted on MTAC Issues Tracking System (MITS) under "**Meeting Calendar.**" To view Meeting Calendar, the steps are:

Business Customer Gateway

National Customer Support Center - RIBBS (listed under "Customer Support") MTAC (last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")

<http://ribbs.usps.gov/index.cfm?page=mtac>

Sign on with user name UG 1 and password posim234  
Click on "User Group"  
Click on "Meeting Calendar"  
Click on desired "Issue Title" to view schedule information.