

# User Group 1 “PostalOne! / SASP / Intelligent Mail” Minutes Tuesday, August 31, 2010

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## Agenda Items

- ✚ BSA Agreement Revision (November 1, 2010)
- ✚ MTAC 122 Issues assigned to this user group
- ✚ Periodicals Mail.dat charge to a single publication in comail
- ✚ Business Mail Escalation Process
- ✚ Propose ability to remove discounts or pay additional postage in Mail.dat
- ✚ Propose Periodicals Enhancements

## BSA Agreement Revision (November 1, 2010)

The USPS® has revised the online agreement which describes the terms and conditions for the use of USPS computing systems and Business Customer Gateway online services.

Existing Business Services Administrators (BSAs) will be required to accept the new agreement between November 1 and December 15, 2010, in order to maintain access to Business Customer Gateway services. For more details and to preview the revised agreement, go to

[http://ribbs.usps.gov/intelligentmail\\_gateway/documents/tech\\_guides/BSAAgreement.pdf](http://ribbs.usps.gov/intelligentmail_gateway/documents/tech_guides/BSAAgreement.pdf).

- ✚ Presentation – Josefina Cabatu  
“Online Agreement - BSA Reacceptance”  
To be posted to MTAC Issues Tracking System (MITS) as:  
“100831 – BSA Reacceptance Presentation”
- ✚ The group would like a clarification/distinction between BSA Agreement vs. BSA Administrator.  
Josefina will take as an action item.
- ✚ Three key points needed to accept agreement
  - BSA
  - Delegated BSA
  - Regular User

## MTAC 122 Issues assigned to this user group

- ✚ The MTAC 122 Issues are on the FINAL MTAC WG 122 Issues List\_wUSPS Responses\_08\_05\_10UG1.xls attached in this message.
- ✚ Ruth would like everyone to review Column K of list to ensure the number 1 is present for all issues belonging to group and/or identify any items that do not belong to this group.

## Periodicals Mail.dat charge to a single publication in comail

- ✚ Very few Mail.dat jobs use charge method 2 all to one publication in comail. There is a problem logged on 48873. Instead of fixing charge method 2 can we disable charge method 2?
- ✚ We will follow-up at the next meeting with a decision weather to repair problem or disable the charge method.

## Business Mail Escalation Process

- ✚ Here's a link to the "BMEU / DMU escalation process" posted on RIBBS.  
<http://ribbs.usps.gov/index.cfm?page=bma>
- ✚ The leadership requests the group to follow the process and give feedback on the overall process.

### **Propose ability to remove discounts or pay additional postage in Mail.dat**

- ✦ Originally I was looking to have an option in the mail.dat software to be able to remove auto discounts, full service discounts or penalties when a title failed deflection. In a comail environment we need to have the ability to adjust a mail.dat file in any of the above mentioned scenarios.

I was told that you could transfer the PAR to PostalOne but my additional question is how is the postage calculated for the PAR? Other than the loss of full service discounts the other loss of discounts (Automation or Deflection) would change a presort if you went back to try and adjust that particular title. [Note by Ruth Stock: PAR at this time is supported to credit a customer not to debit a customer.]

That all said – there could be a calculator that a mailer could create to estimate the amount of additional postage but to me that would not be the best solution.

#### **✦ Question**

How is the additional postage calculated? If you do not have a Merlin, can the calculation be performed by the Postal Service?

#### **Answer**

There were varied processes for handling additional postage by mailers. The leadership/group requests a list of how mailers currently calculate and pay additional postage.

### **Propose Periodicals Enhancements**

- ✦ Periodicals Register to show bundle postage and container postage at the drop ship entry level.

We would like to see the Periodicals Issue Level “add to cart” screen include some high level statistics about the jobs that have been put in the cart. The statistics include:

Total Copies

Total Pieces

Total Lbs

Piece Wt.

Postage / Piece

CRRT %

SCF %

ADC %

For example, (1) you add 8 jobs to your cart, (2) *PostalOne!* displays above statistics aggregately. If you add or remove jobs from the cart, the statistics refresh.

This would significantly speed up the process periodical mailer spend today checking the high-level metrics of statements as way to verify accuracy.

- ✦ This will be discussed at a future meeting with focus on Periodicals features for Release 26 and requested enhancements for future releases.

### **Other**

- ✦ Frequency of meetings  
Weekly  
Thursdays, 10:00 AM to 11:00 AM EST

## Next Meeting

### **Thursday, September 9, 10:00 AM to 11:00 AM**

The meeting schedule for User Group 1 is now posted on MTAC Issues Tracking System (MITS) under “**Meeting Calendar.**” To view Meeting Calendar, the steps are:

Business Customer Gateway

National Customer Support Center - RIBBS (listed under "Customer Support") MTAC (last tab on left menu) MTAC Issues Tracking System Login (listed under "Important Links")

<http://ribbs.usps.gov/index.cfm?page=mtac>

Sign on with user name UG 1 and password posim234

Click on “User Group”

Click on “Meeting Calendar”

Click on desired “Issue Title” to view schedule information.

### Release 26

### Criteria for sending Email regarding proposed Assessment in Release 25

### New Business